

CITY OF CALIFORNIA CITY

SEPTEMBER 23, 2025

Marquette Hawkins
MAYOR

Della Clark
Jim Creighton
Michael Hurles
Ronald Smith
COUNCIL MEMBERS

Christopher Lopez
CITY MANAGER



AGENDA

***CITY COUNCIL/ HOUSING AUTHORITY/ SUCCESSOR AGENCY
REGULAR MEETING TUESDAY SEPTEMBER 23, 2025 @ 5:00 PM
COUNCIL CHAMBERS & VIA ZOOM
21000 HACIENDA BLVD., CALIFORNIA CITY, CA 93505***

If you need special assistance to participate in this meeting, contact the City Clerk at (760) 373-7140 or via email at cityclerk@californiacity-ca.gov. We request a 24-hour notification prior to the meeting in order for the City to make reasonable arrangements to ensure accessibility. (28 CFR 35.102-35.104 American Disabilities Act Title II)

Zoom instructions and notes:

Web Link: <https://us06web.zoom.us/j/89494707911>

Meeting ID: 894 9470 7911

1. Public can dial into the Zoom line:
 - a. One tap mobile: +16694449171,87254527178# US
 - b. Dial the following number: +1 564 217 2000 US
2. Comments
 - a. Public must join Zoom meeting to comment
 - b. Keep your mic on **Mute** until you are requested to speak
 - c. Use the "Raise your Hand" button to request to speak or,
 - d. Send a chat request to City Clerk for request to speak
 - e. When requested to speak state your name for the record
 - f. Re-mute when your time to speak has ended

CITY OF CALIFORNIA CITY

SEPTEMBER 23, 2025

*Public is urged to listen to the meeting in a quiet place, to avoid background noise. We also request public to **MUTE** your audio device when not commenting to avoid disruption during meeting.*

***Please take this time to turn off your cell phones ***

CLOSED SESSION 4:00PM

CALL TO ORDER

ROLL CALL

Councilmembers: Clark, Creighton, Hurles, Smith, Mayor Hawkins

ADOPT THE AGENDA

PUBLIC COMMENT

Members of the public are welcome to address the City Council **ONLY** on those items listed on the Closed Session agenda. Each member of the public will be given (3) three minutes to speak

CLOSED SESSION

- CS 1.** Conference with Legal Counsel – Anticipated Litigation,
Significant exposure to litigation pursuant to § 54956.9(d)(2)
Number of Matters- Three (3)
- CS 2.** Conference with Legal Counsel- Existing Litigation,
pursuant to § 54956.9(d)(1)
Number of Matters- One (1)
Song, et al. v. City of California City Case no. BCV-22-103394

REPORT OUT OF CLOSED SESSION

CITY COUNCIL CONVENES TO REGULAR MEETING

REGULAR MEETING 5:00PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE / INVOCATION

CITY OF CALIFORNIA CITY

SEPTEMBER 23, 2025

ROLL CALL –

Councilmembers: Clark, Creighton, Hurles, Smith, Mayor Hawkins

DEPARTMENT REPORTS

PD

TREASURER

BUILDING

CITY CLERK REPORTS/RECEIVED COMMUNICATIONS

JM POWERS- DATED:

-August 31, 2025

-September 13, 2025

-September 14, 2025

CIVIC/COMMUNITY/ORGANIZATION ANNOUNCEMENTS

PRESENTATIONS

Jay Schlosser, Executive Director, Kern COG

PUBLIC BUSINESS FROM THE FLOOR / PUBLIC COMMENT

This portion of the meeting is reserved for the public to address the City Council on any matter **NOT on this agenda** and over which the City Council has jurisdiction. Please state your name for the record and limit your comments to (3) three minutes. The City Council will receive the comments but cannot engage in back-and-forth discussion with the public or make any decision. The City Council can direct staff to bring the item back to a future agenda for discussion.

CONSENT CALENDAR

WAIVER OF FULL READING OF RESOLUTIONS AND ORDINANCES

Consideration to waive full-text reading of all Resolutions and Ordinances by single motion made at the start of each meeting, subject to the ability of the City Council / Agency to read the full text of selected resolutions and ordinances when the item is addressed by subsequent motion. All items on the consent calendar are considered routine, and non-controversial and will be approved by (1) one motion if no member of the council, staff, or public wishes to comment or ask questions. Public comments are to be limited to (3) three minutes. Roll call vote required.

CC 1. Approve City Check Register dated 9/5/2025- 9/18/2025

NEW BUSINESS

NB 1. Staff Report: Christopher Lopez, City Manager- Joe Barragan, Public Works Director
Subject: A Resolution of The City Council of The City of California City Adopting Amendment to Memorandum of Understanding Between Electric Vehicle (Ev) Ready Communities Phase I blueprint Implementation (Gfo-19-603) Subcontractor to Kern Council of Governments; Cec Agreement Gfo-20-010 With Kern Council of Governments
Recommendation: Staff Recommends the City Council Approve Resolution 25-3163

NB 2. Staff Report: Christopher Lopez, City Manager- Joe Barragan, Public Works Director

CITY OF CALIFORNIA CITY

SEPTEMBER 23, 2025

Subject: Adopt a Resolution of The City Council Of The City Of California City Approving The Belfor Proposals To Clean Up The Public Yard From The Fire Debris And Damage.

Recommendation: Staff Recommends the City Council Approve Resolution 25-3164

- NB 3.** Staff Report: Christopher Lopez, City Manager-Shannon Hayes, Acting Public Safety Director
Subject: Adopt a Resolution of The City Council of The City of California City Authorizing And Approving The Adoption of Job Description for Police Reserve
Recommendation: City Council Adopt Resolution No. 25-3141

COUNCILMEMBER COMMENTS, AGENDA REQUESTS, AND AB1234 REPORTS

This portion of the meeting is reserved for council members to present information, announcements, and items that have come to their attention. The Brown Act precludes Council, staff, or public discussion. Short staff responses are appropriate. The Council will take no formal action. A Council member may request the City Clerk to calendar an item for consideration at a future meeting or refer an item to staff.

ADJOURNMENT

AFFIDAVIT OF POSTING-September 18, 2025

I, Leann Andrea Weible, Acting City Clerk for the City of California City, California, DO HEREBY CERTIFY that the foregoing notice was posted on all official City bulletin boards and the City's website at least 72 hours prior to the meeting in compliance with the provisions of the Brown Act.



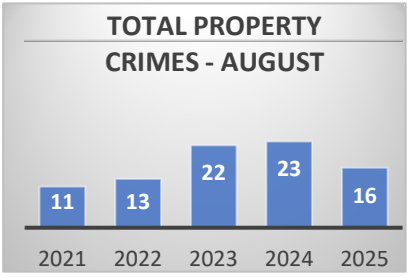
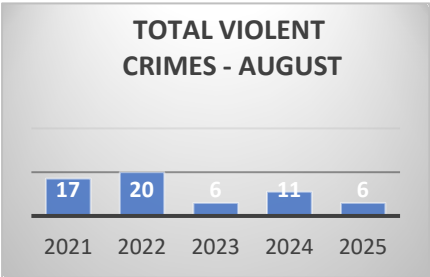
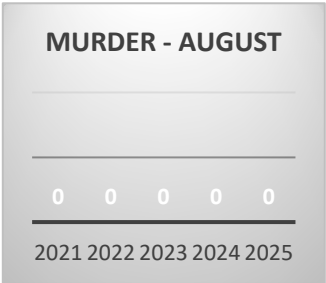
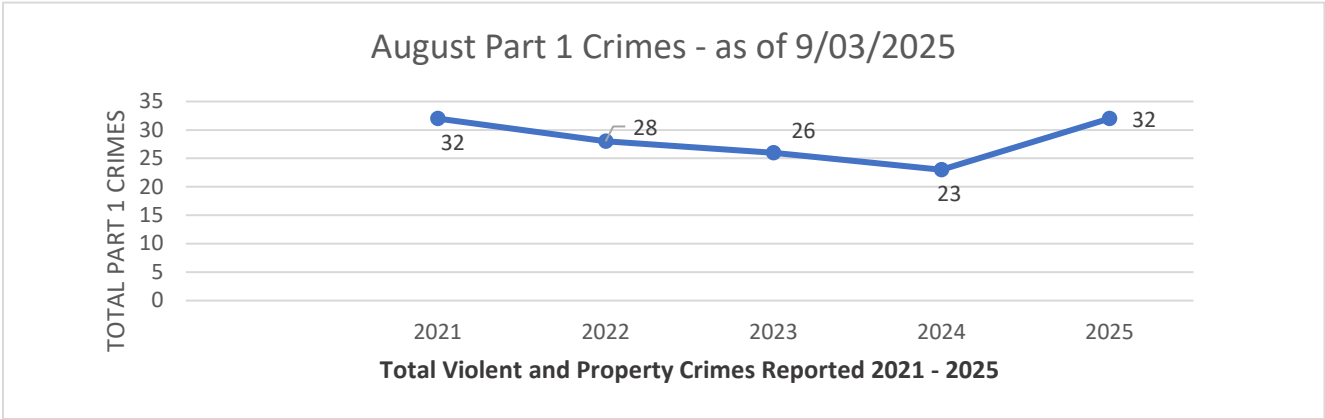
COUNCIL AGENDA ITEM
September 23, 2025

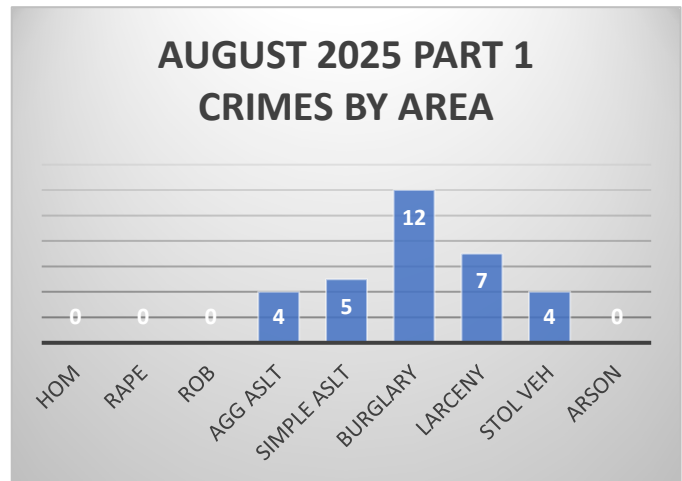
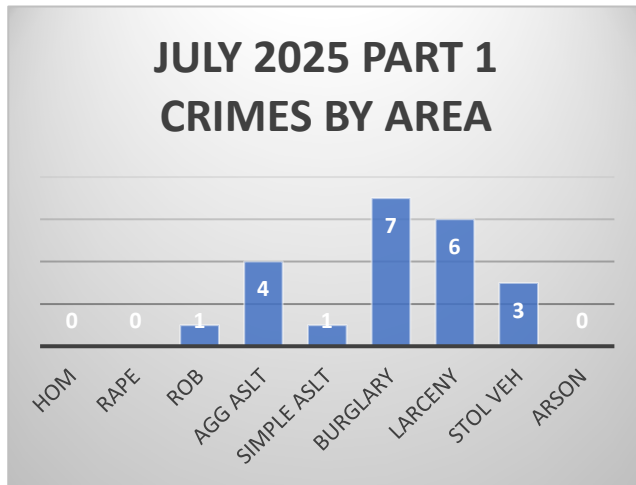
TO: Honorable Mayor and City Council

FROM: Christopher Lopez, City Manager
 Shannon Hayes, Acting Director of Public Safety

SUBJECT: PD MONTHLY DEPARTMENT REPORT

August 2025 Stats



JULY 2025 vs. AUGUST 2025, DOWN BY 31%**Part 1 Crimes July 2025 – 22****Part 1 Crimes August 2025 – 32****AUGUST 2025 – PATROL STATISTICS**

Total Incidents (August): 1,559 Total Arrests (August): 22 Felony Arrests: 13 Misd. Arrests: 9

Total Incidents (2025): 11,556

Total Arrests (2025): 206
Misd. Arrests: 94

Felony Arrests: 112

Calls for Service (August): 1,173

Calls for Service (2025): 9,019

Citations Issued (August): 14 Citations Issued (2025): 184



COUNCIL AGENDA ITEM

September 23, 2025

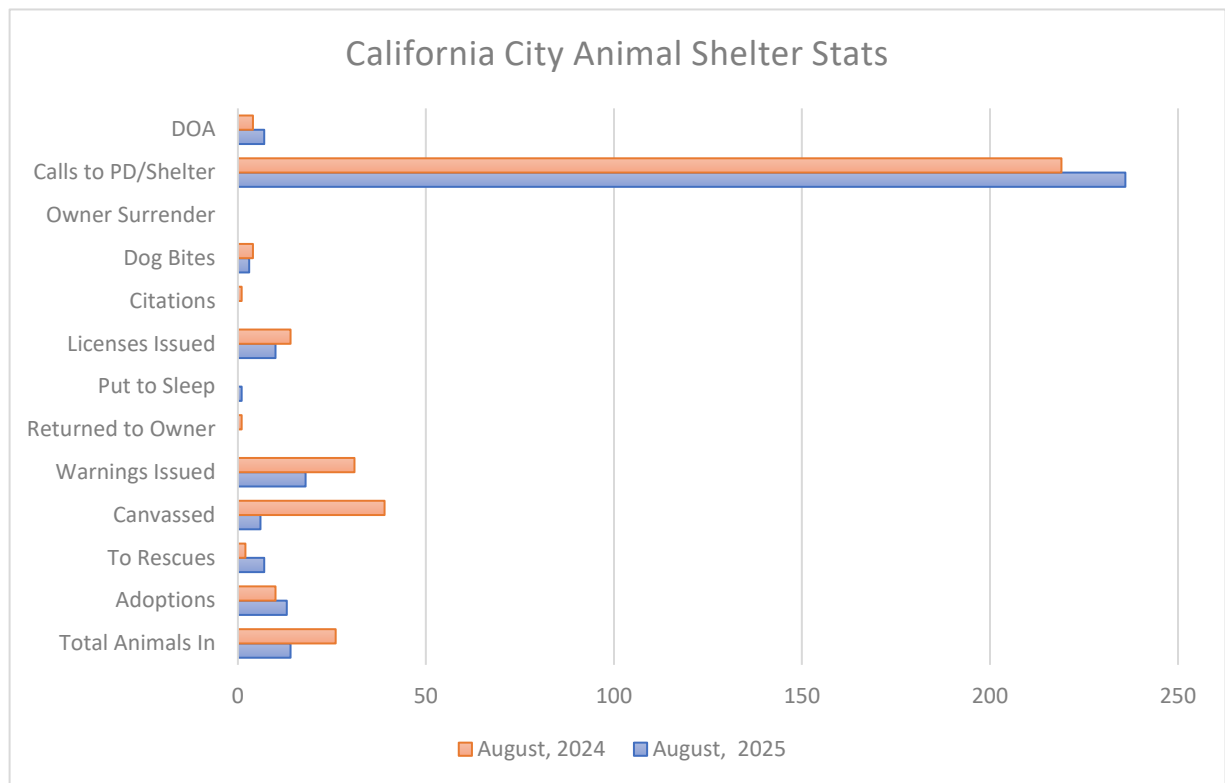
TO: Honorable Mayor and City Council

FROM: Christopher Lopez, City Manager
Shannon Hayes, Acting Director of Public Safety

SUBJECT: ANIMAL CONTROL MONTHLY DEPARTMENT REPORT

California City Animal Shelter
August 2025 Totals

California City		
Animal Shelter Stats		
Criteria	August, 2025	August, 2024
Total Animals In	14	26
Adoptions	13	10
To Rescues	7	2
Canvassed	6	39
Warnings Issued	18	31
Returned to Owner	0	1
Put to Sleep	1	0
Licenses Issued	10	14
Citations	0	1
Dog Bites	3	4
Owner Surrender	0	0
Calls to PD/Shelter	236	219
DOA	7	4





COUNCIL AGENDA ITEM

August 2025 Report

TO: Honorable Mayor and City Council

FROM: Keith Middleton, City Treasurer

SUBJECT: TREASURER MONTHLY DEPARTMENT REPORT

The values presented in this report are extracted from End of Month bank and investments statements.

