

CITY OF CALIFORNIA CITY

August 26, 2025

Marquette Hawkins
MAYOR

Michael Hurles
Ronald Smith
COUNCIL MEMBERS

Christopher Lopez
CITY MANAGER



AGENDA

*CITY COUNCIL/ HOUSING AUTHORITY/ SUCCESSOR AGENCY
REGULAR MEETING TUESDAY AUGUST 26, 2025 @ 5:00 PM
COUNCIL CHAMBERS & VIA ZOOM
21000 HACIENDA BLVD., CALIFORNIA CITY, CA 93505*

If you need special assistance to participate in this meeting, contact the City Clerk at (760) 373-7140 or via email at cityclerk@californiacity-ca.gov. We request a 24-hour notification prior to the meeting in order for the City to make reasonable arrangements to ensure accessibility. (28 CFR 35.102-35.104 American Disabilities Act Title II)

Zoom instructions and notes:

Web Link: <https://us06web.zoom.us/j/85100824102>

Meeting ID: 851 0082 4102

1. Public can dial into the Zoom line:
 - a. One tap mobile: +16694449171,87254527178# US
 - b. Dial the following number: +1 564 217 2000 US
2. Comments
 - a. Public must join Zoom meeting to comment
 - b. Keep your mic on **Mute** until you are requested to speak
 - c. Use the "Raise your Hand" button to request to speak or,
 - d. Send a chat request to City Clerk for request to speak
 - e. When requested to speak state your name for the record
 - f. Re-mute when your time to speak has ended

CITY OF CALIFORNIA CITY

August 26, 2025

*Public is urged to listen to the meeting in a quiet place, to avoid background noise. We also request public to **MUTE** your audio device when not commenting to avoid disruption during meeting.*

***Please take this time to turn off your cell phones ***

CLOSED SESSION 4:00PM

CALL TO ORDER

ROLL CALL

Councilmembers: Hurles, Smith, Mayor Hawkins

ADOPT THE AGENDA

PUBLIC COMMENT

Members of the public are welcome to address the City Council **ONLY** on those items listed on the Closed Session agenda. Each member of the public will be given (3) three minutes to speak

CLOSED SESSION

- CS 1. Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to § 54956.9(b) Number of Matters- One (1)
- CS 2. Conference with Legal Counsel –Existing litigation pursuant to § 54956.9
Claimant: Justin Vincent, Case No. BCV-25-102867
- CS 3. Conference with Labor Negotiators pursuant to §54957.6
Employee Organization: Miscellaneous Union

REPORT OUT OF CLOSED SESSION

CITY COUNCIL CONVENES TO REGULAR MEETING

REGULAR MEETING 5:00PM

CALL TO ORDER

PLEDGE OF ALLIGENCE / INVOCATION

ROLL CALL –

Councilmembers: Hurles, Smith, Mayor Hawkins

CITY OF CALIFORNIA CITY

August 26, 2025

DEPARTMENT REPORTS

PD
PW
Treasurer

CITY CLERK REPORTS/RECEIVED COMMUNICATIONS

CIVIC/COMMUNITY/ORGANIZATION ANNOUNCEMENTS

PRESENTATIONS

PUBLIC BUSINESS FROM THE FLOOR / PUBLIC COMMENT

This portion of the meeting is reserved for the public to address the City Council on any matter **NOT on this agenda** and over which the City Council has jurisdiction. Please state your name for the record and limit your comments to (3) three minutes. The City Council will receive the comments but cannot engage in back-and-forth discussion with the public or make any decision. The City Council can direct staff to bring the item back to a future agenda for discussion.

NEW BUSINESS

- NB 1.** Staff Report: Victor Ponto, City Attorney
Subject: DISCUSS THE CITY COUNCIL SEAT VACATED BY ELECTED MAYOR PRO TEM JESSE HIGHTOWER AND ELECTED COUNCILMEMBER MICHAEL KULIKOFF AND TAKE ACTION APPOINTING TWO NEW COUNCILMEMBERS TO THE CITY COUNCIL
Recommendation: It is recommended that the Council discuss, interview, and appoint two council members to the vacant seats

CONSENT CALENDAR

WAIVER OF FULL READING OF RESOLUTIONS AND ORDINANCES

Consideration to waive full-text reading of all Resolutions and Ordinances by single motion made at the start of each meeting, subject to the ability of the City Council / Agency to read the full text of selected resolutions and ordinances when the item is addressed by subsequent motion. All items on the consent calendar are considered routine, and non-controversial and will be approved by (1) one motion if no member of the council, staff, or public wishes to comment or ask questions. Public comments are to be limited to (3) three minutes. Roll call vote required.

- CC 1.** Approve **City Check Registers dated 07/18/2025-08/07/2025 AND 08/08/2025—08/21/2025**

NEW BUSINESS

- NB 2.** Staff Report: Christopher Lopez, City Manager- Joe Barragan, Public Works Director
Subject: A Resolution Of The City Council Of The City Of California City Authorizing The City Manager To Execute The Contract With BHT Engineering, Inc. For On-Call Professional Engineering

CITY OF CALIFORNIA CITY

August 26, 2025

Services For Local, State, And Federally Funded Projects

Recommendation: The City Council approve and authorize the City Manager to sign a new agreement with BHT with an expiration date of 06-30-2030.

- NB 3.** Staff Report: Christopher Lopez, City Manager
Subject: Discuss and Provide Direction Regarding the City's Financial Issues and Provide Direction on Beginning the Neutral Evaluation Process

COUNCILMEMBER COMMENTS, AGENDA REQUESTS, AND AB1234 REPORTS

This portion of the meeting is reserved for council members to present information, announcements, and items that have come to their attention. The Brown Act precludes Council, staff, or public discussion. Short staff responses are appropriate. The Council will take no formal action. A Council member may request the City Clerk to calendar an item for consideration at a future meeting or refer an item to staff.

ADJOURNMENT

AFFIDAVIT OF POSTING-August 22, 2025

I, Leandrea Weible, Acting City Clerk for the City of California City, California, DO HEREBY CERTIFY that the foregoing notice was posted on all official City bulletin boards and the City's website at least 72 hours prior to the meeting in compliance with the provisions of the Brown Act.



COUNCIL AGENDA ITEM

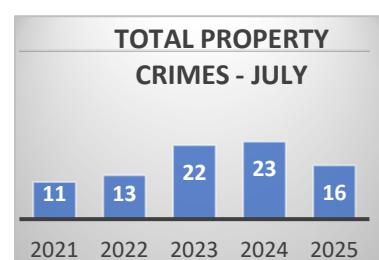
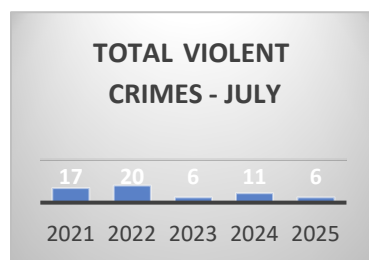
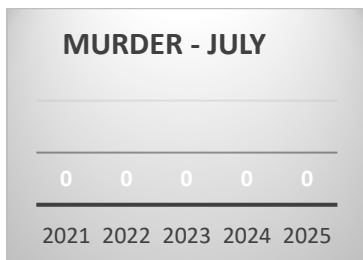
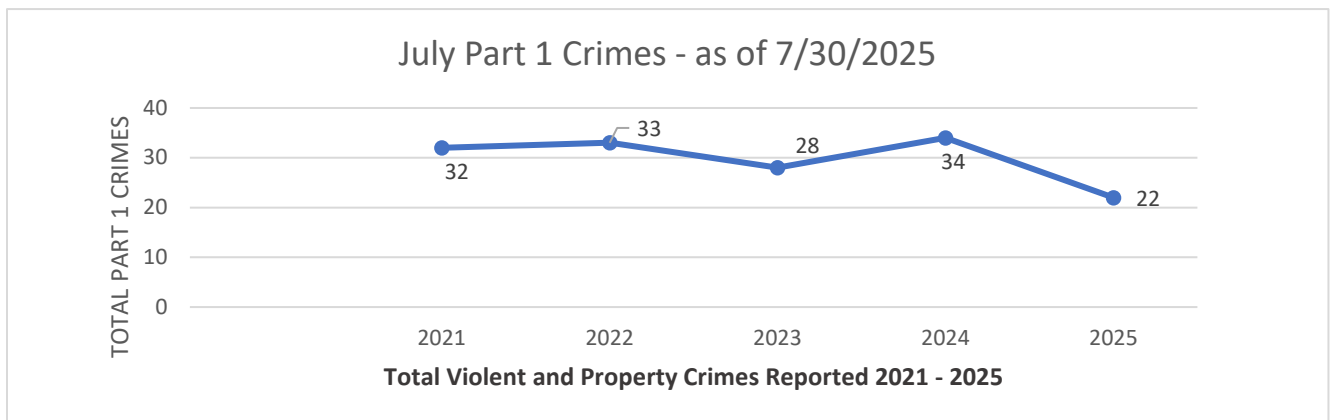
August 26, 2025

TO: Honorable Mayor and City Council

FROM: Christopher Lopez, City Manager
Shannon Hayes, Acting Director of Public Safety

SUBJECT: PD MONTHLY DEPARTMENT REPORT

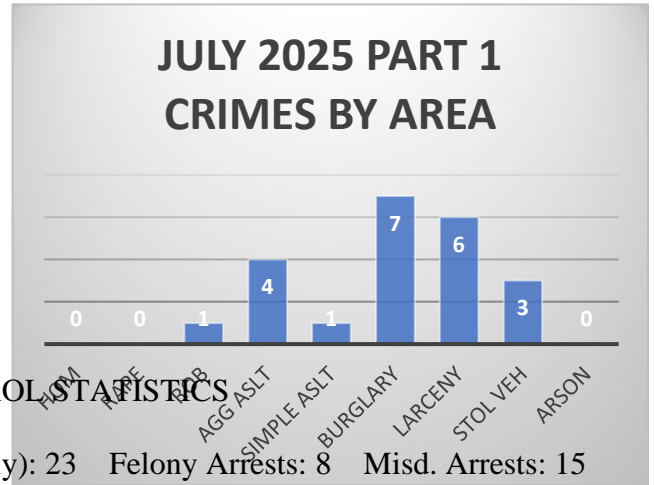
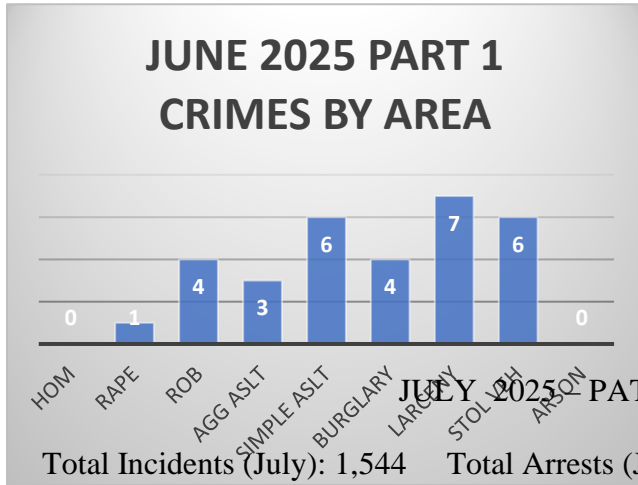
July 2025 Stats



JUNE 2025 vs. JULY 2025, DOWN BY 29%

Part 1 Crimes June 2025 – 31

Part 1 Crimes July 2025 – 22



Total Incidents (2025): 9,997 Total Arrests (2025): 183 Felony Arrests: 98 Misd. Arrests: 85

Calls for Service (July): 1,206

Calls for Service (2025): 7,846

Citations Issued (July): 34

Citations Issued (2025): 170



COUNCIL AGENDA ITEM

August 26, 2025

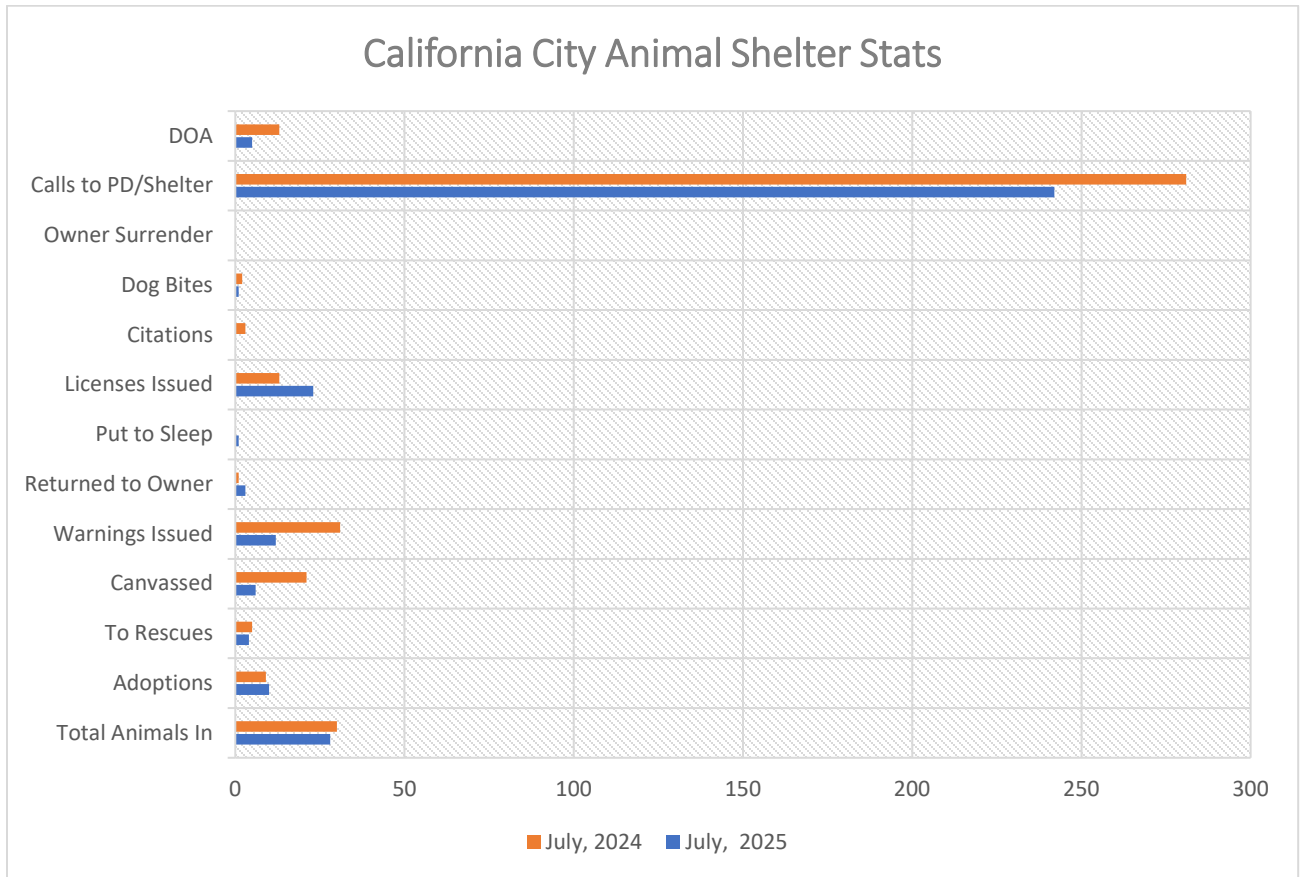
TO: Honorable Mayor and City Council

FROM: Christopher Lopez, City Manager
Shannon Hayes, Acting Director of Public Safety

SUBJECT: ANIMAL CONTROL MONTHLY DEPARTMENT REPORT

California City Animal Shelter
July 2025 Totals

California City		
Animal Shelter Stats		
Criteria	July, 2025	July, 2024
Total Animals In	28	30
Adoptions	10	9
To Rescues	4	5
Canvassed	6	21
Warnings Issued	12	31
Returned to Owner	3	1
Put to Sleep	1	0
Licenses Issued	23	13
Citations	0	3
Dog Bites	1	2
Owner Surrender	0	0
Calls to PD/Shelter	242	281
DOA	5	13






COUNCIL AGENDA ITEM

August 26, 2025

TO: Honorable Mayor and City Council

FROM: Christopher Lopez, City Manager
Joe Barragan, Public Works Director

SUBJECT: Departmental Report – July

A	B	C
Public Works Monthly Council Report		
July 31, 2025		
Desert Clean Up Crew	FY Total	May Total
Total Work Orders:	55	55
Closed Work Orders:	55	55
Open Work Orders:	0	0
Dial-A-Ride	FY Total	May Total
Regular Fares	\$ 312.00	\$ 312.00
Seniors/Disabled/Children	\$ 170.00	\$ 170.00
Desert Jade	\$ 26.00	\$ 26.00
Total Fares	\$ 508.00	\$ 508.00
Number of Riders	339	339
Number of Operating Days	9	9
Street Department	FY Total	May Total
Total Work Orders:	55	55
Closed Work Orders:	55	55
Open Work Orders:	0	0
Asphalt Patch(s) sq.ft.:	203	203
Pot Hole Repair(s) p.h.:	2,196	2,196
Water Department	FY Total	May Total
Total Work Orders:	105	105
Closed Work Orders:	105	105
Open Work Orders:	0	0
Meter Replacement(s):	0	0
New Meter Installments (Service):	7	7
New Main Water Line Extension (linear feet):	0	0
Main Water Line Replacement(linear feet):	0	0
Main Sewer Line (linear feet):	0	0
Water Service Line (linear feet):	7	7
Standby Callouts:	197	197
Citizen Complaints:	40	40
<i>*Information found in this report is based on the following dates: *Monthly* July 1, 2025 through July 31, 2025. * Fiscal Year* July 1, 2025 through June 30, 2026</i>		

CITY OF CALIFORNIA CITY PUBLIC WORKS DEPARTMENT ACTIVE PROJECTS LIST

BHT PROJECT #	Task Order Executed /Received	PROJECT NAME / Limits	PROJECT DESCRIPTION	STATUS
---------------	-------------------------------	-----------------------	---------------------	--------

UPDATED: 8/11/2025

FEDERAL / STATE FUNDED PROJECTS

1	19410	8/19/2019	CMAQ Redwood Blvd. Rehab. 5933-(029) - Preliminary Engineering	500-ft East of Hacienda Blvd. to 98th Street	12/02/19: Environmental Completed. 2/01/21: Email & Phone comm with Raquel Pacheco from Kern COG. City applied for 2021 CMAQ Call for projects. Kern COG Recommended Construction funds for funding 2021 CMAQ Call for Projects. 03/07/24 – Const RFA submitted to Caltrans for processing. 04/24/24 - Receive Caltrans Const E-76 and Finance Letter. 04/30/24 – Received PSA from Caltrans - City to accept PSA at 5/14/24 CC meeting. 06/17/24: Spectrum and Frontier to adjust utilities. Construction COMPLETED. Close-out in Progress
2	20407	3/18/2021	Mendiburu Rd Reconstruction. 5399-(031)	CMAQ paving of existing dirt road from Hacienda to Neuralia.	City approved program supplement 02/23/2021. Environmental completed. Design In Progress. Invoices sent to Caltrans. Construction plans ready, project specifications in progress, staff report for council approval of bidding phase January 17th 2023. Bids opened March 16, 2023. 6 bids received; apparent low bidder is Granite Cons. Project Underfunded. Requested more CMAQ funds to Kern COG. 4/5/23 TTAC committee recommended additional CMAQ funds. 4/20/23 Kern County Board voted to authorize additional funds \$993,669. 06/13/23 - Council awarded project to Granite Const. Construction COMPLETED. 4/23/24 - City Accepted project, City Clerk to file NOC w County. 08/06/24 – Caltrans conducted post-construction review - all in order. 08/19/24 – Received Bridge ID 50C0419 from Caltrans. 08/28/24 – Received Contractor executed Ex 17-F and 17-O, reviewed and emailed a copy to Peter Mututwa @ Caltrans. -- Caltrans Close-out in progress
3	21420	7/13/2021	HSIP Cycle 10 - Pedestrian improvements	On CCB from Yerba to Neuralia	3/26/21: Caltrans approved project. Caltrans approved PE funds on 08/02/21. Preliminary engineering Completed. 03/16/23 – Received Construction allocation letter from Caltrans. Bid Opening 6/22/23 - awarded to Cen-Cal Construction. Const. Completed. 4/23/24 - City Accepted project, City Clerk to file NOC w County. Caltrans Close-out in progress
19	23401	1/4/2023	Hacienda Blvd Rehabilitation 5399-(033)	RSTP On Hacienda Blvd from Manzanita Ave to Redwood Blvd - Prepare construction plans and Specs for new Hacienda Blvd pavements rehabilitation.	Received Caltrans E-76 on 02/08/2023 Authorization to Proceed with Preliminary Engineering. Project will designed together with TDA Art 3 project. 05/03/23 – Received fully executed program supplement agreement – and forwarded to City Staff. - Design Completed. 02/04/24 – Received and filed Const. E-76 from Caltrans. Bid opening July 11, 2024. 08/15/24 – City Council did not approve award of the project. 09/10/24 – Council approved award of project. 09/11/24 – Project completed. Close-out in progress
20	24411	8/2/2024	CMAQ - California City Blvd - Shoulder Paving	On CCB from Baron Blvd to Maverick St. - Request Preliminary Engineering Phase	08/13/24 – Completed PE RFA and emailed to Caltrans for execution. Kern COG emailed EPSP to City and to Caltrans. 08/29/24 – Received PE E-76 and FN from Caltrans. 09/04/24 – Received program supplement from Caltrans at 9/24/24 CC meeting for acceptance. 09/09/24 – Received City executed Task order for PE. - Design/Environmental Phase In Progress
21	25401	1/7/2025	RSTP - California City Blvd Rehab - Hacienda Blvd. to 94th St.	On CCB from Hacienda Blvd. tp 94th Street - Request Preliminary Engineering Phase	01/14/25 – Received City executed PE RFA, processed, and transmitted to Caltrans. - Awaiting Caltrans approval for PE Phase

SB1 FUNDED PROJECTS

1	24407	5/7/2024	SB1- 2024 Call for Projects	Kenniston St pavement rehabilitation from CCB to Walpole application phase	SB1 2024 submittal completed uploaded to CalSMART. Project design to begin in July 2025
---	-------	----------	-----------------------------	--	--

LOCAL FUNDED PROJECTS

1	22403	3/14/2022	Striping Plan at Redwood Blvd. & 98th Street	Prepare Striping Plan for Installation of STOP Sign and markings at the intersection of Redwood Blvd. & 98th Street.	03/29/22 - Finalized DRAFT Striping Plan and emailed to City Manager (Anne Ambrose) for her to verify with consultant Engineer and City Attorneys if this is what they recommend. 08/06/22: Forwarded email from former City Manager (Anne) to City Manager (Doug) . 10/21/22 & 12/01/22: Forwarded email to Interim City Manager Dr. Jim Hart - regarding approval of striping plan by City Council. 10/23/23 - Sent email dated 10/4/22 to Joe Barragan regarding approval of striping plan by City Council. Also sent copy of Draft Striping Plan. - See BHT# 19410
---	-------	-----------	--	--	---

2	23409	6/11/2021	Isabella Blvd new water main construction from CCB to Moss	Prepare construction plans and Specs for new construction of 12" water main on Isabella Blvd from CCB to Moss Ave (Approximately 9,000 ft). Formal bidding process.	Design completed, currently waiting construction grant funds allocation from EPA
3	23410	6/11/2021	CCB new water main construction from Yerba to Neuralia	Prepare construction plans and Specs for new construction of 12" water main on CCB from Yerba to Neuralia (Approximately 10,000 ft). Formal bidding process.	Project on hold until funds are available
4	23411	8/9/2023	Well 3 Motor upgrade	Prepare One-Line Diagram for Well #3 for new 200 HP well motor, plans and specifications. Formal bid process	Currently seeking natural gas powered motor with Waukesha contractor. Quote preparation is in progress.
5	23412	7/27/2023	Splash Pad Skating Park project	Prepare construction plans and specifications for the construction of new splash pad and skate park including onsite and offsite improvements	Bid opening March 27, 2024. No bids received. Waiting for Council direction. Construction at 98% completed. Splash features in progress
6	23415	n/a	Rancho Tracts Grants	Rancho Tracts water replacement project	Grant for project funding was prepared and sent State. Application submitted March 2024. One million awarded to project, implementation steps in progress. Received email from awarding agency, Cultural resources in progress.
7	24405	6/13/2024	Well 10 Rehabilitation	Well 10 Rehabilitation	Layne preparing a quote for rehabilitation expected end of August After analysis of Layne proposal, project will put out to bid. On Hold until next year budget
8	24409	6/13/2024	Wonder Acres Water Tank	Install a 90,000 gal water storage and pumping equipment	Record of Survey completed. Topographic survey and design in progress. Geotechnical Report in progress. Edison power coordination in progress. Edison green light received. Soils Report completed. Full design in progress
9	25402	3/7/2023	Indian Wells VGA Project	IWVGA (Indian Wells Valley Groundwater Authority) Pipeline Project from Cal-City to Ridgecrest	Began communications with Provost and Prichard Engineers for initial project planning and impacts on Cal-City's right of way. Indian Wells to reimburse for all plan checking and project coordination process within City's right of way. Ok to continue per PW email 03/07/2023. 10/04/23 City received \$30K initial fee from Indian Wells Valley Groundwater Authority. Project coordination in progress
10	25403	1/2/2025	City Yard Area Lights	Installation of area lights improvements	Design on hold per recent fire. Waiting for new buildings layouts
11	25404	11/4/1966	Splash Pad Parking Lot	New parking lot on Conklin for the Splash Pad	Paving lot layout completed waiting for quotes.
12	25406		Little League Area lights	Field lighting upgrades	Have one quote from AM Electric now to include remove and replacement of electrical panel. Girls softball field to be included. Quotes in progress.
13	25407	T&M	FAA ACIP 2025	FAA-CALTRANS DIV OF AERONAUTICS	ACIP in progress. FAA meeting with CM April 2025
14	25408	2/13/2025	2024 LAMP ANNUAL REPORT	Local funded project	COMPLETED
15	25409	T&M	SB1-2025 CALL FOR PROJECTS	SB-1 FUNDED PROJECT	COMPLETED Project uploded to CAL-SMARTS for FY25-26
16	25410	5/2/2025	TDA Call for Projects	TDA-Hacienda Pedestrian Improvements	COMPLETED application sent to KERNCOG May 30-2025. KERNCOG APPROVED the funding for this project
17	25411	6/2/2025	CMAQ Call for Projects	CMAQ CCB Pedestrian Improvements	COMPLETED application sent to KERNCOG
18	25412	5/29/2025	RSTP Call for Projects	RSTP North Loop Rehabilitation	COMPLETED application sent to KERNCOG
19	25413	5/21/2025	SB-1 Funded	SB-1 Kenniston Design Phase	Design in progress
20	25414	5/14/2025	Vivian Water Main Replacement	Local funded project	Design will completed 08/15/2025.
21	25415	2/13/2024	SCE Elec Service Phase IV	Local funded project	In progress
22	25416		DAR Steel Bldg	TIRP-ZETCP Funded project	Task order in progress

UPDATED: 8/11/2025



COUNCIL AGENDA ITEM

July 2025 Report

TO: Honorable Mayor and City Council

FROM: Keith Middleton, City Treasurer

SUBJECT: TREASURER MONTHLY DEPARTMENT REPORT

The values presented in this report are extracted from End of Month bank and investments statements.

The General Funds investment portfolio consists of funds for operations, Capital Improvement Projects (CIP), water rate stabilization, administration replacements and reserves.

