



**ADDENDUM
CITY OF CALIFORNIA CITY COUNCIL
HOUSING AUTHORITY/SUCCESSOR AGENCY
TUESDAY JANUARY 28, 2025**

REGULAR MEETING @ 5:00 PM

NEW BUSINESS

Adding New Business Item **NB 2.**

NB 2. Staff Report: Mayor Hawkins

Subject: Adjustment to regular City Council; Meeting Hours

Recommendation: It is recommended that City Council approve the adjustment of the regular meeting hours from 5:00PM to 6:00PM with meetings not to exceed 9:00PM unless extended by a majority vote.

CORRECTION TO COVER OF AGENDA-

Cover reads Council convenes to Special Meeting and should read Council convenes to Regular Meeting

Staff Report: Request to Change City Council Regular Meeting Hours

To: Staff and Members of the City Council

From: Marquette Hawkins, Mayor

Date: 1/28/2025

Subject: Adjustment to City Council Regular Meeting Hours

Recommendation:

It is recommended that the City Council approve the adjustment of regular meeting hours from 5:00 PM to 6:00 PM, with meetings not to exceed 9:00 PM unless extended by a majority vote.

Background:

Currently, the City Council's regular meetings are scheduled to begin at 5:00 PM. This schedule has presented challenges for both community members and council members who may have professional or personal obligations that conflict with the early start time. As a result, public participation and council preparedness may be impacted.

In addition, feedback from the community has highlighted that a later start time would provide greater opportunity for residents to attend meetings after typical work hours. To better align with the needs of the public and ensure transparency and accessibility, staff proposes adjusting the meeting start time to 6:00 PM.

Analysis:

Shifting the start time of regular City Council meetings to 6:00 PM offers the following benefits:

1. **Enhanced Accessibility:** A later start time allows more residents, particularly those who work traditional hours, to attend and participate in meetings.
2. **Improved Council Preparation:** Councilmembers with professional obligations will have additional time to prepare for discussions and decisions.
3. **Defined Timeframe:** Establishing a firm end time of 9:00 PM, unless extended by a majority vote, ensures meetings remain focused and productive.

The proposed schedule aligns with practices in many municipalities where evening meeting times better accommodate public attendance and council efficiency. Staff has reviewed the operational impact of this change and found no significant logistical barriers.

Fiscal Impact:

There are no anticipated fiscal impacts associated with this change.

Environmental Review:

This action is not a project under CEQA and is therefore exempt from environmental review.

Conclusion:

Adjusting the start time of regular City Council meetings from 5:00 PM to 6:00 PM and setting a firm end time of 9:00 PM, unless extended by majority vote, reflects a commitment to increasing accessibility, transparency, and productivity. Staff recommends approval of this adjustment.

Proposed Action:

Approve the resolution amending the City Council's regular meeting start time to 6:00 PM and setting an end time of 9:00 PM, unless extended by a majority vote.

Attachments:

1. Draft Resolution
2. Public Feedback Summary
3. Comparison of Meeting Times in Other Municipalities