The General Funds investment portfolio consists of funds for operations, Capital Improvement Projects (CIP), water rate stabilization, administration replacements and reserves.

General Operating Accounts	Balance on 7/31/2025	Net Transactions	Balance on 8/31/2025	Percent of Total
Bank of the Sierra -- General Checking	\$ 2,360,941	\$ (460,159)	\$ 1,900,783	10.83%
Bank of the Sierra -- Cannibas Checking	\$ 798,384	\$ 243,996	\$ 1,042,380	5.94%
Sub-Total Operating Accounts	\$ 3,159,326	\$ (216,163)	\$ 2,943,163	
General Investment Accounts	Balance on 7/31/2025	Net Transactions	Balance on 8/31/2025	Percent of Total
Local Agency Investment Fund (122)	\$ 8,874,680	\$ -	\$ 8,874,680	50.58%
Kern County Investment Fund (9153)	\$ 4,699,782	\$ -	\$ 4,699,782	26.79%
Multi-Bank Securities (CD Manager)	\$ 1,025,883	\$ 1,469	\$ 1,027,353	5.86%
Sub-Total Investment Accounts	\$ 14,600,345	\$ 1,469	\$ 14,601,814	
Total City Operating Funds	\$ 17,759,670	\$ (214,694)	\$ 17,544,977	100.00%

Restricted Housing Corporation Accounts				
Checking & CD Accounts	7/31/2025	Net Transactions	8/31/2025	
Housing Corp. -- Bank of the Sierra, Checking	\$ 2,071,710	\$ 23,522	\$ 2,095,232	72.84%
Housing Corp. -- Bank of the Sierra, CD 7653	\$ 113,945	\$ 359	\$ 114,304	3.97%
Housing Corp. -- Bank of the Sierra, CD 7654	\$ 142,524	\$ 449	\$ 142,973	4.97%
Housing Corp. -- Bank of the Sierra, CD 6574	\$ 261,078	\$ 822	\$ 261,900	9.11%
Housing Corp. -- Bank of the Sierra, CD 6582	\$ 261,078	\$ 822	\$ 261,900	9.11%
Total Housing Corporation Funds	\$ 2,850,336	\$ 25,973	\$ 2,876,309	100.00%

Restricted SDI Accounts				
Note: Interest earned from the SDI CD is directly deposited into the SDI checking account monthly.				
Checking & CD Investment Accounts	7/31/2025	Net Transactions	8/31/2025	
SDI -- Bank of the Sierra, Checking 6370	\$ 479,159	\$ (6,869)	\$ 472,290	0.51%
SDI -- Bank of the Sierra CD 2389	\$ 266,395	\$ 839	\$ 267,233	0.29%
SDI -- US Bank Investments	\$ 91,494,676	\$ 1,040,027	\$ 92,534,702	99.21%
Total SDI Agency Funds	\$ 92,240,229	\$ 1,033,996	\$ 93,274,226	100.00%

Restricted RDA/Successor Agency Accounts				
Checking & Investment Accounts	7/31/2025	Net Transactions	8/31/2025	
Successor -- Bank of the Sierra, Checking 8870	\$ 649,236	\$ (359,703)	\$ 289,533	19.06%
RDA/Successor -- US Bank Investments	\$ 862,086	\$ 367,203	\$ 1,229,289	80.94%
Total Successor Agency Funds	\$ 1,511,322	\$ 7,500	\$ 1,518,822	100.00%

California City, California 93505
TREASURER'S MONTHLY REPORT OF INVESTMENT
August 2025 Report

INVESTMENT POLICY

The Treasurer shall invest the City's monies as permitted in the City's approved investment policy and approval of both the City Manager and Finance Director. The Treasurer shall consider current and projected cash needs in making such investments.

US Bank SDI Account		
Market Value Summary - CUSTODIAN ACCOUNT	7/31/2025	8/31/2025
Beginning Market Value	91,535,637	91,494,676
Ending Market Value	91,494,676	92,534,702
Investment Results (Acct. Number 104388-010)	(40,962)	1,040,027

US Bank RDA/Successor Agency Accounts		
Market Value Summary - REDEVELOPEMENT AGENCY PROJ AREA TAX	7/31/2025	8/31/2025
Beginning Market Value	-	-
Ending Market Value	-	-
Investment Results (Acct. Number 211146000)	-	-
Market Value Summary - SUCCESSOR AGENCY Proj Area TAX INTEREST	7/31/2025	8/31/2025
Beginning Market Value	0	0
Ending Market Value	0	97,203
Investment Results (Acct. Number 211146001)	-	97,203
Market Value Summary - SUCCESSOR AGENCY Proj Area TAX PRINCIPAL	7/31/2025	8/31/2025
Beginning Market Value	3	3
Ending Market Value	3	270,003
Investment Results (Acct. Number 211146002)	-	270,000
Market Value Summary - SUCCESSOR AGENCY Proj Area TAX RESERVE	7/31/2025	8/31/2025
Beginning Market Value	862,082	862,082
Ending Market Value	862,082	862,082
Investment Results (Acct. Number 211146003)	-	-
Total RDA/Successor Investment Assets	862,086	1,229,289

Total "US Bank" Investment Assets	92,356,761	93,763,991
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DR-BLDG

COUNCIL AGENDA ITEM

September 23, 2025

TO: Honorable Mayor and City Council

**FROM: Christopher Lopez, City Manager
Joe Barragan, Public Works Director**

SUBJECT: BLDG MONTHLY DEPARTMENT REPORT

<u>Building</u>	<u>July Total</u>	<u>FY 25-26 to Date</u>
<u>Inspections</u>	<u>182</u>	<u>2262</u>
<u>Projects Finaled</u>	<u>26</u>	<u>468</u>
<u>Commercial Inspections</u>	<u>4</u>	<u>109</u>
<u>Commercial Inspection Finaled</u>	<u>3</u>	<u>23</u>
<u>Permit Applications Received</u>	<u>64</u>	<u>625</u>
<u>Plan Checks Received (Solar, Construction, BHT)</u>	<u>40</u>	<u>587</u>
<u>Plan Check Completed</u>	<u>40</u>	<u>627</u>
<u>New Residential Home Permits</u>	<u>9</u>	<u>111</u>
<u>New Commercial Building Permits</u>	<u>0</u>	<u>5</u>
<u>New Cannabis Building Permits</u>	<u>0</u>	<u>3</u>
<u>Total Permits Issued</u>	<u>59</u>	<u>729</u>

RESIDENTIAL INSPECTION DETAILS JULY 2025		RES TOTAL INSPECTIONS JULY 2025	RES COMPLETE/FINAL INSPECTIONS
BLOCK WALL	3	182	26
CARPORT		RESEDENTIAL CORRECTIONS JULY 25	
CODE ENFORCEMENT (RED TAG)		40	
COMMERCIAL FINAL			
DRAINIAGE			
DRYWALL NAILING	7		
ELECTRICAL PANEL	4	COMM INSPECTIONS JULY 2025	COMM FINAL INSPECTIONS
ELECTRICAL RELEASE	13	1-VERIZON CELL SITE 1-CANNABIS CULTIVATION 1-SENIOR CENTER BUILDING 1- GAS TRENCH LINE	3
ELECTRICAL ROUGH	9		
FIRE SEPERATION WALL			
FOOTING AND SLAB	6		
FOUNDATION ELEVATION	6		
FRAMING FLOOR			
FRAMING ROOF SHEATHING	14		
FRAMING ROUGH (Walls/Shear Panels)	5		
GARAGE/SHED			
GAS PRESSURE TEST			
HVAC	5	4	COMM CORRECTIONS JULY 2025
HOT MOP/SHOWER PAN	1		
INSULATION	8		0
LATHING	6		
LEACH FIELD			
MECHANICAL ROUGH	6		
N-SFD FINAL	16		
PANEL UPGRADE	8		
PATIO FINAL			
PATIO COVER			
POOL			
PLUMBING ROUGH	6		
RE-ROOF	4		
SEEPAGE PIT	3		
SEPTIC TANK	3		
SET BACKS	8		
SEWERLINE			
SIDING			
SOLAR	32		
SPECIAL INSPECTION			
SPECIAL TRENCH			
TEMP ELECTRICAL			
UFER FOR ELECTRICAL SERVICE			
UNDERGROUND ELECTRICAL			
UNDERGROUND PLUMBING	8		
WATER HEATER	2		
WINDOWS			
MISCELLANEOUS	2		
	182		

THIS LIST IS PUBLIC RECORD

CALIFORNIA CITY BUILDING DEPARTMENT

TIME:	NAME:	ADDRESS / APN:	PHONE #:	EMAIL:	REASON FOR VISIT:
10:30	Renny Khudencio	20284 94TH ST	(461) 456-6354		SOLAR PERMIT
3:10	Leo Rea		(661) 481-5827		
3:45	Carlton Casnyey	9941 N. Loop. 101/101	(805) 488-4886	Casnyey@charco	Permit
	Cesar Peña	8349 Rea Ave	(919) 666-3777		Permit
11:05	GILBERTO HIGUERA	19610 RIDEWAY BLVD.	(827) 719-8146		SMIT PLANS
8:40	JANIKIA PIERRE		(760) 338-8988		Permit
	Cesar Peña	124650 38TH 8549 ROAD	() -		
9:27	Francisco Guillen		(662) 483-9452		Permit
8:28	Erin Mera	204-153-04-00	(818) 492-8144	meram@igmail.com	Permit - pay ment
8:48	JOHN NIKKLE		(415) 773-6530	JOHN.NIKKLE@GMAIL.COM	PERMIT
11-12	Gloria Garibay	21620 Sheridan court California 93805	(661) 584-8634	garibaygloria@icloud.com	Information
	Cesar Peña	9384 Rea Ave	(714) 666-3777		Permit
	OMAR HERNANDEZ	204-153-04-00	(818) 322-9163	ohernandez236@yahoo.com	need a Invoice.
	RHONDA HART	10738 N 9TH AVE	(310) 710-4278		Address of LOT
	Seville Ransom	9301 Jacaranda Ave	(707) 969-1889		Application
	Alex Lope	21724 Darrow Dr	(661) 204-7061		Custom.a Constructo Permit
10:57	Leonardo Rea	8030 Reach	(661) 481-5827		
	HAROLD MOODY		() -		
10:53	Leslie Juan		(323) 657-8972	lestiejuan723@gmail.com	Intrest in home buying.
12:41	Imelinda		() -		
1:30	Juan M Sanchez	9708 Irene Ave	(441) 892-1840		Pick up Solar.
1:30	Blanca & GUILLERMO	8761 Nickerson Dr	() -		
2:07	GRACE RICHMONSON	8759 Aspen Ave.	() -		
2:07	GRACE RICHMONSON	8811 SATIN WOOD AVE	(760) 644-0730		
9:11am	Soconro Sandoval	21414 Lutz Ave Mojave CA 93501	(323) 385-9542		Reinspection Fee
10:24	SEN EUNA	21012 85th St	(661) 998-8319		PERMITS
2:44	CARLOS PULIDO	20424 81st St.	(661) 365-7893		Permit
2:50	Leo Rea	10401 N Loop	() -		
3:09	Talinda Miller		(760) 338-9959		Permit
12:15	Francisco MORA	21620 Calken Dr	(661) 902-4034		Stop Order.
4:00	Elisab Gutierrez		(661) 917-1960	elivh@icloud.com	Check for Permit
9:38	JANIKIA PIERRE		(760) 338-8928		
9:44	WILLARD DUILE	4700	(760) 338-8420	BEINBLEAIN2016@outlook.com	HVAC Permit
10:35	BARRY MASSEY	PO Box 2386	() -		
10:39	Brian Gutierrez	9701 9709 Susan Ave	(623) 263-1319	Brian@omgag.com	Fire
10:54	Manila Leiva	8780 Worthway Blvd	(760) 338-8876		
			() -		
11:09	Imma Salmon	9288 Holly ave	() -		Permit

9/9 Leland Knile

South Coast
Bakersfield, CA 760 703 6067 Csknive@yahoo.com Permit
16400 Brimhall R. (461) 337-2551
Bakersfield, CA 93114
out 760-338-8928
DAVID - Need Permit

9/9 John Xu

THIS LIST IS PUBLIC RECORD

CALIFORNIA CITY BUILDING DEPARTMENT

TIME:	NAME:	ADDRESS / APN:	PHONE #:	EMAIL:	REASON FOR VISIT:
	Ruby Sheffield	20437 81ST	(702) 608-9582	ruby6590@yahoo	Meter
	Ruby Sheffield	20437 81ST	(702) 608-9582	ruby6590@yahoo	Meter
	Eric	20437 Leconte & Boggs	()		
	Enigma	204-153-11-00	(818) 441-1144	Walter18@gmail.com	com.
	Mike Tomaseo	8512 VANDERBILT AVE	(702) 583-4415		BUILDING CASES
	Guliberto Higuerda	1800 FRUITWAY ST BARBERA	(727) 744-8146		
	Shadi		(213) 246-0555		Road
	Kelle, Leland	TAIS Bayr	()		
	Cesar Paring	8349 Reg V.	()		
1:30	Leo Rea	8616 N LOOP BLVD	(714) 650-3277		
1:54	ROBIN CALDSON	20421 88TH CAL CITY	(601) 491-5827		
2:20	Troy Butort	N LOOP	(888) 731-4095		CADs Enforcement
3:00	Leo Rea	21017 79TH ST, California City	(661) 624-9683		Water Meter Install
	Christopher D. Bertocchi	11207 72ND ST CAL CITY	(601) 491-5827		
	Jerry Miller	1427 Gordy Dr San Jose	(818) 233-5023	Chertogch.84@gmail.com	Home Roof
1:20	Go Garcia's	2141/1824 Willow	(310) 346-4789	Permits	HOME
4:20	Brian Gutierrez	1427 Gordy Drive San Jose	(408) 535-5830	edward-c.garcia@jhsolutions	Fence permit
4:50	FJ Garcia	2141/1824 Willow	(624) 263-1317	Permits	Permits
1:19	Mark Merser	209-562-9038	(408) 495-5820		
1:35	Oscar Pan	(661) 965-0071	()	Oscar ramos58@gmail.com	permits A.D.U.
	JOHN MEIKLE	20284 94TH ST	(661) 456-6354		Permits
2:10	Ronny Rodriguez	8740 XANER	(661) 456-6354		Permit
4:40	Jennifer Zuniga	8240 Hemlock Ave	(714) 621-9322		Plum Check
4:16	Ana Garcia	N Loop	(601) 491-5827		PERMIT
10:00	Leo Rea	21397 Applewood Dr.	(661) 436-4230		Salar Permit & Address
2:37	Gabriel Gomez	1646 Plan Masterplan	(818) 405-9348	bearmont.hirofing@gmail.com	Re-Roof Permit.
2:32	Jose R Cardona	19301 Lusk St	(531) 588-8069	jrconstruction78@gmail.com	follow up on plan check
2:42	Brian Smith	5440 Chantilly	(661) 417-2251	JOHN AJ PULLI-GMA	ADU QUESTIONS
8:45	JOHN MEIKLE	9701 Susan Ave.	()		PERMIT
1:44	Mark Merser	8560 Applewood Ave	(661) 349-5279		Permit
2:15	Jennifer	20624 90th	(661) 456-6354		Inspection
2:30	TANIA PEREZ		()		Permit
2:40			()		Permit