General Operating Accounts	Balance on 6/30/2025	Net Transactions	Balance on 7/31/2025	Percent of Total
Bank of the Sierra -- General Checking	\$ 1,103,153	\$ 1,257,789	\$ 2,360,941	13.29%
Bank of the Sierra -- Cannibas Checking	\$ 734,810	\$ 63,574	\$ 798,384	4.50%
Sub-Total Operating Accounts	\$ 1,837,963	\$ 1,321,363	\$ 3,159,326	
General Investment Accounts	Balance on 6/30/2025	Net Transactions	Balance on 7/31/2025	Percent of Total
Local Agency Investment Fund (122)	\$ 12,240,504	\$ (3,365,824)	\$ 8,874,680	49.97%
Kern County Investment Fund (20202)	\$ 4,699,782	\$ -	\$ 4,699,782	26.46%
Multi-Bank Securities (CD Manager)	\$ 1,040,151	\$ (14,267)	\$ 1,025,883	5.78%
Sub-Total Investment Accounts	\$ 17,980,437	\$ (3,380,092)	\$ 14,600,345	
Total City Operating Funds	\$ 19,818,399	\$ (2,058,729)	\$ 17,759,670	100.00%

Restricted Housing Corporation Accounts

Checking & CD Accounts	6/30/2025	Net Transactions	7/31/2025	
Housing Corp. -- Bank of the Sierra, Checking	\$ 2,053,167	\$ 18,544	\$ 2,071,710	72.68%
Housing Corp. -- Bank of the Sierra, CD 7653	\$ 113,599	\$ 346	\$ 113,945	4.00%
Housing Corp. -- Bank of the Sierra, CD 7654	\$ 142,092	\$ 433	\$ 142,524	5.00%
Housing Corp. -- Bank of the Sierra, CD 6574	\$ 260,285	\$ 793	\$ 261,078	9.16%
Housing Corp. -- Bank of the Sierra, CD 6582	\$ 260,285	\$ 793	\$ 261,078	9.16%
Total Housing Corporation Funds	\$ 2,829,428	\$ 20,908	\$ 2,850,336	100.00%

Restricted SDI Accounts

Note: Interest earned from the SDI CD is directly deposited into the SDI checking account monthly.

Checking & CD Investment Accounts	6/30/2025	Net Transactions	7/31/2025	
SDI -- Bank of the Sierra, Checking	\$ 479,222	\$ (63)	\$ 479,159	0.52%
SDI -- Bank of the Sierra CD	\$ 265,286	\$ 1,109	\$ 266,395	0.29%
SDI -- US Bank Investments	\$ 91,535,637	\$ (40,962)	\$ 91,494,676	99.19%
Total SDI Agency Funds	\$ 92,280,145	\$ (39,915)	\$ 92,240,229	100.00%

Restricted RDA/Successor Agency Accounts

Checking & Investment Accounts	6/30/2025	Net Transactions	7/31/2025	
Successor -- Bank of the Sierra, Checking	\$ 641,736	\$ 7,500	\$ 649,236	42.96%
RDA/Successor -- US Bank Investments	\$ 862,086	\$ -	\$ 862,086	57.04%
Total Successor Agency Funds	\$ 1,503,822	\$ 7,500	\$ 1,511,322	100.00%

California City, California 93505
 TREASURER'S MONTHLY REPORT OF INVESTMENT
 July 2025 Report

INVESTMENT POLICY

The Treasurer shall invest the City's monies as permitted in the City's approved investment policy and approval of both the City Manager and Finance Director. The Treasurer shall consider current and projected cash needs in making such investments.

US Bank SDI Account			
Market Value Summary - CUSTODIAN ACCOUNT		6/30/2025	7/31/2025
Beginning Market Value		90,771,323	91,535,637
Ending Market Value		91,535,637	91,494,676
Investment Results (Acct. Number 104388-010)		764,315	(40,962)

US Bank RDA/Successor Agency Accounts			
Market Value Summary - REDEVELOPEMENT AGENCY PROJ AREA TAX		6/30/2025	7/31/2025
Beginning Market Value		-	-
Ending Market Value		-	-
Investment Results (Acct. Number 211146000)		-	-
Market Value Summary - SUCCESSOR AGENCY Proj Area TAX INTEREST		6/30/2025	7/31/2025
Beginning Market Value		0	0
Ending Market Value		0	0
Investment Results (Acct. Number 211146001)		-	-
Market Value Summary - SUCCESSOR AGENCY Proj Area TAX PRINCIPAL		6/30/2025	7/31/2025
Beginning Market Value		3	3
Ending Market Value		3	3
Investment Results (Acct. Number 211146002)		-	-
Market Value Summary - SUCCESSOR AGENCY Proj Area TAX RESERVE		6/30/2025	7/31/2025
Beginning Market Value		862,082	862,082
Ending Market Value		862,082	862,082
Investment Results (Acct. Number 211146003)		-	-
Total RDA/Successor Investment Assets		862,086	862,086

Total "US Bank" Investment Assets		92,397,723	92,356,761
--	--	-------------------	-------------------



COUNCIL AGENDA ITEM

August 26, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Victor M. Ponto, City Attorney

REVIEWED BY: Chistopher Lopez, City Manager

SUBJECT: DISCUSS THE CITY COUNCIL SEAT VACATED BY ELECTED MAYOR PRO TEM JESSE HIGHTOWER AND ELECTED COUNCILMEMBER MICHAEL KULIKOFF AND TAKE ACTION APPOINTING TWO NEW COUNCILMEMBERS TO THE CITY COUNCIL

BACKGROUND: Councilmember Michael Kulikoff and Mayor Pro Tem Jesse Hightower were elected to serve a four (4) year term as City Councilmembers ("Councilmembers") in the November 2022 and 2024 general elections, respectively. At the July 8, 2025 Council Meeting, Councilmember Michael Kulikoff resigned, and on July 10, 2025 Mayor ProTem Jesse Hightower resigned. Due to the resignations, there are two vacancies on the City Council. Per the Government Code, the City Council must fill the vacancy either by appointment or by calling a special election by September 6, 2025.

RECOMMENDATION: It is recommended that the Council discuss, interview, and appoint two council members to the vacant seats.

LEGAL FRAMEWORK: California Government Code Section 36512 describes the actions to be taken in connection with a vacancy in an office. It states that if a vacancy occurs in an elective office the council shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. If the council fills the vacancy by appointment, and the vacancy occurs within the first half of the term and at least 130 days prior to the next general election, the person shall hold office until the next general election, where the position will be up for election again and filled for the remainder of the term. Therefore, the persons appointed to fill the seats will hold them until November 2026.

If the City Council chooses to call a special election to fill the vacancy, it must do so within sixty (60) days of the vacancy, that is, no later than September 6, 2025. Additionally, "the special election shall be held on the next regularly established election date not less than 114 days from the call of the special election." In other words, the special election must be held: (1) on a regularly established election date pursuant to Elections Code section 1000, and (2) at least 114 days must elapse between the date the election is called and when it is held. Given the application of Government Code Section 36512 and related timing requirements, the special election would be held in April of 2026.

DISCUSSION:

Consistent with Government Code section 36512, the City Council has sixty (60) days from the commencement of the vacancy, which occurred on July 8, 2025, to do the following:

1. Appoint someone to fill the vacancy; or
2. Call a special election.

Until such time the vacancies are filled, the effect of the vacancy on the City Council is such that the City's legislative body will be reduced from a five-person body to a three-person body.

A. City Council Appointment

The City Council has discretion to determine the process by which to fill a vacant City Council seat by appointment. Some options may include the following:

1. City Council direct appointment;
2. Accepting nominations and appointing someone from that process; or
3. Initiating an open call for applications to all eligible persons within the City.

There are no statutory requirements that define a specific process for how the City Council may decide to appoint an individual to fill the vacancy. The City Council has discretion to determine how it would like to proceed with the appointment process, should it elect to follow that path to fill the vacancy. The City Council has the discretion to determine how the City accepts applications and whether a specific number of applications must be received.

The City Council may directly appoint an individual to the vacancy without accepting applications. However, it is common in such situations for a city council to notice the vacancy and solicit applications from interested parties. The city council then reviews the applications and selects an individual to fill the vacancy by majority vote. If the City Council elects to interview applicants, it must be done at a public meeting, although the meeting can be held at any time, subject to any applicable requirements under the Ralph M. Brown Act. Filling the City Council vacancy is not a permitted closed session discussion or decision. The City Council must appoint a person who is at least 18 years old, a registered voter, and a resident of the City.

Previous Council Direction

At the July 14, 2025 Special Meeting of the Mayor and City Council, the Mayor and Council directed that the City undertake an application process and allow interested residents to apply for the two available seats.

Timeline for Applications

In order to adhere to the timeline established in Government Code section 36512(b) for filling City Council vacancies, the timeline below was followed:

July 16 – July 29 (4:30PM): **Solicited applications** from interested persons.

August 12: **Regular City Council** meeting to conduct interviews, review and discuss applicants and select and seat preferred candidate.

A total of 17 applications were submitted to fill the seats, with two submitted after the deadline. Additionally, three candidates, which are highlighted below, were not confirmed to be registered voters in the City of California City. The table below summarizes the information:

<u>Candidate Name</u>	<u>Confirmed Registered Voter</u>	<u>Confirmed 18 or Older</u>	<u>Confirmed Resident of California City</u>
1. Isaac Barcelona	Yes	Yes	Yes
2. Jim Creighton	Yes	Yes	Yes
3. Martina Lara	Yes	Yes	Yes
4. Melody Del Arroz	Yes	Yes	Yes
5. Jessica Alvarez	No	Yes	No
6. David Queen	Yes	Yes	Yes
7. Shawn Bradley	Yes	Yes	Yes
8. Shannon Godbee	No	Yes	No
9. Della Clark	Yes	Yes	Yes
10. Cory Haggins	Yes	Yes	Yes
11. Richard Jones	Yes	Yes	Yes
12. Birdie Johnson	Yes	Yes	Yes
13. Inisha White	Yes	Yes	Yes
14. Sylvia Burlison Brown	Yes	Yes	Yes
15. Trevor Thompson	No	Yes	No
16. Nathan Holsey	Received after the deadline		
17. Mary Wady	Received after the deadline		
18. Patricia Nicholas	Received after the deadline		

RECOMMENDATION:

It is recommended that the Council discuss, interview, and appoint two council members to the vacant seats.

ATTACHMENTS:

Attachments: Applications for Vacant Council Seat

SCANNED

DATE 7.23.25
INT. [Signature]

RCVD - 7-22-25

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: James Creighton

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES X NO

CONTACT INFORMATION:

Home Phone: [REDACTED]

Work: NA

Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: EMAIL

LENGTH OF RESIDENCE

At above address: 32 years

In California City Same

In Kern County: Same

OCCUPATION:

Occupation: Retired Employer: NA

Employer Address: ALSO NA

EMPLOYMENT HIGHLIGHTS:

Being retired, I feel, that my employment highlights are irrelevant to this discussion

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

I have an AA degree in Construction Technology

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

5 years on the Planning Commission (3 as Chair), 4 years as Council member. As Council member I was the City's representative to the following: Kern Council of Governments, Civilian-Military Support Group, League of Cities designee, representative to the Desert Mountain Division chapter of the League of Cities, Board member to the East Kern Air Pollution Control District

Currently, I am a member of the California Jobs First, Kern Coalition assisting businesses in a competitive process to potentially receiving funding for starting or improving a business venture in Kern County

PAST AND PRESENT COMMUNITY SERVICE:

Volunteer at the Animal Shelter, Member of the Desert Rose Garden Club, participated in many City Clean Up projects

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

See my answer above on City involvement

Creighton

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

If selected, I can better answer that after being briefed on the items currently facing council. Additionally, as a council member you are one vote out of five and when I initially ran for council I made no promises to any one person, group or organization.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?


Infrastructure (water and sewer lines) need replacing or installed. Streets are in terrible shape

Please list three (3) references with telephone numbers: I don't feel that this is necessary

1. _____
2. _____
3. _____

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.



Signature of Applicant

7/22/2025
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

ORIGINAL

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Melody Del Arroz

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: [REDACTED] Work: [REDACTED] Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: US Mail Email By phone

LENGTH OF RESIDENCE

At above address: 4.6 yrs In California City " In Kern County: "

OCCUPATION:

Occupation: Victims Rights Missing Person Advocate Employer: (Self) The Heavenly Angel Proj.

Employer Address [REDACTED]

EMPLOYMENT HIGHLIGHTS:

I MELODY DEL ARROZ
Was present in The Superior Court Kern Co. Everyday
Advocating for the families of two individual
Kern Co. Superior Court Murder trials
These trials have ties to California City and Bakersfield.
Both trials resulting in favorable Murder convictions.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

HS Grad 12th. Cosmetology Degree
2yr community college Pierce College. Woodland Hills, CA.

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY. ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

Advocating for the families of two Kern CO. Superior Court Murder trials. I provide advocacy for grieving families of violent crimes. I also provide victims advocacy to families who are missing person/family of those dealing with heartbreak and loss. I advocate bringing awareness of each individual case that a family member seeks mediat. I bring awareness to each individual case via social media as I'm also a social media content creator.

PAST AND PRESENT COMMUNITY SERVICE:

We provide Holiday Toy gifting through donations and sponsors to events. Last event held was this past Christmas.

Beginning of next year we are venturing onward preparing for Non Profit Org. The Heavenly Angel Project. I also run/own administrator for California City Food Fanatics Facebook group page.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

My goal is to help to rebuild and restructure our city council. I work hard in my own work schedule creating peaceful conflict. Giving all the opportunity to speak what's on their mind. My goal if selected would be to then be able to address any concerns or that is on the agenda giving each citizen opportunity to speak.

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

I hope to rebuild our community with community trust. Be a continued vessel of hope to our beautiful California City, CA. Be that listening ear to the voices that go unheard. Be able to have belief that all great things take time. It is very imperative however to get professional at all council meetings and future Zoom meetings. We must instill peaceful negotiations at every council meeting.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

We are dealing with a broken and much needed repair of our infrastructure, our roadways and streets. We are dealing with current issues related to our city's current financial budget. All current issues including what is on agenda and that of what our community feels needs utmost attention. We need to be able to have peaceful resolutions. AND each item of concern to others need to be resolved based on urgency and of utmost concerns in order to keep our community a safe peaceful environment.

Please list three (3) references with telephone numbers:

- 1. [Redacted]
2. [Redacted]
3. [Redacted]

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Melody DelCruz
Signature of Applicant

01/17/20/2025
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

California City Council

Requesting Consideration for

Open seat on the California City Council

Attn;

California City Ca Government -

Mayor

Marquette Hawkins

Leann Weible

(Acting City Clerk)

Email:

[REDACTED]

Phone:

[REDACTED]

(voicemail/messages are welcome)

Mailing Address:

[REDACTED]

Wednesday, July 16, 2025

The Honorable members of

California City Counsel

Fellow Community Leaders & Business Owners,

I'm Melody Del Arroz, and I respectfully request your consideration for one of the open seats on the California City Council. I bring a lifetime of California-based living, a proven commitment to justice, and a compassion-driven leadership approach.

I was born in Oak Park, Illinois, and moved to Los Angeles County in 1974. I was raised in the San Fernando Valley, I later relocated to Santa Barbara County with my husband and children before returning to the Antelope Valley, where our children were born and raised in Lancaster, California. We then moved and purchased our home here in California City Ca We chose to once again relocate to California City, for the beautiful sunset skies and amazing scenery that our glorious Mojave desert has to offer.

For years, I've served as a Victims' Rights & Missing Persons Advocate in Kern County, supporting families through some of our region's most difficult criminal trials. Most recently, I stood by the family of Desiree Thompson and the families of minor victims Orrin and Orson West A.k.a.

(Classic and Cincere Pettus), advocating tirelessly for justice—even through nearly a decade-long legal journey.

Earlier, I served on the School Site Council and Budget Committee in Santa Barbara County, championing student-focused budgeting and community involvement in education.

California City stands at a crossroads, needing leadership that is transparent, just, and community-centered. If honored to join the council, I pledge to:

Promote transparent governance — ensuring decisions are inclusive and community-informed.

Strengthen public safety & justice — partnering with law enforcement while elevating victims' voices.

Invest in youth, families & infrastructure — because our community's future depends on strong foundations.

Our city is full of potential—let's ensure it's accessible to every family, business, and neighborhood.

Thank you for considering my candidacy. I welcome the opportunity to connect and discuss how, together, we can serve California City. Please feel free to reach out anytime.

P.s.

Always remember:


“It takes a village”—a timeless truth that every strong community is built together. Whether or not I'm selected, I promise to still support and remain a vessel of hope and unity for California City.

Sincerely yours,

Melody Del Arroz

Candidate for Consideration California City Council Open Seat.

Sylvia Burleson Brown
Candidate for California City Council



City Council Candidate Portfolio

Application • Interview • Appointment

Contents

1. Official Application
2. Candidate Responses (Additional Pages)
3. Letters of Recommendation & Support
4. Professional Resume
5. Supplementary Qualifications & Supporting Information

Included Documents:

1. **ACE Awareness Training Certificate**
Completion of trauma-informed care and Adverse Childhood Experiences training
2. **Supervision of Peer Workers Certificate**
Completed through CalMHSA, certified to supervise Medi-Cal Peer Support Specialists
3. **State of California – Department of Justice**
Certificate issued by the Office of the Attorney General to legally roll fingerprints (Live Scan Operator)
4. **Certified Wellness Coach – Level II (CWC II)**
Issued by the California Department of Health Care Access and Information (HCAI)
5. **West Los Angeles College – Division of Language Arts**
Official documentation of academic completion and coursework
6. **Honors in Citizenship – Manhattan Place School**
Recognition for excellence in citizenship and community conduct

This portfolio showcases my dedication to public service, leadership in behavioral health and community wellness, and readiness to represent the people of California City.

Thank you for your time and consideration.

— **Sylvia Burleson Brown**

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Sylvia Burleson Brown

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: _____ Work: _____ Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: email and text

LENGTH OF RESIDENCE

At above address: 2 In California City 2 In Kern County: 2

OCCUPATION:

Occupation: Wellness Practitioner Employer: Sylvia Burleson Brown/Owner

Employer Address: [REDACTED]

EMPLOYMENT HIGHLIGHTS:

I bring extensive leadership in governance, labor relations, and equity, including
negotiating Memorandums or Understandings, developing compensation and
Classification studies, and advancing employment and equity initiatives.....

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

Graduate, Masters of Arts in Organizational Management conferred 2005.

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

I have not previously served on a California City Council-appointed committee or commission. However, my community involvement includes extensive public service with Los Angeles County.....

PAST AND PRESENT COMMUNITY SERVICE:

My community service began in childhood, where I earned honors in citizenship through volunteer work supporting safety and education, I have dedicated time to bilingual tutoring helping students excel academically....

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

My strongest qualifications are my lifelong commitment to humanitarian services, social justice, and inclusive decision-making. I bring global and multicultural awareness, combined with proven leadership and policy experience, to address community needs with compassion and fairness.....

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

While serving on the City Council, I hope to strengthen community trust and
create policies that promote equity, inclusion, and opportunity for all residents.
I aim to support initiatives that enhance public safety, economic development...

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

California City faces challenges with economic development, infrastructure, housing, and ensuring access to essential services for all residents.
There also concerns about social equity, community engagement, and fostering inclusion for the city's diverse population.....

Please list three (3) references with telephone numbers:

1. [Redacted]
2. [Redacted]
3. [Redacted]

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Sylvia Brown
Signature of Applicant

July 28, 2025
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Sylvia Burleson Brown Application Response. These are additional pages to the response to the application questions. There was not enough space on the original application.

1

These are the completed application responses to

Employment Highlights

I bring extensive leadership in governance, labor relations, and equity, including negotiating Memorandums of Understanding, developing compensation and classification studies, and advancing employment equity initiatives. (Application)

Remaining response to employment highlights

.....My experience spans local, national, and international labor politics, where I worked collaboratively on policies impacting diverse workforces. I have over a decade of public service addressing community needs and creating trauma-informed behavioral health and wellness programs. Volunteer work in hospitals and community organizations further reflects my commitment to equity, service, and community engagement.

List Past and Present involvement with the city, any council appointed committees or commission and/or any other public agency, including the time periods of membership

I have not previously served on a California City Council-appointed committee or commission. However, my community involvement includes extensive public service with Los Angeles County, (Application)

Remaining response

.....where I supported residents through social services programs for over a decade (2014-2024). I have also served in leadership roles advancing equity and workforce initiatives within higher education, collaborated on statewide policy through the California Community Colleges Chancellor's Committee on the Equity Model(1997-2008), and engaged in community wellness and behavioral health initiatives that address local needs(2016-current). In addition, my lifelong civic engagement began as a member of the Los Angeles City Junior Fire Department (1971), where I received honors in citizenship for early community service, and I have been recognized for my dedication in bilingual tutorial programs (1979) and for assisting others in preparing for state examinations(1992-current) and government awards(1989-current).

Past and Present Community Service

My community service began in childhood, where I earned honors in citizenship through volunteer work supporting safety and education. I have dedicated time to bilingual tutoring, helping students excel academically,.... (Application)

Sylvia Burleson Brown Application Response. These are additional pages to the response to the application questions. There was not enough space on the original application.

2

.....and assisting individuals in preparing for state examinations. Over the years, I have continued serving the community through public service roles, advancing equity in education and workforce initiatives, and creating wellness programs to support underserved populations. I also volunteer in health and wellness initiatives, providing support to families in crisis and expanding access to life-saving training.

What do you feel are your most important qualifications for appointment to the city council?

My strongest qualifications are my lifelong commitment to humanitarian service, social justice, and inclusive decision-making. I bring global and multicultural awareness, combined with proven leadership and policy experience, to address community needs with compassion and fairness....(Application)

Remaining Response

.....My most important qualifications for appointment to the City Council stem from a lifelong dedication to humanitarian service and social justice. I have consistently worked to improve the lives of others through community engagement, educational support, equity initiatives, and wellness programs that address the needs of underserved populations. My perspective is shaped by a deep commitment to multiculturalism and global literacy, allowing me to understand and respect the diverse experiences of community members while fostering inclusion and unity. In addition to my compassion-driven work, I bring extensive leadership and policy experience gained through years of advocacy, workforce equity initiatives, and public service. This combination of humanitarian values, cultural awareness, and practical governance experience uniquely equips me to make informed, fair, and forward-thinking decisions that will benefit all residents of California City.

What do you hope to accomplish while a part of the city council?

While serving on the City Council, I hope to strengthen community trust and create policies that promote equity, inclusion, and opportunity for all residents. I aim to support initiatives that enhance public safety, economic development, housing,..... (Application)

Remaining response

.....and wellness while ensuring that decisions reflect the diverse voices of the community. My goal is to foster a more connected, informed, and engaged city by encouraging collaboration between residents, businesses, and local government.

What problems, issues, and or concerns do you see facing the California City and How would I propose they be addressed

Sylvia Burleson Brown Application Response. These are additional pages to the response to the application questions. There was not enough space on the original application.

3

California City faces challenges with economic development, infrastructure, housing, and ensuring access to essential services for all residents. There are also concerns about social equity, community engagement, and fostering inclusion for the city's diverse population.....

(Application)

Remaining response

.....These issues can be addressed through transparent decision-making, stronger outreach, and partnerships that bring sustainable investment into the community. My focus would be on long-term planning that balances economic growth with equity and improves quality of life for all residents.

To the Honorable Members of the California City Council,

July 28, 2025

My name is Gesele McBroom-Marsh, and I currently serve as the Vice Chair Planning Commissioner for California City. I am writing to express my support for Sylvia Burlison Brown as an outstanding candidate for appointment to the California City Council.

I recently met Sylvia while she was gathering signatures for her Community Action Partnership of Kern (CAPK) Board of Directors campaign, and in a very short time, I was deeply impressed by her passion, determination, and commitment to serving our community. Though our acquaintance is new, it is clear to me that Sylvia possesses the drive, vision, and integrity that our city needs in its leadership.

Sylvia is dedicated to uplifting underserved residents, improving access to vital resources, and creating opportunities for positive change. Her professional background in behavioral health and community advocacy brings a valuable perspective that would greatly benefit the Council. She has a natural ability to listen, connect with people, and inspire confidence—qualities that are essential in public service.

I believe that Sylvia would bring fresh energy, thoughtful insight, and a genuine desire to move California City forward. For these reasons, I am pleased to recommend her for appointment to the City Council and encourage your serious consideration of her application.

Respectfully,



Gesele McBroom-Marsh
Planning Commissioner, Vice Chair in California City
323-245-8539
geselemcbroom@yahoo.com



Antelope Valley College
3041 West Avenue K
Lancaster CA 93536

May 20, 2025

To Whom It May Concern:

It is my pleasure to write this letter of recommendation for Ms. Sylvia Brown, who was enrolled in my Intercession 2025 *Introduction to Sociology* course. Throughout the accelerated term, Ms. Brown demonstrated meaningful growth, resilience, and a strong commitment to her learning, all of which I believe will serve her well in any professional or community-based setting, especially those working with youth and young adults.

While the course presented some early challenges, Ms. Brown's determination to grow—combined with her proactive use of academic resources—resulted in steady improvement and deeper critical thinking over time. She regularly consulted with writing tutors, librarians, and academic support services to enhance her research and writing skills. This level of initiative reflects both her dedication to personal development and her commitment to doing her best in service of others.

Her final research essay, titled "*Deviance, Conformity, and the Creation of Outgroups*," offered a thoughtful and conceptually rich analysis of the social construction of crime, systemic inequality, and institutional responses to deviance. Though there were areas for continued improvement, Ms. Brown showed real academic promise by thoughtfully engaging with sociological theories and empirical data. Her ability to connect theory with current social issues—particularly her discussion of marginalized groups, racialized crime enforcement, and structural inequality—demonstrates critical thinking and a commitment to social justice values.

Her insights into youth development, social inequality, and institutional systems—paired with her lived experience—position her well to support and advocate for individuals across the 0–25 age spectrum. Her focus on civic leadership and direct service work—especially through internships and board candidacy—demonstrates a practical application of sociological principles, such as civic participation, empowerment of marginalized groups, and community-based change.

Outside of the course, Ms. Brown has continued to pursue her career goals with energy and purpose. Her current internship with the New Road Foundation, participation in the AVMC Volunteer On-Boarding Program, and candidacy for the Community Action Partnership Kern Board of Directors all speak to her deep commitment to public service and community advocacy.

Ms. Brown is reflective, determined, and compassionate. Her empathy, self-awareness, and drive to empower others align closely with the core competencies of wellness coaching and youth advocacy. I am confident she will bring insight, dedication, and a strong work ethic to any role she takes on. I fully support her candidacy for positions in wellness coaching, youth services, and community-based leadership.

Should you require further information or clarification regarding Ms. Brown's capabilities, strengths, and potential, please do not hesitate to contact me at your earliest convenience.

Warm regards,

A. Andrada

A. Andrada, Ph.D.
Associate Professor
amy.andrada@avc.edu



University Hall 1840
1 LMU Drive
Los Angeles, California
90045-2659

T 310.338.1971
www.lmu.edu

April 24, 2025

To Whom It May Concern:

I am pleased to write this letter in support of Sylvia Burleson Brown.

Sylvia was a student in the Medi-Cal Peer Support Specialist course at Loyola Marymount University. She attended the rigorous 80-hour training course from May 9 – August 10, 2023, and was an excellent student. She worked closely with her classmates, collaborating on projects, sharing resources and supporting each other.

For successfully passing the course, Sylvia received a Medi-Cal Peer Support Specialist Certificate of Completion and a Loyola Marymount University Peer Support Specialist certificate. LMU is a CalMHSA-approved training provider and the peer training offered by LMU meets the educational requirements for individuals interested in taking the state Peer Support Specialist Certification exam. Sylvia passed the state peer certification exam on June 12, 2024.

If you have any questions, please contact me at Elizabeth.tobias@lmu.edu or (310) 338-5813.

Regards,

A handwritten signature in cursive script that reads 'Elizabeth Tobias'.

Elizabeth Tobias
Administrative Coordinator, Peer Training Programs
LMU Extension

Sylvia Burleson Brown
California City, CA
sybrown4@yahoo.com | (661) 365-1454

OBJECTIVE

To serve as a City Council Member for California City, representing the voice and interests of underserved communities with a focus on behavioral health, public service, and equitable access to care, education, and opportunity.