THIS LIST IS PUBLIC RECORD

CALIFORNIA CITY BUILDING DEPARTMENT

TIME:	NAME:	ADDRESS / APN:	PHONE #:	EMAIL:	REASON FOR VISIT:
8:40	Brian Gutierrez	8141 Willow Ave	(623) 203-1314	Brian.GUTZ19@gmail.com	Solar permit
10:00	Zoltan Csernyey	9941 N. Loop.	(661) 558-4876	Csernyey@Yahoo.com	Permit
	Hilda Cabrera	2100 Hacienda Blvd City	(818) 309-9220	Hildacabrera@gmail.com	Permit
10:30	Penelope Jones	21601 Randolphburg moyle	() -		
2:13	Nancy Gullon	2021 Palma Ave	(5) -	gullonnancy@gmail.com	Permit
2:25	Zoltan Csernyey	9941 N. Loop. Blvd.	(661) 558-4876	Csernyey@Yahoo.com	Permit
2:55	Jennifer		(661) 480-8900		Solar permit
3:00	Nancy Csernyey	140 Hurlburt Dr Pasadena	() -		Solar permit
4:00	Irenez Juarez	8549 Underwood Ave 9355	(761) 221-0942	Trebor.JJ@att.net	AD drop off - Permit
4:50	PAUL K PIERCE		(700) 318-8928		
8:30	Mona Wadd	8734 CCB	(661) 435-2003	monawadd@yahoo.com	Permit
9:30	Travis D. Giles	7101 California City Blvd	(761) 384-1290	TravisD@Yahoo.com	Permit
10:10	JASON WERT	20313 87th	(661) 645-4285	JASON.WERT@Yahoo.com	Solar permit.
10:31	Jennifer	8740 Xaver	(661) 480-8900		Solar Permit
11:45	CHUCK BENNETT	SL00P	() 101-5689		Permit
	Brian Gutierrez		(518) 400-9318	Jrcconstruction778@gmail.com	Paid for plan check fee
8:30	JOSE CARDONA		() -	Gmail.com	
10:00 AM	MARCELL ANDERSON	21621 BANCROFT DRIVE.	(323) 377-8501	ILLRICKAS645@yahoo.com	SUSIE WEBER / PERMIT QUESTIONS
11:00	JOSE CARDONA		(518) 400-9318	Jrcconstruction778@gmail.com	Paid plan check fee
8:30	JOSE CARDONA		(518) 400-9318	Jrcconstruction778@gmail.com	Paid plan check fee
2:46	Zoltan Csernyey	9941 N. Loop Blvd.	(661) 558-4876	Csernyey@Yahoo.com	Blue print
10:00	Brian Smith	20841 COWLEN	(521) 588-8069		RE ROOF PERMIT
10:10	Crystal Miller	20908 NEVILAN RD	(518) 417-5579	omaf	2 questions on water flow outflow.
10:59	Tanya Smith		(424) 415-7983	mithwilliams411@gmail.com	
11:05	Salena Coleman	10710 Applewood Drive	(461) 752-3334	Colemansalena@aol.com	Information
	Joseph M. Carovias	73161 Greg Hawk Rd	() -		
		Willowbrook CA 92595	(800) 501-8050	Jm1235@yahoo.com	Land INFO
	allan chetty	market + 7021 CCB	(761) 677-1252	Kamalees3@hotmail.com	Blue Print
	JK		(98) 804-7221	umojahouse27@gmail.com	Information
11:13	Domeno Umoh		(661) 281-5689		Permit
11:13	KPS	9010 HEATHER	(661) 478-8603	westonroofing1@gmail.com	Permit
1:49 PM	Forest Wasson	8150 West Ave K8 Lancaster	(661) 478-8603	westonroofing1@gmail.com	Permit
1:51	Jennifer	0000000000	(661) 225-2003		Permits
2:00	H.D.D		(521) 588-8069		Permits
3:30	Brian Smith	21849 COWLEN	(521) 588-8069		RE ROOF PERMIT
11:11	Brian Smith	21849 COWLEN	(521) 588-8069		Permits
1:55	Levin C. Lyons	4524 Tamarack ave	(818) 325-4557		
	STEVE COLLIER	9143 REX	() -		

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CALIFORNIA CITY BUILDING DEPARTMENT

TIME:	NAME:	ADDRESS / APN:	PHONE #:	EMAIL:	REASON FOR VISIT:
8:30	Jose Cardona		(818) 400-9348	Jconstruction778@gmail.com	Paid Planning Fee
10:00	Jose Cardona		(818) 400-9348	Jconstruction778@gmail.com	Paid Plan check fee
	Miguel Carmona		() -		Mobile home information
	FLORIAN GARCIA		() -		
	Everardo Martinez		(727) 237-4399	Ever/Martinez	
	Philip Cook		(760) 514-2365	Covamda1920@icloud.com	10355 Ridge Blvd.
	Victor Gutierrez		(818) 612-4127		
10:40	Dan Cook		(661) 222-3748		
8:38	Jose Reyes		(661) 348-8553		
9:25	Jimmy Bennett	7355 Dogwood Ave.	(661) 201-5681	KangarooEnter Inc.	Permit for 7355 Dogwood Ave.
200	Jose Reyes		() -		Plan check
8:30	Jose Reyes		(661) 348-8553		
9:48	Ana Lisa Rodriguez	7910 Ironwood Ave	(441) 514-1215	PositiveEnergy@gmail.com	Business license / Pull Permit.
10:30	Chuck Bender KPS	DOGWOOD	() 2015689		Permit
10:50	Metan Aron	21213 Kennistia St	(661) 502-5935		Permits Pay then
145	Roto Rooter		() -	Cameron@clearview	Solar permits
1:46	Cameron Meister		() -		Water heater permit
2:30	H.D.D.		() -		Permit
3:47	Jennifer	8736 Cal. City Blvd	(441) 235-2003		Permit
9:05	Jennifer	8456 Cal. City	(441) 235-2003		Permit
10:20	Brian Gutierrez	8141 Willow Ave	(623) 203-1319		Solar permit
11:12	Alfonso Meudez	8871 Aspen Ave	(661) 965-0382	ammeudez@hotmail.com	Permit
11:15	John Yarr	9701 S. Serrano	(818) 974-3312		Permit
11:46	GARY BLACKFORD	9312 CLANEA about 9300	(714) 698-5235	Gblackford@gmail.com	Permit
12:33	Alfonso Meudez	8871 Aspen Ave	(661) 965-0382	ammeudez@hotmail.com	Permit
2:13	H.D.D.	8240 Hemlock Ave	() -		Permit
2:26	Angie		() -		pay permit
3:50	Steve Colucci	9443 7th	() -		PERMIT
4:11	Enflant	94th St	(818) 413-8144	nozaenni78@gmail.com	car roof permit
4:10	Aroha Kala Kala		(714) 721-9100	Aroha Kala@hotmail.com	proposing
1:21	Nelson Calix		(661) 723-1827	Schematics@gmail.com	Electrical
1:25	Cardido Gonzalez	21325 Nevala Rd.	(661) 957-8790	gon-zalez@hotmail.com	Cert of occupancy
3:30	H.D.D.		() -		Permit
1600	Ruby Shertzer	20424 81st	(760) 408-9582		Permit
4:23	Jennifer	Sally Ave	(661) 232-3748		Permit
			(441) 235-2003		

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CALIFORNIA CITY BUILDING DEPARTMENT

[illegible]



COUNCIL AGENDA ITEM

September 23, 2025

TO: Honorable Mayor and City Council

**FROM: Christopher Lopez, City Manager
Kenny Cooper, Finance Manager**

SUBJECT: Approve City Check Register dated 09/05/2025—09/18/2025

BACKGROUND/ DISCUSSION:

The following checks have been prepared by the Finance Department. The items are provided to the Mayor and City Council for review and approval.

It should be noted that on September 9, 2025, the Mayor and City Council approved payment for the SDI Forensic Audit which was remitted to the auditing firm.

RECOMMENDATION:

Staff recommends the City Council discuss and approve the attached check register.

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
09/16/2025	115055	Mojave Public Utility Dis	03/01-03/31/25	03/31/2025	006090-000 03	2,662.17-	2,662.17-	515115604	Purchase Water
Total 115055:							2,662.17-		
09/16/2025	115498	Ace City Hardware	080425	08/04/2025	10080 080425	48.24-	48.24-	104212270	Bldg Operation/Mai
09/16/2025	115498	Ace City Hardware	TDS Golf Course	08/07/2025	16127	167.15-	167.15-	404566256	Equipment Operatio
09/16/2025	115498	Ace City Hardware	Past due invoice	07/07/2025	30000 0707202	40.39-	40.39-	104155270	Bldg Operation/Mai
09/16/2025	115498	Ace City Hardware	UNIT 535 DIESEL FLUID	08/05/2025	A63519/2	934.24-	934.24-	104222254	Veh Operation/Main
Total 115498:							1,190.02-		
09/18/2025	115578	Amber Chemical, Inc.	Hypochlorite Solution	08/28/2025	0386104-IN	2,052.77	2,052.77	515115480	Chemicals/EMS Med
Total 115578:							2,052.77		
09/18/2025	115579	AVEK	01/01-06/30/25	08/08/2025	063025	307,059.00	307,059.00	5102120	AVEK Fees Payable
Total 115579:							307,059.00		
09/18/2025	115580	AVNI Enterprises Inc.	Headlight, low beam	08/28/2025	1938	647.70	647.70	104222254	Veh Operation/Main
Total 115580:							647.70		
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-107	2,235.00	2,235.00	957005754	Isabella from CCB to
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-108	545.00	545.00	515115315	Engineering
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-110	1,965.00	1,965.00	957005753	#24413 Rancho Tra
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-111	840.00	840.00	515115315	Engineering
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-112	1,305.00	1,305.00	274411315	Engineering
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-113	19,465.00	19,465.00	947000761	#25413 Kenniston S
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-114	18,230.00	18,230.00	515115315	Engineering
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-115	2,700.00	2,700.00	515115315	Engineering
09/18/2025	115581	BHT Engineering, Inc	General ENGINEERING, CAPITAL P	07/31/2025	CC25-117	2,940.00	2,940.00	104170315	Engineering
09/18/2025	115581	BHT Engineering, Inc	General Planning 7/1/25-7/31/25	07/31/2025	CC25-118	1,630.00	1,630.00	104170315	Engineering
09/18/2025	115581	BHT Engineering, Inc	SPR 22-44 KUDU	07/31/2025	CC25-118	565.00	565.00	104170315	Engineering
09/18/2025	115581	BHT Engineering, Inc	SPR 25-10 Edison	08/29/2025	CC25-121				
Total 115581:							52,420.00		
09/18/2025	115582	Bound Tree Medical	Medical Supplies	08/21/2025	85891567	392.91	392.91	104222480	Chemicals/Ems Med
09/18/2025	115582	Bound Tree Medical	Medical Supplies	09/02/2025	85903792	172.76	172.76	104222480	Chemicals/Ems Med
09/18/2025	115582	Bound Tree Medical	Medical Supplies	09/02/2025	85903793	711.46	711.46	104222480	Chemicals/Ems Med
Total 115582:							1,277.13		

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Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
09/18/2025	115583	BSK Associates	Well Lab Samples	09/02/2025	BIO2167	114.00	114.00	515115314	Lab Sampling
09/18/2025	115583	BSK Associates	Well Lab Samples	09/02/2025	BIO2168	62.00	62.00	515115314	Lab Sampling
09/18/2025	115583	BSK Associates	Well Lab Samples	09/04/2025	BIO2245	114.00	114.00	515115314	Lab Sampling
09/18/2025	115583	BSK Associates	Well Lab Samples	09/04/2025	BIO2246	114.00	114.00	515115314	Lab Sampling
09/18/2025	115583	BSK Associates	Well Lab Samples	09/05/2025	BIO2274	36.00	36.00	515115314	Lab Sampling
Total 115583:						440.00			
09/18/2025	115584	Burke Williams & Sorens	services thru 8/31/2025	09/08/2025	349676-98	69,504.94	69,504.94	104155311	Legal Services
Total 115584:						69,504.94			
09/18/2025	115585	Ace City Hardware	Building Operations Supplies for B	09/15/2025	10022091525	115.79	115.79	294219270	Bldg Operation/Mai
09/18/2025	115585	Ace City Hardware	080425	08/04/2025	10080 080425	48.24	48.24	104212270	Bldg Operation/Mai
09/18/2025	115585	Ace City Hardware	08/01-08/31/25	08/07/2025	10092083125	119.97	119.97	404566256	Equipment Operatio
09/18/2025	115585	Ace City Hardware	TDS Golf Course	08/07/2025	16127	167.15	167.15	404566256	Equipment Operatio
09/18/2025	115585	Ace City Hardware	Building maint.	08/27/2025	16248	47.66	47.66	104222270	Bldg Operation/Mai
09/18/2025	115585	Ace City Hardware	Past due invoice	07/07/2025	30000 0707202	40.39	40.39	104155270	Bldg Operation/Mai
Total 115585:						539.20			
09/18/2025	115586	Cal City TV & Appliances	Propane	08/27/2025	851	185.10	185.10	274411285	Propane
Total 115586:						185.10			
09/18/2025	115587	California Building Stand	01/01--06/30/25	08/08/2025	063025	1,488.60	1,488.60	1002082	Special Revolving St
Total 115587:						1,488.60			
09/18/2025	115588	Capitol Advocacy Partne	Services for August 2025	09/02/2025	2025CAP211	4,308.08	4,308.08	104155310	Professional Service
Total 115588:						4,308.08			
09/18/2025	115589	Caselle, Inc	10/01-10/31/2025	09/02/2025	2582	2,918.00	2,918.00	104155630	Contracts
Total 115589:						2,918.00			
09/18/2025	115590	Chambers, Erin	Per Diem & Mileage 9/7-9/12/20	08/28/2025	TRAVEL A	785.90	785.90	394224230	Travel/Lodging/Reg
Total 115590:						785.90			
09/18/2025	115591	Commercial Door of LA	REPAIR GARAGE BACK DOOR	06/30/2025	23889	6,890.00	6,890.00	104441720	Buildings

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115591:									
09/18/2025	115592	Core & Main LP	3/4" Meters	08/19/2025	W867424	12,497.53	12,497.53	515115481	Meters
Total 115592:									
09/18/2025	115593	County of Kern	CAL CITY WWTP ANNUAL ENVIR	09/17/2025	FA0003723	4,367.50	4,367.50	525213610	Licenses & Permits
Total 115593:									
09/18/2025	115594	Cutting Edge Supply	OHV unit #800- ripper teeth	08/29/2025	79069	922.30	922.30	294219256	Equipment Operatio
Total 115594:									
09/18/2025	115595	Daniels Tire Service	tire service unit #535	08/19/2025	240198547	2,412.46	2,412.46	104222254	Veh Operation/Main
Total 115595:									
09/18/2025	115596	Dennis Automotive	345 install battery	08/26/2025	1124	60.00	60.00	104217254	Veh Operation/Main
09/18/2025	115596	Dennis Automotive	3016 oil change	09/09/2025	24265	151.04	151.04	104212254	Veh Operation/Main
Total 115596:									
09/18/2025	115597	Department of Justice	feb retn item july 2025 livescan	06/26/2025	826895/83583	214.00	214.00	104213620	Livescan Fees
Total 115597:									
09/18/2025	115598	Dept Of Conservation	01/01-06/30/25	08/08/2025	063025	3,218.61	3,218.61	1002080	SMT Payable
Total 115598:									
09/18/2025	115599	Division of State Archite	01/01-06/30/25	08/08/2025	063025	18.40	18.40	1002081	DSA Fees Payable
Total 115599:									
09/18/2025	115600	Duque, Adrian	Per Diem & Mileage 9/15-9/19/2	09/09/2025	TRAVEL A	387.00	387.00	104212230	Travel/Lodging/Reg
09/18/2025	115600	Duque, Adrian	Uniform Allowance	09/10/2025	UNIFORM 0910	750.00	750.00	104212140	Uniforms/Safety Eq
Total 115600:									
09/18/2025	115601	Fallsafe Testing	Annual Ladder Testing	09/15/2025	14427	947.04	947.04	104222254	Veh Operation/Main

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115601:									
09/18/2025	115602	FedEx	WWTP Sample shipping	08/22/2025	8-963-76111	65.02	947.04	525213245	Postage and Shippin
09/18/2025	115602	FedEx	WWTP Sample Mailing	08/29/2025	8-971-62486	88.39		525213245	Postage and Shippin
Total 115602:									
09/18/2025	115603	Ferguson Waterworks	Inventory	08/07/2025	0057323	3,217.19		515115269	Inventory
09/18/2025	115603	Ferguson Waterworks	Inventory	08/25/2025	0057847	6,244.35		515115269	Inventory
09/18/2025	115603	Ferguson Waterworks	Inventory	08/13/2025	0058472	151.35		515115269	Inventory
09/18/2025	115603	Ferguson Waterworks	Inventory	08/21/2025	0058860	10,236.94		515115269	Inventory
Total 115603:									
09/18/2025	115604	Ferguson Waterworks #	Grant Funded OHV Paddle Marker	08/28/2025	59884	2,999.78		164253270	Bldg Operation/Mai
Total 115604:									
09/18/2025	115605	G2Solutions, Inc	DOJ Transactions 07/25-08/25	08/01/2025	DOJINV-002495	11.25		104212310	Professional Service
09/18/2025	115605	G2Solutions, Inc	DOJ Transactions 07/25-08/25	09/01/2025	DOJINV-002521	11.25		104212310	Professional Service
Total 115605:									
09/18/2025	115606	Granite Construction Co	Cold Mix- Streets dept	08/21/2025	3021819	10,780.61		274411410	Special Supplies
Total 115606:									
09/18/2025	115607	Hensley Law Group	05/01-05/31/2025	08/01/2025	11240	595.00		104155311	Legal Services
Total 115607:									
09/18/2025	115608	Hernandez, Edgar	Paramedic renewal 10/01/205-09	08/31/2025	083125	250.00		104222210	Subscr/Books/Dues
Total 115608:									
09/18/2025	115609	Hughes Network System	Wifi & Phone service 8/29/25-9/2	08/29/2025	BI-434586292	152.63		164257286	Communications Ma
Total 115609:									
09/18/2025	115610	iWorQ Systems	Permit Mgmt 10/01/25-09/30/26	09/02/2025	213475	1,950.00		104170210	Subscr/Books/Dues

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115610:									
09/18/2025	115611	Karl's Hardware-Rosam	Diesel Exhaust fluid	08/05/2025	A63519/2	934.24	934.24	104222254	Veh Operation/Main
Total 115611:							934.24		
09/18/2025	115612	Kern County	FY 25-26 1st QTR	08/22/2025	C12500000169	1,575.00	1,575.00	104213610	Licenses & Permits
Total 115612:							1,575.00		
09/18/2025	115613	LC Action Police Supply	FD-Guerrero Vest & Carrier	05/15/2025	476058	1,925.18	1,925.18	104222451	Armory/Safety Equi
Total 115613:							1,925.18		
09/18/2025	115614	Liebert Cassidy Whitmor	08/01-08/31/2025	08/31/2025	303935-36	13,370.00	13,370.00	104155311	Legal Services
Total 115614:							13,370.00		
09/18/2025	115615	Linde Gas & Equipment I	Medical Oxygen	08/22/2025	51613627	154.77	154.77	104222480	Chemicals/Ems Med
Total 115615:							154.77		
09/18/2025	115616	Mission Uniform Service	PD Linen Service	08/28/2025	524489771	288.28	288.28	104212270	Bldg Operation/Mai
Total 115616:							288.28		
09/18/2025	115617	MJ Mechanical Heating &	New pump & belt office swamp co	09/15/2025	23853	145.00	145.00	104217270	Bldg Operation/Mai
Total 115617:							145.00		
09/18/2025	115618	Mojave Public Utility Dis	03/01-03/31/25	03/31/2025	006090-000 03	2,662.17	2,662.17	515115604	Purchase Water
Total 115618:							2,662.17		
09/18/2025	115619	Mojave Unified School Di	School Impact Fees 01/01-06/30/	08/08/2025	063025	265,103.37	265,103.37	1002125	School Impact Fees
Total 115619:							265,103.37		
09/18/2025	115620	ODP Business Solutions	Office Supplies	08/14/2025	434591368801	35.18	35.18	104212241	Office Supplies
09/18/2025	115620	ODP Business Solutions	Office supplies	08/27/2025	435727232001	443.91	443.91	104212241	Office Supplies

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115620:									
09/18/2025	115621	O'Reilly Auto Parts	Unit 140	08/26/2025	6127278073	221.53	479.09	545410254	Veh Operation/Main
09/18/2025	115621	O'Reilly Auto Parts	Unit 141	08/27/2025	6127278220	346.55	346.55	545410254	Veh Operation/Main
Total 115621:									
09/18/2025	115622	Pace Analytical Services	WWTP Lab Sampling	08/27/2025	2527B522177	655.40	655.40	525213314	Lab Sampling
09/18/2025	115622	Pace Analytical Services	WWTP Lab Sampling	08/27/2025	2527B522453	275.00	275.00	525213314	Lab Sampling
09/18/2025	115622	Pace Analytical Services	Water Testing	08/28/2025	2527B522519	275.00	275.00	525213314	Lab Sampling
09/18/2025	115622	Pace Analytical Services	WWTP Lab Sampling	08/28/2025	2527B522654	275.00	275.00	525213314	Lab Sampling
Total 115622:									
09/18/2025	115623	Palma, Rene	Cleaning pool, pool wall, filters, ad	08/30/2025	12	1,840.00	1,840.00	104562270	Bldg Operation/Mai
Total 115623:									
09/18/2025	115624	Peak Productions	Concessions	09/03/2025	BRB9325	1,920.00	1,920.00	294219440	Special Purchases/C
Total 115624:									
09/18/2025	115625	Primo Brands	office drinking water	08/13/2025	05H871033985	184.50	184.50	525213241	Office Supplies
Total 115625:									
09/18/2025	115626	S.C. Friends Tire Inc.	Tire Replacement #541	08/19/2025	49925	245.90	245.90	104222254	Veh Operation/Main
09/18/2025	115626	S.C. Friends Tire Inc.	Tire patch	08/25/2025	49956	35.00	35.00	274411256	Equipment Operatio
Total 115626:									
09/18/2025	115627	Safety-Kleen Corp	Parts Washer Solvent	07/25/2025	97647439	187.60	187.60	104441480	Chemicals/EMS Med
Total 115627:									
09/18/2025	115628	Sherwood, Branden	uniform allowance 25/26	08/11/2025	UNIFORM ALLO	1,400.00	1,400.00	104222140	Uniforms/Safety Eq
Total 115628:									
09/18/2025	115629	Southern California Edis	July 2025 credit	09/08/2025	500366-090825	41,516.51	41,516.51	104155281	Electricity
09/18/2025	115629	Southern California Edis	July 2025	06/25/2025	700915751681-	295.13	295.13	274411281	Electricity

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115629:							41,811.64		
09/18/2025	115630	The Hiller Companies LL	annual Inspections - Fire extinguis	08/19/2025	672595	1,340.00	1,340.00	515115630	Contracts
09/18/2025	115630	The Hiller Companies LL	annual fire extinguisher inspectio	08/22/2025	674305	1,220.00	1,220.00	104222630	Contracts
Total 115630:							2,560.00		
09/18/2025	115631	TLC Animal Removal Ser	9/03/2025 Removal	09/04/2025	3320	1,250.00	1,250.00	104217310	Professional Service
Total 115631:							1,250.00		
09/18/2025	115632	TransUnion Risk & Alter	08/01-08/31/25	09/01/2025	213800-202508	75.00	75.00	104216630	Other Contracts
Total 115632:							75.00		
09/18/2025	115633	TurboData Systems	Citation Processing Services	08/31/2025	46544	284.84	284.84	104216310	Professional Service
Total 115633:							284.84		
09/18/2025	115634	Van Dermynen Makus La	July 2025	08/07/2025	34744	5,474.33	5,474.33	104155311	Legal Services
09/18/2025	115634	Van Dermynen Makus La	August 2025	09/05/2025	35127	1,290.67	1,290.67	104155311	Legal Services
Total 115634:							6,765.00		
09/18/2025	202500188	Airespring Inc	08/01-08/31/25	09/01/2025	200099211	5,334.76	5,334.76	535310284	Telephone - Land
09/18/2025	202500188	Airespring Inc	08/01-08/31/25	09/01/2025	200099217	.17	.17	535310284	Telephone - Land
Total 202500188:							5,334.93		
09/18/2025	202500189	Best Best & Krieger	07/01-07/31/25	08/29/2025	1037997	4,176.00	4,176.00	104155311	Legal Services
Total 202500189:							4,176.00		
09/18/2025	202500190	Diamond Finish Mobile	Mobile Car Wash	09/06/2025	167	210.00	210.00	104212254	Veh Operation/Main
Total 202500190:							210.00		
09/18/2025	202500191	DiamondIT	September 2025 M365	09/01/2025	38601S	3,360.00	3,360.00	535310630	Contracts
09/18/2025	202500191	DiamondIT	September 2025 IT Services	09/01/2025	38602	24,299.06	24,299.06	515115630	Contracts
Total 202500191:							27,659.06		

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
09/18/2025	202500192	Famcon Pipe & Supply In	Inventory	08/28/2025	S100162151.00	1,598.85	1,598.85	515115269	Inventory
09/18/2025	202500192	Famcon Pipe & Supply In	Inventory	08/29/2025	S100162944.00	855.18	855.18	515115269	Inventory
09/18/2025	202500192	Famcon Pipe & Supply In	Inventory	09/04/2025	S100163283.00	855.18	855.18	515115269	Inventory
Total 202500192:							3,309.21		
09/18/2025	202500193	Grainger, Inc	Janitorial Supplies	09/03/2025	9628455009	204.38	204.38	294219244	Janitorial Supplies
Total 202500193:							204.38		
09/18/2025	202500194	LightGabler	07/01-07/31/2025	08/07/2025	93204-08	2,765.00	2,765.00	104155311	Legal Services
09/18/2025	202500194	LightGabler	08/01-08/31/2025	09/09/2025	93911-12	3,185.00	3,185.00	104155311	Legal Services
Total 202500194:							5,950.00		
09/18/2025	202500195	M&S Security Services	Code Changes	09/12/2025	124964	20.00	20.00	104155630	Contracts
Total 202500195:							20.00		
09/18/2025	202500196	MediWaste Disposal	Bio-waste disposal	09/01/2025-0	139201	157.11	157.11	104222480	Chemicals/Ems Med
Total 202500196:							157.11		
09/18/2025	202500197	Middleton, Keith	Mileage august 2025	09/02/2025	09022025	30.00	30.00	104143230	Travel/Lodging/Reg
Total 202500197:							30.00		
09/18/2025	202500198	NAPA Auto Parts	Battery	04/10/2025	15696	200.54	200.54	515115254	Veh Operation/Main
09/18/2025	202500198	NAPA Auto Parts	OHV Fleet Supplies/Parts	08/31/2025	4110083125	25.40	25.40	294219270	Bldg Operation/Mai
Total 202500198:							225.94		
09/18/2025	202500199	PlaceWorks Inc	Housing element services	08/01-0	COCC-01.0-11	7,288.05	7,288.05	104170310	Professional Service
Total 202500199:							7,288.05		
09/18/2025	202500200	PNC Equipment Finance,	10/01-10/31/2025	09/02/2025	2336447	2,863.00	2,863.00	404566240	Equipment Rental
Total 202500200:							2,863.00		
09/18/2025	202500201	Reliable Air Condit. & He	Animal Shelter Cooler	07/26/2025	22237	120.00	120.00	104217270	Bldg Operation/Mai

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 202500201:									
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/15/2025	1088096	2,412.08	2,412.08	525213255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/15/2025	1088098	219.30	219.30	104441255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/15/2025	1088099	686.95	686.95	274411255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/15/2025	1088122	551.79	551.79	525213255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/15/2025	1088123	386.36	386.36	545410255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/15/2025	1088124	484.94	484.94	274413255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/15/2025	1088185	3,358.27	3,358.27	525213255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/31/2025	1088186	896.75	896.75	274411255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/31/2025	1088187	955.63	955.63	545410255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/31/2025	1088206	635.03	635.03	525213255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/31/2025	1088226	305.57	305.57	274413255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	07/31/2025	1088230	156.48	156.48	104441255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	08/15/2025	1088261	3,218.24	3,218.24	525213255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	08/15/2025	1088262	552.78	552.78	525213255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	08/15/2025	1088263	1,004.17	1,004.17	274411255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	08/15/2025	1088268	483.06	483.06	274413255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	08/15/2025	1088297	1,552.02	1,552.02	545410255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	PW-Fuel	08/15/2025	1088319	75.73	75.73	104441255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	Fleet Fuel 08/31/2025	08/31/2025	188335	2,522.69	2,522.69	104217254	Veh Operation/Main
09/18/2025	202500202	RSI Petroleum	Fuel Services	09/02/2025	CUST#003029	159.32	159.32	104168255	RSI Fuel
09/18/2025	202500202	RSI Petroleum	Fuel Services	09/02/2025	CUST#003191	220.77	220.77	104131255	RSI Fuel
Total 202500202:							20,837.93		
09/18/2025	202500203	Underground Sv Alert N	state regulatory fee for Undergrou	07/25/2025	25USB112502	795.60	795.60	515115210	Subscr/Books/Dues
Total 202500203:							795.60		
09/18/2025	202500204	West Coast AML Services	June-August 2025 Marijuana Perm	08/18/2025	CC01-2025	3,150.00	3,150.00	104171310	Professional Service
Total 202500204:							3,150.00		
Grand Totals:							938,940.14		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 9/18/25

Finance Department [Signature]

Report Criteria:

Report type: Invoice detail

Vendor.Vendor Number = {<>} 1039

Bank.Bank Number = 1

City of California City

Report Criteria:

Check/Check issue date = 09/05/2025-09/18/2025

Check Date	Check #	Payee	Description	Source ID	Amount	Check \$	GL Account
09/18/2025	501627	Ansley Denise Nosala Trust	Final Bill Deposit Refunded	104183.03	22.00	22.00	5102090
Total 501627:							
					22.00		
09/18/2025	501628	Glenn W. Metzger	Final Bill Deposit Refunded	103225.05	14.00	14.00	5102090
Total 501628:							
					14.00		
09/18/2025	501629	JBL & Associates	Final Bill Deposit Refunded	106025.11	67.00	67.00	5102090
Total 501629:							
					67.00		
09/18/2025	501630	Jerry Heller	Final Bill Deposit Refunded	107425.01	14.00	14.00	5102090
Total 501630:							
					14.00		
09/18/2025	501631	Joshua Meister	Final Bill Deposit Refunded	105766.07	21.00	21.00	5102090
Total 501631:							
					21.00		
09/18/2025	501632	Juan Carlos Obeso	Final Bill Deposit Refunded	107504.01	14.00	14.00	5102090
Total 501632:							
					14.00		
09/18/2025	501633	Kisona Marloto	Final Bill Deposit Refunded	106386.08	4.00	4.00	5102090
Total 501633:							
					4.00		
09/18/2025	501634	Laiz Grajeda	Final Bill Deposit Refunded	104972.14	7.00	7.00	5102090
Total 501634:							
					7.00		
09/18/2025	501635	Laiz Grajeda	Final Bill Deposit Refunded	101789.07	40.00	40.00	5102090
Total 501635:							
					40.00		
09/18/2025	501636	Martha Barrios	Final Bill Deposit Refunded	104129.05	40.00	40.00	5102090
Total 501636:							
					40.00		
09/18/2025	501637	Movses Kasamanian	Final Bill Deposit Refunded	105475.04	54.00	54.00	5102090
Total 501637:							
					54.00		
09/18/2025	501638	SAMANTHA & OSCAR LEMOS	Final Bill Deposit Refunded	101503.05	49.00	49.00	5102090
Total 501638:							
					49.00		

Finance Approval By: _____

Date: _____

Demand Register - City Council Meeting

City of California City

Check Date	Check #	Payee	Description	Source ID	Amount	Check \$	GL Account
09/18/2025	501639	SBE, LP/Banuelos, Armando	Final Bill Deposit Refunded	106250.07	13.00	13.00	5102090
Total 501639:					13.00		
09/18/2025	501640	Steve Collins	Final Bill Deposit Refunded	107533.01	1,475.00	1,475.00	5102090
Total 501640:					1,475.00		
09/18/2025	501641	Virginia Meza	Final Bill Deposit Refunded	101127.13	50.00	50.00	5102090
Total 501641:					50.00		
Grand Totals:					1,884.00		

Finance Approval By:  Date: 9/18/25


Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
09/18/2025	9650	Ace City Hardware	08/1-09/02/25 Building & Mainta	09/02/2025	300099090225	242.39	242.39	744632730	Improvements
	Total 9650:								
09/18/2025	9651	Charter Communication	Service dates 09/01-09/30/25	09/01/2025	000502209212	5,557.11	5,557.11	744632286	Communications Maint
	Total 9651:								
09/18/2025	9652	Chiavarolli, John	Janitorial Services Aug 2025	08/30/2025	083025	200.00	200.00	744632310	Professional Services
	Total 9652:								
09/18/2025	9653	City Of Cal City-General	water 7/14-8/13/25	08/30/2025	10282601	884.00	884.00	744632288	Sewer Services
09/18/2025	9653	City Of Cal City-General	water 7/14-8/13/25	08/30/2025	10282702	534.00	534.00	744632288	Sewer Services
09/18/2025	9653	City Of Cal City-General	water 7/14-8/13/25	08/30/2025	10320701	877.00	877.00	744632288	Sewer Services
09/18/2025	9653	City Of Cal City-General	water 7/14-8/13/25	08/30/2025	10321101	310.00	310.00	744632288	Sewer Services
09/18/2025	9653	City Of Cal City-General	water 7/14-8/13/25	08/30/2025	10676301	100.00	100.00	744632288	Sewer Services
09/18/2025	9653	City Of Cal City-General	water 7/14-8/13/25	08/30/2025	10678101	120.00	120.00	744632288	Sewer Services
09/18/2025	9653	City Of Cal City-General	water 7/14-8/13/25	08/30/2025	10686701	2.80	2.80	744632287	Water Service
09/18/2025	9653	City Of Cal City-General	water 7/14/25-8/13/25	08/30/2025	10748101	85.00	85.00	744632288	Sewer Services
	Total 9653:								
09/18/2025	9654	Dorothy Irwin by Brenda	Sec Dep #60 Dorothy Irwin	08/30/2025	SEC DEP 08302	315.00	315.00	7402085	Security Deposits
	Total 9654:								
09/18/2025	9655	Garcia, Mario	on-call manager 2025 august	08/30/2025	083025	400.00	400.00	744632310	Professional Services
	Total 9655:								
09/18/2025	9656	Miranda, Luciano	Landscaping September 2025 DJ/	09/03/2025	090325	2,750.00	2,750.00	744632310	Professional Services
	Total 9656:								
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/01/2025	700074866260	796.39	796.39	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700327514884	31.10	31.10	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700355482513	136.60	136.60	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700360566121	42.87	42.87	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700408298811	170.68	170.68	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700409297305	152.20	152.20	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700409537074	168.21	168.21	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700410808380	135.30	135.30	744632281	Electricity

Check Issue Dates: 9/5/2025 - 9/18/2025

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700501711023	99.12	99.12	744632281	Electricity
09/18/2025	9657	Southern California Edis	Electricity Service dates 08/01-09	09/02/2025	700524713056	63.99	63.99	744632281	Electricity
Total 9657:							1,796.46		
09/18/2025	9658	WM Corporate Services I	Service dates 08/01-08/31/25	09/01/2025	396945548081	1,682.42	1,682.42	744632630	Contracts
Total 9658:							1,682.42		
09/18/2025	148000305	Adams, James	Maint. 08/01-08/31/2025	08/28/2025	082825	1,507.75	1,507.75	744632310	Professional Services
09/18/2025	148000305	Adams, James	On call manager aug 2025	08/30/2025	083025	400.00	400.00	744632310	Professional Services
Total 148000305:							1,907.75		
09/18/2025	148000306	Andrasevits, Barbara A	Cleaning Desert Jade Apts 27	08/26/2025	082625	275.00	275.00	744632730	Improvements
09/18/2025	148000306	Andrasevits, Barbara A	Cleaning Desert Jade Apts 60	09/08/2025	090825	275.00	275.00	744632730	Improvements
Total 148000306:							550.00		
09/18/2025	148000307	DiamondIT	September 2025 M365	09/01/2025	38601S	36.00	36.00	744632630	Contracts
Total 148000307:							36.00		
09/18/2025	148000308	Racer Rob's Plumbing	Replace ABS Pipe/fittings in kitche	08/11/2025	72113	498.75	498.75	744632270	Bldg Operation/Maint
Total 148000308:							498.75		
09/18/2025	148000309	Thugs to Bugs Pest Contr	monthly pest service desert jade	09/05/2025	0051-58090525	900.00	900.00	744632630	Contracts
Total 148000309:							900.00		
09/18/2025	148000310	Trulio, Anthony	Maint Repair 25hr august 2025	08/30/2025	083025	625.00	625.00	744632310	Professional Services
09/18/2025	148000310	Trulio, Anthony	Maintenance Repairs	09/10/2025	091025	800.00	800.00	744632310	Professional Services
Total 148000310:							1,425.00		
Grand Totals:							21,173.68		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 9/18/25

Finance Department 

Report Criteria:

Report type: Invoice detail
Bank Bank Number = 148

California City

Check Register - SDI

Check Issue Dates: 9/5/2025 - 9/18/2025

Page: 1
Sep 18, 2025 12:21PM

Report Criteria:

Report type: Invoice detail
Bank Bank number = 2

Check Issue Date	Check Number	Payee	Description	Invoice Date	Invoice Number	Invoice Amount	Check Amount	Invoice GL Account	Invoice GL Account
09/18/2025	1385	Engel & Engel, LLP	Forensic Investigation Services	08/11/2025	053125-07312	31,918.76	31,918.76	72-7211-630	Contracts
09/18/2025	1385	Engel & Engel, LLP	Forensic Investigation Services	09/11/2025	083125	9,977.76	9,977.76	72-7211-630	Contracts
Total 1385:							41,896.52		
Grand Totals:							41,896.52		

Dated:

9/18/25

Finance Department





COUNCIL AGENDA ITEM

September 23, 2025

TO: Mayor and City Council

FROM: Christopher Lopez, City Manager, and Joe Barragan, Public Works Director

SUBJECT: A Resolution Of The City Council Of The City Of California City Adopting Amendment To Memorandum Of Understanding Between California City And The Kern County Council Of Governments For Electric Vehicles Charging Stations

BACKGROUND/ DISCUSSION:

The City entered into a Memorandum of Understanding (MOU), with the Kern County Council of Governments (Kern COG), on October 20, 2022. The MOU was extended through an amendment on September 19, 2024, until August 31, 2025. The City needs to extend the MOU again so that the City can collect grant funds to reimburse the City for the EV Charging Station that was installed in the Aspen Mall.

FISCAL IMPACT:

Reimbursement to the City of \$ 99,000.

RECOMMENDATION:

The City Council authorize the City Manager to enter into an agreement with Kern COG to extend the MOU for the EV Charging Station Project (Project) until the Project is completed so that the City can collect the reimbursement for the unit.

ATTACHMENTS:

1. 2022 MOU
2. 2024 Amendment
3. 2025 Amendment II (Draft)
4. Resolution

MEMORANDUM OF UNDERSTANDING

Electric Vehicle (EV) Ready Communities Phase II – Blueprint Implementation (GFO-19-603)

Subcontractor to Kern Council of Governments;
CEC Agreement ARV-20-010-01 with Kern Council of Governments

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on October 20, 2022 by and among the CITY OF California City ("**CITY**" herein), a municipal government of the State of California, and the KERN COUNCIL OF GOVERNMENTS ("**KERN COG**" herein), a Joint Powers Agency formed pursuant to the California Government Code.

RECITALS

WHEREAS, California Government Code Section 6502 authorizes cities and counties to enter into agreements for their mutual benefit; and

WHEREAS, CITY, and KERN COG have a compelling and mutual interest in the implementation of the 2019 Kern EV Charging Station Blueprint in participating cities; and

WHEREAS, CITY, and KERN COG recognize that the installation of electric vehicle charging stations to support the deployment of electric vehicles and/or equipment will benefit the citizens of the CITY by providing much-needed funding and by reducing transportation-related air pollution, improving the local air quality in or near a Disadvantaged Community (DAC) identified in CalEnviroscreen 3.0; and

WHEREAS, KERN COG and CITY as a subcontractor applied for grant funds and were awarded by California Energy Commission ("**CEC**" herein) to install charging stations, and to conduct public awareness efforts regarding the station; and

WHEREAS, in January 2022 the CEC amended the EV Ready Communities Agreement ARV-20-010 with Kern COG, increasing the budget and adding tasks to the Scope of Work, and extending the termination date from March 31, 2024 to September 30, 2024; and

WHEREAS, CITY recognizes that CITY will (a) carry out the scope of work and schedule, (b) participate in program management meetings, (c) demonstrate evidence of matching funds and (d) send reports and invoices to KERN COG; and

WHEREAS, KERN COG will in turn carry out its responsibilities under the CEC Agreement ARV-20-2010 and that that grant funding awarded to KERN COG to implement the 2019 Kern Region Electric Vehicle (EV) Blueprint will be invoiced by KERN COG to CEC per the schedule and scope of work for the amended CEC Agreement ARV-20-010-01 and pay funds due to CITY as a subcontractor through this MOU.

AGREEMENT

1. The foregoing recitals are true and correct and are adopted into this contract as if set forth in full.
2. EV Ready Communities funding CEC awarded to the CITY as a subcontractor, identified in this MOU will be accessed by KERN COG through invoices sent directly to CEC. CITY agrees to provide any necessary documentation reasonably required in furtherance of this purpose.
3. CITY will confirm and document local matching funds identified in this MOU through invoice reports sent directly to KERN COG.
4. The table below reflects CEC grant amounts and matching funds for KERN COG and all of the subcontractors participating in the amended CEC Agreement ARV-20-010-01. The CITY shall submit a budget using a template provided to the CITY by the Project Manager. This budget will (a) align with the Scope of Work (Exhibit A) and Schedule of Deliverables (Exhibit B) and will (b) be used to categorize the CEC Funding and the Local Match Funding and (c) be used to create invoices submitted to Kern COG.

Agency Name	CEC Funding	Local Match	Total Project
Kern COG	\$96,616 \$80,601	\$44,033 \$191,492	\$140,648 \$272,093
City of Arvin	\$99,000	\$33,000	\$132,000
City of California City (Off-grid mobile unit; 2 L2 Chargers)	\$99,000	\$33,000	\$132,000
City of Delano	\$99,000	\$33,000	\$132,000
City of McFarland	\$99,000	\$33,000	\$132,000
Amended	\$176,735	\$58,912	\$235,647
City of Shafter	\$45,000	\$15,000	\$60,000
City of Wasco	\$99,000	\$33,000	\$132,000
Amended	\$187,500	\$62,500	\$250,000
KCCD (Bakersfield College) Amended	\$64,000 \$427,750	\$18,808 \$142,584	\$82,808 \$570,334
Frito-Lay North America (PepsiCo)	\$232,500	\$77,499	\$309,999
MioCar EVCS and Operations	\$359,441	\$112,802	\$472,243
Program Management, Outreach, and 2024 Blueprint Consultants	\$507,000	\$0	\$507,000
KCOG Materials & Misc. including eBikes; Match includes KCOG outreach	\$21,600	\$29,500	\$51,100
Charging Stations TBD	\$164,873	\$44,088	\$208,961
TOTAL	\$700,616 \$2,500,000	\$242,841 \$833,377	\$943,366 \$3,333,377

5. CITY agrees to carry out Exhibit A Scope of Work in accordance with Exhibit B Schedule of Products and Due Dates and Exhibit C Budget. City of California City agrees to comply with Attachment 1: CEC Exhibit C: Terms and Conditions. City of California City agrees to comply with Attachment 1A CEC Exhibit C eCAMS Streamlining Terms ARV-20-010-01, if the terms apply.

6. Should the CITY scope of work be executed for less than total CEC funding awarded to CITY through this MOU, MOU amounts exceeding actual expenses shall be reserved by KERN COG to be redistributed at its discretion with the concurrence of the CEC.
7. CITY and KERN COG agree that KERN COG will demonstrate the KERN COG share of matching fund contributions to CEC.
8. CITY and KERN COG agree that KERN COG staff will require member agency staff to participate in the execution of their scope of work and KERN COG program management meetings held at a minimum of quarterly.
9. The failure of any party to enforce against another a provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time and shall not serve to vary the terms of this Agreement.
10. All notices relative to this Agreement shall be given in writing and shall be personally served or sent by certified or registered mail and be effective upon actual personal service or depositing in the United States mail. The parties shall be addressed as follows, or at any other address designated by notice:

CITY: City of California City
Jim Hart, Interim City Manager
21000 Hacienda Blvd.
California City, CA 93505

KERN COG: KERN COUNCIL OF GOVERNMENTS
Ahron Hakimi, Executive Director
1401 19th Street, Suite 300
Bakersfield, California 93301

11. This Agreement sets forth the entire Agreement between the parties and supersedes all other oral or written representations. This Agreement may be modified only in a writing approved by the City Councils and the Kern Council of Governments, Board of Directors.
12. Any services of CITY or KERN COG are provided as independent contractors. No party is an agent or employee of any other party for any purpose and is not entitled to any of the benefits provided by any party to its employees. This Agreement shall not be construed as forming a partnership or any other association between CITY, and KERN COG other than that of an independent contractor.
13. No party shall be liable to any other party for any loss, damage, liability, claim or cause of action for damage to or destruction of property or for injury to or death of persons arising from any act or omission of the other party's officers, agents, or employees. Further, no party is liable to any other party for loss or inaccuracy of data. Each party is encouraged to have current backup storage of all data and other relevant information. Further, no party is liable to any other party for any damage to information or equipment, which results from the transfer of data.
14. A party against whom any claim arising from any subject matter of this Agreement is filed shall give prompt written notice of the filing of the claim to all other parties.
15. This Agreement is effective upon execution. It is the product of negotiation and, therefore, shall not be construed against any party.
16. Any party to this Memorandum of Understanding may terminate its participation in the activities herein described upon thirty (30) days' written notification to the other parties.