EDUCATION & CREDENTIALS

Antelope Valley College

- Associate of Arts, General Studies
- Associate of Science, Natural Science
- Associate of Arts, Human Services (In Progress, expected December 2025)

University of Phoenix

- Master of Arts in Organizational Management, April 2005

The State University of New York, Purchase

- Health Coaching Certification, July 2022

Institute for Integrative Nutrition

- Integrative Nutrition Health Coach, July 2022

Department of Health Care Access and Information (HCAI)

- Certified Wellness Coach II, Memory-Centered Educational Pathway
- Workforce Pathway Received Date: July 11, 2025
- Valid Through: July 11, 2027
- Certification ID: 1A3D57F59E

Certified Medi-Cal Peer Support Specialist (MPSS-HILPDZ)

- Active as of June 12, 2024
- Peer Supervision Training – CalMHSA, June 28, 2024
- Loyola Marymount University – MPSS Program Completion, August 10, 2023

ACE Awareness Training

- DHCS, UCLA, UCSF, CA Surgeon General – July 21, 2024

Registered Alcohol/Drug Technician (RADT)

- Pending Supervision, Effective February 7, 2025
- RADT Initial #R1605870325 – CCAPP, February 2, 2025

Department of Justice Certified Live Scan Operator

- Certificate Issued May 12, 2023 (Pending funding for equipment)

National Provider Identifier (NPI)

- NPI #1093402786 | Enumeration Date: April 23, 2023

Additional Academic Institutions Attended

- California State University, Dominguez Hills
- California State University, Bakersfield
- California State University, Northridge
- Western Illinois University
- Los Angeles Trade Technical College
- West Los Angeles College

PROFESSIONAL EXPERIENCE**Sylvia Burleson Brown – Behavioral Health Neuroscience Wellness Practitioner**

Founder & Practitioner | May 2, 2022 – Present

- Evolved from mental health to behavioral health, neuroscience, and wellness
- Provides virtual and community-based services including trauma-informed care, ACEs awareness, integrative nutrition, addiction recovery, and peer support
- Certified to supervise peer support specialists and deliver memory-centered Certified Wellness Coaching
- Offers services aligned with Medi-Cal's Whole Person Care and Community Supports
- Active in educating, mentoring, and empowering underserved individuals and families through a self-actualization framework
- Develops and manages strategic partnerships across state departments, including DHCS and HCAI

Los Angeles County Department of Public Social Services

Eligibility Worker II | Oct 2014 – May 2022; Reinstated Jul 2023 – Feb 2024

- Conducted eligibility determinations for Medi-Cal, CalFresh, and General Relief
- Provided trauma-informed case management and client advocacy

Los Angeles County Public Library

Technical Staff | Promoted to DPSS Oct 2014

In-Home Supportive Services (IHSS)

Parent Caregiver (No Paid Share of Cost) | 2013

Child Care Resource Center

Licensed Childcare Provider | 2010

Antelope Valley College

Library – Senior Technical Analyst | 1997–2007

Coalition of University Employees

Assigned to UC Irvine Campus & Medical Center, Employee Representative | 2005–2006

American Federation of Labor and Congress of Industrial Organizations (AFL–CIO) Solidarity Center

Washington, D.C. / Johannesburg, South Africa – Field Deployment – HIV Project & Retirement Systems | Intern | 2003

American Federation of Labor and Congress of Industrial Organizations, before split with SEIU

Service Employees International Union (SEIU), Atlanta, GA – Intern | 2002

Morrison & Foerster LLP

Senior Records Clerk | 1984–1988

- Managed confidential legal documentation and records for high-profile cases
- Developed organizational systems that improved retrieval efficiency
- Proud to have served in this prestigious firm and contributed to a legacy of excellence

Gibson, Dunn & Crutcher LLP

Records Clerk | 1983–1984

- Supported litigation teams with document preparation and secure file maintenance
- Valued early legal experience at a top-tier global law firm

LEADERSHIP & AFFILIATIONS

California Mental Health Services Authority

Certified Medi-Cal Peer Support Specialist – Registry

Peer Support in Medi-Cal Programs

Co-Founder | Organizational Management & Union Development | March 2025

California Consortium of Addiction Programs and Professionals (CCAPP)

Senior Member, Effective March 25, 2025

Antelope Valley Federation of Classified Employees

President – Negotiated labor agreements, advanced workforce equity, and led advocacy efforts for classified professionals (1999-2001) Award the 2nd fastest growing employee association in California, California Federation of Teachers

Sylvia Burleson Brown

Social Justice & Professional Programs – Past & Present

Leadership Roles & Social Justice Programs

- **President, Antelope Valley College Federation of Classified Employees (AVCFCE)**
Led workforce equity initiatives, negotiated agreements, and advocated for inclusive policies.
- **Secretary, Antelope Valley College Black Scholarship Union**
Promoted educational equity through scholarship support and cultural programs.
- **California Consortium of Alcohol Programs and Professionals – Active Member**
 - Registered Alcohol/Drug Treatment Technician (R1605870325)
- **Department of Health Care Access and Information (HCAI) – Certified Wellness Coach II (#1A3D57F59E)**
 - Providing prevention and early intervention behavioral health services for children and youth.
- **California Mental Health Services Authority (CalMHSA) – Certified Medi-Cal Peer Support Specialist (Registry #MPSS-HILPDZ)**
 - Completed Supervision of Peer Workers Training
 - Certified to provide Peer Services in:
 - Caregiver & Family Member Peer Support
 - Crisis Care Peer Support
 - Peer Services for Unhoused Populations
 - Peer Services for Justice-Involved Populations
- **American Sociological Association – Member (#10003576)**
Special interest in *Conformity, Law, and Deviance*

Professional & Academic Programs (Past Memberships)

- **2nd Vice President, National Society of Black Engineers (NSBE), California State University Northridge Chapter**
Supported diversity and representation in engineering and STEM fields.
- **Society of Women Engineers – Past Active Member**
- **Computer Sciences Association – Past Active Member**
- **Automation Computing Machinery – Past Active Member**
- **Information Professionals Association – Past Member**

Community & Civic Engagement

- **Junior Member, Los Angeles City Fire Department**
Early civic service was recognized with honors in citizenship.
- **Volunteer & Advocate in prevention, early intervention, and behavioral health services**
Focused on community wellness, trauma-informed care, and social equity initiatives.

• ..

Sylvia Burleson Brown, February 24, 1961 – Current/Sylvia Burleson Brown
Civic & Community Activism Highlights

Lifelong Commitment to Humanitarian Service

- **Over five decades of advocacy for social justice, equity, and inclusion across education, workforce development, wellness, and community engagement.**
- **Early recognition for citizenship and civic duty as a member of the Los Angeles Junior Fire Department, fostering a lifelong dedication to public service.**

Student Leadership & Membership Roles

- **Held multiple student leadership positions supporting peer advocacy, inclusion, and community-building within educational institutions.**
- **Active member of organizations advancing social equity, conformity, and law and deviance studies, shaping a deeper understanding of policy and social systems.**
- **Promoted student engagement in civic issues through mentorship and organized initiatives addressing equity and access to education.**

Advancing Education and Community Equity

- **Led bilingual tutorial programs to support students in underserved communities.**
- **Assisted individuals in preparing for state examinations and advancing career opportunities.**
- **Contributed to workforce equity initiatives and statewide policy models for diversity and inclusion.**

Labor Rights & Policy Leadership

- **Represented employees in labor negotiations, developed compensation and classification studies, and advanced equity initiatives in higher education and public service.**
- **Served as a co-chair with executive leadership to implement organizational improvements in equity and access.**

Health, Wellness & Social Justice Advocacy

- **Created trauma-informed wellness programs addressing behavioral health, addiction recovery, and community resilience.**
- **Volunteered in hospitals and health outreach programs to support families in crisis and improve access to life-saving training.**

Global & Multicultural Engagement

- **Supported wellness and equity initiatives in post-apartheid South Africa, collaborating with community leaders on sustainable aging and care frameworks.**

- **Applies a global, multicultural perspective to local challenges, fostering inclusive solutions.**

Civic & Community Activism Highlights

Lifelong Commitment to Humanitarian Service

- Over five decades of advocacy for social justice, equity, and inclusion across education, workforce development, wellness, and community engagement.
- Early recognition for citizenship and civic duty as a member of the Los Angeles Junior Fire Department, fostering a lifelong dedication to public service.

Student Leadership & Membership Roles

- Held multiple student leadership positions supporting peer advocacy, inclusion, and community-building within educational institutions.
- Active member of organizations advancing social equity, conformity, and law and deviance studies, shaping a deeper understanding of policy and social systems.
- Promoted student engagement in civic issues through mentorship and organized initiatives addressing equity and access to education.

Advancing Education and Community Equity

- Led bilingual tutorial programs to support students in underserved communities.
- Assisted individuals in preparing for state examinations and advancing career opportunities.
- Contributed to workforce equity initiatives and statewide policy models for diversity and inclusion.

Labor Rights & Policy Leadership

- Represented employees in labor negotiations, developed compensation and classification studies, and advanced equity initiatives in higher education and public service.
- Served as a co-chair with executive leadership to implement organizational improvements in equity and access.

Health, Wellness & Social Justice Advocacy

- Created trauma-informed wellness programs addressing behavioral health, addiction recovery, and community resilience.
- Volunteered in hospitals and health outreach programs to support families in crisis and improve access to life-saving training.

Global & Multicultural Engagement

- Supported wellness and equity initiatives in post-apartheid South Africa, collaborating with community leaders on sustainable aging and care frameworks.
- Applies a global, multicultural perspective to local challenges, fostering inclusive solutions.

CERTIFICATE OF COMPLETION

THIS CERTIFIES THAT

Sylvia Burleson Brown

COMPLETED

BECOMING ACES AWARE IN CALIFORNIA TRAINING

COMPLETION DATE

July 21, 2024



California Mental Health Services Authority CONFIRMATION OF COMPLETION

This is to certify that

Sylvia Burleson Brown

has completed 1 hour of continuing education in the following course:

Supervision of Peer Workers Training

June 28, 2024

Asynchronous Training

The California Mental Health Services Authority (CALMHSA) is an approved provider for the following providers:

CAMFT, Provider Number 1000142

CADTP, Provider Number 235

CAADE, Provider Number CP20 107 C 0127

CALMHSA

California Mental Health Services Authority

Lucero Robles, Quality Assurance Director

June 28, 2024

Completed

1610 Arden Way St. 175, Sacramento, CA, 95815, Calmhsa.org | (888) 210-2515
(Do not destroy - retain as verification of continuing education)

State of California
Office of the Attorney General
Department of Justice

CERTIFICATE TO ROLL FINGERPRINTS

In accordance with the provisions of Penal Code section 11102.1, this certificate is being issued to:

SYLVIA BURLESON BROWN

You are certified through the Department of Justice Fingerprint Rolling Certification Program to roll applicant fingerprint impressions for licensure, certification, and employment purposes.

Date of Issuance: 5/12/2023

Inquiries should be addressed to:
Bureau of Criminal Information and Analysis
P.O. Box 903387
Sacramento, CA 94203-3870
fpcert@doj.ca.gov

Jeanie Fong

Manager, Fingerprint Roller Certification Program
Signature and Title of Issuing Official

This certificate is not transferable,
and must be visibly displayed at
the business location.

State of California

Department of Health Care Access and Information

Wellness Coach Certificate



Sylvia Yvette Burleson Brown

Certification Level: Certified Wellness Coach II

Received Date:

07/11/2025

Valid Through Date:

07/11/2027

Certified Wellness Coach

Identification Number:

1A3D57F59E



Elizabeth Landberg

Director, HCAI

This certification does not endorse either independent or private practice. It qualifies an individual with the skills and knowledge necessary to provide prevention and early intervention behavioral health services and supports to children and youth within the structured framework of organizational settings.



© 0065 747

WEST LOS ANGELES COLLEGE

Division of Language Arts

The Program in Education honors

SYLVIA Y. BURLISON

for dedicated service to the community and to

West Los Angeles College

by contributing to the Educational Tutorial Programs.

Dr. Charles J. Fang
Director, Program in Education

June 1979

Date

LITHO IN U.S.A.

Honors in Citizenship

Manhattan Place School is happy to award this

Honor for Good Citizenship to you:

Sylvia Burleson

Your general conduct, fine attitude, and spirit of helpfulness has been outstanding.

We appreciate such worthy citizens.

TEACHER.....*Mrs. M. Johnson*..... PRINCIPAL.....*Mr. C. Norton*.....

GRADE.....*B 3*..... DATE.....*6/20/69*.....

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Shawn Bradley

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: [REDACTED] Work: [REDACTED] Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: Phone (Mobile)

LENGTH OF RESIDENCE

At above address: 11 years In California City 11 years In Kern County: 11 years

OCCUPATION:

Occupation: President/CEO Employer: Fetch Animal Rescue

Employer Address: [REDACTED]

EMPLOYMENT HIGHLIGHTS:

Some employment highlights would be feeling a strong sense of purpose/satisfaction knowing my work makes a difference in the lives of animals and the community, helping the organization obtain it's 501(c)(3) tax exempt status, building strong relationships with like-minded individuals, etc.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

Central High School - Manchester, NH (1991-1995) - High School Diploma

Rivier University - Nashua, NH (1995-1996) - Psychology

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

My involvement with the city has been limited, with only my ongoing participation at city council meetings for years. Also, I was responsible in 2024 for spearheading an ordinance change to allow the fostering of cats/dogs and increase the number of cats/dogs a home could have.

PAST AND PRESENT COMMUNITY SERVICE:

I participated in a CCB cleanup event once, provided treats/adoption kits to the animal shelter at one point, have and continue my community advocacy efforts locally, help with animal rescue efforts locally for my non-profit, run numerous local community Facebook groups, etc.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

The core qualifications I possess is that I am reliable, dedicated, know the municipal code, understand the brown act, understand the expectations of the public/city council, a consistent participant at council meetings for years therefore I understand the issues in our city, an independent thinker that does research to make informed decisions, always prepared, and engages with the public.

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

Some of the things I hope to accomplish include but are not limited to, rebuilding community trust in local government, helping the city with its progress of addressing infrastructure, public safety, and stray animal issues, promoting fiscal responsibility/compliance, making good policy decisions to benefit the community, helping with the economic growth of the city, etc.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

Some city issues we are dealing with are the lack of trust in city government that could be addressed by having quarterly town hall meetings as part of rebuilding trust. Infrastructure and pothole issues could be addressed by creating a viable strategic plan with ways to achieve. Reduction in staff has generated maintenance upkeep issues which could be addressed by finding ways to generate more revenue. We have a stray dog issue that could be addressed thru ordinance changes/additions as a way to start addressing this.

Please list three (3) references with telephone numbers:

- 1.  _____
- 2.  _____
- 3.  _____

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Shawn Bradley
Signature of Applicant

7/28/2025
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

SHAWN BRADLEY

PROFESSIONAL SUMMARY

18+ years of extensive experience in healthcare IT, expertly optimizing and implementing EMR systems to elevate user satisfaction and streamline healthcare delivery. Demonstrates proficiency in data analysis, workflow integration, project management, and system troubleshooting, with a strong record of mentoring others and pioneering system updates, showcasing a commitment to innovative EMR integration and efficient data management.

SKILLS

Microsoft Office, Surescripts, FileZilla, Zoom / Webex, Putty, Haiku / Canto, Workday, Customer service, Project management, Workflow analysis, EMR implementation, Technical support, Data analysis, Training, Incident Management, Mentoring, System Integration, Healthcare Compliance, Documentation, Healthcare IT, System Optimization, Workflow Optimization, Error Management, User Satisfaction, Incident Resolution, Remote Support, Change Management, Risk Assessment, Database Management.



CITY OF CALIFORNIA CITY

Shawn Bradley Animal Rescue & Community Advocate

Shawn Bradley is recognized for his compassionate work in both animal rescue and broader community advocacy. He has been instrumental in supporting shelter animals and promoting animal welfare, while also dedicating his time to initiatives that improve lives across California City. Shawn's service speaks to a deep sense of empathy—for both people and animals—and his efforts have left a lasting impact on our community.

Mayor and City Council

COPY

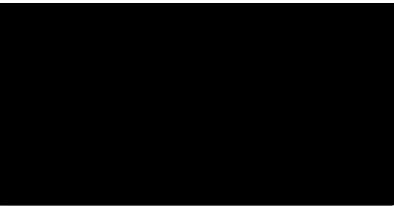
To Whom It May Concern:

I would like to give a personal reference for Mr. Shawn Bradley for the position of City Councilman for the City of California City. I have known Mr. Bradley for several years, both in a personal capacity and through our time involved in various city activities.

Mr. Bradley is an intelligent, professional, sensitive individual who listens to the community and does his part to initiate positive action. I have never met a citizen who does more homework and prepares better for Council meetings. He thoroughly reads and researches each agenda, gathers his questions, asks the things the people in the community want to know, and follows through. He also treats every individual with respect and dignity, which is a quality that makes him approachable for our citizens. I know he will represent this community and her people with professionalism and diligence.

Sincerely,

Tami Johnson



July 28, 2025

To Whom It May Concern:

It is an honor to recommend Shawn Bradley for consideration as an appointee to one of the current vacancies on the City Council.

Shawn has owned a local business, familiarized himself with the municipal code, participated in City Council meetings on a regular basis, and started a non-profit to help with our animal challenges. In each and every step of his journey Shawn has helped to identify solutions that bring benefits to our community and the residents.

Shawn is involved in our community and is actively engaged in outreach to our residents. These qualities help to build trust with our residents at a time when we are faced with difficult choices and decisions.

Respectfully,



Karen Macedonio



RECEIVED

JUN 28 2025

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: CORDY HAGGINS

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: [REDACTED] Work: [REDACTED] Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: cell msg

LENGTH OF RESIDENCE

At above address: 7 yrs In California City 8 yrs In Kern County: 8 yrs

OCCUPATION:

Occupation: Retired Employer: _____

Employer Address: _____

EMPLOYMENT HIGHLIGHTS:

21 yrs Navy, 15 yrs construction, 8 yrs corrections
8 yrs private security federal + private

(Attach additional pages as necessary.)

RECEIVED

EDUCATION (highest school year, degrees, etc.)

H/s dip, construction certification FSU,
Lic's certification State of FL, private security
FL & CA.

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

None

PAST AND PRESENT COMMUNITY SERVICE:

city park garden clean up & rebuild.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

Leadership skills, construction experience
communication skills, organizational know how
and the ability to get along with & compromise
when necessary.

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

I Hope to be a part of an over all improvement
to the city appearance & a reasonable economic
growth plan.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

Improvement to city facilities like park
services, water & sewer piping. Repair to
chronic water breaks, A cities infrastructure
is its base, start there & go up. Hire local
contractors to address these issues.

Please list three (3) references with telephone numbers:

1. 
2. 
3. 

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Cory Higgins
Signature of Applicant

7-22-25
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

RECEIVED

JUN 29 2025

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Birdie Johnson

HOME ADDRESS [REDACTED]

DATE OF BIRTH [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: — Work: — Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: Email or Phone

LENGTH OF RESIDENCE

At above address: 1.5 yrs In California City 1.5 yrs In Kern County: 7 yrs

OCCUPATION:

Occupation: Finance Expert Employer: Pareto AI

Employer Address: _____

EMPLOYMENT HIGHLIGHTS:

Built complex financial models and contributed benchmarking data used to
improve enterprise tools for financial analysis, with a focus on identifying financial
inefficiencies & improving systems with creative approaches to fiscal challenges.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

WGU, B.S Accounting Expected Grad 12/25

Clemson University, Non-Degree Program 2008-2011

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

N/A

PAST AND PRESENT COMMUNITY SERVICE:

N/A

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

With strong financial analysis skills and a track record for improving systems, I
bring a fresh set of eyes and a grounded, unbiased perspective along with a
long-term commitment to the city's fiscal health. While I have only lived here for a
year and a half, I plan to remain here for the long run and want to contribute.

(Attach additional pages as necessary.)


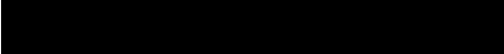
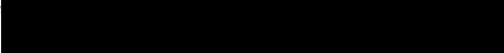
WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

I want to help our city onto better financial footing by creating clear priorities, better budgeting, and transparent long-term financial planning to rebuild trust in the community and better identify financial variances.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

California City has dealt with ongoing fiscal challenges and instability along with leadership turnover, making it difficult to create long-term momentum. I believe a fresh perspective focused on consistency and data-driven, no-nonsense financial planning can help Cal City get back on track & focused on measurable progress.

Please list three (3) references with telephone numbers:

- 1. 
- 2. 
- 3. 

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

B. E. Jones
Signature of Applicant

07/29/2025
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

BIRDIE JOHNSON

California City, CA 93505 | (478) 228-0382 | birdiejohnson@gmail.com

Professional Summary

Dedicated, perky accounting professional & Ai/Automation aficionado with hands-on experience in management, financial modeling, and accounting analysis skills. 2024 NextGen Leader with Disability: In, committed to demystifying finance through straightforward financial education. Delighted to make an immediate contribution to your organization and drive team success.

Work history

Expert Contributor, Finance

Jul 2024-Current

Pareto AI

- Train AI models in complex quantitative finance modeling, utilizing Chain-of-Thought reasoning and Maieutic Prompting to streamline multi-step analysis, enhance decision-making, and address intricate financial challenges.
- Developed Finance Benchmarking Datasets for Anthropic to test & improve enterprise model performance.
- Engineer prompts to optimize AI responses, improving accuracy and relevance in financial analysis and strategy, leveraging 6+ years' experience with LLMs, NLPs, and AI training
- Played a key role in training LLM (Large Language Model) to understand and address complex taxation issues
- Designed and contributed complex financial models utilizing advanced Excel formulas, including Monte Carlo models, scenario forecasting, and dynamic dashboards

Accountant & Lead Administrator

Aug 2014 - Current

Syndale, LLC

- Directed cross-functional finance team across payroll, A/P, A/R, purchasing, and reconciliation operations, integrating projection modeling and earned value analysis (EVA) to evaluate financial performance, optimize resource allocation, and support strategic planning initiatives.
- Successfully transitioned AP/AR system to a paperless environment, reducing Days Sales Outstanding (DSO) from 30 to 20 days. Improved early payment discount capture from 20% to 60%, streamlined invoice processing time, and automated vendor payments and expense recognition via Bill.com & Expensify, integrating with QuickBooks Online. Implemented Optical Character Recognition (OCR) technology for a searchable invoice database, enhancing efficiency and accessibility.
- Produced monthly, quarterly, & annual balance sheets and financial forecasts, variance analysis, risk assessments, and performance evaluations. Achieved 10% cost reduction by renegotiating vendor agreements, enabling reinvestment in capital assets.

Independent Practice

Spring 2011 – March 2024

Various Projects & Clients

- Oversaw dedicated support team and educational engagement for a large online financial group (GMT, LLC) as Senior Lead. Led financial literacy and education efforts through custom content development, including the "Trade Like a Chick" initiative, reaching a 100K+ member trading community.
- Provided bookkeeping services with a focus on problem-solving, cleanup, and streamlining financial processes.

- Contracted on pre-training initiatives for large-scale AI models.

Purchasing Assistant & Bookkeeper

Mar 2016 - Sep 2018

Stamp Creek History Center

- Verified & validated incoming items against purchase orders, addressing discrepancies and resolving invoice discrepancies with suppliers. Ensured precise fulfillment of product/service agreements at agreed-upon costs.
- Executed monthly reconciliation of active purchasing orders & processed invoices using 3-Way Match, maintaining a focus on timeliness & accuracy.
- Demonstrated advanced Excel skills by leveraging pivot tables, XLOOKUPS, conditional formatting, and data validation to simplify reporting and applied complex game theory models to analyze buyer behavior & pricing/purchasing trends to improve procurement outcomes.

Social Media & Event Manager

Jun 2015 - Jun 2017

Triple Tree Aerodrome

- Demonstrated expertise in budget management for events, successfully overseeing the preparation and execution of event budgets while consistently delivering below or at projected cost targets. Notable accomplishments include skillfully managing Joe Nall, Youth Masters, and 11 other annual fly-ins.
- Cultivated & managed strong partnerships with 38+ vendors, including prominent names like Futaba, Horizon Hobby, and Falcon Propellers. Ensured seamless event coordination, catering to diverse needs, & maintaining punctual and precise payment processing.
- Strong social media marketer and event planner proficiency, leveraging a deep passion for aviation. Elevated event participation through strategic social media marketing campaigns, driving increased attendance & engagement.

Skills

- Advanced Excel (Xlookup/Pivot tables/Monte Carlo/Dashboards)
- Independent Bookkeeper for 10 years
- Quantitative Analysis & Model Design
- Key Performance Indicators (KPI) Analysis
- Skilled in understandable financial education
- Diverse, unconventional cross-industry experience
- Proficient in QuickBooks, Sage, ADP, and SAP
- Skilled in AI LLM's through 6+ years of independent projects with OpenAI, Meta AI, Anthropic (Claude Opus) & Google Gemini
- Developed and trained personalized GPT (Bird GPT) to boost brainstorming and solution efficiency

Awards

2024 Disability: IN NextGen Leader & Mentorship with RTX Senior Finance Manager

Education

Production Studies in Performing Arts (Non-Degree)
Clemson University

2008-2011

Bachelor of Science: Accounting
Western Governors University

Expected Dec 25

Airport Event Budget

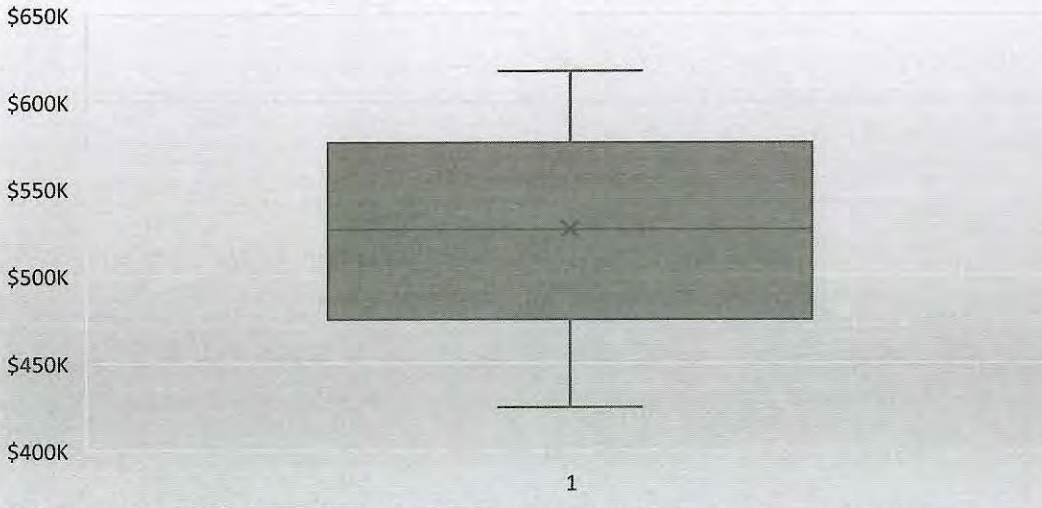
Key Metrics:

Total Revenue (Baseline)	\$1,737,899.75
Total Expenses (Baseline)	\$180,768.75
Net Income (Baseline)	\$1,557,131.00
Avg Simulated Ticket Revenue	\$526,675.72
Simulated Revenue Range	\$424,536 - \$617,400

Charts Section:

Monte Carlo Revenue Distribution (Histogram)

Simulated Ticket Revenue Spread



This box & whisker plot displays the simulated ticket revenue distribution via median, quartiles, and outliers to demonstrate revenue fluctuations across the simulations.

Sensitivity: Ticket Price Impact

Price Change	Revenue Change
5%	\$617,091.30

10%	\$646,153.20
-5%	\$558,879.30
-10%	\$529,729.20

Analyzes the effects of ticket price changes on revenue via elasticity assumptions to illustrate the trade-offs between price changes and revenue.

et Dashboard

Scenario Analysis:

Maintain Price

Expected Ticket Revenue (Scenario)

\$1,650,000.00

High Price

Competitor Pricing

Key Performance Indicators

Metric

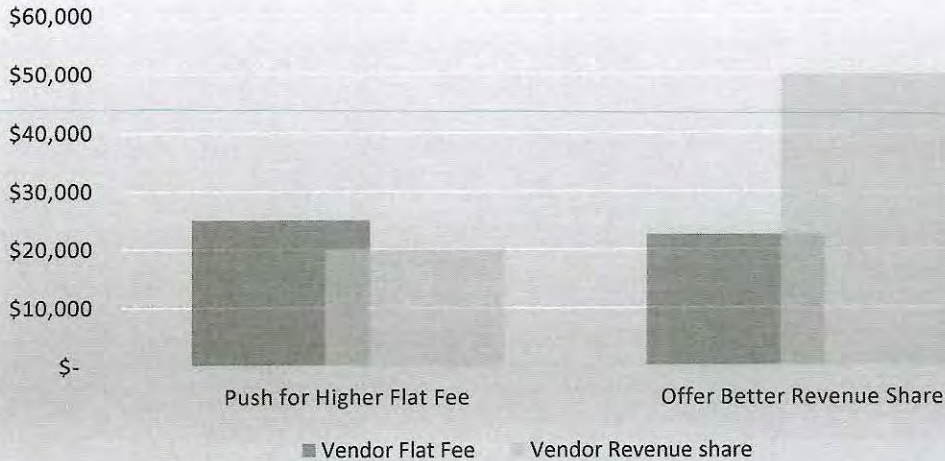
Status

Net Income

● Healthy

Vendor Game Theory Payoff (Bar Chart)

Vendor Negotiation Payoff Comparison



Compares expected revenue for different vendor negotiation strategies- flat fee agreements or revenue-sharing models- to demonstrate potential vendor payouts given each approach.