Termination by one party does not terminate the agreement between the remaining parties, including the CEC or other KERN COG subcontractors participating in this CEC award of funding through amended agreement ARV-20-010-01.

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IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"CITY of California City"

RECOMMENDED AND APPROVED
AS TO CONTENT:

DocuSigned by:
Jim Hart

Jim Hart, Interim City Manager
City of California City

11/7/2022

DATE

DocuSigned by:
Jeanie O'Laughlin

Jeanie O'Laughlin, Mayor
City of California City

11/10/2022

DATE

APPROVED AS TO FORM:

Legal Counsel

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IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"KERN COUNCIL OF GOVERNMENTS"

RECOMMENDED AND APPROVED
AS TO CONTENT:



AHRON HAKIMI 10/20/2022
Executive Director DATE



Zack Scrivner, Vice Chairman 10/20/2022
Kern Council of Governments DATE

Kern Council of Governments
APPROVED AS TO FORM:



Brian Van Wyk, Deputy Counsel for 10/20/2022
Kern Council of Governments DATE

[Remainder of page left blank intentionally]

EXHIBIT A
Scope of Work
City of California City

TECHNICAL TASK LIST

Task #	Assigned	Task Name
1	X	Administration
2	X	Electric Vehicle Charging Station Installation
3	NA	Workforce Development and Support
4	X	Outreach
5	X	Data Collection and Analysis

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Linda Urata, Project Manager	Jim Hart, Interim City Manager	
2	Linda Urata	Jim Hart	Project Clean Air and East Kern APCD (match funds)
3	Linda Urata	N/A	
4	Linda Urata	Jim Hart	
5	Linda Urata	Jim Hart	

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
CAM	(California Energy) Commission Agreement Manager
CEC	California Energy Commission
CTP	Clean Transportation Program
CPR	CEC Critical Project Review
EV	Electric Vehicle. A broad category that includes all vehicles that are fully powered by electricity or an electric motor.
EVI	Electric Vehicle Infrastructure
EVITP	Electric Vehicle Infrastructure Training Program
EVSE	Electric Vehicle Supply Equipment. Infrastructure designed to supply power to EVs. EVSE can charge a wide variety of EVs including BEVs and PHEVs.
FTD	Fuels and Transportation Division

Term/ Acronym	Definition
Kern COG	Kern Council of Governments
PM	Kern COG Project Manager
Recipient	City of California City

Background

Assembly Bill (AB) 118 (Núñez, Chapter 750, Statutes of 2007), created the Clean Transportation Program, formerly known as the Alternative and Renewable Fuel and Vehicle Technology Program. The statute authorizes the California Energy Commission (CEC) to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change, clean air, and alternative energy policies. AB 8 (Perea, Chapter 401, Statutes of 2013) re-authorizes the Clean Transportation Program through January 1, 2024. The Clean Transportation Program has an annual budget of approximately \$100 million and provides financial support for projects that:

- Reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies.
- Produce sustainable alternative and renewable low-carbon fuels in California.
- Expand alternative fueling infrastructure and fueling stations.
- Improve the efficiency, performance and market viability of alternative light-, medium-, and heavy-duty vehicle technologies.
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technologies or fuel use.
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors.
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies.

On August 12, 2020, the CEC released a Grant Solicitation and Application Package entitled "Electric Vehicle Ready Communities Phase II- Blueprint Implementation" under the Clean Transportation Program. This competitive grant solicitation was for Phase II of a two-phase effort to implement projects developed and identified in Phase I, Blueprint Development, of the Electric Vehicle Ready Communities Challenge. In response to GFO-19-603, Kern COG submitted application #7 which was proposed for funding in the CEC's Notice of Proposed Awards on January 8, 2021, and the Revised Notice of Proposed Awards on September 13, 2021. GFO-19-603 and Kern COG's application are hereby incorporated by reference into this Agreement in their entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Kern COG's Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient's Application and the terms of Commission's Award, the Commission's Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and Kern COG's Application, the terms of this Agreement shall control.

Problem Statement:

Kern County is challenged by poor air quality and barriers to the deployment of emission reduction transportation technologies. According to CalEnviroScreen 3.0, 81-90% of the County qualify as Disadvantaged Communities (DACs). DACs generally lack private investment and the capacity to develop, fund, and manage clean transportation projects on their own.

The Kern Electric Vehicle Charging Station Blueprint (Blueprint) was created to address barriers to the installation of electric vehicle (EV) charging stations in Kern County. This Blueprint Implementation project will address principal barriers identified in the Blueprint plan.

Transportation solutions to improve air quality will vary with local transportation requirements. Many of the community dial-a-ride, transit agencies, and school districts provide transportation options that demonstrate a need for what is known as last-mile transit. Kern Council of Governments and other San Joaquin Valley Regional Planning Agencies funded a study conducted by the UC Davis Institute of Transportation Studies on rural last-mile transit. This study led to the development of MioCar. MioCar is a member-based electric carshare program and provides transportation options for people living in and near low-income housing in the Kern County communities of Wasco and Arvin/Lamont. Effective transportation solutions require programs such as MioCar to expand to new disadvantaged communities.

Workforce development offers opportunities to individuals interested in the energy or transportation fields. The transition to zero emission fuels will require individuals trained to work on cars, design and install stations, provide maintenance to cars and stations, operating vehicles takes some training and then there is always planning for the future, and autonomous vehicles.

Kern County partners require support in their areas of expertise and their efforts to serve the communities. This project will provide the funding needed to support these efforts for zero emission transportation to serve local communities.

Goals of the Agreement:

The goal of this Agreement is to advance electrified transportation in and between Kern County communities in ways that provide convenient, safe, and clean transportation for a broad spectrum of residents.

Objectives of the Agreement:

The objectives of the PRIME Agreement between Kern COG and the California Energy Commission are for Kern COG to administer an effective and timely program to install electric vehicle charging equipment, to expand MioCar electric carsharing to new communities, and allow Bakersfield College to expand their curriculum and install equipment for hands-on training. The public and private site hosts and communities will have an impact on EV adoption beyond their immediate locations and support electrified transportation options. Bakersfield College will be established as a leader in training the technicians of today for both the technology of today and the future.

Objectives of the Sub-Agreement:

The objectives of the Agreement between Kern COG and the City of California City are for the City of California City to complete Tasks 2: install electric vehicle and equipment charging equipment, to provide usage and operational data, Task 4: conduct education and awareness efforts to support developing the use of the charging stations installed, and Task 5: complete data collection and reporting tasks as described within the Scope of Work.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Project Manager shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a "Kick-Off" meeting with the Project Manager, and a representative of Kern COG's Accounting team. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others as they deem appropriate.
- Discuss the following administrative and technical aspects of this Agreement:
 - Agreement Terms and Conditions
 - Match fund documentation
 - Permit documentation
 - Subcontracts needed to carry out project

- The Project Manager's expectations for accomplishing tasks described in the Scope of Work
- An updated Schedule of Products and Due Dates
- Monthly Progress Reports
- Technical Products (Product Guidelines located in Section 5 of the Exhibit C: CEC Terms and Conditions)
- Final Report

Recipient Products:

- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits

Project Manager Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

CPRs provide the opportunity for frank discussions between the CEC and Kern COG. The goal of this task is to determine if the project should continue to receive CEC funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The Commission Agreement Manager may schedule CPR meetings as necessary, and meeting costs will be borne by the Kern COG.

Meeting participants include the CAM and Kern COG and may include the Commission Grants Officer, the Fuels and Transportation Division (FTD) program lead, other CEC staff and Management as well as other individuals selected by the CAM to provide support to the CEC, which may include the Recipient.

The CAM shall:

- Determine the location, date, and time of each CPR meeting with Kern COG. These meetings generally take place at the CEC, but they may take place at another location or remotely.
- Send Kern COG the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide Kern COG with a written determination in accordance with the schedule. The written response may include a requirement for Kern COG to revise one or more product(s) that were included in the CPR.

Kern COG shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products

Task 1.3 Final Meeting. The goal of this task is to closeout this Agreement.

Kern COG shall:

- Meet with CEC staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement. If requested by the CAM, Kern COG shall invite the Recipient to participate in the meeting and/or the written reports.

This meeting will be attended by, at a minimum, Kern COG, the Commission Grants Office Officer, and the Commission Agreement Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Agreement Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Agreement Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Agreement Manager and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with CEC funds (Options)
- CEC's request for specific "generated" data (not already provided in Agreement products)
- Need to document Kern COG's disclosure of "subject inventions" developed under the Agreement
- "Surviving" Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report using the template provided by Kern COG which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the Project Manager within 8 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report from Kern COG to the CEC is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Recipient will be asked to complete a Final Report due no later than 30 days prior to the end of this agreement.

The Final Report from Kern COG to the CEC shall be a public document. If the Recipient has obtained confidential status from the CEC and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:

- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM to Kern COG.

Products:

- Final Report

Task 1.6 Identify and Obtain Matching Funds

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of CEC funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the Project Manager with the first monthly report following the execution of the amended Memorandum of Understanding. If no match funds were part of the proposal that led to the CEC awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the CEC awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the Commission Agreement Manager if during the course of the Agreement additional match funds are received.
- Notify the Commission Agreement Manager within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Agreement Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Agreement Manager.
- As permits are obtained, send a copy of each approved permit to the Commission Agreement Manager.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Agreement Manager within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)
- A copy of each final approved permit (if applicable)

Task 1.8 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures. It will also provide the CEC (if the CAM makes a request to Kern COG) an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the Project Manager who may share them with the Commission Agreement Manager (CAM) for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the Project Manager.

Products:

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 Electric Vehicle Charging Station Installation

The goal of this task is to install one off-grid mobile solar EV charging station hub and either two Level 2 EV Charging Stations or one Direct Current Fast Charging (DCFC) EV charging stations in the City of California City.

Recipient shall:

- Procure, install, operate, and maintain a minimum of two Level 2 Chargers OR one Direct Current Fast Charging electric vehicle chargers at a location in the City of California City.
- Procure, install, operate, and maintain one off-grid mobile solar EV charging station hub.
- Coordinate with the Project Manager throughout the process from design through launch.
- Deliver site maps and design project details, including complete schematics on the EV charging station site, off-grid mobile charger orientation, and electrical design.
- Obtain any required permits and comply with all applicable federal, state and municipal laws, rules, codes, and regulations.
- Ensure charger installation is performed and overseen by a qualified and licensed contractor in accordance with all local, state, and federal codes as well as and permitting and inspection requirements.
- Submit an AB 841 Certification that certifies the project has complied with all AB 841 (2020) requirements specified in Exhibit C or describes why the AB 841 requirements do not apply to the project. The certification shall be signed by Recipient's authorized representative.
- Submit Electric Vehicle Infrastructure Training Program (EVITP) Certification Numbers of each Electric Vehicle Infrastructure Training Program certified electrician that installed electric vehicle charging infrastructure or equipment. EVITP Certification Numbers are not required to be submitted if AB 841 requirements do not apply to the project.
- Ensure the chargers shall remain in service at the project sites for at least 5 years after installation. Maintain a network service agreement for the chargers, if publicly accessible. If for private use only, data collection devices may be used in place of networking, so long as the data collection is sufficient to meet Usage and Operation Report requirements of Task 5.
- Coordinate the placement of directional and/or on-site signage to the stations.

- List the station on the US Department of Energy Alternative Fuel Data Center Station Locator, www.afdc.energy.gov (including mobile apps for Apple and Android devices). Make chargers and sites available for follow-up inspection if requested by Kern COG and/or the CEC.
- Conduct four outreach activities, including media releases and events.
 - Provide outreach information in Spanish and English.
- Deliver proof of operational charging equipment and installed signage including photos of each site.
- Write and submit semi-annual Electric Vehicle Supply Equipment (EVSE) usage report, using the template provided by Kern COG or an approved replacement format, per Task 5.

Products:

- Site maps and design information for charging stations for a minimum of two host sites, with one site (Bakersfield College) possibly having multiple locations on campus. Advise the Project Manager should the stations be moved on campus or moved to another location.
- Proof of operational charging equipment and installed signage, including, but not limited to:
 - Photos of each site
 - Proof of charger availability via the Alternative Fuels Data Center Station Locator tool (<https://afdc.energy.gov/stations/#/station/new>)
- AB 841 Certification and EVITP Certification Numbers
- Outreach materials, photos, presentations, agendas, minutes
- Semi-annual EVSE usage report (see Task 5)

TASK 3 Workforce Development: DOES NOT APPLY TO CITY OF CALIFORNIA CITY

The goals of this task are to collaborate with other public and private agency programs to increase access and opportunities for career education, and to support EV and EV Infrastructure (EVI) technician and driver training programs at Bakersfield College. The Bakersfield College Automotive Technology Program will expand course offerings to provide training for careers in transit, school transportation, EVI installation, EV Collaborations between Bakersfield College and regional car dealership associations, and appropriate Bakersfield businesses to ensure course offerings and training are those needed by local enterprises.

TASK 4 Outreach

The first goal of this task is to attract students to the Bakersfield College Automotive Technology Training Program courses on electric vehicles and electric vehicle infrastructure.

The second goal of this task is to support the market for zero emission vehicles by communicating the outcomes of this project to a variety of audiences and providing them with education materials and resources for installing charging stations.

The third goal of this task is to identify methods to attract economic investments in electric vehicle use and electric vehicle infrastructure deployment beyond the year 2024. To update the 2019 Kern County Electric Vehicle Charging Station Blueprint, Kern COG will hire a consultant to produce a plan that will assist the region in meeting 2035 goals for zero-emission light-duty vehicle, equipment, and infrastructure deployment. Participation of the recipient is crucial and valued to this update.

The Recipient shall:

Participate in the 2023 TRANSITions Transit Symposiums as coordinated with the Project Manager to attend, volunteer, bring a display vehicle, set up a booth, or to present on a panel.

- Develop a Quick Reference Guide (2-sided, 1 page maximum) or Best Practices (2-sided, 1 page maximum), including information on incentives and activities specific to the site, and provide to participants of Recipient and/or Kern COG outreach activities. A template may be provided by Project Management Consultant to be hired by Kern COG. Submit a digital master-quality copy of either product to the Project Manager.
- Participate in at least one of the activities below related to the update to the 2019 Kern EV Charging Station Blueprint. Recipient may be asked to provide:
 - Survey responses
 - Technical Review of the Draft Blueprint
- Suggest additional sites for EV Charging Stations at the Recipient's same or other locations in Kern County

Products:

- Quick Reference Guide or Best Practice Document
- 2023 TRANSITions Transit Symposium participation reported on the Monthly Report
- Outreach efforts summarized and reported with the Monthly Report. Include materials used (fliers, website screenshot, other)
- 2024 Kern County EV Charging Station Blueprint participation documented in the Monthly Reports

TASK 5 Data Collection and Analysis

The goal of this task is for Kern COG to collect operational data from the Recipient, to analyze that data for economic and environmental impacts, and to include the data and analysis in regular progress reports and the Final Report by Kern COG to the CEC.