Risk Assessment

Risk Factor

Risk Level

Weather Impact

High

Attendance Variability	High
Pricing Strategy Risk	Low
<i>Risk levels adjust dynamically based on simulated revenue ranges, pricing strategies, and attendance variability.</i>	

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Richard Jones

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: _____ Work: _____ Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: Any

LENGTH OF RESIDENCE

At above address: 27 yrs In California City 27 yrs In Kern County: 40 yrs

OCCUPATION:

Occupation: Established Business Owner Employer: Self

Employer Address: Multiple local businesses

EMPLOYMENT HIGHLIGHTS:

As a multi-enterprise proprietor for decades, I understand California City’s economic needs, I am invested in our city’s prosperity, and I offer practical insights for council decisions.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

I am a high school graduate, complemented by multiple training and educational certifications that have enhanced my skills in leadership, management, and community engagement. Additionally, my decades of hands-on business experience as an entrepreneur in California City provide a practical education that surpasses formal academic credentials. Operating multiple businesses has equipped me with expertise in financial management, regulatory compliance, and strategic planning—skills directly applicable to addressing California City’s economic, budgetary, and governance challenges. As a resident since 1998 I have continually pursued professional development through certifications and real-world experience, ensuring I am well-prepared to serve effectively on the city council.

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

While I have not served on any council-appointed committees, commissions, or public agencies, my deep involvement with California City as a resident since 1998 and an entrepreneur demonstrates a steadfast commitment to our community’s growth and well-being. Through my businesses, I have consistently supported the City, its departments, and the city council. As the owner of several local businesses, I have created jobs, generated tax revenue, and supported California City’s economy for over 25 years. I have actively supported City events, programs, and public safety efforts by providing resources, sponsorships, and collaboration with municipal departments. As a long-time resident, I have engaged with the city council and departments through public meetings, feedback on policies, and advocacy for transparent and equitable governance, ensuring the voices of residents and business owners are heard.

These contributions reflect my dedication to California City’s prosperity. My extensive experience positions me to serve effectively on the city council, bringing practical insights and a proven record of community support.

PAST AND PRESENT COMMUNITY SERVICE:

As a resident of California City since 1998 and an entrepreneur, I have dedicated decades to serving our community through substantial financial contributions, resource donations, and hands-on support. For over four decades, I have provided both private and public donations to private citizens, local organizations, and City departments. These contributions have supported critical community needs, including youth programs, charitable initiatives, and public service enhancements, fostering a stronger, more connected California City. Through my businesses, I have donated heavy equipment and resources to aid municipal cleanup efforts, helping to maintain the City’s appearance and environmental health. These contributions have supported community-wide initiatives to keep California City clean and welcoming. I have consistently volunteered my time and business resources to support City events, public safety departments, and civic projects. These activities demonstrate my deep-rooted commitment to California City’s prosperity. My extensive community service, combined with my experience as a long-time resident and business owner, equips me to serve effectively on the city council, advancing the interests of all residents.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

As a resident since 1998, I have witnessed California City’s evolution and challenges, giving me a deep understanding of our community’s needs. As a multi-business owner for decades, I have created jobs, navigated local regulations, and contributed to economic growth, equipping me with the insight to address budget management, public safety, and regulatory fairness. These qualifications are rooted in decades of direct experience

(Attach additional pages as necessary.)


WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

As a city council member, I aim to leverage my 27 years as a California City resident and decades as a multi-business owner to drive economic vitality, enhance transparency, and improve quality of life for all residents. My primary goals include: Fostering Economic Growth: Drawing on my experience as a local business owner since 2000, I will advocate for policies that support small businesses, attract sustainable development, and create jobs, ensuring California City remains a thriving hub for entrepreneurship. Promoting Fiscal Responsibility: I will push for transparent and accountable budgeting to ensure taxpayer funds are used efficiently, prioritizing essential services like public safety and infrastructure while avoiding excessive fees or penalties on residents and businesses. Strengthening Community Engagement: I will work to bridge the gap between city government and residents by improving communication, ensuring public records are accessible, and fostering inclusive decision-making that reflects our community’s diverse needs. Enhancing Public Services: I will champion investments in public safety, parks, and community programs to make California City a safer, more vibrant place to live, work, and raise families.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

As a resident of California City and a multi-business owner, I have witnessed our community’s potential and its challenges firsthand. The City faces several critical issues that require bold, transparent, and collaborative solutions. California City struggles to attract and retain businesses, limiting job opportunities and tax revenue. Local businesses, including my own, face regulatory hurdles and high fees that stifle growth. I will advocate for a business-friendly environment by streamlining permitting processes, reducing excessive fees, and creating incentives for new industries. The City’s handling of public funds and records lacks transparency, eroding trust among residents and businesses. This undermines effective governance and community engagement. I will champion open government by ensuring timely, complete access to public records under the California Public Records Act. My experience navigating municipal processes as a business owner equips me to hold the City accountable and restore public confidence. California City’s infrastructure—roads, water systems, and parks—requires upgrades to support growth and improve quality of life. I will prioritize infrastructure investments and budget priorities to focus on essential upgrades, such as road repairs and park enhancements, to make our City more livable and attractive.

Please list three (3) references with telephone numbers:

- 1.  _____
- 2.  _____
- 3.  _____

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.



Signature of Applicant

07/29/2025

Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Martina Lara

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: _____ Work: [REDACTED] Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: text, email, voice call

LENGTH OF RESIDENCE

At above address: 5yr 2mo In California City 21yr 6mo In Kern County: _____

OCCUPATION:

Occupation: Custodian inmate supervisor Employer: California Prison Industry Authority at California Correctional Institution - Since September 2021

Employer Address: [REDACTED]

EMPLOYMENT HIGHLIGHTS:

.Working to help reduce recidivism, for the benefit of improving public safety, to reduce crime rates. We work with inmates, to teach them a trade and get them ready for their release, and

they return to the community. In providing the tools and confidence to be productive members in society.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

Currently working on obtaining my HiSet; High School completion, equivalent. One remaining course for completion.

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

Community Advisory Board (member) for Kern County Sheriffs Office - Since June 2023

PAST AND PRESENT COMMUNITY SERVICE:

Volunteer work at Desert Jade, Senior independent living

Worked under Grounds keeper - Hansel Davis

2010 - 2011

2005 - 2006

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

The ability to see things in a way which others tend to overlook. A common vision for my community that I presume, local government leaders share. The potential for economic growth and the strong future for Cal City is most promising with dedicated and responsible leadership.

(Attach additional pages as necessary.)




WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

Bringing moral values in decision making in order to achieve a strong economic future and a safe community, with less crime, and more family involvement. Providing more business opportunities, retail stores and food establishments.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

The city has struggled through financial difficulties in the recent past. We must find new ways to increase revenue. Bringing back more festivities to the park. Maybe, opening up the park lake for paddle boats, or light shows on the water, movies in the park, community picnic events for a small fee, and advertise recreational activities at a broad scale to bring in more guests from our neighboring communities. Advertising our off road activities in the desert more broadly. Advertisement for lodging and gas from the 58 and 14 fwy so we bring in travelers who spend money at our businesses which in turn brings in more local tax revenue. These are just a few ideas, but the potential is there. It's important to apply more effort in order to fulfill the long term goals.

Please list three (3) references with telephone numbers:

- 1.  _____
-  _____
-  _____

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

 Martina Lara

 07/22/2025

Signature of Applicant

Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Patricia L. Nicholas

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: N/A Work: N/A Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: Mobile

LENGTH OF RESIDENCE

At above address: _____ In California City X In Kern County: _____

OCCUPATION:

Occupation: logistics/retail Employer: mafes

Employer Address: _____

EMPLOYMENT HIGHLIGHTS:

2 awards "Contributing"
5 year Customer Service.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

High school '05
Some college (Pre requisite, R.N.)

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

Attending Council Meetings
various communities between: Edwards AFB, California City, & Tehachapi;

PAST AND PRESENT COMMUNITY SERVICE:

2016 Presidential primary polls
Member-Black women of Edwards.
Engaged with Military Command events
Health & Safety Council - Edwards
AEJS - Associates Engagement Job Satisfaction - Edwards

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

People person - engaging with everyday people who make this city.
finding solutions for problems.

(Attach additional pages as necessary.)

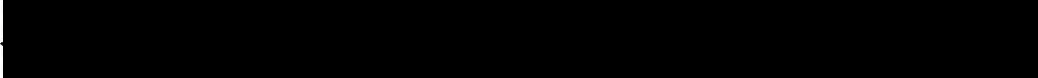
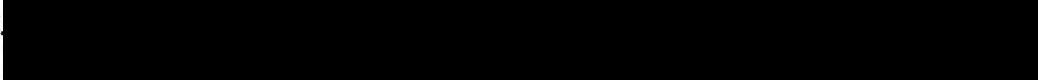
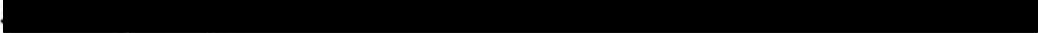
WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

Restoration in trust from the People to City Council.
engaging with future prospects for enterprises

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

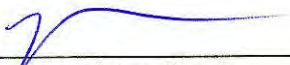
Mis-allocated funds → Divert to other emergency areas needed
Supervision / Management Operations → Accountability
Consistency ^{(PM) 7/30/25} ~~and~~ transparency

Please list three (3) references with telephone numbers:

1. 
2. 
3. 

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.


Signature of Applicant

7/30/25
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.



APPLICATION FOR APPOINTMENT

OFFICE USE ONLY

City Resident: Yes No

Submit Application To: City Clerk's Office
21000 Hacienda Blvd.
California City, CA 93505

Name David Joseph Queen

Address [REDACTED]

City California City State CA Zip Code 93505

Phone Number [REDACTED]

Email [REDACTED]

Position(s) Sought: (List in order of preference)

1. City Council Member

2.

3.

4.

Occupation Retired I worked 33 years in Accounting, Finance, Sales

Business Name and Marketing with Managerial experience in all of

Address these positions. One as National Director of Sales

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

Education - List schools attended and/or graduated, as well as degree(s):

University of Maryland: Bachelor of Science Accounting /
Electives in Economics - Graduated Transcript Attached
Golden Gate University: MBA - Business Administration
Electives in Sales and Marketing - Graduated Transcript Attached

Other special training or experience:

Associate Instructor (Part Time) Cabrillo College (Santa Cruz, CA)
Taught Introductory Accounting, 1 and 2, Cost Accounting
General Business, Sales and Marketing. In addition I taught weekend
Courses to small business owners on the following: Methods of Sales,
Repeat Business Methods, How to turn a dissatisfied Client to satisfied and
Advertising on a shoe string Budget.

Previous and present governmental and civic experience. Indicate when, position, and duties:

I was the financial adviser to my church for 2 and half years Saint
Malachy's (Tehachapi CA) From 2018 to 2020, just before COVID
hit. I Reviewed the church accounting entries, I coded them into
Excel spreadsheet and provide insight into the flows of income,
expense, and other topics as needed. (Budgeting)

Please explain why you wish to serve on a Board/Commission for the City of California City:

I believe my educational and professional experience in multiple
tasks, and industries would allow me to be a vital member
of the City Council handling a wide variety of issues and
challenges facing the citizens of California City.

Do you have any interests or associations that might present a conflict of interest? Yes If yes, please explain below.

No

[Empty box for explaining interests or associations]

Please attach your resume and any additional information or statements that you feel would be helpful in reviewing your qualifications

AUTHORIZATION AND RELEASE

I understand that in connection with this application for appointment, the information contained herein will be made available to the
general public upon request.

Signature:

[Handwritten Signature]

Date/Time:

7/28/25 10:24AM

NOTE: This document is a public record and may be disclosed/released pursuant to the California
Public Records Act

★ - NOTE: If you are having a hard time with my written answers
a typed copy of the application and my answers is attached

Additional Information for David J. Queen for the position of City Council member.

- 1) Typed responses to the City Application.
- 2) Resume.
- 3) Issues, Challenges, and Results in Businesses.
- 4) College Transcripts for Maryland and Golden Gate.

If for some reason you cannot read my written answers, here is a typed version which could be easier to read.

Name: David J. Queen



Position Sought: City Council Member

Occupation: Retired I worked for 33 years in Accounting, Finance, Sales, and Marketing. With Managerial experience in all of these positions. One as National Director of Sales.

Education: University of Maryland: Bachelor of Science, Accounting / Electives in Economics, Graduated Transcript Attached GPA 3.25 (College Park Maryland)

Golden Gate University: MBA in Business Administration / Electives Sales and Marketing Transcript Attached GPA 3.97 (San Francisco California)

Other Special Training or Experience: Associate Instructor (Part-Time) Cabrillo College, (Santa Cruz California)

Taught: Introductory Accounting 1 and 2, Cost Accounting 1, General Business 1, Sales and Marketing 1. In addition, I taught weekend courses to small business owners on the following: Methods of Sales, Repeat Business Methods, How to turn a Disatisfied Client into a Satisfied Client, and Advertising on a Shoe String Budget.

Previous and present governmental and civic experience: indicate when, position, and duties: I was the financial adviser to my church for 2 and a half years at Saint Malachy's (Tehachapi California) When: 2018 to 2020, just before COVID hit. Position: (Stated) financial advisor. Duties: I reviewed the church accounting entries, logged them into Excel spread sheet and provide insight into the flow of income, expense, and other topics as needed. (Budgeting)

Please explain why you wish to serve on a Board/Commission for the City of California City: I believe my educational and professional experience in multiple tasks, and industries would allow me to be a vital member of the city council handling a wide variety of issues and challenges facing the citizens of California City.

Other interests or associations that might present conflict of interests: NO

David J. Queen



Professional Statement: (Note: This Does Not Include All The Jobs I Had Over 33 Years)

A strong leader with experience in accounting, finance, sales, and, marketing . A “big picture” thinker who applies both educational and professional experience to handle a wide variety of challenges. A dedicated member of a team or organization who can be counted on to provide 100% effort to solve both issues and challenges facing the organization.

Areas of expertise:

- Accounting, Finance: Budgeting, Fixed Assets and Capital Acquisition, Inventory Control and Management, Income and Expense Tracking, Problem Solving Skills, Skills in Taxation, Variances Analysis and Methods to resolve Variances. Sales and Marketing: Selling Skills, Product Promotion, Advertising Skills, Market Research Skills, Skills in Overcoming Objections and Negotiating, Product Development Ability to Work Independently or in a Team Environment..

SPECIAL AREAS OF TRAINING, EDUCATION:

- Ability to Create Complex Budgets Measuring Revenue, Cost, Expenses, and Time to Complete Elements.
- Strong Problem Solving Skills in Variance Annalists.
- Qualified Sales Trainer Both Tangible and Intangible Products
- Qualified Trained in Accounting Concepts and Approaches.
- Debugging Skills on Software Applications

Brocade Communications – Sr. Financial Analyst

2006 – 2009

Created and maintained complex profit and loss statements for confidential new products and programs, tracked expenses for these programs and reported current status to management.

Fountain Powerboats – Cost Accounting and Fixed Asset Manager

2003 – 2004

Created inventory plans. Modified and updated the plant cost accounting records and system. Prepared budgets for upcoming fiscal year. Redesigned the fixed asset system to include bar coding.

Magneti Marelli – Senior Cost, Financial Analyst

2000 – 2002

Assisted in the management of the plant standard cost systems. Analyzed variances and provided corrective action plans to all department managers.

DAVID J. QUEEN

page 2

Brink's Home Security – General Manager

1998

Managed all 3 aspects of the sales model, home, business, and new home development. Hired and trained new sales representatives. Designed and implemented new marketing programs to increase sales and branch awareness. Established sales targets for both the branch and individual sales personal. Conducted trade shows in major venues. Moved branch office from 25 in the country to top 10 producer.

HMS – National Director of Sales

1996 -1998

Managed 7 corporate states within the United States hiring, training, establishing both state and individual district manager's sales goals for the sales of home warranties and tangible support products. Assisted in B2B sales of district manager's by supported franchise operations in obtaining sales goals by training district managers and attending sales calls (Field Work) Wrote District Managers Sales Training Manual. Negotiated contracts between real estate brokers, home inspection companies on the sales and use of our products through out the United States. Conducted trade shows, and Real Estate Conventions within the United States

IPA – Sr. Business Analyst

1994-1996

Conducted business analysis of small to medium size business. Sold B2B consulting services to owners, presidents, and general managers of these companies. Sold B2B sales of consulting services to prior unsold clients (reups). Traveled extensively through out the United States regularly with less then 24 hours notice of the trip Travel was 100% of the time.

IBM Corporation – Sr. Financial Analyst

1985– 1994

Software and hardware financial planning and analysis. Created detailed financial outlooks of expense and reviewed all budget variances responsibilities included detailed financial analysis of facilities budget and expenses of \$272 million and software budget of \$32 million. Specialized in fixed asset accounting and inventory control. Coordinated billings for Work in Process parts, fixed assets, and services between plants and world trade locations. Developed corporate accounts payable procedures following corporate accounting instructions and GAAP guidelines.

Cabrillo College – Part Time College Instructor

1991-1993

Designed and taught sales and marketing courses to students and small business owners.

BS Degree in Accounting, Electives Economics University of Maryland, College Park
Masters of Business Administration, Electives Sales & Marketing Golden Gate University, San Francisco, CA

David J. Queen



Issues Challenges Actions and Results in Business:

Brocade Communications: Type of business: Mfg. of computer components. **Position:** Financial Analyst (San Jose, CA)

- 1) Working in a Core Team environment, (engineering, purchasing, sales, marketing, internal parts and finance) determined cost of products and applied competitive margins to arrive at a sales price and revenue. **RESULTS:** Product profitability was at an all-time high; Forecast for Revenue and Expenses were only 5% off, positive for the company.

ERC: Type of business: Environmental research and consulting firm. **Position:** Controller (Cary, NC)

- 1) Oversaw the complete accounting and financial operations of the company; Revenue AP, AR, Budgets, Payroll, Variance Analysis, Financial Reporting, Audits with State Government.
- 2) **Issue:** High cost for medical benefits, tremendous amount of paperwork for the staff. **RESULTS:** I worked to locate a company with better benefits, and less paperwork. In addition, lower monthly payments for our company for their service.
- 3) State Sales and Use Tax Audit: The taxes had not been paid in over 2 and a half years. **Action:** Sized up the total liability amount it was over \$13,000.00. Paid the current portion \$3,000.00. Waited for state IRS audit, worked and cooperated with the state IRS, they didn't levy penalties, or interest we only had to pay the tax of \$7,730.13. **RESULTS:** The company saved almost \$2,300.00.

Fountain Powerboats: Type of business: Mfg. of Powerboats and Fishing boats. **Position:** Cost and Fixed Asset Manager (Washington, NC)

- 1) Oversaw the operation of cost accounting, establishing standard costs for materials, labor and overhead. Monitored the acquisition of fixed assets, loaded them into FAS2000 system. Conducted plant audit for fixed assets.
- 2) **Issue:** After completion of fixed asset inventory, I identified assets on the books were far higher than those found in the inventory on the floor. **Action:** Sized up the actual assets found we were overstated by \$3.2 million. **RESULTS:** Reduced the asset base pitched resized data base to the county tax authorities which lead to a reduction of \$138,434.12 in property tax.
- 3) **Issue:** CFO was concerned about the cost and build quality of our boats. **Action:** Followed and monitored the complete build cycle of a 35-foot powerboat from fiberglass to final product speeding down the Pamlico River. **RESULTS:** found the following issues, 1) Excess use of fiberglass on boats, vs. standards. 2) Molds were worn out and had defects. 3) Patterns for upholstery worn and desecrated due to age. 4) Found opportunities to vend out some sub components. i.e. wiring

harnesses, gauges and dash components. 5) Paint booth was below standards causing unhealthy situation and paint rework. All of this created rework which was incredible high in cost, time standards for completion were not met, labor and other materials didn't meet standards. Completed a complete book on the issues I had found and upper management began action plans to correct those items.

Magneti Marelli: Type of business: Mfg. of Automotive, Motorcycle, and boat components. **Position: Sr. Cost Financial Analyst (Sanford NC)** Working in a core team environment, like Brocade, tracked the cost of completion of a product. I then added markup to arrive at a selling point for OEM corporations. (One was Chrysler).

- 1) **Issue:** Identify areas of materials, labor and over head to meet Chrysler's 5% mandatory annual cost reduction policy. **Action:** Working with purchasing and engineering we identified ways we could cut down on material, i.e. lower the rate of aluminum in throttle bodies, cuts in cost of parts from Italy, our HQ location, changes in labor costs, changes in material prep reduced times in CFN's and tumblers, Methods to reallocate overhead to other products. **RESULTS:** We met or target of a 5% reduction in cost for the current year.

IBM Corporation Type of business: Mfg. of hardware computer equipment and software development. **Position: Staff Financial Analyst (San Jose CA and Cary NC)**

- 1) **Issue:** I reduced the cost of test equipment sent to Germany, Brazil, and Japan. **Action:** I identified we were being double taxed on the test equipment we sent overseas, by around \$4,500 per unit shipped. I sized up the units shipped so far and provided this information to the tax department. **RESULTS:** We were over taxed and we were able to take a \$4,500 tax credit for each unit shipped. The initial refund from the State of California was \$176,015.09, (I have a copy of this check on my home office wall.) We made at least 110 additional units all shipped overseas, this led to an additional tax reduction of \$495,000.

Was in control of an asset data base of over \$972,000,000 assets on the plant.

- 2) **Issue:** We could not complete a site wide fixed asset inventory. It ran all year long with no start point and no stopping point. **Action:** I came up with a new method to conduct the inventory. I took IBM employees out of the equation and brought in contract labor. I started with 30 and in two weeks had it to 4. I trained the contractors on how to scan bar codes. After they scanned them, they put a little red circle sticker on the asset and the door the asset(s) were in. We completed the inventory in 3 months! The fastest time ever. **RESULTS:** My boss at the time estimated we had a 66% reduction in time to complete the inventory, saved the company well over \$300,000 since we took IBMers out of the equation.
- 3) I was the financial analyst for the plant site (Promotion) I was tasked with creating the budgets for items like security, chemicals, electric, water, sewer, personal. I tracked actuals to budgets, identified cause, and reported to management with an action plan to get back on track. **Issue:** I need the assistance from the managers who controlled these areas of the business which was always a challenge. **Action:** Instead of calling or sending emails, I went right over to them and sat down with them until they could and would provide me with the information I needed and

showed them their actuals and how they stood against their budget. **RESULTS:**
Tremendous improvement in manager cooperation.



UNIVERSITY OF MARYLAND

COLLEGE PARK
Office of the Registrar
College Park, Maryland 20742

THIS OFFICIAL TRANSCRIPT IS PRINTED
ON SECURITY PAPER AND DOES NOT
REQUIRE A RAISED SEAL

William F. McLean
William F. McLean
University Registrar



UNIVERSITY OF MARYLAND

RECIPIENT :

DAVID J. QUEEN
343 DEER RIDGE CIRCLE
SAN JOSE CA 95123

STUDENT: Queen, David Joseph
ID [REDACTED]

STATUS: NOT CURRENTLY REGISTERED
DATE : 04/21/09

PAGE : 1

TRANSFER CREDIT INFORMATION

PRINCE GEORGES COMMUNITY COLL
FALL 1976 SELECT PHED 01.00
INTRO ACCOUNT I 03.00
BUSI ORGANIZATION 03.00
SPRG 1977 INTR TO PROBABILITY 01.00
PERMUTATIONS + COMB 01.00
LOGIC SETS + ALGEBRA 01.00
US HISTORY I 03.00
COMP + CONTEMP LIT I 03.00
INTRO ACCOUNT II 03.00
FALL 1977 BUS COMM 03.00
COMP SOCIETY + PROG 03.00
SPRG 1978 SELECT PHYS ED 01.00
BUSINESS LAW 03.00
SPRG 1979 INTR TO SPEECH COMM 03.00
FALL 1979 OCEANOGRAPHY 03.00
US HISTORY II 03.00
PRIN OF ECON OMICS I 03.00
SUMR 1982 PRIN OF ECONOMICS II 03.00
SUMR 1982 FINITE MATH I 03.00
FALL 1982 INTR TO PHILOSOPHY 03.00
INTR CALC BUS + SOC 03.00
AMERICAN LIT I 03.00
GEN BIOLOGY I 04.00
APPLICABLE UG INST. CREDITS : 60.00

TOTAL UG CREDITS APPLICABLE : 60.00

UGCUM: ERN 018.00 GPA 3.166

Summer II 1983 BUSINESS & MANAGEMENT
ACCOUNTING
ECON403 INTRMED PRICE THRY 03.00 A
SEM : ATT 03.00 ERN 03.00 GPA 4.000
UGCUM: ERN 021.00 GPA 3.285

Fall 1983 BUSINESS & MANAGEMENT
ACCOUNTING
BMGT311 INTRMED ACCTG II 03.00 B
BMGT321 COST ACCOUNTING 03.00 B
ECON311 AMER ECON DEVELOP 03.00 A
ENAG315 ENERGY-EFF AG+FOOD 03.00 A
SEM SEMESTER ACADEMIC HONORS ***
SEM : ATT 12.00 ERN 12.00 GPA 3.500
UGCUM: ERN 033.00 GPA 3.363

Spring 1984 BUSINESS & MANAGEMENT
ACCOUNTING
AREC306 FARM MANAGEMENT 03.00 A
BMGT301 INTRD DATA PROCESS 03.00 B
BMGT323 INCOME TAX ACCOUNT 03.00 B
BMGT364 MGT+ORGANIZ THRY 03.00 B
BMGT422 AUDITING THRY+PRAC 03.00 C
SEM : ATT 15.00 ERN 15.00 GPA 3.000
UGCUM: ERN 048.00 GPA 3.250

Summer I 1984 BUSINESS & MANAGEMENT
ACCOUNTING
BMGT361 BUSINESS LAW II 03.00 B
BMGT495 BUSINESS POLICIES 03.00 A
SEM : ATT 06.00 ERN 06.00 GPA 3.500
UGCUM: ERN 054.00 GPA 3.277

Summer II 1984 BUSINESS & MANAGEMENT
ACCOUNTING
BMGT326 ACCOUNTING SYSTEMS 03.00 B
BMGT417 ADV TAX ACCOUNTNG 03.00 B
PHED161N CONDITIONING- BEG 01.00 P
SEM : ATT 06.00 ERN 07.00 GPA 3.000
UGCUM: ERN 061.00 GPA 3.250

Spring 1983 BUSINESS & MANAGEMENT
ACCOUNTING
BMGT230 BUSINESS STATISTICS 03.00 B
BMGT310 INTRMED ACCTG I 03.00 B
BMGT350 MKT PRINC+ORGANIZ 03.00 B
PHED350 PSYCHOL OF SPORTS 03.00 B
SEM : ATT 12.00 ERN 12.00 GPA 3.000
UGCUM: ERN 012.00 GPA 3.000

Summer I 1983 BUSINESS & MANAGEMENT
ACCOUNTING
BMGT340 BUSINESS FINANCE 03.00 A
HIST337 EUROPE 20TH CENT 03.00 B
SEM : ATT 06.00 ERN 06.00 GPA 3.500

DIV OF BEHAVIORAL & SOCIAL SCIENCES
BUSINESS AND MANAGEMENT
BACHELOR OF SCIENCE
AWARDED AUGUST 25, 1984
ACCOUNTING

UG CUMULATIVE CREDIT : 121.00
UG CUMULATIVE GPA : 3.250

***** END OF TRANSCRIPT *****

David Joseph Queen
University Transcript

SSN: [REDACTED] Student ID: 0127257

Birth Date: [REDACTED]

27 Apr 2009
Page: 1 of 1

Term	Course	Grade	Attemptd	Cmpltd	GrdPts	GPA
Summer 1988	TRANSFER CREDIT FROM University of Maryland					
Spring 1988	MGT 300 MGRL ANAL & COMM	A-	3.00	3.00	11.10	
			27.00	27.00	0.00	0.000
			3.00	3.00	11.10	3.700
Summer 1988	BF 304A FIN MGT	A	3.00	3.00	12.00	
			3.00	3.00	12.00	3.850
Fall 1988	MKT 322 SALES MGT	A+	3.00	3.00	12.00	
			3.00	3.00	12.00	3.900
Spring 1989	MKT 335 NEW PRODUCT DEC	A	3.00	3.00	12.00	
			3.00	3.00	12.00	3.925
Summer 1989	HRES 340 HUMAN PROBLEMS OF ADMIN	A	3.00	3.00	12.00	
	ECON 392 MANAGERIAL ECONOMICS	A+	3.00	3.00	12.00	
			6.00	6.00	24.00	3.950
Fall 1989	MGT 362 BUSNS POLICY & STRATEGY	A	3.00	3.00	12.00	
			3.00	3.00	12.00	3.957
Spring 1990	QA 360 APPLIED QUANT. ANALYSIS	A	3.00	3.00	12.00	
	MKT 336 MARKETING RESEARCH	A	3.00	3.00	12.00	
			6.00	6.00	24.00	3.967

Summer 1990
MGT 360 MGT INFORMATION SYSTEMS
Grade: A
Attemptd 3.00
Cmpltd 3.00
GrdPts 12.00
GPA 3.000

Degree Received: MBA Master Bus Admin
Date Conferred: 08/23/1990
Majors: Management
Attempted Cred.: 57.00
Completed Cred.: 57.00
GPA Credits: 30.00
Grade Points: 119.10
Cum GPA: 3.970

End of official record.

Continued on next Column/Page

TRANSLUCENT CLORES MUST BE VISIBLE FROM BOTH SIDES OF TRANSCRIPT WHEN HELD TOWARD LIGHT SOURCE

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Trevor Thompson

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: [REDACTED] Work: _____ Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: Mobile

LENGTH OF RESIDENCE

At above address: 9 Mo In California City 9 Mo In Kern County: 9 Mo

OCCUPATION:

Occupation: Residential Specialist Employer: Charter Communcations

Employer Address: [REDACTED]

EMPLOYMENT HIGHLIGHTS:

Proven experience in team leadership, operations, and practical problem solving.
Reliable, action-driven, and committed to reaching goals. Strong work ethic with a
focus on integrity, accountability, and follow-through.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

High School Graduate

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

N/A

PAST AND PRESENT COMMUNITY SERVICE:

I've been consistently involved in informal but meaningful community service. I've helped distribute food to people in need, assisted injured or vulnerable neighbors during times of emergency. Assisted in searches and participated in clean ups.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

I will bring a fresh, unbiased perspective to the leadership of California city.

As someone who is relatively new to the community, I am not tied to past politics or agendas. I simply care about seeing the city thrive.

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

I want to help raise the standard of leadership in our city-by improving quality of life, supporting jobs and businesses, and holding the city accountable to a higher level of professionalism and service.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

Poor road conditions, limited job opportunities, and the need for more consistent follow-through from city leadership. Prioritizing infrastructure, supporting local business and raising the standard of professionalism in how the city serves its residents.

Please list three (3) references with telephone numbers:

- 1. [Redacted]
- 2. [Redacted]
- 3. [Redacted]

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Steve Thompson
Signature of Applicant

7-29-2025
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Mary D. Wady

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: _____ Work: _____ Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: Mobile

LENGTH OF RESIDENCE

At above address: 23 yrs. In California City 31 In Kern County: 31
(4 yrs. - Palmdale, CA) (4 yrs. - Palmdale)

OCCUPATION:

Occupation: Military / Community VETERAN / SERVICE / DRIVER Employer: _____

Employer Address: _____

EMPLOYMENT HIGHLIGHTS:

Military - United States Air Force Active Duty Law Enforcement Specialist; National
Guard - Army, Logistics - Quartermaster Supply Specialist, Transportation of
Petroleum, Oil & Lubricants; Community Service; Advocate; DRIVER; Courier

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

Masters of Science - Administration of Justice; Bachelors of Science in Business Management

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

Presently attends/participates as a citizen in City Council meetings. Previous member of the California City Code Enforcement Advisory Committee; Corrections Corporations of America Advisory Committee; Mojave Unified School District Parent Advisory Committee; MUSD African American Advisory Committee; California City Small Economic Development Attendee, including East Kern Economic Development; and Mojave Unified School District School Board meeting.

PAST AND PRESENT COMMUNITY SERVICE:

Inspiring Adolescence, Inc. Annual Thanksgiving food basket give away at the California City High School (CCHS); After School Academic Program; Training a Youth + Community SOL3 Nondotit; Volunteer assistance from New Life Assembly of God; Participation with City Church in Mojave, CA with food and household goods give away; Kern County Public Health Department Free Mobile Clinic; Downtown LA Neighborhood Council's (DLANC) Board member Wendell Blassingame along with "A Klose + U" for Skid Row Homeless Events; Community Self Determination Institute Charter School, etc...

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

Commitment to Public Service; Interpersonal Skills, Teamwork; Advocate for Youth + Elderly - those in need when possible + Employees when possible. Fairness + a voice for the community and the Council.

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

Avoid of Communication to Aid the Community with a better understanding of the City Council member Roles + duties and learn more about how City government operates in its various functions to bring about and manage Community, Infrastructure and Economic development. III MPW

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

Identify the Problems " " " Right, OKAY!

Trust, integrity, Transparency, Financial, racial, Cultural, self-service business agendas, Project management + operation n Supervision of Projects, Completion of Projects, Economic Development Exclusions, Equipment losses, Inventory of Assets, Acquisition/Requisition of City Assets, Hiring of African American Employees, All Around Problems with Potential Business/Economic Advancement. Power, Control + Greed of City resources ~~Having~~ Most of the City's past City Council members Leaving Nothing for the Citizens of the California City Community, who have all invested in this Community. III MPW

Addressing the Problems:

Identify + understand the Cultural Communities within the Community. Audit Do the Peoples Business - REVIEW, RESEARCH, ANALYZE + CORRECT

Please list three (3) references with telephone numbers:

1. 
2. 
3. 

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Mary D. Wady
Signature of Applicant

7/30/2025
Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

RECEIVED

JUN 29 2025

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Inishia White

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: _____ Work: _____ Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: phone

LENGTH OF RESIDENCE

At above address: 3 yrs In California City 3 yrs In Kern County: 3 yrs

OCCUPATION:

Occupation: Community Organizer Employer: Dolores Huerta Foundation

Employer Address: [REDACTED]

EMPLOYMENT HIGHLIGHTS:

- I have advocated for community members with at the schools to assist with IEP's
- Spoken with super intendant to foster a better learning environment for students
- Hold monthly meetings to educated and inform the community of local events

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

High School Diploma, AA in English

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

I served on the Neighborhood Council from 2020 to 2023, where I contributed to local decision-making and community outreach efforts. See additional page.

PAST AND PRESENT COMMUNITY SERVICE:

I have participated in grassroots efforts including canvassing, organizing and joining joining community clean-ups, and advocating for residents in need, with I've also collaborated with local organizations to support community events

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

My most important qualifications for appointment to the City Council stem from my deep commitment to community advocacy, hands-on civic engagement, my experience working directly with residents to address real issues.

I have served on the Neighborhood Council (2020 - 2023). See additional page.

(Attach additional pages as necessary.)

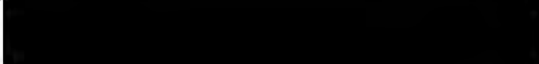
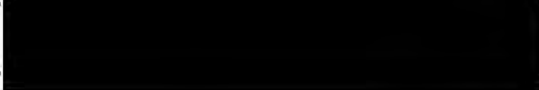
WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

As a member of the City Council, I hope to help build a more inclusive, responsive and equitable city for all residents. My priorities include increasing community engagement in local government, improving public safety through collaboration

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

California City faces several pressing challenges, including limited economic opportunities, housing insecurity, under-resourced public services, and gaps in civic engagement. Many residents feel disconnected from local government, and there's a growing need to rebuild trust and improve transparency.

Please list three (3) references with telephone numbers:

- 1.  _____
- 2.  _____
- 3.  _____

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Signature of Applicant

Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

Additional Pages:**EMPLOYMENT HIGHLIGHTS:**

I lead and participate in civic action efforts that aim to inform and uplift our community, advocating for greater awareness of the local challenges we face and the solutions we can build together. My work emphasizes education, engagement, and inclusive dialogue.

I lead grassroots organizing initiatives that empower communities to pursue social justice through civic engagement, equitable education, public health, and inclusion. By centering the voices of those most impacted, I work toward solutions that reflect the needs and values of the people I serve.

I have actively participated in canvassing and voter registration efforts to increase civic participation in our community. I've also engaged in ongoing dialogue with the Mojave Unified School District Superintendent to advocate for safer and more supportive school environments for students. My work includes assisting parents during IEP (Individualized Education Program) meetings to ensure students receive appropriate educational support, as well as advocating for individuals facing discrimination. Additionally, I have supported community members by helping them navigate the court system and complete necessary paperwork to prevent evictions and housing instability.

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

In addition to this role, I have remained actively involved in California City through a range of civic engagement and public education initiatives. My efforts have included canvassing, organizing community events, and participating in grassroots outreach to promote civic awareness and resident participation in local government.

PAST AND PRESENT COMMUNITY SERVICE:

I have been deeply involved in community-based initiatives, raising awareness about local issues. I've also assisted with planning and supporting community events and food giveaways to ensure families have access to essential resources.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

Where I gained experience in local governance, listening to community concerns, and working collaboratively to find solutions.

In addition to my service on the council, I've led and participated in grassroots initiatives including canvassing, voter registration drives, community clean-ups, and food distribution events. I've also advocated for residents facing discrimination, supported families through the IEP process, and helped prevent evictions by assisting with court paperwork. These experiences have given me a deep understanding of the challenges our community faces — and the solutions that come from listening, organizing, and acting with transparency and equity.

I bring not only experience but a strong belief in community-driven leadership, inclusive policy-making, and accountability. I'm ready to represent and serve with integrity, empathy, and a commitment to positive change.

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

with local agencies, and addressing housing insecurity by advocating for tenant protections and support services.

I also want to expand access to civic education, ensure that historically underrepresented voices are included in decision-making, and strengthen partnerships with community-based organizations that provide essential services like food distribution, youth support, and health resources. Ultimately, my goal is to make local government more accessible, transparent, and people-centered — where residents feel heard, respected, and empowered to shape the future of our city.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

between city leadership and the community.

To address these concerns, I believe we must:

- **Expand civic engagement** by improving access to information, increasing language accessibility, and creating regular spaces for community dialogue.
- **Strengthen housing stability** by working with local partners to support eviction prevention efforts, increase access to affordable housing resources, and advocate for tenant protections.
- **Invest in youth and education** by supporting partnerships with schools and parents to improve student safety, wellness, and academic support, especially for marginalized students and those with IEPs.
- **Support economic development** by encouraging small business growth, workforce training programs, and community-led economic initiatives.

- **Improve equity in services** by ensuring resources and programs are inclusive for people with disabilities, and other historically underserved groups.

By listening directly to residents and working alongside them, we can implement solutions that reflect the real needs and strengths of California City's diverse population.

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Della Clark

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: N/A Work: N/A Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: Mobile Number

LENGTH OF RESIDENCE

At above address: 3 yrs In California City 3 yrs In Kern County: 3 yrs

OCCUPATION:

Occupation: Out Reach Manager Employer: Power Choice United, Inc

Employer Address: 4249 Palmdale Hills Dr Palmdale, CA 9335

EMPLOYMENT HIGHLIGHTS:

Successfully cured audit findings to keep funding intact, maintain a workload of 60 cases monthly, and developed system to detect fraudulent activity of residents
(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

Compton Community College - AA Degree

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

California City Planning Commission - Current

PAST AND PRESENT COMMUNITY SERVICE:

Painted 9 Classrooms at 2 preschools, supported the building of the Habitat for Humanity, and handed out personal hygiene packets to over 500 unhoused individuals.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

I am organized, people focused, sympathetic to the needs of the community, patient, and teachable.

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

I would like to see the City add more recreation activities for residents, and attract more business which will increase tax revenue for the City.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

No employment opportunities (outside of the Correctional Institution), there is no attractive central location for the town folks to socialize, but with good incentives for businesses to come to California City, it will revitalize the City.

Please list three (3) references with telephone numbers:

1. [Redacted]
2. [Redacted]
3. [Redacted]

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

[Handwritten signature]

Signature of Applicant

July 27, 2025

Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.



email: [REDACTED]

JOB DESCRIPTIONS

CAMERA OPERATOR / JIB OPERATOR / TECH MANAGER / PRODUCTION CONSULTANT

I am a Camera Operator, Jib Operator, Technical Director, CCU Operator, AJA Ki-Pro Operator, Tech Manager, and Production Consultant. I have great experience in directing the shot, shooting for story, matching cameras, framing and shot preparation.

I put together, manage and maintain multi-ENG wireless camera packages, maintain video village and control rooms. I also technically supervise camera sync / color correction / time code / battery management / card stock & card management / trouble shoot / camera placement & shot design.

Clients include: ESPN, HBO, NFL, NBA, MLB, Fox Sports, CNN, ABC, CBS, BET, WB, Snap Chat, Hollywood Palladium, Rose Bowl, LA Coliseum, Staples Center, Home Depot Center, West Angeles Cathedral, PRG, Live Nation and many more.

At West Angeles, I train Camera Operators to shoot live, and I instruct crew members on standard production practices. I am also a consultant to the Media Department Director, helping to improve the value of production, and presentation. I make it a point to keep up with the latest trends and Technology.

VIDEOGRAPHER / PHOTOGRAPHER / EDITOR / PREDITOR

I currently own and edit on DaVinci and FCPX. I build and create moving titles and graphics on various platforms. I shoot and edit sizzles, reels, decks, multi-cam weddings, corporate videos and original content.

SATELLITE TRUCK UP LINK OPERATION AND B-UNIT CAMERA / TECH COORDINATOR

Park and stabilize Jacks, power Satellite Truck via Cam-Lok (Shore Power) or on board generator in designated area, power up mobile control room Circuit Breakers in SAT Truck, deploy C-Band or KU Band and DSS satellite dish, program encoders and decoders with my laptop via IP Address to network specifications, patch or program control room feeds – internal and external I/O Patch with converters when necessary, incorporate a Biscuit Box for truck to truck communications, search/find/strengthen designated Satellite Signal, and communicate with Intelsat while Amplifying Power during a test or transmission of source, monitor the transmission strength while transmitting live show, keep track of all records / times / interactions / feeds / contacts / problems / Goodnights / approximates, etc., manage Mobile Equipment Room / Camera Truck, coordinate crew, production staff, and distribution of equipment, maintain equipment, coordinate cable runs to Set from SAT Truck, repair and maintain cables, assist EIC/Producers and all crew for production equipment needs to move production forward.

BROADCAST INSTALLATION TECHNICIAN / LOGISTICS

In 2022 at NAB Las Vegas, the Flypack that I built for TV Pro Gear, won NAB's "Product of the Year."

Since 2003, at Wexler Video, I've been building camera systems, and installing broadcast systems professionally. I've rigged POV cameras for autos, reality homes, pan & tilt-hidden video cameras, helmet cams and Ice Cube Cameras.

In 2020, I continued to rig and install auto POV cameras systems with Cmount Industries for James Cordon's, Carpool Karaoke.

I've built reality TV control rooms, corporate conference Zoom Rooms, post production labs and facilities. I help to reinvent and reshape the way we build and repeat conference communication systems.

I also install wireless feeds, permanent broadcast equipment into odd environments, cable and wire installation to spec from a wiring grid. I build professional broadcast production racks, permanent and temporary.

I own an elaborate Installation Tech tool kit required to complete and build each job. Soldering, crimping, lacing, making custom cables and finding cable pathways are a part of every task. Rack presentation is a key element. I can carry up to 70 lbs.

POST PRODUCTION TECH & INSTALLATION

I build and put together post production facilities and edit bays with 12G, 4K and HD video in and output for PC or Apple programs, installing hardware and software.

I run fiber, audio and video cables from machine rooms to post rooms, green rooms, video village for live sets, and sound stages.

My skills in wiring cater to permanent and temporary production installation.

EXPERIENCE & EMPLOYERS

Installation Tech, One Diversified, LLC Burbank, CA. (Capitol Group) 2023- Contractor
 Broadcast Installation Specialist, WP Tek (DirecTV LABC) Culver City, CA. 2023- Contractor
 Commercial Class A Driver, Quixote Studios, Sun Valley, CA(TV/Film Prod) 2020- Contractor
 Lead Wiring Technician/Camera Operator/Commercial Driver, TV Pro Gear 2021-2022
 QC Technician>Returns Specialist/Driver, Cmount Industries, Glendale, CA. 2020-2021
 Freelance Sr. Installer, Systematic LLC, Culver City CA. (DirecTV-LABC) 2020-2021
 Facilities Mgr./Camera Operator/Diver, SCPS Unlimited, Torrance, CA. 2020 March-April
 Camera Op/Tech Coordinator, Palisades Rocks The 4th Concert & Fireworks 2018-2019 4th July
 Camera OP/Tech Mgr., IPB, Extreme Pro Invitational B-ball Showcase 2019 Combine-(LIVE)
 Uplink Operator/Engineer, 34 Univision-KMEX / Despierta America 2018 (LIVE)
 Director/Jib Operator/Camera Operator/ Technical Director, Westa.org 2000-Current (LIVE)
 PSSI Global/Up Link Operator/Camera Truck/B-Unit Coord. Van Nuys, CA. 2017-2018 (LIVE TV Prod.)
 Driver (Commercial Class A CDL), SirReel, Sun Valley, CA. 2016-2019 Roster #11
 Freelance Jib Operator, NTRWK LIVE, Hollywood, CA. 2018-2018 (LIVE)
 Consultant / Art Teacher, Da Vinci Communications, El Segundo, CA. 2016-2017 - Instructor
 Freelance Field Tech, Video Tech Services (VTS) Culver City, CA. 2016-2017 - Utility
 Freelance Car Prep/Driver, Shelly Ward Enterprises, No. Hollywood, CA. 2016-2017 - (TV Prod.)
 Freelance Event Coordinator, Bumper Balls LA, Los Angeles, CA. 2016-2016 (Summer)
 Tech Manager - Pink Sneakers Productions, Glendale, CA. 2015-2015 - (TV Prod.)
 Gear Room Coordinator - Asylum Entertainment, Encino, CA. 2014-2015 - (TV Prod.)
 Freelance Senior Installer - National TeleConsultants, Glendale, CA. 2007-2017 - (TV Tech)
 Package Fulfillment - Video Equipment Rentals (VER) Glendale, CA. 2012-2014 - (TV Tech)
 Freelance Installation Tech - Skylite Media, Pasadena, CA. 2006-2014 - (TV Tech)
 Postal Carrier - USPS, Brentwood, CA. 2009-2012 - (Gov.)
 Camera Tech-Special Projects, Jr. AVID Tech Wexler Video Burbank, CA. 2003-2007 - (TV Prod.)
 Technical Supervisor - DuBose Entertainment, Los Angeles, CA. 2004-2006 - (TV Prod.)
 Set PA / Key PA on over 100 TV commercials and music videos. 1995-2002 - (TV Prod.)

Live Broadcast / Live Sports TV Production / Satellite Transmissions - 2017/2019

KMEX/NBC	Desperta America	Los Angeles, CA.	Up Link Operator
PB / PSSI Global	CONCOURS d'ELEGANCE	Pebble Beach Monterey Bay, CA.	B-Unit Coordinator
ESPN / PSSI Global	NFL Monday Night Football	Oakland, CA.	B-Unit Coordinator
ESPN / PSSI Global	Steven A Smith Show	Paris Hotel / Las Vegas, NV.	B-Unit Coordinator
ESPN / PSSI Global	First Take / GGG vs. Canelo	Paris Hotel / Las Vegas, NV.	B-Unit Coordinator
ABC / PSSI Global	The Bachelor Specials	Warner Brothers Burbank, CA.	Up Link Operator
ESPN / PSSI Global	Top Rank / Crawford vs Horn	MGM Grand / Las Vegas, NV.	B-Unit Coordinator
HBO / PSSI Global	GGG vs. Martirosyan	Stub Hub Boxing/Carson, CA.	Up Link Operator
NFL / PSSI Global	USC NFL PRO DAY	USC / Los Angeles, CA.	B-Unit Coordinator
HBO / PSSI Global	LA Fight Club	Orpheum Los Angeles, CA	Up Link Operator
UFC / PSSI Global	Fight Night Poirier vs. Gaethje	Gila River Arena Glendale, AZ.	Up Link Operator
Tennis Ch / PSSI Global	Serena Williams Charity	La Quinta Tennis Club	B-Unit Coordinator
FIND / PSSI Global	2018 Spirit Awards	Barker Hanger / Santa Monica CA.	Up Link Operator
MLB / PSSI Global	Padres Press Conference	Peoria, AZ. Sports Complex	Up Link Operator
Sassy Films / PSSI Global	2018 Infinity Reveal	Space X Gardena Airport	B-Unit Coordinator
Wowow / PSSI Global	Newport Beach Tennis	Newport Beach, CA.	B-Unit Coordinator
ESPN / PSSI Global	ESPN MLS Media Day	Universal Studios / Hilton	B-Unit Coordinator
CBS / PSSI Global	Critics Choice Awards	Barker Hanger Santa Monica CA.	Up Link Operator
ESPN / PSSI Global	SEC Nation @ Rose Bowl	Rose Bowl Pasadena, CA.	B-Unit Coordinator

WNBA / PSSI Global	Preliminary NBA Press	HOB Luxor Las Vegas, NV.	B-Unit Coordinator
HBO / PSSI Global	TV Azteca Boxing LIVE	Mandalay Bay Las Vegas, NV.	B-Unit Coordinator
ESPN / PSSI Global	Steven A. Smith Radio Show	MGM Grand / Las Vegas, NV	B-Unit Coordinator
ESPN / PSSI Global	First Take / Canelo/GGG	MGM Grand Las Vegas, NV	B-Unit Coordinator
ESPN/FOX/PSSI Global	Texas Tech vs, Kansas State	Jones AT&T Stadium, TX.	Up Link Operator
PAC 12 / PSSI Global	USC vs. Stanford	LA Coliseum Los Angeles, CA.	Up Link Operator
NFL / PSSI Global	Rams vs. Colts	LA Coliseum Los Angeles, CA.	Up Link Operator
Live Nation / PSSI Global	Freedom Broadcast LIVE	Hollywood Palladium	B-Unit Coordinator
ESPN / PSSI Global	S/C Mayweather/McGregor	Paris Hotel / Las Vegas, NV	B-Unit Coordinator
PPPA / PSSI Global	4 th of July 5K/10K Run	Pacific Palisades, CA.	Pace Car Cameraman
ESPN / PSSI Global	NBA Summer League	ESPN/NBA Las Vegas, NV	B-Unit Coordinator
ESPN / PSSI Global	Steven A. Smith Radio Show	Oakland, CA. Lake Chalet	B-Unit Coordinator
ESPN / PSSI Global	NBA Final's The Jump	Oakland, CA. Lake Chalet	B-Unit Coordinator
ESPN / PSSI Global	NBA Final's First Take	Oakland, CA. Lake Chalet	B-Unit Coordinator
ESPN / PSSI Global	Golden Boy Productions,	Live Boxing, Tucson, AZ	Up Link Operator

Unscripted TV Shows

The Late Late Show	Cmount/Carpool Karaoke w/ James Corden	Talk Show	Camera Prep Tech
GSN / WEXLER	"Reality Paint Ball"	Unscripted	Camera Technician
Nick / And Syndicated	"Family Face Off"	Unscripted	Camera Technician
NBC / WEXLER	"The Average Joe 1"	Unscripted	Camera Technician
Skylite Media	Rose Bowl Kickoff Luncheon	Live Show & Presentation	Camera Operator
Pinksneakers Productions/GSN	"Steampunk'd"	Reality Competition	Tech Manager
ASYLUM Entertainment	"Hold My Beer"	Scripted/Bloopers	DP/Gear Coord.
ASYLUM Entertainment	"Hollywood Hillbillies"	Unscripted	Gear Coordinator
ASYLUM Entertainment	"Beverly Hills Pawn"	Unscripted	Gear Coordinator
ASYLUM Entertainment	"Finding My Father"	Unscripted	Gear Coordinator
HARPO Productions	"The Oprah Winfrey Show," Debt Diet	Unscripted/Reality Unit	EIC-Mishawaka, ID.
ABC / Family Shapiro Grodner	"Brat Camp"	Unscripted	EIC/Tech Coordinator
Endemol USA/WEXLER	"Extreme Home Makeover"	Unscripted	Assistant EIC
ABC / 310 Productions	"The Benefactor"	Unscripted	Assistant EIC
History Channel / IPS / GM	"The Secrets of A Stuntman"	Unscripted Stunt Special	POV Rigger/Talent
Endemol USA / NBC	"Fear Factor"	Unscripted	POV Rigger/Pan&Tilt Op
General Motors / WEXLER	"Game On Star" (12 City Tour)	Unscripted Hidden Video	POV Rigger
BET / Interscope/Dubose/	"Keyshia Cole Project"	Unscripted	Technical Supervisor
BET / Double D Productions	"Win Your Life Back"	Unscripted	Technical Supervisor
GRB / FOX (Pilot)	"Secret Life Of A Soccer Mom"	Unscripted	Technical Supervisor
Endemol USA / MTV (Pilot)	"Fooling Around with"	Unscripted	Technical Supervisor
Dubose / WEXLER	"Foursome"	Unscripted	Technical Supervisor
ABC Family / Rocket Pictures	"Kicked Out"	Unscripted	Technical Supervisor
NBC / Bunim Murray	"Starting Over" Encino	Unscripted	Full Technical Installation
NBC / Bunim Murray	"Starting Over" Chicago (& Reinstall)	Unscripted	Full Technical Installation
ABC / Bunim Murray	"The Scholar" USC	Unscripted	Full Technical Installation
MTV / Bunim Murray	"Real World 14 San Diego"	Unscripted	Full Technical Installation
MTV / WEXLER	"I Know Who You Are"	Unscripted	Full Technical Installation
NBC / WEXLER	"The Firm"	Unscripted	Full Technical Installation
NBC / WEXLER	"Average Joe 4"	Unscripted	Full Technical Installation
NBC / WEXLER	"Last Comic Standing"	Unscripted	Full Technical Installation
Spike TV / WEXLER	"Todd TV"	Unscripted	Full Technical Installation
Lock N Key / WEXLER	"The Bachelor"	Unscripted	Full Technical Installation
Next Entertainment	"The Will"	Unscripted	Full Technical Installation
FOX / Lock N Key	"The Next Great Champ"	Unscripted	Full Technical Installation
Zoë & Sammy Productions	"Amish In The City"	Unscripted	Full Technical Installation
FOX / Rocket Science	"Coming Out"	Unscripted	Full Technical Installation
Evolution / WEXLER	"He's A Lady"	Unscripted	Microwave Technician
Lola Pix / WEXLER	"A Nightmare On Elm Street"	Unscripted	Microwave Technician
FOX / Rocket Science	"Married By America"	Unscripted	Pelco Camera Operator
NBC / Lock N Key	"Even The Odds-Pilot"	Unscripted	Video Village
NBC / West A Cathedral	"Johnny Cochran Funeral"	Unscripted Live TV	Camera Operator

CMT / GRB Productions	"Beauty Secrets"	Unscripted Hidden Video	Gaffer
Nash Entertainment	"For Better or Worse"	Unscripted	DV Camera Op/Tape Op.
ABC / Fremantle Media	"American Inventor"	Unscripted	Strike Technician
HBO / WEXLER	"America Undercover"	Unscripted	Strike - Uninstall
MTV / WEXLER	"Osbornes"	Unscripted	Strike - Uninstall

Assistant Direction

The Ultimate Group	"B2K"	Music Commercial	1st AD
Hypnotize Minds Productions	"More Choices D"	Feature Film	2 nd AD
The Ultimate Group	"B2K / Fabulous"	Music Video	2 nd AD
The Ultimate Group	"Marques Houston"	Music Video	2 nd AD
The Ultimate Group	"Marques Houston"	Music Video	2 nd AD
The Ultimate Group	"Nick Cannon / B2K"	Music Video	2 nd AD

Live: Television, Concerts:

House of Blues / Gibson-Universal	"Cheetah Girls"	Live Concert	Camera Assistant & Grip
New Year's Eve Hawaii / Hilton Hawaiian Village	"Four Tops"	Live Concert	Camera Assistant & Grip

Television & Film

Mohawk Productions / WB	"Wanda AT Large"	FOX Sitcom	Key Set PA (Stage Mgr.)
Mohawk Productions / WB	"Drew Carey," "George Lopez" & "Nikki"	Office PA	Mail Room PA
MLB / FOX Sports	"World Series 2002"	Film / TV	Camera Utility
Shadyacres	"Bruce Almighty"	Feature Film	Air Condition Tech/SetPA
Central City Productions	"17 th Annual Stellar Awards"	Pre-production	Sound/Video Tech
BET	"10 th Anniversary Comic View"	Post Production	Quality Control/PA
RGI Productions	"Force of One"	U.S. / Russian TV Drama	Art Director
RGI Productions	"Force of One"	U.S. / Russian TV Drama	Production Assistant
B.A.P.S. / BPS / TBS	"Dinner & A Movie"	Cable TV	Camera Utility Kuzsa
Productions / NUE	"NUE TV"	Commercial	DV Camera Operator
Lookout Films	"Garden Party"	Film	Transportation PA (7 Ton)

PRODUCTION CREW FACILITIES MANAGEMENT: Description of general duties performed.