The Recipient shall:

- Collect the following data and report it on the Kern COG Usage and Operations Report template:
 - Number, type, date, and location of chargers installed.
 - Nameplate capacity of the installed equipment, in kW.
 - Number and type of outlets per charger.
 - Location type, such as street, parking lot, hotel, restaurant, or multi-unit housing.
 - Total cost per charger, the subsidy from the CEC per charger, any federal subsidy per charger, any utility subsidy per charger, and any privately funded share per charger.
 - Data on chargers over a twelve-month period, including:
 - Number of charging sessions.
 - Average charging session duration.
 - Average kWh.
 - Average charger downtime.

Products

- Usage and Operations Report submitted each six months following the station opening through October 2024

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EXHIBIT B
Schedule of Products and Due Dates
City of California City

Task Number	Task Name	Product(s)	Subcontractor to Kern COG Due Date	Kern COG to CEC Due Date
1.1	Attend Kick-off Meeting			
		Updated Schedule of Products	6/25/2021 11/08/2022	4/30/2021 8/10/2022
		Updated List of Match Funds	6/25/2021 11/08/2022	4/30/2021 8/10/2022
		Updated List of Permits	No later than upon issuance of an RFP	5/27/2021
		Kick-Off Meeting Agenda (Kern COG)	Kern COG to coordinate by 11/30/2022	5/27/2021
1.2	Critical Project Review Meetings			
	1st CPR Meeting	CPR Report by subrecipient	TBD	12/20/2022
		Written determination (CEC)	N/A	1/5/2023
1.3	Final Meeting			
		Written documentation of meeting agreements	N/A	2/28/2024 8/29/2024
		Schedule for completing closeout activities	N/A	3/29/2024 9/27/2024
1.4	Monthly Progress Reports			
		Monthly Progress Reports	The last day of each month during the approved term of this Agreement.	The 10th calendar day of each month during the approved term of this Agreement
1.5	Final Report			
		Final Outline of the Final Report	N/A	12/12/2023 8/12/2024
		Draft Final Report (no less than 60 days before the end term of the agreement)	N/A	1/12/2024 10/30/2024
		Final Report	N/A Delivered with final invoice, no later than 9/10/2024.	3/12/2024 12/20/2024
1.6	Identify and Obtain Match Funds			
		A letter regarding match funds detailing match funds provided	6/25/2021 11/08/2022 with Monthly Report	4/30/2021 3/31/2022
		Copy(ies) of each match fund commitment letter(s) (if applicable) Note: Such as grant voucher approval.	Within 10 days of receipt from funding agency.	4/30/2021 4/29/2022

	Letter(s) for new match funds (if applicable)	Within 10 days of identifying new match funds	Within 10 days of identifying new match funds
	Letter that match funds were reduced (if applicable)	Within 10 days of identifying reduced funds	Within 10 days of identifying reduced funds
1.7	Identify and Obtain Required Permits		
	Letter documenting the permits or stating that no permits are required	When RFP is released. If no RFP, send prior to start of work. If project already awarded, send with executed MOU. All letters received by 5/31/2022 3/01/2023.	Within 6 months from each site host project initiation date. All project letters received by 8/31/2022
	A copy of each approved permit (if applicable)	Within 5 days of receiving each permit.	Within 10 days of receiving each permit
	Updated list of permits as they change during the term of the Agreement (if applicable)	Within 5 days of change in list of permits.	Within 10 days of change in list of permits
	Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)	Within 5 days of change in schedule for obtaining permits.	Within 10 days of change in schedule for obtaining permits
	Copy(ies) of final approved permit(s), if applicable	Within 5 days of obtaining permit(s)	Within 10 days of obtaining permit(s)
1.8	Obtain and Execute Subcontracts		
	Letter describing the subcontracts needed, or stating that no subcontracts are required	30 days prior to first day of construction	5/10/2024 10/10/2022
	Draft subcontracts	15 days prior to the scheduled execution date	15 days prior to the scheduled execution date
	Final subcontracts	Within 10 days of the execution	Within 10 days of the execution
2	Electric Vehicle Charging Station Installation		
	Site maps and design information for charging stations	10/30/2024 12/29/2022	11/29/2024 10/29/2022
	Photos to document station progress and completion, including operational charging equipment, installed signage, AFDC Station Locator Listing weblink or verification email	With monthly reports, as changes occur. Within 30 days of station commission.	6/29/2023 9/01/2023 (all 10 sites, not only City of California City)

	AB 841 Certification and EVITP Certification Numbers	Provided with monthly report upon award of charging station contract or in-house certification prior to construction.	6/29/2023
	Outreach materials, photos, presentations, agendas, minutes	Provided with monthly report following the event or outreach effort.	Ongoing to November 20, 2023 September 30, 2024
	Semi-annual EVSE usage reports (Note: Assumes stations open by 3/01/2023; requirement is for 12 months of data, ending 9/30/2024).	First report by 6/1/2022 9/01/2023 then every six months until grant completion date	First report by 6/1/2022 then every six months until grant completion date
3	Infrastructure to Support Workforce Development	N/A	
	Photos to document students and instructors using the EVEN off-grid mobile charging station and level 2 charger installations; delivery of trailer.	N/A	12/13/2021 8/08/2024
	Report summarizing the use of the charging equipment at Bakersfield College	N/A	4/8/2024 8/08/2024
4	Outreach		
	Quick Reference Guide or Best Practices Flier (2 pages)	2/15/2024	5/15/2024
	Copies of agendas, registrations, and photos	As the three events are scheduled, Kern COG and CEC program managers must be invited to participate or copied on the outreach. Documents included with monthly report following the	As the events occur and are scheduled

		event.	
	Participation Report for 2023 TRANSITions Transit Symposium - describe subcontractor participation described on the Monthly Report	With the monthly report following the event.	Within 45 days of the event
	Event report for each of the three additional public electric vehicle charging events, media releases, emails to employees, or training workshops	With the monthly report following the event	Within 45 days of the event
	Ride and Drive event or a National Drive Electric Week participation or promotion reported on Monthly Report	N/A	Within 45 days of the event
5	E-Bike Pilot		
		Pending placement of eBikes.	6/29/2023
	Summary E-Bike Report		

EXHIBIT C
Budget
City of California City

SEE ATTACHMENT: 7/21/2022 eCAMS Budget City of California City

Task No.	Subcontractor Name	Purpose	CA Business Certifications DVBE/ SB/MB/None	Energy Commission Funds	Match Share	Total¹
2	City of California City	Purchase one mobile off-grid solar powered EV Charging Station Hub and either two (2) Level 2 EV Chargers OR one (1) Level 3 DC Fast Charging electric vehicle charging station		\$ 99,000	\$ 33,000	\$ 132,000

¹Project Total share obligated by Kern COG may not be larger than \$132,000 and may include EVSE, Installation, Utility, Labor, and Outreach expenses. Site host must abide by the eligible expenses outlined in the California Energy Commission Terms and Conditions. Compliance with ADA requirements are not eligible expenses for CEC funding. If total project funding is less than \$132,000 the city host may be asked to apply funds to another EVSE project or to release excess funding not needed. If total project cost exceeds \$132,000 the City of California City is responsible for completing the project with other funding.

AMENDMENT No. 1 TO MEMORANDUM OF UNDERSTANDING
BETWEEN
ELECTRIC VEHICLE (EV) READY COMMUNITIES PHASE II-
BLUEPRINT IMPLEMENTATION (GFO-19-603)

SUBCONTRACTOR TO KERN COUNCIL OF GOVERNMENTS;
CEC AGREEMENT GFO-20-010 WITH KERN COUNCIL OF GOVERNMENTS

THIS AMENDMENT (hereinafter “Amendment No.1”) TO CONTRACT, for reference purposes is made effective as of September 19, 2024, (“Effective Date”) by and between the Kern Council of Governments (hereinafter “KERN COG”) and CITY OF CALIFORNIA CITY, a municipal government of the State of California (hereinafter “CITY”).

RECITALS:

WHEREAS, KERN COG and the CITY entered into a Memorandum of Understanding (“MOU”) dated October 20, 2022; and

WHEREAS, the parties wish to amend the MOU as specified herein.

AGREEMENT:

1. The Term of the MOU shall be extended through August 31, 2025.
2. Except as expressly amended herein, all provisions of the MOU shall remain in force and effect.

IN WITNESS WHEREOF, this Amendment Number 1 to the MOU shall be effective as of the Effective Date.

KERN COUNCIL OF GOVERNMENTS

CITY OF CALIFORNIA CITY

Ahron Hakimi, Executive Director
“Kern COG”

Latisha Lamberth
Latisha Lamberth, City Manager
City of California City

Bob Smith, Chair
“Kern COG”

APPROVED AS TO FORM

Brian Van Wyk, Deputy
County Counsel

AMENDMENT No. 2 TO MEMORANDUM OF UNDERSTANDING
BETWEEN
ELECTRIC VEHICLE (EV) READY COMMUNITIES PHASE II-
BLUEPRINT IMPLEMENTATION (GFO-19-603)

SUBCONTRACTOR TO KERN COUNCIL OF GOVERNMENTS;
CEC AGREEMENT GFO-20-010 WITH KERN COUNCIL OF GOVERNMENTS

THIS AMENDMENT (hereinafter "Amendment No.2") TO CONTRACT, for reference purposes is made effective as of September 18, 2025, ("Effective Date") by and between the Kern Council of Governments (hereinafter "KERN COG") and CITY OF CALIFORNIA CITY, a municipal government of the State of California (hereinafter "CITY").

RECITALS:

WHEREAS, KERN COG and the CITY entered into a Memorandum of Understanding ("MOU") dated October 20,2022; and

WHEREAS, the Parties amended the agreement for the first time on September 19, 2024, to extend the termination date from September 30, 2024, to August 31, 2025; and

WHEREAS, the parties wish to amend the MOU as specified herein.

AGREEMENT:

1. The Term of the MOU shall be extended through October 31, 2026.
2. Except as expressly amended herein, all provisions of the MOU shall remain in force and effect.

IN WITNESS WHEREOF, this Amendment Number 2 to the MOU shall be effective as of the Effective Date.

KERN COUNCIL OF GOVERNMENTS CITY OF CALIFORNIA CITY

John (Jay) Schlosser, Executive Director
"Kern COG"

Christopher Lopez,
City Manager, City of California City

Bob Smith, Chair
"Kern COG"

APPROVED AS TO FORM

Brian Van Wyk, Deputy
County Counsel



RESOLUTION NO. 25-3163

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALIFORNIA CITY ADOPTING AMENDMENT II TO MEMORANDUM
OF UNDERSTANDING BETWEEN CALIFORNIA CITY AND THE KERN
COUNTY COUNCIL OF GOVERNMENTS FOR ELECTRIC VEHICLES
CHARGING STATIONS**

WHEREAS, the City and the Kern County Council Of Government entered into a Memorandum of Understanding ("MOU") dated October 20, 2022 for grant amounts to effect the EV Charging Station Project ("Project"); and

WHEREAS, the Parties amended the agreement for the first time on September 19, 2024, to extend the termination date from September 30, 2024, to August 31, 2025; and

WHEREAS, the parties wish to amend the MOU again in order to collect grant funds for to reimburse the City for the EV charging station installed at the Aspen Mall.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AS FOLLOWS:

SECTION 1: The City hereby authorizes the City Manager to enter into an agreement with Kern COG to extend the MOU until the Project is completed.

SECTION 2: City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the letter.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of California City, this 23rd day of September 2025.

Marquette Hawkins, Mayor

ATTEST:

APPROVED AS TO FORM:

Leannndrea Weible
Acting City Clerk

Victor M. Ponto,
City Attorney

CERTIFICATION

I, Leannndrea Weible, Acting City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 23rd of September 2025, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of California City, California, this 23rd day of September, 2025.

Leannndrea Weible
Acting City Clerk



COUNCIL AGENDA ITEM

September 23, 2025

TO: Mayor and City Council

FROM: Christopher Lopez, City Manager
Joe Barragan, Public Works Director

SUBJECT: Cleanup of the Fire at the PW Yard

BACKGROUND/ DISCUSSION:

On July 2nd, 2025, there was a fire at the Public Works (PW) Yard located on Moss Avenue. The fire destroyed the PW Building and vehicles, and caused smoke damage to the PW Garage. The City has property insurance, and most of the losses will be covered by the City's insurance minus the deductibles. The deductible for the building is \$25,000, and the deductible for each vehicle is \$10,000.

The insurance has recommended that the City use Belfor to clean up the site. Because the Fire Investigation was not completed, or has not been completed, the proposal to clean up the site has been divided into two phases. Phase 1 is to clean everything except the PW Building, where the fire started. Phase 2 is to clean up the PW Building after the investigation is completed.

Attached are the two proposals from Belfor for both phases of the cleanup. The total amount for both is not to exceed \$80,000, \$25,000 of which will be paid by the City.

FISCAL IMPACT:

Water Fund GL#51-5115-270	\$15,000
DAR Fund GL#54-5410-270	\$ 5,000
Streets Fund GL#27-4411-270	\$ 5,000

RECOMMENDATION:

The City Council authorize the City Manager to enter into an agreement with Belfor on both proposals to have the PW Yard cleaned up from the fire on July 2nd.

ATTACHMENTS:

1. Proposal for Phase 1 (\$40,000 to \$45,000)
2. Proposal for Phase 2 (\$30,000 to \$35,000)

RESOLUTION NO. 25-3164

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALIFORNIA CITY APPROVING THE BELFOR PROPOSALS TO
CLEAN UP THE PUBLIC YARD FROM THE FIRE DEBRIS AND
DAMAGE**

WHEREAS, on July 2nd, 2025, there was a fire at the Public Works (PW) Yard located on Moss Avenue; and

WHEREAS, the fire destroyed the PW Building and vehicles; and

WHEREAS, the City has property insurance, the deductible for the building is \$25,000, and the deductible for each vehicle is \$10,000;

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE
CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AS FOLLOWS:**

SECTION 1: The City hereby authorizes the City Manager to enter into an agreement with Belfor on both proposals to have the PW Yard cleaned up from the fire on July 2nd.

SECTION 2: City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the letter.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of California City, this 23rd day of September 2025.

Marquette Hawkins, Mayor

ATTEST:

APPROVED AS TO FORM:

Leannndrea Weible
Acting City Clerk

Victor M. Ponto,
City Attorney

CERTIFICATION

I, Leannndrea Weible, Acting City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 23rd of September 2025, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of California City, California, this 23rd day of September, 2025.

Leannndrea Weible
Acting City Clerk

Budgetary Projection Smoke/Water Mitigation.

On July 8th, 2025 BELFOR walked the job site at California City Maintenance yard in California City. The fire originated in the public works office, resulting in a total loss for that building, along with smoke damage to the Maintenance building. Additionally, smoke damage was evident in the office space of the maintenance building as well as the hallways and managers office.

The following breakdown represents the general scope of work.