I run the Set as a 1stAD, manage talent as a 2ndAD, and manage equipment and crews as a Tech Coordinator. I distribute Camera equipment and facilitate the needs of the crew. I manage L&D, inventory lists of supplies to order including tools, expendables and products for specific projects. I replenishing supply drawers and cabinets, and make restocking requests.

I prepare video village, assist producers, engineers, lighting & grip dept, wardrobe, craft services, art dept, camera operators, techs, actors, background and food services.

I am a Professional Driver with a Class A CDL. With this skill I manage transportation and drivers.

I have extensive Key PA knowledge. My skills consist of Cube Truck pick-ups, returns, GPS, petty cash management, and walkie-talkie usage. I sort and distribute mail and inter-branch mail. I confirm script changes, upkeep of kitchen supplies on a weekly/daily basis, and help set up or assist all department.

EDUCATION AND TRAINING

Hi Desert Truck Driving School: DOT: Commercial Class A Driving/Air Brake/Pre Trip Course, Certificate 2016 - Class A

LA Valley College: Class of TBD - Major: Electronics

UCLA Extension: Cinematography 1 - Framing, angles, filters, effects, theory and history. Fall 2007

Wexler Video, Inc. AVID Set Up: Nitris, Adrenaline and Meridian Systems. July 2006 - January 2007

Streetlights Production Program: Hands-on TV/film production. Basic PA knowledge, map reading, petty cash management, walkie usage, film/TV production vocabulary, equipment, hierarchies and day to day operations. April - May 2002

Computer Software: PC/Mac -Type: 40-45wpm, Excel, Outlook, MS Word, Final Cut Pro X, Adobe Photoshop, Graphic Design



APPLICATION FOR APPOINTMENT

RECEIVED

OFFICE USE ONLY	
City Resident:	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

JUN 28 2025

Submit Application To: City Clerk's Office
21000 Hacienda Blvd.
California City, CA 93505

Name Shannon Godbee

Address [REDACTED]

City California City State CA. Zip Code 93505

Phone Number [REDACTED]

Email [REDACTED]

Position(s) Sought: (List in order of preference)

- City Council
- City Council
- City Council
-

Occupation Teacher

Business Name Mojave Unified School District

Address [REDACTED]

City [REDACTED] State CA. Zip Code 93501

Phone Number [REDACTED] Fax Number _____

Education - List schools attended and/or graduated, as well as degree(s):

Athens Christian School - Diploma 1998
University of Phoenix - B.S. - Business Management
University of Phoenix - MBA - Business Administration
Liberty University - In Progress - Doctorate of Psychology

Veteran - Served in United States Marine Corps 7 years Aviation Logistics
Aviation Industry/Defense Industry - Project Management
Proposal team member - large defense acquisition contracts

Previous and present governmental and civic experience. Indicate when, position, and duties:

Military service - logistics in aviation for multiple aircraft platforms
Project Management
Proposal team member for large contract
Expediter for difficult to locate aircraft items.

Please explain why you wish to serve on a Board/Commission for the City of California City:

Lived here in Cal City for 15 years and watched the financial & structural
possibilities of this community be squandered away for too long. It is our
responsibility to provide a structural foundation for our children and our
community that will help it grow and flourish for generations to come.
I hope to aid in ensuring our community does just that and isn't
run by individuals or organizations focused on greed but on community.

Do you have any interests or associations that might present a conflict of interest? Yes If yes, please explain below. No

Work at local middle school, working to bring more programs & opportunities
into our community for our youth. Community has a lot of potential, we
just need to water it appropriately.

Please attach your resume and any additional information or statements that you feel would be helpful in reviewing your qualifications

AUTHORIZATION AND RELEASE

I understand that in connection with this application for appointment, the information contained herein will be made available to the
general public upon request.

Signature: 

Date/Time: 7/29/25

NOTE: This document is a public record and may be disclosed/released pursuant to the California
Public Records Act

PROFESSIONAL SUMMARY

Experienced Supervisor with the ability to manage daily production planning and supervise numerous employees. Individual who is bilingual and dedicated to finding effective solutions to production issues. contributing 22+ years of experience in the analysis of operating practices and procedures designed to increase operational safety, economic viability and program effectiveness for organizations in both international and domestic aviation and business environments. Multi-talented production control supervisor who is consistently rewarded for planning and operational improvements. Proactive Enthusiastic production control supervisor eager to contribute to team success through hard work, attention to detail and excellent organizational skills.

SKILLS

- Strong work ethics
- Supervise a group of 5 or more people.
- Well-organized and diligently completes tasks on or ahead.
- Ability to work in a fast-paced atmosphere.
- Ability to follow instructions and make decisions with no supervision.
- Delegated responsibilities to employees to meet company's expectations.
- Highly dependable, punctual, and efficient
- Understanding and following all appropriate government rules, standards, and regulations
- Using technical skills to operate computers or testing equipment.
- Able to work with all levels of management.
- Proficient in the use of Microsoft Excel, PowerPoint, Word, Project and SAP
- Dedicated to workplace and corporate safety.
- Operates the management of safety and environmental records.
- Full compliance of all Safety policies
- Interpersonal skills
- Production control strategies
- Extremely quick learner

EDUCATION

Liberty University	Present
Doctorate in Psychology	
Bachelor of Science (Business Management)	
University of Phoenix	January 2018
Master of Business Administration	
University of Phoenix	June 2015
Bachelor of Science (Business Management)	
Marine Aviation Supply School	07/2000
Aviation Supply Specialist	Meridian, MS United States
Occupational Certificate	

PROFESSIONAL EXPERIENCE

Mojave Unified School District	03/24-Present
Teacher	Mojave, CA.
<ul style="list-style-type: none"> • Created and maintained a welcoming, friendly, engaging, and nurturing classroom environment where all students felt comfortable. • Established classroom and field trip rules and enforced them fairly and effectively. • Developed rigorous lesson plans and lectures and prepared students for quizzes and tests. • Graded papers, lessons, tests, quizzes, and other assignments, relaying information to parents and school board when necessary. 	
PPG AEROSPACE	04/23-8/2023
Planning Supervisor	Mojave, CA.
<ul style="list-style-type: none"> • Execute very specialized projects, adapt precedent, and make significant departures from traditional approaches to develop solutions. • Source, order, supply and deliver competitively priced raw materials, component parts and/or finished goods. • Develop plans related to volume and demand. • Responsible for master scheduling, buyer analysis, order management, production scheduling, marketing logistics, customer fulfillment. • Monitor and prioritize demand and planned production requirements. and update capacity planning and master schedule planning data. • Recommend and implement changes to improve the performance of the supply chain. • Participates in monthly meetings for review, revision, and implementation of department and plant SOP's. • Utilize root cause analysis to suggest solutions and participate in problem solving resolutions. • Provide strategic input and recommendations on how to optimize production planning, scheduling, and distribution processes. • Operate within all Health, Safety, and Environmental standards to meet all OSHA compliance requirements. 	
ASRC FEDERAL	06/2022-11/2022
AFRL Tactical Operations Planner	Edwards, CA.
<ul style="list-style-type: none"> • Served as tactical oversight and creator of Air Force Research Lab site operations continuity programs and development. • Provided guidance regarding legal compliance; to include, but not limited to functions to improve future Command, Control, Communications, and Computers (C4) operations, including finance, administration, logistics, operations, and planning. • Analyzed and researched regulatory guidance to advise the course of action required while taking into consideration the desired objectives and the complexities involving site operations testing and mission execution. • Assisted government program managers with the integration and interpretation of logistics, and operations disciplines to meet program goals and objectives. 	

- Served as liaison and provided advice and guidance to personnel on administrative, clerical and procedural requirements and instructions, and assisted in solving problems to which existing guidelines were applied.

MILLENNIUM ENGINEERING AND INTEGRATION

08/2020-10/2021

NASA X-59 GSE LEAD

- Procure and track all Ground Support Equipment (GSE) and Government Furnished Equipment (GFE), and oversee their delivery to Lockheed Martin
- Ensured proper procurement and delivery of over two hundred-line items of GFE/GSE items to multiple locations to include our Armstrong center and to our customer at Lockheed Martin.
- Oversaw multiple program warehouses and their weekly deliveries and shipments
- Ensured items are tracked properly through use of a local database
- Assisted in developing loan agreements for GSE items and GFE is accounted for our program
- NAMIS Tracking
- Utilized this NASA GFE/GSE tracking system to expedite, track, and locate equipment or information pertaining to any and all GFE/GSE items as requested
- Coordinated with LM Logistics, LBFD Ground Ops Lead, LBFD Maintenance, QA and AFRC logistics to support GFE/GSE tracking/deliveries, hangar setup at AFRC

AMERICAN SYSTEMS

06/2017-06/2019

Project Manager F-35

Edwards AFB, CA.

- Served as the deputy to the test director in timely preparation of high-quality analysis testing of the F-35 Joint Strike Fighter airframe.
- Ensured smooth, reliable, efficient end-to-end design, planning, and execution of 7 remote location tests representing 20% of F-35
- Establish budgets and timelines for multiple projects throughout the United States
- Regularly schedule and meet with management, customer leadership, and program team members to present risks, bottlenecks.
- Developed and implemented project policies and procedures to be utilized by US Air Force, US Navy, US Marine Corps, Royal Air Force (UK) and Royal Netherlands Air Force units involved in the testing of all the F-35 joint strike fighter aircraft.
- Single point of contact with host organizations at deployed locations and Traffic Management Offices to coordinate arrival and bed.
- Managed the successful deployment of 23 F35A/B/C model variant joint strike fighter aircraft to CONUS and OCONUS locations.
- Reduced deployment costs by \$2.3M by innovating and improving transportation and lodging methods.
- Report budgetary progress and constraints to program office regularly to allow for essential allocation of project funding.

NORTHROP GRUMMAN CORPORATION (LOGISTICS MANAGEMENT SPECIALIST TS)

03/2015-06/2017

Logistics Management Specialist TS

Palmdale, CA.

- Analyze and review technical documents such as Requests for proposals (RFP's), Purchase Requests (PR's), and Contract Data Requirement Lists (CDRL's) to determine provisioning requirements.
- Schedule routine asset maintenance on a daily basis.
- Develop specific recommendations for spare/repair parts and support equipment.
- Manage asset position of customer inventories
- Originate support plans for offer to potential customers and provide technical assistance to existing customer personnel.
- Forecast and manage budget systems, develop new concepts, techniques, and standards.
- Interpret Engineering Data and translate it into processes, procedures, tech data, and training material.
- Manage, collect and assess performance metrics, additional supportability, quantitative reporting, and quality measurements.
- Manage data entry for an electronic Maintenance collection Database.
- Perform maintenance validation and verification of developed procedures.
- Perform continuous improvement of standard practices, processes and software utilization, data interchange systems.

NORTHROP GRUMMAN CORPORATION

04/2014-03/2015

Logistics Management Specialist TS

Palmdale, CA.

- Created policies and procedures to establish baseline inventory management tools for multiple areas of a government contract.
- Conduct the oversight of a multi-million-dollar asset inventory, increasing the visibility of all assets and decreasing inventory discrepancies.
- Administered the receiving and processing of all inbound program government property to multiple locations.
- Established and manage stock and asset inventories within their assigned record management databases.
- Manage the current Hazardous Materials inventory for multiple locations.
- Instituted multiple inventory management tools for the development of the program hazardous material program.
- Execute strict standards for the handling and distribution of all hazardous materials.

DEPARTMENT OF DEFENSE UNITED STATES NAVY

05/2011 – 04/2014

Contract Oversight/U.S. Department of Defense

China Lake, CA

- Provide in-depth technical advice and knowledge in planning and implementing local supply policies and procedures in support of inventory, HAZMAT, fuel, material management and aviation supply support. Maintain management information products which provide performance indicators, historical data, and management exception reporting. Review existing local supply policies and procedures to ensure all are up to date and appropriate.
- Execute daily quality assurance procedures that keep the contractor supply personnel within the operating procedure of the NAVAIRINST 4790 and NAVAIR 3710 set forth by the United States Navy.
- Maintain 100 percent availability of assets by working with the FRC IMRL and VX-31 Contractor IMRL Representatives.
- Maintain proper management and organization of all IMRL (Individual Material Readiness List) assets at VX-31 Test and Evaluation Squadron.
- Ensure IMRL inventories are accurate as per the NAVAIRINST 3710.1F and 4790, and proper procedures and instructions are followed on a daily basis.
- Perform random supply department audits throughout the year and consistent with NAVAIRINST 3710.1F, CSEC and Contractor GOP.
- Ensure the Contractor IMRL Representative properly stores its assets and maintains a correct inventory.
- Maintain proper management and organization of all tool room assets at VX-31.
- Manage complete tool room inventories performed IAW the NAVAIRINST 3710.1F, Contractor GOP, and 4790. Audits will reflect condition of tools and adherence to established procedures.
- Perform random audits throughout the year and make sure consistent with NAVAIRINST 3710.1F, Contractor GOP, and CSEC guidance.

HAZARDOUS MANAGEMENT SOLUTIONS**05/2010 – 04/2011**

(SAIC) Arlington, VA

- Provide field service representation in the area of electronic countermeasures and directed the combat logistics support program utilized in theater during Operation Enduring Freedom and administratively allocated assets throughout an international war zone.
- Organized and setup an accurate multiple million-dollar inventory of supplies and assets in Afghanistan, implemented a cycle count for inventory in theater, handled a DRMO inventory of over 5 million dollars.
- Cleared SAIC lot of all DRMO items and filled logistics and asset requests from Forward Operating Bases (FOB's) in theater.
- Controlled all shipping and receiving of good and bad items to and from Camp Leatherneck
- Maintained all GFE and GFM items on station and worked hand in hand with high ranking military personal from various units to make sure appropriate logistical supply support was received from our company.

AECOM**08/2009 – 05/2010**

Material Control Expeditor Los Angeles, CA.

- Demonstrated knowledge of aviation supply and logistics policies and procedures of the United States Navy (NAMP and IMRL) through facilitation of multiple daily asset inquiries for aviation components and aircraft; utilized expeditor knowledge during procurement of all assets; employed knowledge of logistics programs including NAVY-ERP, ONESOURCE, NALCOMIS, RSUPPLY, FEDLOG, DOD EMALL, ANSRS, and WEBFLIS as well as CNAFINST 4790.2, Computer Self-Examination Checklist (CSEC) and CFT operations, IETMS (F/A_18 Inter Active Electronic Technical Manual), and NAVAIRINST 3710 Series instructions
- Over saw and facilitated the daily aircraft maintenance activities on all owned aircraft (F/A-18 series aircraft, AV-8B, and H-1/SH-60 helicopters) at Naval Air Warfare Center China Lake California, VX-31
- Verify and certify all aircraft as safe for flight per OPNAVINST 3710.1, COMNAVAIRINST 4790.2, and applicable Performance Work Statements (PWS) and Quality Assurance Surveillance Plans (QASP), VX-31 Workload Agreement (WLA), VX-31 Delivery Order (DO), DCMA 8210 Series, Ground Flight Risk Clause DFARS 252.228-7001, VX-31 Corrective Action Requests, Government Ground Flight Representative (GGFR) contents and requirements.
- Ordered vital items for squadrons and worked requisitions in NALCOMIS while performing weekly cycle counts on million-dollar inventory and handling confidential materials for the U.S Navy

MORNING STAR FOODS**10/2008-06/2009**

Warehouse Manager Gustine, CA.

- Demonstrated knowledge and proficiency in scheduling in and out bound trucks to the warehouse as well as skill in receiving thousands of dollars daily.
- Supervised 25 forklift drivers and warehouse personnel per shift.
- Received inbound orders and handle 150-200 orders on a daily basis.
- Maintained scheduling of in and out bound trucks from the warehouse
- Led a multi-disciplined, professional staff of 25 employees.

GENERAL DYNAMICS ARMAMENT AND TECHNICAL PRODUCTS**07/2007- 07/2008**

Manager Charlotte, NC.

- Provided field service representation in the area of electronic countermeasures and directed the combat logistics support program utilized in theater during Operation Enduring Freedom and administratively allocated assets throughout an international war zone.
- Created an inventory management program for a site in Iraq and managed a multimillion-dollar inventory from a small base in Iraq.
- Organized cycle counts of inventory regularly; shipped and received parts into inventory daily in theater and maintained an excel database for inventory.
- Tested and maintained electronic countermeasure systems by using a spectrum analyzer and attenuators and performed daily system checks and diagnostics on electronic countermeasure systems.
- Worked with radio waves and military communications systems as well as installed and performed upgrades of electronic communications systems.

UNITED STATES MARINE CORPS**12/1999-02/2007**

Marrietta, GA

- Led a military organization in the procurement of worldwide aviation assets for senior officials and other government agencies. Oversaw staff elements, engaged in the organization of time sensitive and logistical operations.
- Used NALCOMIS, FEDLOG, WEBFLIS, ANSRS, ONE TOUCH and DOD EMALL on a consistent basis as well as NAVAIRINST 3710, and the CNAFINST 4790 series
- Demonstrated a working knowledge of the NAMP (Naval Aviation Maintenance Program)
- Reviewed and revised standard operating procedures for Aviation Supply and Logistics and MALS-39
- Supported multiple squadrons with various types of aircrafts and worked within multiple platforms of aircraft rotary and fixed wing (F/A-18, AV-8B, and H-1/SH-60 Helicopters)
- Maintained diaries for multiple squadrons on high priority items for aircraft and maintained multiple reports on a daily basis and managed a million dollar pack up when deployed to with HMLA-773 Supervisor of a division of Aviation Supply
- Ensured Marines stayed certified and qualified with their training and maintained a working knowledge of the ever-changing policies and procedures

CERTIFICATES

- Level Two Certification in Logistics Management and Program Management through Defense Acquisition University
- HAZWHOP Certified February 2010
- Acquisition Management 101 Certification-Defense Acquisition University Online
- Joint Aviation Supply and Maintenance Material Management-Navy War College in Newport, RI
- Government Ground Flight Representative-Defense Contract Management Agency
- Completed EVMS (Earned Value Management Systems) program through Northrop Grumman Corporation

References available upon request

Please Return To:

Leann Weible, Acting City Clerk 21000
Hacienda Blvd.

California City, CA 93505

(760) 373-8661 Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Jessica Alvarez

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: [REDACTED] Work: _____ Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: email

LENGTH OF RESIDENCE

At above address: 5 years In California City 5years In Kern County:5years

_ OCCUPATION:

Occupation: Registered Behavioral Technician

Employer: [REDACTED]

Employer Address: [REDACTED]

EMPLOYMENT HIGHLIGHTS:

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

GED, some college

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

City council candidate last year

PAST AND PRESENT COMMUNITY SERVICE:

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

Compassion , honesty, dedication

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

Improve Infrastructure and Services: I'd focus on maintaining and upgrading public infrastructure, such as roads, public facilities, and utilities, while ensuring financial sustainability

Strengthen Community Engagement and Equity: I'd push for inclusive decision-making, ensuring diverse voices are heard, as seen in Sebastopol's community feedback-driven priorities

Foster Economic Vitality: I'd aim to support local businesses and job creation, particularly in underserved areas, by backing policies

Promote Sustainable Development: I'd work to balance growth with environmental stewardship, supporting projects .

Enhance Community Well-Being and Safety: I'd prioritize initiatives that improve quality of life, such as expanding access to parks, recreation, and youth programs,

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

Financial Instability: The Grand Jury report painted a troubling picture of our finances, with delayed budgets, no long-term planning, and reliance on a preliminary budget. As councilmember, I'll prioritize fiscal responsibility and strategic planning to stabilize our budget.

Water System Upgrades: Our outdated water infrastructure demands urgent attention. I'll ensure it's done transparently to balance affordability and progress.

Please list three (3) references with telephone numbers:

- 1. [REDACTED] _____
- 2. [REDACTED] _____
- 3. [REDACTED] _____

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Jessica Alvarez

Signature of Applicant

Date 07/27/2025

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

JESSICA ALVAREZ

Skills Summary

Compassionate Behavioral Therapist and Registered Behavior Technician (RBT) skilled in treating individuals with mental health and behavioral disorders using evidence-based techniques, including Applied Behavior Analysis (ABA). Proficient in conducting assessments, developing individualized treatment plans, and collaborating with clients, families, and professionals to improve quality of life. Brings over two years of experience as a Behavioral Interventionist and four years in security and surveillance, with a proven record of apprehending 50 shoplifters in six months, demonstrating strong observational skills and integrity. Fluent in Spanish and excels in detailed documentation and conflict resolution.

Education

Pierce College, Woodland Hills, CA Completed 2021 Business Law course

ICDC College, Van Nuys, CA

Completed 2011 Homeland security and investigations Diploma

Experience

Behavioral Education Analyzes Research, California City, CA

Behavioral Therapist

October 2024 – Present

- Conduct comprehensive behavioral assessment
- create individualized treatment plans using (ABA).
- Implement treatment plan to modify behaviors
- Monitor client progress through data collection
- Collaborate with clients, families, clinical team to align therapeutic goals
- Maintain accurate, detailed records and produce clear reports to document progress and communicate with stakeholders.

Comprehensive Unique Behavioral Services,

Ridgecrest, CA***Behavioral interventionist******July 2021 – January 2024***

- Delivered individualized behavioral interventions to clients with mental health and developmental disorders, utilizing Applied Behavior Analysis (ABA) techniques
- Assisted in developing and implementing treatment plans with supervising clinicians,
- Collected and analyzed behavioral data
- Documented session notes and prepared reports to communicate client progress to supervisors and stakeholders.

Loss Prevention Detective***Macy's, Glendale, CA******October 2013 – January 2014***

- Investigated suspected external fraud, employee theft, and embezzlement, apprehending 50 shoplifters in six months
- Monitored CCTV systems and responded to alarms, medical emergencies, bomb threats, and fire incidents to ensure safety.
- Prepared detailed incident reports and liaised with law enforcement to resolve cases
- Conducted interviews and undercover surveillance to prevent losses and enhance store security.

Loss Prevention Agent***Walmart, Porter Ranch, CA******April 2010 – August 2013***

- Investigated fraud, theft, and embezzlement incidents, ensuring asset protection and compliance with safety protocols.
- Continuously monitored security cameras, fire alarms, and building systems to maintain a secure environment.
- Responded to emergencies and investigated complaints related to fire, theft, and hazards, collaborating with law enforcement.
- Documented incidents thoroughly to support case resolution and organizational safety objectives.

Acknowledgements:

City council candidate in 2024

California city CA

March 4, 2015



HONORARY

COMMANDER

Isaac Barcelona

411TH Flight Test Squadron

*This is to certify your appointment as an Edwards
Air Force Base Honorary Commander,
with the rights and privileges therein.*

*An Honorary Commander is charged with
encouraging the exchange of ideas, experiences and
friendships between the civilian and military communities.
The goal is to build supportive relationships between the base and
the local community, increase military involvement in civic
endeavors and organizations, and expand civilian knowledge
and understanding of the military and the base missions.*

We are honored to welcome you to Team Edwards.

Michael T. Brewer, Brigadier General, USAF
Commander, 412TH Test Wing



150080

Please Return To:
Leann Weible, Acting City Clerk
21000 Hacienda Blvd.
California City, CA 93505
(760) 373-8661
Lweible@californiacity-ca.gov

FILING DEADLINE: Tuesday July 29, 2025 at 4:30 PM.

CITIZEN APPLICATION FOR APPOINTMENT TO CITY COUNCIL

NAME: Isaac D. Barcelona

HOME ADDRESS: [REDACTED]

DATE OF BIRTH: [REDACTED]

REGISTERED VOTER: YES NO

CONTACT INFORMATION:

Home Phone: _____ Work: _____ Mobile: [REDACTED]

Email: [REDACTED]

Method of Contact Preferred: By Phone or Email

LENGTH OF RESIDENCE

At above address: 1 1/2 In California City 9 1/2 In Kern County: 9 1/2

OCCUPATION:

Occupation: Retired Employer: U.S. House of Representatives

Employer Address: [REDACTED]

EMPLOYMENT HIGHLIGHTS:

2015-18 U.S. Congress; 2012-14 CA State Senate; 2008-12 CA State Assembly;

2003-06 President/CEO Palmdale Chamber of Commerce;

1991-2003 Director of Public Relations/PIO/Translator for Palmdale School Dist.

(Attach additional pages as necessary.)

EDUCATION (highest school year, degrees, etc.)

1967 High School Graduate

LIST PAST OR PRESENT INVOLVEMENT WITH THE CITY, ANY COUNCIL APPOINTED COMMITTEE OR COMMISSION, AND/OR ANY OTHER PUBLIC AGENCY, INCLUDING THE TIME PERIODS OF MEMBERSHIP.

This would be my first position with California City.

PAST AND PRESENT COMMUNITY SERVICE:

1990 thru 2023, Community Leadership in the Antelope Valley, including elected and appointed governance positions. 1997 Co-Founder & 3-Term President Emeritus of Award-Winning A.V. Hispanic Chamber of Commerce.

WHAT DO YOU FEEL ARE YOUR MOST IMPORTANT QUALIFICATIONS FOR APPOINTMENT TO THE CITY COUNCIL?

30+ years in Elected & Appointed Governance Positions, including Chairmanship of L.A. County's most prestigious Commission, The Citizens Economy & Efficiency Commission, appointed by Supervisor Michael D. Antonovich. Chairman of Lancaster & Westside School District's Bond Oversight Committee.

(Attach additional pages as necessary.)

WHAT DO YOU HOPE TO ACCOMPLISH WHILE A PART OF THE CITY COUNCIL?

To improve the Quality of Life for Every Resident with my vast network of Elected
and other Community and Business Leaders by bring much needed resources
into our City for growth and development.

WHAT PROBLEMS, ISSUES, OR CONCERNS DO YOU SEE FACING THE CITY OF CALIFORNIA CITY AND HOW WOULD YOU PROPOSE THEY BE ADDRESSED?

First and foremost are budgetary, financial and legal concerns, road repairs, parks
the golf course, public safety, and making our City attractive to new business and
residents.

Please list three (3) references with telephone numbers:

- 1. [Redacted] _____
- 2. [Redacted] _____
- 3. [Redacted] _____

PLEASE NOTE THAT THIS APPLICATION BECOMES PUBLIC INFORMATION

I hereby certify that the information contained in this application and any accompanying documents is true and correct to the best of my knowledge.

Signature of Applicant

6/16/2025

Date

You are invited to attach additional pages, enclose a copy of your resume or submit supplemental information which you feel may assist the City Council in its evaluation of your application.

ISAAC G.D. BARCELONA

History: Elected & Appointed Public Official, 27 years; Marketing Expert; President/CEO For Non-Profit Organizations, 27 yrs. experience. Chamber of Commerce Founder, President & Director; Successful Published Opinion Columnist and Magazine (The Bridge/El Puente & Footprints) Publication Editor & Publisher; Leadership, Management, Media & Public Relations, 36 years; Traveled to Mexico City as part of a Special Delegation & Pioneered the Paisano "Plazas Comunitarias" Educational Program between U.S. & Mexico in partnership with Mexican Consulate in L.A. 2001-02.