***NOTE: This scope will be modified if additional unforeseen damage is discovered during mitigation.

PHASE 1

Emergency Services:

- Setup air scrubber with charcoal filters in the Maintenance office, manager's office, and hallways.
- Monitor air scrubbers and change filters.
- Setup Hydroxyl machines.
- Clean & deodorize corridors.

Maintenance Building Office's:

- HEPA vacuum, clean and deodorize walls and ceilings.
- HEPA vacuum, clean, deodorize and wall mounted fixtures.
- Wipe down and deodorize cabinets, countertops and plumbing fixtures.
- HEPA vacuum, clean & deodorize all flooring.

- Air wash and air scrub utilizing charcoal filters with HEPA air scrubbers.

City Bus's:

- HEPA vacuum, clean and deodorize walls and ceilings.
- HEPA vacuum, clean, and deodorize seats and accessories.
- Wipe down and deodorize walls ceilings and seats.
- HEPA vacuum, wipe down and deodorize all flooring.

General Items

- Asbestos/Lead Testing.
- Disposal Fees.
- Mobilization & Demobilization.

Crew Categories and Breakdown

- (1)PM - Project Manager
- (1)RS Restoration Supervisor
- (8) GL – General Laborer

Equipment & Consumables

- Latex or equivalent gloves
- N95 respirator masks
- Tyvek Suits
- Particulate Sponges
- IAQ disinfectant solution
- Deodorization/cleaning solution.
- (1) Crew Van
- (8) Negative air machines 2000 cfm
- (5) HEPA Vacuums
- Negative air pre-filters
- Negative Air Charcoal Filters
- Boxes of Wipes

Exclusions

- (●) Reconstruction Services.
- (●) Contents cleaning and manipulation.
- (●) Hazardous Material Abatement.
- (●) City Permits.
- (●) Weekend and Holiday Labor Rates.

ROM for above scope:

- (●) Labor \$25,000.00 – 30,000.00
- (●) Equipment \$10,000.00 - \$15,000.00
- (●) Consumables \$8,000.00 - \$10,000.00
- (●) Environmental Testing \$5,000.00

The anticipated budget is based on 8 hours a day per man-per day for 5 days. The crew will be comprised of a supervisor/foreman and associated labor.

Estimated Mitigation Recovery Services ROM: \$40,000.00-\$45,000.00

Thank you for the opportunity to provide a budget and reserve value for this water/fire mitigation recovery services. Our preliminary scope and budget will be backed up using detailed crew sheets, based on BELFOR 2024 published Rate & Material sheets.

Respectfully,
Cole Hudson
619-681-4725

Budgetary Projection Smoke/Water Mitigation.

On July 8th, 2025 BELFOR walked the job site at California City Maintenance yard in California City. The fire originated in the public works office, resulting in a total loss for that building, along with smoke damage to the Maintenance building. Additionally, smoke damage was evident in the office space of the maintenance building as well as the hallways and managers office.

The following breakdown represents the general scope of work.

***NOTE: This scope will be modified if additional unforeseen damage is discovered during mitigation.

Phase 2

Public Works Office:

- (●) Set up dumpsters
- (●) Remove and dispose of burned debris
- (●) Removal of any additional burned items
- (●) Removal of approx. 4-6" of top layer of soil
- (●) Excludes removal of vehicles

General Items

- (●) Asbestos/Lead Testing.
- (●) Disposal Fees.
- (●) Mobilization & Demobilization.

Crew Categories and Breakdown

- (●) (1)PM - Project Manager
- (●) (1)RS Restoration Supervisor
- (●) (4) GL – General Laborer

Equipment & Consumables

- (●) Latex or equivalent gloves
- (●) N95 respirator masks
- (●) Tyvek Suits
- (●) (1) Crew Van

Exclusions

- (●) Reconstruction Services.
- (●) Contents cleaning and manipulation.
- (●) Hazardous Material Abatement.
- (●) City Permits.
- (●) Weekend and Holiday Labor Rates.

ROM for above scope:

- (●) Labor \$15,000.00 – 20,000.00
- (●) Equipment \$10,000.00 - \$15,000.00

The anticipated budget is based on 8 hours a day per man-per day for 3 days. The crew will be comprised of a supervisor/foreman and associated labor.

Estimated Mitigation Recovery Services ROM: \$30,000.00-\$35,000.00

Thank you for the opportunity to provide a budget and reserve value for this water/fire mitigation recovery services. Our preliminary scope and budget will be backed up using detailed crew sheets, based on BELFOR 2024 published Rate & Material sheets.

Respectfully,
Cole Hudson
619-681-4725



COUNCIL AGENDA ITEM

September 23, 2025

TO: Honorable Mayor and City Council

FROM: Christopher Lopez, City Manager
Shannon Hayes, Acting Director of Public Safety

SUBJECT: A Resolution Of The City Council Of The City Of
California City Authorizing And Approving The Adoption Of A Job
Description For Reserve Police Officer

BACKGROUND:

As part of the City's ongoing efforts to maintain a modern and effective law enforcement agency, the Human Resources Department, in collaboration with the Police Department, has reviewed several job classifications. The last major update of these descriptions occurred in 2002, and since then, law enforcement standards, community expectations, and internal department responsibilities have evolved.

DISCUSSION:

During a recent internal audit, staff discovered that original Council-approved job description for the position of Reserve Police Officer could not be located and lacks a formally adopted description on file. Since the original Council-approved job descriptions for this classification could not be located, staff has developed a new description based on historical records, department input, and comparable classifications from other agencies.

Staff met and conferred with the Police Officers Association (the "Union") on May 6, 2025, regarding the proposed job description. The Union was provided the opportunity to review and comment on the proposed classification. No objections were raised, and the parties acknowledged the importance of maintaining accurate and up-to-date legal requirements in the job descriptions.

RECOMMENDATION:

It is recommended that the City Council review and approve the recreated job description for Reserve Police Officer

FISCAL IMPACT:

There is no direct fiscal impact associated with the approval of this job description.

CONCLUSION:

The new job description will enhance the City's ability to attract, retain, and manage qualified law enforcement personnel while promoting accountability, transparency, and alignment with modern policing standards. Staff recommends the City Council approve the revised job description as presented.

ATTACHMENTS

1. Job Description: Reserve Police Officer
2. Resolution No 25-3141

CITY OF CALIFORNIA CITY

JOB DESCRIPTION
RECREATED**Reserve Police Officer****2025****EMPLOYMENT****CLASSIFICATION:** Volunteer**DEPARTMENT:** Police Department**REPORTS TO:** Police Sergeant**PURPOSE/OBJECTIVE OF JOB:**

Under the direction of a superior officer and the Chief of Police, a reserve police officer performs responsible police work in a professional manner in the protection of life and property through the enforcement of laws and ordinances. Subject to completing the requisite training requirements as outlined by the Commission on Peace Officer Standards and Training (POST), a reserve police officer performs police functions, including patrolling assigned areas, traffic regulations, accident and crime scene investigations, jailer responsibilities, and special assignments. This is a part-time position with assignments consisting of various shifts and hours, as well as holidays and weekends.

All California City Police Department peace officers, including reserve police officers, will adopt community-based policing practices, have familiarization in the collaborative efforts between law enforcement and community residents, and embrace collaborative problem-solving in the community. (California Penal Code section 13651).

LEVEL OF SUPERVISION REQUIRED:

Moderate to limited

- **Level I** reserve officers may work alone and perform general law enforcement and prevention and detection of crime. (Must have completed the basic training course for deputy sheriffs and police officers prescribed by POST. Must also successfully complete the Field Training Program.)
- **Level II** reserve officers may perform general law enforcement assignments while under the immediate supervision of a peace officer who has completed the basic training course for deputy sheriffs and police officers prescribed by POST. Level II officers must have completed the course required by Penal Code section 832 and any other training

prescribed by POST. These officers may also work assignments authorized for Level III reserve officers without immediate supervision.

- **Level III** reserve officers may perform specified limited support duties, and other duties that are not likely to result in physical arrests while supervised in the accessible vicinity by a Level I reserve officer or a full-time regular peace officer. Additionally, Level III reserve officers may transport prisoners without immediate supervision. Level III officers must have completed the training required under California Penal Code section 832, and any other training prescribed by POST.

SUPERVISORY RESPONSIBILITIES: None

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Below is a sample of the various tasks reserve officers may perform. Note: essential duties and responsibilities will vary, and supervision while performing such duties and responsibilities will vary depending on the reserve officer level (i.e. whether level I, II, or III). The City will assign duties based on its needs and the reserve officer's completion of required training as prescribed in the Penal Code and POST regulations.

1. Patrols a designated area of the City in a patrol car.
2. Responds to emergency calls in a timely and efficient manner.
3. Conducts accident investigations and preliminary investigations at the scene of crimes.
4. Gathers evidence, locates, and questions witnesses, and testifies as a witness in court.
5. Performs jailer duties such as processing arrested persons and maintaining security of the jail.
6. Recovers stolen property and processes it according to policies and procedures.
7. Provides traffic control and security at public events, escorts, parades, and funeral processions.
8. Prepares and processes necessary records and reports.
9. Operates as a member of a team and at times independently at incidents of uncertain duration.
10. Always drives and operates motor vehicles and apparatus safely under emergency and non-emergency conditions.
11. Maintains all apparatus and vehicles in a state of readiness or reports otherwise.
12. Participates in police training classes and drills.
13. Studies street maps to learn the district assigned as necessary.
14. Informs supervisor of all work activities and reports any public inquiries or complaints, informs supervisor of any equipment in need of repair, and of all public injuries or accidents.
15. Responds to accidents, disasters, emergency rescues, searches, and any other emergency situations as directed by the superior officer.
16. Secures and protects the scene of an accident or crime so that valuable evidence is not destroyed.
17. Conducts tours of the police station facility.
18. Provides directions to citizens as requested.
19. Performs specific tasks as directed in various phases of crime prevention, training, and administration.
20. Performs recordkeeping duties as required for maintenance of equipment, police and emergency statistical data, and other records as necessary.

21. Conducts safety classes and in-service training for individuals or groups, as well as schools, churches, civic groups, homeowners' associations, etc.
22. May perform work in a specified support section within the department where specific assignments are made and reviewed by a superior officer.
23. Initiative and good judgment within established guidelines.
24. Tact, discretion, and prudence in establishing and maintaining effective working relationships with those contacted in the course of work.
25. Research, compile, and summarize information and materials.
26. Read and interpret complex written material and including manuals, memos, letters, minutes, ordinances, and resolutions.
27. Communicate and work effectively with the public and employees.
28. Work effectively under pressure.
29. Adheres to policies, procedures, and standard operating guidelines. Other duties as assigned.

ADDITIONAL JOB DUTIES AND RESPONSIBILITIES:

1. Answer telephones, provide routine information, and route calls to appropriate persons
2. Other duties as assigned.
3. Work in stressful situations.
4. Work at all times of day and night as necessitated.

MINIMUM QUALIFICATIONS:

1. Completion of the required modules of training as outlined by POST for the pertinent reserve officer assignment (level I, II, or III).
2. Pursuant to California Government Code 1031 (a), the Candidate must be legally authorized to work in the United States under federal law.
3. Completion of college-level course work in criminology, law enforcement, social sciences, public administration, or a closely related field may be substituted for experience on a year-for-year basis to a maximum of one year.
4. Possession of a valid Class C Driver's license and a good driving record.
5. Must possess a high school diploma from a United States public school, an accredited United States Department of Defense high school, or an accredited or approved public or nonpublic high school. Or pass the General Education Development Test or other high school equivalency test approved by the State Department of Education, indicating high school graduation level. Or pass the California High School Proficiency Examination. Proof of education consists of an official transcript or other means of verifying satisfactory completion of educational requirements deemed acceptable by POST.
6. Candidates must successfully complete a thorough background check to verify acceptable background and eligibility criteria as outlined in California Government Code sections 1029 and 1031.
7. Candidate must successfully complete each required step for peace officer selection, as outlined by P.O.S.T in the California Code of Regulations, title 11, section 1950-1955, for Peace Officer Selection Requirements, which includes: 1) a reading and writing ability assessment; 2) oral interview; 3) background investigation; 4) medical evaluation; and 5) psychological evaluation.

DESIRABLE QUALIFICATIONS:

1. Knowledge of applicable state, county, and local codes and ordinances.
2. Knowledge of local geography.
3. Knowledge of laws, codes, regulations, and court rulings governing suspect and prisoner rights, search and seizure, and rules of evidence.
4. Knowledge of safety practices and precautions pertaining to law enforcement.
5. Knowledge of the use and care of firearms.
6. Knowledge of functions, authorities, and organization of other departments and agencies involved in the investigation and prosecution of criminal cases.
7. Knowledge of public safety dispatch and police records functions.
8. Ability to analyze complex criminal investigation problems, develop alternatives, and adopt effective courses of action.
9. Ability to read, interpret, and apply complex laws, procedures and policies.
10. Ability to prepare clear and concise reports, records, correspondence, and other written materials.
11. Ability to maintain firearms qualification.
12. Ability to observe and accurately recall places, names, descriptive characteristics and facts of incidents.
13. Ability to perform a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
14. Ability to deal with people beyond giving and receiving instructions.

ESSENTIAL PHYSICAL REQUIREMENTS:

Strength: Moderate to heavy. See attached CA RU-91. Exert force of 20 pounds occasionally, or a negligible amount of force frequently, to lift, carry, push, pull, or move objects.

Ability to: Reach, turn, and move from one location to another. Speak clearly and correctly, sit, hear, and handle. Visual acuity (near-under 20 inches, far-over 20 feet), ability to adjust focus. Perform one or more of the following functions simultaneously: reach, turn, move from one location to another, handle, read, write, speak, sit, hear.

ADDITIONAL PHYSICAL REQUIREMENTS:

Ability to stand, walk, kneel, crouch, and stoop.

ENVIRONMENTAL CONDITIONS TO WHICH EXPOSED:

Low to moderate noise intensity level.

Low to moderate chemical exposure level in the Evidence Room.

RESOLUTION NO. 25-3141

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY
AUTHORIZING AND APPROVING THE ADOPTION OF A JOB DESCRIPTION
FOR RESERVE POLICE OFFICER**

The City Council of the City of California City (hereafter referred to as the "City Council") does resolve as follows:

WHEREAS, the City of California City is committed to maintaining a professional, effective, and community-oriented Police Department; and

WHEREAS, the City staff met and conferred in good faith with the appropriate Police Union personnel on May 6, 2025, regarding the recreated job description; and

WHEREAS, accurate and up-to-date job descriptions are essential for ensuring clarity in roles and responsibilities, effective recruitment and hiring practices, and compliance with applicable laws and regulations; and

WHEREAS, the City's Human Resources Department, in collaboration with the Police Department and the union, undertook a comprehensive review and revision of Police Department job descriptions to ensure consistency, accuracy, and alignment with department goals, city policies, and the current law.

WHEREAS, the Human Resources Department, in coordination with the Police Department and the union, has reviewed and recreated the job description for the position of Reserve Police Officer; and

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AS FOLLOWS:

SECTION 1: The recreated job description for the position of Police Officer Reserve adopted as presented.

SECTION 2: This resolution shall take effect immediately upon its adoption.

SECTION 3: City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation of the Report.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of California City, this 23rd day of September 2025.

Marquette Hawkins,
Mayor

ATTEST:

APPROVED AS TO FORM:

Leannndrea Weible
Acting City Clerk

Victor M. Ponto,
City Attorney

CERTIFICATION

I, Leannndrea Weible, Acting City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 23rd of September 2025, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of California City, California, this 23rd day of September 2025.

Leannndrea Weible
Acting City Clerk