Musician/Entertainer 57+ years: **Inducted into Mexico's Rock & Roll Hall of Fame on Friday, April 29, 2011 & featured recording artist on "Legends of Tijuana" CD! 2019 Marquis Who's Who Albert Nelson Marquis Lifetime Achievement Honoree. Barcelona Bandits ARMADA, Men's Tournament Softball Team, 93 Championships, including 13 World Series and/or National Championships 1995-2012!**

Opinion Columnist - English & Spanish, 27 years. English & Spanish Radio and Television Program Host "Shaping The Future/Formando El Futuro", 24 years expertise.

Experience:

Job Title: 2015-18 District Liaison Officer, United States Congress.
Employer: U.S. Representative Steve Knight, 25th CD; 2012-14 21st CA
Dates: Senate District Director & 36th CA Assembly District Director & Sr. Field Representative 2008-2012 -

Job Title: President & CEO
Employer: Palmdale Chamber of Commerce, Palmdale, CA
Dates: 5/03 to 9/06

Job Title: Dir. of Public Relations/PIO/Spokesman/District Translator
Employer: Palmdale School District, Palmdale, CA
Dates: 1/91 to 6/03 (Early Retirement Program)

Training: Toured and performed as an actor, entertainer, musician-Local 47, writer, singer and producer for 33 years in the U.S., Canada & Mexico; worked with many celebrities and world-class stars. **Inducted into Mexico's Rock & Roll Hall of Fame on April 29, 2011 & featured recording artist on "Legends of Tijuana" CD!**

**Community
Involvement:**

***Award-Winning 2010 Southern California Chamber of the Year, Antelope Valley Hispanic Chamber of Commerce, Founder 1997; Public Relations Director 1998-2012, President Emeritus 1999 + 2013 & 2014-19. *United Way - Board of Directors; *Antelope Valley PROz (Public Relations Officials) Organization President '03 & '04; *2010 Santa Clarita Valley Latino Chamber Inaugural Board of Advisors Chairman; 2014 Palmdale-Yeoncheon Sister City Project Founding Committee Chairman & Project Co-Founder. 2016-17 Founder – Barcelona Presidents Club & Footprints**

SPECIAL HONORS: 1) *Selective Service System Board Member*, Appointed by President George W. Bush; I have been able to recruit and recommend several new Board Members for SSS during my tenure; 2) Appointed to the Los Angeles Co. Citizen's Economy & Efficiency Commission by L.A. CO. Mayor, Supervisor Michael Antonovich Feb., 2001. Elected Commissioner, March 2001. Served as 2007-2008 Vice-Chair, 9 consecutive terms as the 2009-2017 Chairman, and now Chair Emeritus, the 1st resident from the 5th District ever elected & re-elected to do so. Honored in 2014 & 17 with 2 rare 5-Signature Scroll from the five LA CO Supervisors (Antonovich; Knabe; Molina; Thomas & Yaroslavsky+ current); 3) *Edwards Air Force Base Flight Test Research Center Museum* Board of Directors 2013-2015. 4) Appointed 2015 EAFB F-22 Raptor CTF Honorary Commander under Lt Col Devin Traynor by Brig. Gen. Michael Brewer!* 5) Special Guest Hispanic Heritage Month Keynote Speaker for NASA & EAFB 2009, 2013 & 2016! 6) Invited to fly on NASA's S.O.F.I.A. (Stratospheric Observatory For Infrared Astronomy) Mission FI-162 4/21&22/2014. 7) 2014-16 Chairman of Lancaster School District Bond Oversight Committee. 8) 2010 Recipient of "Los Primeros/The First Ones" Award from the Award-Winning Antelope Valley Hispanic Chamber of Commerce - Honoring Hispanic Pioneers in their particular fields of endeavor who've opened doors of opportunity for others with their trailblazing efforts, accomplishments and unbreakable spirit. 9) 2015 William J. "Pete" Knight HERO Award. 10) 2019 Marquis Who's Who Albert Nelson Marquis Lifetime Achievement Honoree. <https://wwlifetimeachievement.com/2019/04/10/isaac-g-d-barcelona/> 11) Westside School District Bond Oversight Member;

**Additional
Comments:**

I have extensive life-career experience in diverse areas that I can bring for the benefit of any organization or project. I am discreet, loyal, trustworthy and always ready for the next challenge and adventure.

Personal:

Married to Shawny M. Barcelona; 7 children, 15 grandchildren & 8 Great-Grandchildren! Authored 9 Books, available at: store.bookbaby.com



July 13, 2025

Dear California City Council – To Whom It May Concern:

I am writing to offer my enthusiastic and unreserved recommendation for Isaac Barcelona as an appointee to the California City Council.

I have had the privilege of knowing Isaac-and his wife, Shawny-for over twenty years, both as a close friend and as a trusted member of my team.

Over the course of our professional journey together, Isaac served in several key roles: as my District Director/Constituent Services Liaison during my tenure in the California State Assembly and Senate; and as my Congressional District Liaison Officer while I served in the United States House of Representatives as my Immigration Specialist and Liaison to the Military Academies for our Congressional Appointment process.

Isaac's deep knowledge of government operations, built through decades of public service, is matched only by his dedication to the people he serves. His tenure as CEO of the Palmdale Chamber of Commerce and his work with the Palmdale School District further reflect his commitment to strengthening our community through collaboration, economic development, and education.

Beyond his impressive resume, what truly distinguishes Isaac is his unwavering loyalty, integrity, and exceptional work ethic. Time and again, I have witnessed his ability to listen carefully, respond thoughtfully, and advocate effectively for constituents from all walks of life.

Isaac embodies the spirit of public service: putting people first, solving problems with patience and creativity, and always remaining grounded in the values of fairness and respect.

I have full confidence that Isaac Barcelona will bring the same dedication, knowledge, and genuine care for the community to the City Council that he has brought to every position he has held.

It is without hesitation that I offer my highest recommendation.

Sincerely,

A handwritten signature in black ink that reads "Stephen Knight".

Stephen Knight
U.S. Congressman (Ret.)
assembly36@gmail.com
(661) 450-7422

Assembly
California Legislature



TOM LACKEY
ASSEMBLYMAN, THIRTY-FOURTH DISTRICT

July 11, 2025

California City, City Hall
21000 Hacienda Blvd.
California City, CA 93505

California City Councilmembers & Mayor Marquette Hawkins:

The purpose of this letter is to formally extend my support for the appointment of Isaac D. Barcelona to fill one of the two open seats on the California City Council.

I have known Isaac for over two decades and have witnessed many of his accomplishments with his motivation, dedication and innovative approach and commitment to any project he is involved with. I have watched him build bridges of communication to bring people together as a successful and united community in order to achieve the goals of improving the quality of life for everyone.

Whether in his position as PIO & Spokesman for Palmdale School District, or as the Founder and 3-Term President Emeritus of the Award Winning 2010 A.V. Hispanic Chamber of Commerce, or as 3-year President/CEO of the Palmdale Chamber, 18 ½ years as L.A. County Commissioner with 9 years as Chairman of the most prestigious Citizen's Economy & Efficiency Commission appointed by 5th District Supervisor Michael D. Antonovich, where his leadership saved the County over \$100 million dollars, or during his 4-year tenure as District Director for Assemblyman Steve Knight, then 2 years in the State Senate, and 4 years as a Congressional District Liaison Officer in charge of Military Academy Appointments & Immigration for then U.S. Representative, Congressman Steve Knight.

Isaac D. Barcelona's Resume is too extensive to mention all of his accomplishments and accolades here, but I will say that he is a person with interpersonal talent who is viewed as a respected and impactful community leader. He is a team builder and someone of unwavering character.

Your Council and California City would be well-served by the selection of Isaac D. Barcelona as one of your Honorable Council Members.

Sincerely,

A handwritten signature in cursive script that reads "Thomas Lackey".

TOM LACKEY
Assemblymember, 34th District

Stratospheric Observatory for Infrared Astronomy,
NASA, and the German Aerospace Agency present



Isaac Barcelona

This certificate in recognition of your flight on board the world's largest
airborne observatory at altitudes in excess of 12 km (39,000 feet).

Armstrong Flight Research Center
Palmdale, California

April 21/22, 2014

[Handwritten signature]





Antelope Valley Hispanic Chamber of Commerce

13th Anniversary Celebration 1997 - 2010

Proudly Present the 1st...

“Los Primeros/The First Ones” AWARD

Honoring Hispanic Pioneers in their particular fields of endeavor who've opened doors of opportunity for others with their trailblazing efforts, accomplishments and unbreakable spirit.

Our 2010 Recipient...

Isaac D. Barcelona

1999 AVHCC President

Reflects and carries on these values and qualities for the betterment of us all.

* 2009: 1st Hispanic District Field Rep for the 36th A. D. & Assemblyman Steve Knight;

1998-1999: 1st Hispanic to be a local Featured Opinion Columnist in the Antelope Valley Press;

1993-2003: 1st Hispanic Director of PR for Palmdale School District, the 3rd Largest K-8 school district in the State of California, responsible for the creation of the innovative “Shaping The Future/Formando El Futuro”, award-winning school publications and television programs;

2002-2004: 1st Hispanic 2-Term President of AV PROz (Public Relations Officials of the AV);

2003-2006: 1st Hispanic President & CEO, in the 68-year history of the Palmdale Chamber of Commerce, founded in 1941, responsible for the new PCC LOGO, the “Membership In The Community” motto, and attaining 3-Star Accreditation from U.S. Chamber of Commerce in 2004;

2008: 1st Hispanic President, in the 22-year history of AVRA (Antelope Valley Republican Assembly founded in 1977)

2001 & 2010: 1st Hispanic Chairman of the prestigious LA CO Citizen's Economy & Efficiency Commission, founded in 1973. Has participated and/or overseen such nationally-acclaimed projects as: Ground-Breaking Bifurcation of the Grand Jury (Civil & Criminal); Succession Management Process; Strategic Planning; Child Care & Welfare Fraud; County Governance Report & Civil Service Reform Study. °

Presented February 12, 2010





R. REX PARRIS
MAYOR

MARVIN CRIST
VICE MAYOR

KEN MANN
COUNCIL MEMBER

RAJ MALHI
CITY OF CALIFORNIA CITY
COUNCIL MEMBER

LAUREN HUGHES-LESLIE
COUNCIL MEMBER

TROLIS NIEBLA
CITY MANAGER

44933 Fern Avenue
Lancaster, CA 93534
861.723.6000
cityoflancasterca.org

July 11, 2025

To whom it may concern,

It is my pleasure to recommend Mr. Isaac G.D. Barcelona, a remarkably accomplished and community-driven individual whom I've had the honor of knowing for nearly two decades. Over the years, I have witnessed firsthand his unwavering commitment to public service, the arts, and civic leadership throughout the Antelope Valley and beyond.

Mr. Barcelona's career spans over five decades as a professional musician, singer-songwriter, and producer, culminating in his induction into Mexico's Rock & Roll Hall of Fame in 2011. Beyond his contributions to music, he is also a published author of multiple books and a seasoned performer who continues to tour and inspire audiences across North America.

His service in government and public policy is equally commendable. Mr. Barcelona served as District Director for State Senator and Assemblyman Steve Knight, and as a Congressional Liaison Officer, managing military academy appointments and immigration issues. His leadership extended to Los Angeles County, where as Chair of the Economy & Efficiency Commission, he implemented cost-saving initiatives exceeding \$100 million.

As the founder and longtime president of the Antelope Valley Hispanic Chamber of Commerce, Mr. Barcelona has been a trailblazer in economic development, advocacy, and civic engagement for over 25 years. He has also worked in education as Public Information Officer for the Palmdale School District and contributed as a bilingual columnist, media host, and school bond oversight committee chair.

Isaac is a rare individual whose lifetime of service, talent, and integrity stands out in every endeavor he undertakes. I have no doubt he would be an asset to any organization or project seeking vision, leadership, and heart.

Sincerely,

Raj Malhi
Council Member, City of Lancaster

**CITIZENS'
ECONOMY
& EFFICIENCY
COMMISSION**
LOS ANGELES COUNTY
Est. 1964

Chairwoman

Becca Doten

Chair Emeritus & L.A. County Commissioner

7/11/2025

Isaac D. Barcelona 2001-2025

Vice Chairs

T. Warren Jackson

Edward Munoz

California City Manager, City Clerk, Mayor Marquette Hawkins & Honorable Council Members – To Whom It May Concern:

RE: Vacancy Appointment for Open Seat(s) on the City Council.

Chair Emeritus

Isaac D. Barcelona

Respected and Honorable California City Officials:

I am very happy to submit my application as a candidate for appointment to your Honorable California City Council.

Commissioners

Robert Cole

Benjamin Everard

Johnathan Fuhrman

Jacob Haik

Ron Ikejiri

Kyo Paul Jhin

Jeffrey Monical

Adam Murray

Wilma J. Pinder

Benjamin Reznik

Joanne Saliba

Connie Sullivan

Steven Ward

Lisa Watson

As a 1 ½ year resident of Cal City, 28-year Antelope Valley elected & appointed community leader and Governance official, Chamber of Commerce Founder & President Emeritus, 12-year Spokesman and Public Information Officer for Palmdale School District, parent, grandparent, and great-grandparent in the Antelope Valley, I have had the pleasure and privilege of knowing and working with many of our federal, state, county & local elected officials, whom I maintain long-lasting friendships and working relationships with to this day. That includes school district's leaders, administrators, teachers, classified staff, parents and students.

Aside from living here since March 2024, my wife, Shawny and I, owned a home that we rented out to military families for about 9 years here in Cal City, and...I was former U.S. Representative Congressman Steve Knight's Congressional District Liaison Officer in charge of Military Academy Appointments & Immigration, so we are very familiar with our community. We have already established some wonderful friendships, including Pastor James & Leta Robinson, Roberto and Gloria Romero, owners of Gloria's Mexican Restaurant, Kyle Gordon, our neighbor Harry Miller, recently retired from NASA, etc., and we are thoroughly enjoying our new life here in Cal City.

Executive Director

Edward Eng

Now that I am semi-retired, I would love to be a part of the leadership in this promising city that has limitless potential due to its proximity to Mojave and Edwards Air Force Base and the growth and development expected in this region in the near future. Our city has to prepare and formulate a vision as to our role as innovators and as a community which offers affordable housing and proximity to, among others, the projected Shipyard and Steel Mill coming to Mojave. I believe my experience in governance and business can contribute to this success. If you have any questions, please feel free to contact me at (661) 810-1438.

Thank you for your positive consideration.

Executive Assistant

Aisha Pittmon

Best Regards, Isaac D. Barcelona



LA CO Commissioner Isaac G.D. Barcelona, 2001-2019 Chairman Emeritus
President & Founder, Award-Winning AV Hispanic Chamber of Commerce,
Barcelona Presidents Club & Congressional District Liaison Officer for former U.S.
Representative, Congressman Steve Knight, CA25



Kenneth Hahn Hall of Administration, 500 West Temple Street, Suite 163, Los Angeles, CA 90012-2713



BARCELONA PRESIDENTS CLUB
 (The Journey Of Leadership... Ventures With A Purpose)
 2016 Founder & President Gretchen, Juan B.D. Barcelona
 Inspiring Your Evolving Membership
 An appreciation and celebration...
 Embodiment of Leadership



Office of the President

May 30, 2019

President, Board of Trustees
Westside School District
41914 50th Street West
Quartz Hill, CA 93536

RE: Application of Mr. Isaac Barcelona to fill Board Vacancy

It is my pleasure to lend my support to the application of Mr. Isaac Barcelona to fill a vacancy on the Board of Trustees of the Westside School District. I have known Isaac in several capacities over the past six years, most recently in his capacity working with Congressman Knight.

I have known Isaac to be very involved in community and civic organizations and leadership roles. He is committed to the success of the region and to our young people. In his work with Congressman Knight he organized the screening committee to provide guidance to the Congressman regarding his appointments to the various military academies. This work included recruiting candidates, compiling application materials and arranging interviews with the committee for all the applicants. Once selected he developed an orientation session and support mechanisms for the new cadets. I served on the committee.

In ensuring that the young people of the region received the greatest consideration, but also the greatest opportunity, Issac worked with all congressional leaders from California to develop as many opportunities for appointment as possible for the young people from the 25th District. This resulted in dramatically expanded outcomes for the region's young people.

Issac possesses a true service ethic. I have never known him to say "No" when asked to assist with a community service activity. I believe he would work diligently to serve the Westside School District in a manner to create opportunity, growth, and stability for the district. He is a team player and would work for the success of the whole district and the Board.

Thank you for your consideration of Mr. Barcelona's application. I am confident you will find him to be a true civil servant.

A handwritten signature in blue ink, appearing to read 'Ed Knudson', is written over a light blue circular stamp.

Ed Knudson
President

Antelope Valley Community College District
3041 West Avenue K | Lancaster, CA 93536-5426 | (661) 722-6300 | www.avc.edu

September 22, 2014

To Whom It May Concern:

It is my privilege and pleasure to recommend Isaac D. Barcelona for the position of Antelope Valley Fair Board. I have known Isaac for over 20 years and consider him one of the most communities minded and positive people I have had the privilege to work with and to count as a friend.

Isaac was a valued employee who worked directly under my supervision as the Public Relations Director for Palmdale School District. Isaac's ability for communicate affectively (in both English and Spanish) and to come forward with creative solutions was a great asset to the Palmdale School District. I watched Isaac develop positive programs for Palmdale School District and the entire group of communities in the Antelope Valley. An example of Isaac developing programs for the entire Antelope Valley is his being the Founder and President Emeritus of the Award-Winning 2010 CA Chamber of the Year, The Hispanic Chamber of Commerce.

Isaac has also served for more than 13 years on the LA County Citizen's Economy and Efficiency Commission. During his 13 year serving on this Commission Isaac has been Chairman for 6 consecutive years and was honored by the LA County Board of Supervisors with a 5 signature scroll. It is rare for all 5 supervisors to sign off on the same scroll and is a testament to Isaac's ability to bring together a diverse group of people to work for solutions that meet the needs of the entire Los Angeles County.

Isaac has been responsible for organizing and implementing very large and successful community events that bring out the best of our Antelope Valley.

Isaac has also had the experience of working with his wife Shawny, a current Antelope Valley Fair Board member for the last 9 years. Every time I have attended the AV Fair Isaac has been there with Shawny helping to make the Fair a success. This would enable Isaac to "hit the ground running" and be a positive and valuable part of the Antelope Valley Fair Board.

I definitely feel that Isaac Barcelona would be a positive and productive member of the Antelope Valley Fair Board.

Sincerely,



Nancy K. Smith

Palmdale School Board, President



Superintendent's Office
 39139 10th Street East
 Palmdale, CA 93550
 661.947.7191 Ext. 6502/6503
 661.273.5137 Fax

www.palmdalesd.org

Board of Trustees

Date: June 3, 2019

Sharon Vega
President

To Whom It May Concern:

Ralph Velador
Clerk

Dennis Trujillo
Member

Nancy Smith
Member

Simone Zulu-Diot
Member

*Superintendent of
 Schools*
 Raul Maldonado

I am writing this letter for Isaac Barcelona. I have known Isaac for the past 15 years. For the past 4 years, Isaac has worked for Former Congressman Steve Knight. Mr. Barcelona was involved with many of our Palmdale School District activities related to ribbon cuttings, celebrations, awards, community events and special luncheons.

Mr. Barcelona was the president of the Hispanic Chamber of Commerce for many years. Mr. Barcelona was very professional presenting the guests at the luncheons and the audience. I was always impressed with his ability to manage a meeting. Here are some of his accomplishments:

- Award-Winning 2010 Southern California Chamber of the Year
- Antelope Valley Hispanic Chamber of Commerce, *Founder 1997*;
- Public Relations Director 1998-2012
- *President Emeritus 1999 + 2013 & 2014-19*
- *United Way - Board of Directors*;
- Antelope Valley PROz (Public Relations Officials) Organization President '03 & '04
- *2014 Palmdale-Yeoncheon Sister City Project Founding Committee Chairman & Project Co-Founder.*
- 2016-17 Founder – Barcelona Presidents Club & Footprints

Mr. Barcelona has extensive life-career experiences in diverse areas that he can bring for the benefit of any organization or project. He is discreet, loyal, trustworthy and always ready for the next challenge and adventure. I highly recommend Mr. Barcelona to be considered for the Westside School District Board of Trustees open spot.

Attentively,

Raul Maldonado, Superintendent of Schools

The mission of the Palmdale School District is to implement our vision with actions and services targeted to students, parents, and staff so our students can live their lives to their full potential.



661.948 7655 | avdistrict.org

44811 North Sierra Hwy , Lancaster, CA 93534

BOARD OF TRUSTEES

May 31, 2019

ROBERT "BOB" DAVIS

JILL MCGRADY

AMANDA L PARRELL

DR VICTORIA M RUFFIN

JOHN RUSH

To Whom It May Concern:

It is a pleasure to write a letter of recommendation to support Isaac Barcelona in his pursuit to become a board member within your educational organization.

ADMINISTRATION

DR DAVID J VIERRA
District Superintendent

GREG NEHEN
Assistant Superintendent
Educational Services

BRETT NEAL
Assistant Superintendent
Personnel Services

SHANDELYN WILLIAMS
Assistant Superintendent
Student Services

BRIAN LAWKINS
Assistant Superintendent
Business Services

Mr. Barcelona is very knowledgeable and experienced in public relations, and he comes with a proven record of achievements. His resume speaks for itself, but what it may not show is his commitment to his community, his professionalism and his unquestionable work ethic.

Mr. Barcelona demonstrates leadership qualities and strategic organizational and management skills. He is very personable and utilizes his exceptional people skills to foster community outreach and engagement as well as maintaining good relationships with members of the community.

Mr. Barcelona has excellent communication skills with both the written and spoken word and he is a good listener who values diverse opinions. He is a motivated man who has high expectations of himself, and he possesses the confidence and focus to meet those self-imposed expectations.

These qualities will follow Mr. Barcelona throughout his endeavors, and I have no reservations in recommending him for the position of school board member. If you have any questions, please feel free to contact me at (661) 948-7655. Thank you for your consideration.

Sincerely,

David J. Vierra, Ph.D.
Superintendent



HOWARD P. "BUCK" McKEON

25TH DISTRICT, CALIFORNIA

COMMITTEE ON ARMED SERVICESSUBCOMMITTEE ON MILITARY INSTALLATIONS
AND FACILITIESSUBCOMMITTEE ON MILITARY RESEARCH
AND DEVELOPMENT**COMMITTEE ON EDUCATION
AND THE WORKFORCE**

CHAIRMAN

SUBCOMMITTEE ON POSTSECONDARY EDUCATION,
TRAINING AND LIFE LONG LEARNING

SUBCOMMITTEE ON EMPLOYER-EMPLOYEE RELATIONS

COMMITTEE ON VETERANS' AFFAIRS

SUBCOMMITTEE ON HEALTH



Congress of the United States
House of Representatives
 Washington, DC 20515-0525

May 18, 2000

Mr. Ed Wohlcke
 Assistant Superintendent for Personnel
 39139 10th Street East
 Palmdale, CA 93550

Dear Mr. Wohlcke:

Please allow me the privilege of recommending Isaac Diaz Barcelona for the position of permanent Community Information Officer for the Palmdale School District.

I have had the opportunity to see first-hand the results of Mr. Barcelona's communication abilities. I have been very impressed with his efforts with the Antelope Valley Hispanic Chamber of Commerce, including his work as president of the chamber last year. Under his tenure, the chamber's membership and visibility increased substantially. In addition, Mr. Barcelona did an excellent job in arranging a recent visit by myself to the new Pueblo Learning Center and other facilities, which resulted in favorable publicity.

I believe Mr. Barcelona's communications abilities, as well as his good relations with other members of the community, will make him a highly valuable asset to you. If I can assist you in any other way or provide you with additional information, please do not hesitate to contact me.

Sincerely,

HOWARD P. "BUCK" McKEON
 Member of Congress

HPM/df

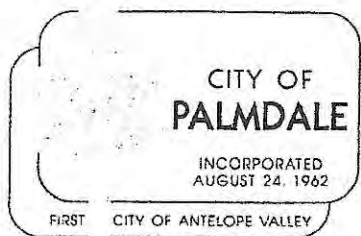
cc: Nancy Smith, Superintendent

WASHINGTON OFFICE
 2242 RAYBURN HOB
 WASHINGTON, DC 20515
 (202) 225-1956
 E-MAIL
 tellbuck@mail.house.gov
 WEB SITE
 www.house.gov/mckeon

SANTA CLARITA VALLEY OFFICE
 23929 W VALENCIA BLVD., SUITE 410
 SANTA CLARITA, CA 91355
 (661) 254-2111

ANTELOPE VALLEY OFFICE
 1008 WEST AVENUE M-14, SUITE E-1
 PALMDALE, CA 93551
 (661) 274-9688

SAN FERNANDO VALLEY
 (818) 885-1032



City of Palmdale

James C. Ledford, Jr.
Mayor
Mike Dispenza
Mayor Pro Tem
Rod Penner
Councilmember

May 26, 2000

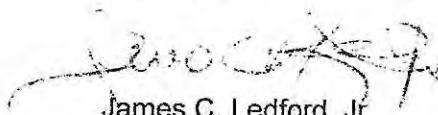
Re: Letter of Recommendation

To Whom It May Concern:

I am pleased to provide this letter of recommendation on behalf of Mr. Isaac Barcelona. Isaac has lived and worked in the Antelope Valley for many years. During this time, he has been very active in our community, serving on various boards, committees, and organizations. I have know Isaac for a number of years, primarily through various civic activities. In my association with Isaac, he has impressed me as a very knowledgeable, dedicated professional, with proven leadership abilities.

I recommend him for employment consideration without reservation.

Sincerely,



James C. Ledford, Jr.
Mayor

JCL:cr

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0001

DISTRICT OFFICE
709 W. LANCASTER BLVD.
LANCASTER, CA 93534
(805) 723-3368
FAX (805) 723-6307

DISTRICT OFFICE
23920 VALENCIA BLVD.
SUITE 245
SANTA CLARITA, CA 91355
(805) 259-4516
FAX (805) 259-3116

Assembly
California Legislature



GEORGE RUNNER
ASSEMBLYMEMBER, THIRTY-SIXTH DISTRICT
REPUBLICAN WHIP

COMMITTEES:
LOCAL GOVERNMENT
TRANSPORTATION
UTILITIES & COMMERCE
PUBLIC EMPLOYEES, RETIREMENT
AND SOCIAL SECURITY
JOINT COMMITTEE: FAIRS ALLOCATION
& CLASSIFICATION

VICE CHAIR:
RURAL CAUCUS
ASSEMBLY SELECT COMMITTEE
ON AEROSPACE

March 9, 1998

Mr. Isaac Diaz Barcelona
38001 26th St. East
Palmdale, CA 93550

Dear Isaac:

It is my pleasure to be able to join your friends and admirers in offering my personal congratulations for the positive impact you make in our community.

Acknowledgement in the Antelope Valley Press edition of "People Who Make A Difference" is significant in the fact that these nominations came from the people. The people of our community that benefit from and see the real difference that you do continually make. I thought you might like to have the enclosed extra copy of your article.

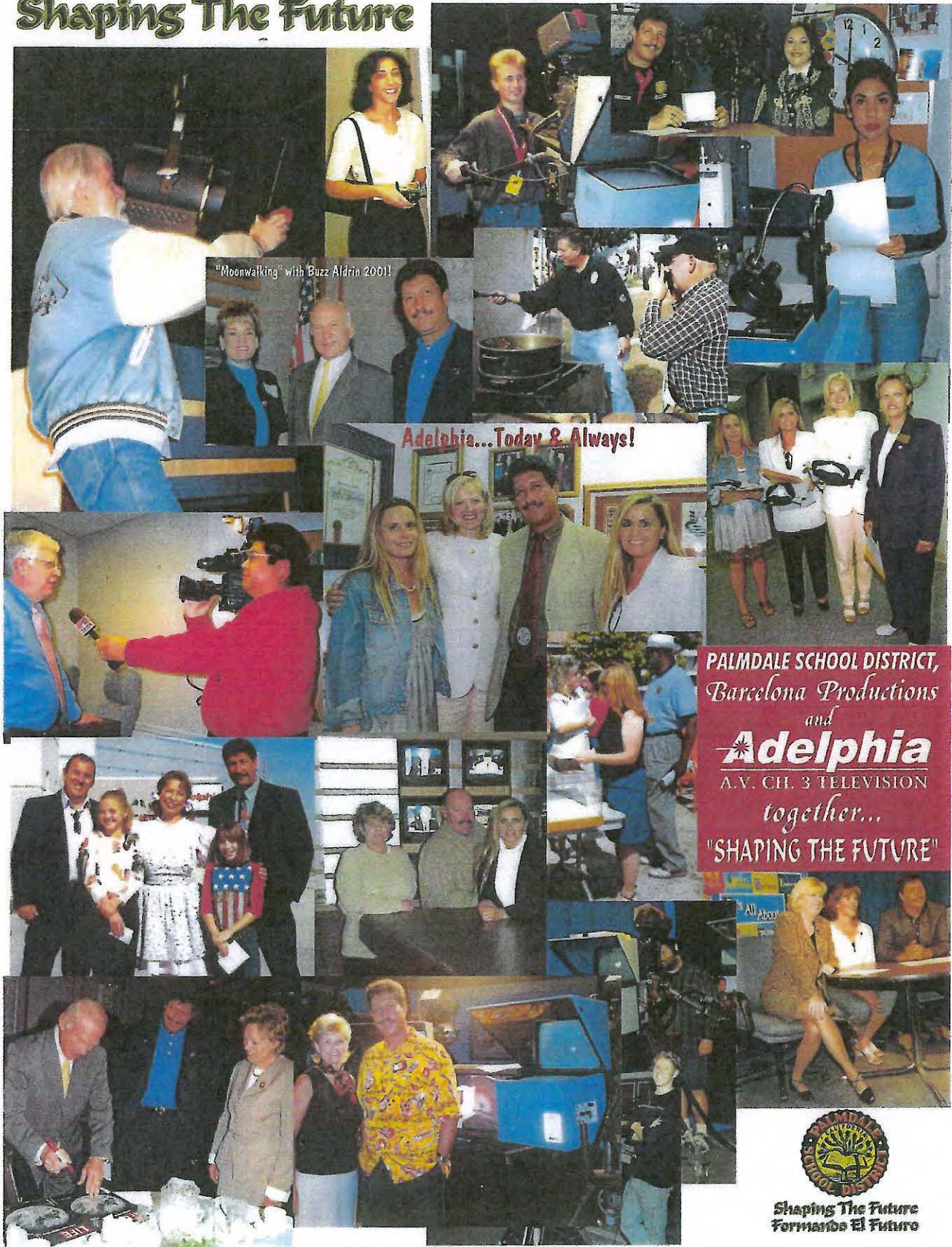
Once again, congratulations and my very best wishes for many years of success in your endeavors.

Sincerely,

George Runner
Assemblyman, 36th District

P.S. Thanks for your continued support of my efforts!

Shaping The Future



"Moonwalking" with Buzz Aldrin 2001!

Adelpia...Today & Always!

PALMDALE SCHOOL DISTRICT,
 Barcelona Productions
 and
Adelpia
 A.V. CH. 3 TELEVISION
 together...
"SHAPING THE FUTURE"



Shaping The Future
 Formando El Futuro



September 23, 2014

AV Fair JPA (Joint Powers Authority)
Chairman Johnny Zamrzla
Vice Chairman Cecil Sweatland
Director Marvin Crist
Director Rob Parris
Director Sandy Smith

RE: Vallarta Supermarkets Letter of Support & Recommendation for Isaac G.D. Barcelona.

Dear JPA Directors:

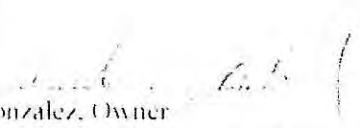
I am very happy to write this letter in support of Mr. Barcelona's application for appointment to the AV Fair Association Board of Directors.

As a proud sponsor of the AV Fair for many years, and as a prominent business-leader in the Hispanic marketplace, our organization has witnessed the leadership and representative qualities Mr. Barcelona brings to the table throughout the years. His communication and people skills have helped build and establish a positive relationship between our diverse communities and we all have taken note.

He and his wife, AV Fair Director Shawny Barcelona, have always gone out of their way to make sure my family, friends, staff, and I, are welcome and taken care of during our visits to the Fair on Hispanic Night. In fact, I clearly remember one particular evening when internationally famous Los Tigres del Norte had decided not to have the meet & greet and picture session with the public. Isaac, having been an entertainer for 32+ years, happened to know them and their manager personally, and he arranged for a group of about 30 of us to go ahead and enjoy that experience with the band. That made our guests very happy and made the AV Fair look good, as well. These are the types of things Mr. Barcelona does all the time which we believe can be a great asset to your AV Fair Association Board of Directors. In addition, as the Founder & President Emeritus of the Award-Winning AV Hispanic Chamber of Commerce, his awareness of the pulse of the Hispanic community and how they respond to his leadership can also be a great benefit to your organization.

These are just a few of the many reasons we offer our enthusiastic support to your appointment of Mr. Isaac G.D. Barcelona to the AV Fair Association Board of Directors. I can be reached at (818) 898-0088

Sincerely,


Alfredo Gonzalez, Owner
Vallarta Supermarkets Corporate Office
12881 Bradley Ave, Sylmar, CA 91312

HIGH DESERT BROADCASTING LLC

KCEL 96.1 FM KGMX 106.3 FM KKZQ 100.1 FM KMVE 106.9 FM KOSS 1380 AM KQAV 93.5 FM KUTY 1470 AM

August 26th 2014

Regarding: Isaac Barcelona

AV FAIR BOARD

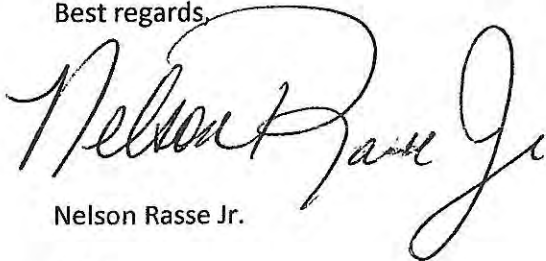
Regarding: Reference Letter

To whom it may concern:

I've known Isaac Barcelona for over 16 years on both a personal and business level. He's been an example to many who aspire to succeed and a proven leader in our community. Within his network of businesses and city and government officials Mr. Barcelona has been instrumental in bringing new ideas and events to the Antelope Valley. From president of the Hispanic Chamber of Commerce to working for government officials and local business owners, Isaac Barcelona brings a big contribution to any entity he's involved with. I highly recommend Isaac Barcelona for the AV Fair Board.

Should you need further information, please don't hesitate to call/reach out.

Best regards,



Nelson Rasse Jr.

GSM

High Desert Broadcasting

570 East Ave Q-9

Palmdale, California 93550

(661) 947-3107 ext 224

(661) 272-5688 Facsimile

M Chappell Realty
831 ½ E Ave Q-9
Palmdale CA 93550
Office (661)273-2601 Fax (661)273-8423

September 24, 2014

To whom it may concern;

My name is Rodrigo G. Venegas, I am a professional Realtor since 1990 and have been a Leader for our Hispanic Community since 1991.

It is an Honor to give this Letter of Support for Mr. Isaac Barcelona, whom I Highly Recommend to be Appointed to the AV Fair Board.

I have known Mr. Barcelona since 1994, I can attest to the fact that He would be a great asset to the AV Fair Board for the following reasons;


Mr. Barcelona is well recognized throughout the AV Hispanic Community as one of the most talented and versatile Leaders for his ability to integrate in the American as well as the Hispanic Culture.

Mr. Barcelona is the Co-Funder for the Award-Winning Hispanic Chamber of Commerce, His Charisma, Positive Attitude and Leadership allows Him to be surrounded by individuals who are willing to work for the betterment of our Community.

I have lived in Lancaster since 1985, our Community is no longer what it used to be, its diverse growth makes it very unique, and compelled us to call out for Leadership that understands its needs, I can think of no other Leader than Mr. Barcelona, who I trust will work together with the other Board Members to achieve this goal, He will bring Leadership that will enhance the needs of the Patrons who attend the AV Fair because of his fundamental understanding of both the American and Hispanic Culture.

I thank you in advance for your consideration in Appointing Mr. Barcelona to the AV Fair Board.

Respectful Regards,



Rodrigo G Venegas

AV Hispanic Chamber of Commerce/Education Committee/ Funder 2004

AV Latin Professional Association/Past President 1995

AV Latin Heritage Advisory Committee/ Interim President 1999

June 3, 2019

Dear Westside School Board Members,

I am very pleased to recommend Isaac Barcelona to be appointed to the Westside Union School District Board. I have known and worked with Isaac for over 25 years. I first met Isaac when he was a para-professional in the classroom at Palmtree Elementary School.

I worked even more closely with Isaac after he became the receptionist at the district office for Palmdale School District. After watching and listening to Isaac deal with the phone calls and the parents and employees at the front desk I decided to make Isaac the PIO for the Palmdale School District. His ability to listen to people, take to them with empathy and clearly delineate to them why things need to happen and let them feel they were important to the district is a unique set of skills.

Isaac's ability to speak, read and write in both English and Spanish add a lot to the community feeling he is really understanding their concerns. Isaac has been a valuable member of the Antelope Valley community for many years and has incredible networking throughout the entire community.

Isaac is an exceptional representative of the community as he has dealt with the news press and reporters, knows and networks with community officials, cares deeply for our students and has a great knowledge of how a school district works.

If you have any questions, please feel free to call me.

Sincerely,



Nancy K. Smith

760-641-6841



COUNCIL AGENDA ITEM

August 26, 2025

TO: Honorable Mayor and City Council

**FROM: Christopher Lopez, City Manager
Kenny Cooper, Finance Manager**

**SUBJECT: Approve City Check Registers dated 07/18/2025-08/07/2025 AND 08/08/2025—
08/21/2025**

BACKGROUND/ DISCUSSION:

The following checks have been prepared by the Finance Department. The items are provided to the Mayor and City Council for review and approval.

RECOMMENDATION:

Staff recommends the City Council discuss and approve the attached check register.

Check Register - City Council Meeting
Check Issue Dates: 7/18/2025 - 8/7/2025

California City

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/07/2025	115433	Agile Occupational Medi	Physical Exam	07/15/2025	EM048731	585.00	585.00	104222130	Recruiting
08/07/2025	115433	Agile Occupational Medi	Physical Exam	07/23/2025	EM049317	585.00	585.00	294219130	Recruiting
Total 115433:						1,170.00			
08/07/2025	115434	Alexander Enterprises, I	07/01-07/31/25	07/24/2025	4300	4,316.15	4,316.15	515115630	Contracts
Total 115434:						4,316.15			
08/07/2025	115435	All American Uniforms	Kimbrel Uniforms Reserve	07/24/2025	102.072425	804.09	804.09	104212140	Uniforms/Safety Eq
Total 115435:						804.09			
08/07/2025	115436	AVNI Enterprises Inc.	Unit 535	08/04/2025	1875	88.04	88.04	194222254	Veh Operation/Main
Total 115436:						88.04			
08/07/2025	115437	Bakersfield Well & Pump	Purging & Sampling of Monitor We	07/15/2025	RB25239	584.55	584.55	515115256	Equipment Operatio
08/07/2025	115437	Bakersfield Well & Pump	Purging & Sampling of Monitor We	03/20/2025	RB2569	12,535.28	12,535.28	515115256	Equipment Operatio
Total 115437:						13,119.83			
08/07/2025	115438	BHT Engineering, Inc	Job #25400- General Engineering	06/30/2025	CC25-101	2,802.50	2,802.50	104170315	Engineering
08/07/2025	115438	BHT Engineering, Inc	Job #25402- Indian Wells Water P	06/30/2025	CC25-102	4,665.00	4,665.00	104170315	Engineering
08/07/2025	115438	BHT Engineering, Inc	Job #22400.32- KUDU Solar SPR 2	06/30/2025	CC25-103	4,405.00	4,405.00	104170315	Engineering
Total 115438:						11,872.50			
08/07/2025	115439	Black Box Safety, Inc.	VEST - KIMBREL, T	07/28/2025	SQ-100559	1,364.77	1,364.77	104212451	Armory/Safety Equi
Total 115439:						1,364.77			
08/07/2025	115440	Bound Tree Medical	Medical Supplies	03/31/2025	85716819	834.62	834.62	194222480	Chemicals/EMS Med
08/07/2025	115440	Bound Tree Medical	Medical Supplies	07/11/2025	85840804	1,068.91	1,068.91	104222480	Chemicals/EMS Med
08/07/2025	115440	Bound Tree Medical	Medical Supplies	07/15/2025	85844384	55.10	55.10	104222480	Chemicals/EMS Med
08/07/2025	115440	Bound Tree Medical	Medical Supplies	07/17/2025	85847560	347.82	347.82	104222480	Chemicals/EMS Med
08/07/2025	115440	Bound Tree Medical	Medical Supplies	07/28/2025	85858741	256.16	256.16	104222480	Chemicals/EMS Med
08/07/2025	115440	Bound Tree Medical	Medical Supplies	08/01/2025	85865954	151.32	151.32	104222480	Chemicals/EMS Med
Total 115440:						2,713.93			
08/07/2025	115441	Burke Williams & Sorens	05/01-05/31/25	06/06/2025	343940-343962	81,092.39	81,092.39	104155311	Legal Services
08/07/2025	115441	Burke Williams & Sorens	06/01-06/30/25	07/10/2025	346103-346125	86,659.50	86,659.50	104155311	Legal Services

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115441:									
							167,751.89		
08/07/2025	115442	Ace City Hardware	SUPPLIES	04/24/2024	12973	38.60	38.60	194222270	Bldg Operation/Mai
08/07/2025	115442	Ace City Hardware	SUPPLIES	04/05/2025	15474	86.32	86.32	194222270	Bldg Operation/Mai
08/07/2025	115442	Ace City Hardware	SUPPLIES	06/18/2025	15863	14.52	14.52	194222270	Bldg Operation/Mai
08/07/2025	115442	Ace City Hardware	SUPPLIES	06/26/2025	15905	85.02	85.02	194222270	Bldg Operation/Mai
Total 115442:									
							224.46		
08/07/2025	115443	Cal City TV & Appliances	Propane	07/09/2025	690	169.30	169.30	274411285	Propane
08/07/2025	115443	Cal City TV & Appliances	Propane	07/24/2025	693	162.31	162.31	274411285	Propane
Total 115443:									
							331.61		
08/07/2025	115444	County of Kern	07/01/25-06/30/26 PW YARD AN	06/12/2025	IN0506499	723.00	723.00	515115610	Licenses & Permits
Total 115444:									
							723.00		
08/07/2025	115445	Dennis Automotive	Check and replace fan	07/14/2025	24145	356.16	356.16	515115254	Veh Operation/Main
Total 115445:									
							356.16		
08/07/2025	115446	Department of Justice	06/01-06/30/25	06/30/2025	828836	164.00	164.00	184213620	Livescan Fees
Total 115446:									
							164.00		
08/07/2025	115447	Department of Transpor	10/01/24-12/31/24 Signals & Lig	03/24/2025	SL250652	217.00	217.00	274411450	Special Depart Supp
Total 115447:									
							217.00		
08/07/2025	115448	Rivera, Armando	Water Service Application Refund	06/23/2025	2.000176658	120.00	120.00	513715	Turn On Fees
Total 115448:									
							120.00		
08/07/2025	115449	ALBERTO CERDA	Refund Water Standby Fee	07/31/2025	07312025	42.38	42.38	953726	Water Standby Char
Total 115449:									
							42.38		
08/07/2025	115450	Diamond Ford	Unit 141 PANEL RACK	07/08/2025	601832X1	187.46	187.46	545410254	Veh Operation/Main
Total 115450:									
							187.46		

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/07/2025	115451	Eastern Kern APCD	Permit Renewal	06/04/2025	30001	152.00	152.00	274411610	Licenses & Permits
Total 115451:									
08/07/2025	115452	Entenmann-Rovin Comp	Dome Badge	01/28/2025	185801-IN	149.13	149.13	184212451	Armory/Safety Equi
08/07/2025	115452	Entenmann-Rovin Comp	Dome Badge	03/06/2025	186750-IN	1,218.83	1,218.83	606000752	Community Benefit
Total 115452:									
08/07/2025	115453	Expert Garage Doors and	PW Gate Repair	07/20/2025	1131	49.00	49.00	105117270	Bldg Operation/Mai
Total 115453:									
08/07/2025	115454	Ferguson Ent - DBA Polla	Dia Kit	07/09/2025	291821	2,450.61	2,450.61	515115269	Inventory
Total 115454:									
08/07/2025	115455	Guardian Gear	ASSET #619 - Ballistic Helmets &	04/14/2025	1787	530.93	530.93	606000752	Community Benefit
Total 115455:									
08/07/2025	115456	JMP Office Technologies	Postage labels	07/22/2025	INST467473	56.00	56.00	104155245	Postage and Shippin
Total 115456:									
08/07/2025	115457	Karl's Hardware-Rosam	SUPPLIES	07/23/2025	27179	11.90	11.90	274413450	Special Depart Supp
08/07/2025	115457	Karl's Hardware-Rosam	Chainsaw	07/16/2025	289879	1,058.43	1,058.43	274413256	Equipment Operatio
Total 115457:									
08/07/2025	115458	Karis Hardware-Mojave	WATER PARTS-BORAX BILL	08/02/2025	9103	41.12	41.12	164253270	Bldg Operation/Mai
Total 115458:									
08/07/2025	115459	Kern Auto Parts Inc.	Bal o/c per Brandy	02/28/2025	193-13313	76.40	76.40	104561270	Bldg Operation/Mai
Total 115459:									
08/07/2025	115460	Kern County Fire Dept	04/01-06/30/25	07/30/2025	26-000039	22,774.17	22,774.17	194222310	Professional Service
Total 115460:									
08/07/2025	115461	Law Offices of Angel Ho I	06/01-06/30/25	07/06/2025	2507-02	3,547.18	3,547.18	104155311	Legal Services

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115461:									
							3,547.18		
08/07/2025	115462	Liebert Cassidy Whitmor	06/01-06/30/25	06/30/2025	299174	319.00	319.00	104155311	Legal Services
08/07/2025	115462	Liebert Cassidy Whitmor	06/01-06/30/25	06/30/2025	299175	8,177.00	8,177.00	104155311	Legal Services
Total 115462:									
							8,496.00		
08/07/2025	115463	Linde Gas & Equipment I	Medical Oxygen	07/22/2025	51005358	150.07	150.07	104222480	Chemicals/Ems Med
Total 115463:									
							150.07		
08/07/2025	115464	Mary Valenti, PhD Psych	Pre-Employment Screening	07/25/2025	072525	500.00	500.00	104212130	Recruiting
Total 115464:									
							500.00		
08/07/2025	115465	Myers, Vella P	Notary 07/28/25	07/28/2025	494053	15.00	15.00	104155311	Legal Services
Total 115465:									
							15.00		
08/07/2025	115466	One Hundred Designs	OHV Signs	08/01/2025	5290	74.77	74.77	294219450	Special Depart Supp
Total 115466:									
							74.77		
08/07/2025	115467	O'Reilly Auto Parts	Unit 266	07/16/2025	6127-272218	162.94	162.94	515115254	Veh Operation/Main
08/07/2025	115467	O'Reilly Auto Parts	Unit 486	07/16/2025	6127-272219	184.94	184.94	274411254	Veh Operation/Main
08/07/2025	115467	O'Reilly Auto Parts	Unit 259	07/17/2025	6127-272380	316.76	316.76	525213254	Veh Operation/Main
08/07/2025	115467	O'Reilly Auto Parts	Unit 101	07/21/2025	6127-272962	430.07	430.07	274411254	Veh Operation/Main
Total 115467:									
							1,094.71		
08/07/2025	115468	Pace Analytical Services	WWTB Lab Sampling	07/08/2025	2527B520386	275.00	275.00	525213314	Lab Sampling
Total 115468:									
							275.00		
08/07/2025	115469	Palma, Rene	Pool Repair & Maint	07/30/2025	INV0010	1,640.00	1,640.00	104562270	Bldg Operation/Mai
Total 115469:									
							1,640.00		
08/07/2025	115470	Price Paige & Company C	Bank recs YR ended 6.30.25	06/30/2025	36443	9,360.00	9,360.00	104141310	Professional Service
Total 115470:									
							9,360.00		

Check Register - City Council Meeting
 Check Issue Dates: 7/18/2025 - 8/7/2025

California City

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/07/2025	115471	Primo Brands	06/11-0710/25 AC8710114250	07/12/2025	05G871011425	349.85	349.85	104155241	Office Supplies
	Total 115471:					349.85			
08/07/2025	115472	Public Opinion Strategie	July 2025	07/02/2025	INV-010551	15,000.00	15,000.00	104155310	Professional Service
	Total 115472:					15,000.00			
08/07/2025	115473	Quadient Finance USA, I	07/01-07/31/25	07/24/2025	7900 0440 8134	1,900.00	1,900.00	104155245	Postage and Shippin
	Total 115473:					1,900.00			
08/07/2025	115474	Renewell Fleet Services	Unit 535 - Seat Belt	07/15/2025	6829	576.27	576.27	104222254	Veh Operation/Main
	Total 115474:					576.27			
08/07/2025	115475	S.C. Friends Tire Inc.	Unit #542	07/15/2025	49719	40.00	40.00	104222254	Veh Operation/Main
	Total 115475:					40.00			
08/07/2025	115476	Smith, Blain	Uniform Allowance 25/26	07/01/2025	UNIFORM 0701	1,400.00	1,400.00	104222140	Uniforms/Safety Eq
	Total 115476:					1,400.00			
08/07/2025	115477	State Controller's Office	07/01/24-06/30/25 Annual Stree	03/12/2025	FAUD-0000463	3,200.00	3,200.00	274411630	Contracts
	Total 115477:					3,200.00			
08/07/2025	115478	Stradling Yocca Carlson	06/01-06/30/25	07/15/2025	421828	69.50	69.50	104155311	Legal Services
	Total 115478:					69.50			
08/07/2025	115479	Tech 45 Airport Manage	July 2025 Final	08/01/2025	2007	5,242.38	5,242.38	535310310	Professional Service
	Total 115479:					5,242.38			
08/07/2025	115480	The Hiller Companies LL	2024 ANNUAL FIRE EXT INSPECTI	05/29/2024	515577	439.36	439.36	194222630	Contracts
08/07/2025	115480	The Hiller Companies LL	2024 ANNUAL FIRE EXT INSPECTI	05/31/2024	516481	104.00	104.00	194222630	Contracts
	Total 115480:					543.36			
08/07/2025	115481	Titan Empire	04/11/25	04/11/2025	25037	995.00	995.00	184212130	Recruiting

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115481:									
08/07/2025	115482	TurboData Systems	Citation Processing Services	06/30/2025	46070	490.48	490.48	194216310	Professional Service
Total 115482:									
08/07/2025	115483	Van Dermyden Makus La	May 2025	06/10/2025	34179A	52.57	52.57	104155311	Legal Services
08/07/2025	115483	Van Dermyden Makus La	June 2025	07/08/2025	34464	9,582.63	9,582.63	104155311	Legal Services
Total 115483:									
08/07/2025	115484	Vestis	07/08-07/16/25 Pants Service	07/15/2025	2601738579	86.34	86.34	294219451	Armory/Safety Equi
08/07/2025	115484	Vestis	07/16-07/24/25 Pants Service	07/22/2025	2601740458	86.34	86.34	294219451	Armory/Safety Equi
Total 115484:									
08/07/2025	115485	Walkup Investigations	July 2025	07/17/2025	2025-25	750.00	750.00	104155310	Professional Service
Total 115485:									
08/07/2025	115486	Zalco Laboratories Inc	Water Testing	07/17/2025	2507202	215.00	215.00	515115314	Lab Sampling
08/07/2025	115486	Zalco Laboratories Inc	Water Testing	07/17/2025	2507264	320.00	320.00	515115314	Lab Sampling
08/07/2025	115486	Zalco Laboratories Inc	Water Testing	07/17/2025	2507265	185.00	185.00	515115314	Lab Sampling
08/07/2025	115486	Zalco Laboratories Inc	Water Testing	07/17/2025	2507366	320.00	320.00	515115314	Lab Sampling
08/07/2025	115486	Zalco Laboratories Inc	Water Testing	07/17/2025	2507367	215.00	215.00	515115314	Lab Sampling
08/07/2025	115486	Zalco Laboratories Inc	Water Testing	07/24/2025	2507412	185.00	185.00	515115314	Lab Sampling
08/07/2025	115486	Zalco Laboratories Inc	Water Testing	07/24/2025	2507413	50.00	50.00	515115314	Lab Sampling
Total 115486:									
08/07/2025	115487	Primo Brands	Borax bill & OHV 4/5-8/4/25	05/08/2025	05E871011926	81.53	81.53	294219241	Office Supplies
08/07/2025	115487	Primo Brands	Borax bill & OHV 4/5-8/4/25	06/06/2025	05F871011926	112.92	112.92	294219241	Office Supplies
08/07/2025	115487	Primo Brands	Borax bill & OHV 4/5-8/4/25	07/08/2025	05G871011926	17.10	17.10	294219241	Office Supplies
08/07/2025	115487	Primo Brands	Borax bill & OHV 4/5-8/4/25	08/06/2025	05H871011926	90.10	90.10	294219241	Office Supplies
Total 115487:									
08/07/2025	202500146	Alexander's Contract Ser	07/28-07/31/25 Meter Reads	07/28/2025	202507280081	7,022.34	7,022.34	515115630	Contracts
Total 202500146:									
08/07/2025	202500147	Amazon Capital Services	BRAKE PAD	10/05/2024	11M6-JFL3-4C9	58.98	58.98	104441450	Special Depart Supp

Check Register - City Council Meeting
Check Issue Dates: 7/18/2025 - 8/7/2025

California City

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/07/2025	202500147	Amazon Capital Services	VOLTAGE BOOST	01/14/2025	14F1-X3X9-Y7W	55.72	55.72	104441270	Bldg Operation/Mai
08/07/2025	202500147	Amazon Capital Services	SUPPLIES	04/17/2025	14LC-DJVI-9HYL	74.76	74.76	525213241	Office Supplies
08/07/2025	202500147	Amazon Capital Services	Unit 484 DOOR MIRROR	07/21/2025	17PG-7DL6-GRP	44.06	44.06	274411254	Veh Operation/Main
08/07/2025	202500147	Amazon Capital Services	SUPPLIES	03/20/2025	1PM1-9DC1-C6	62.45	62.45	105117241	Office Supplies
08/07/2025	202500147	Amazon Capital Services	SUPPLIES	07/22/2025	1R3P-1QVK-WN	638.96	638.96	105117241	Office Supplies
08/07/2025	202500147	Amazon Capital Services	Power relay for well	07/21/2025	1TCP-LN13-C16	53.79	53.79	515115256	Equipment Operatio
08/07/2025	202500147	Amazon Capital Services	SUPPLIES	06/28/2025	1V67-JVGD-TV3	56.44	56.44	545410270	Bldg Operation/Mai
08/07/2025	202500147	Amazon Capital Services	SUPPLIES	07/18/2025	ICA4R-WNQF-M	30.84	30.84	104155270	Bldg Operation/Mai
	Total 202500147:					1,076.00			
08/07/2025	202500148	Barragan, Jose	Reimbursement	07/16/2025	071625	55.63	55.63	545410270	Bldg Operation/Mai
	Total 202500148:					55.63			
08/07/2025	202500149	Best Best & Krieger	06/01-06/30/25	07/23/2025	1035090	1,435.50	1,435.50	104155311	Legal Services
	Total 202500149:					1,435.50			
08/07/2025	202500150	Diamond Finish Mobile	Mobile Car Wash	07/19/2025	164	180.00	180.00	104212254	Veh Operation/Main
	Total 202500150:					180.00			
08/07/2025	202500151	Highway Glass Inc	Unit 900 - Windshield replacemt	07/07/2025	13077	375.00	375.00	274413254	Veh Operation/Main
	Total 202500151:					375.00			
08/07/2025	202500152	LightGabler	06/01-06/30/25	07/08/2025	92427	910.00	910.00	104155311	Legal Services
08/07/2025	202500152	LightGabler	06/01-06/30/25	07/08/2025	92429	175.00	175.00	104155311	Legal Services
08/07/2025	202500152	LightGabler	06/01-06/30/25	07/08/2025	92430	140.00	140.00	104155311	Legal Services
	Total 202500152:					1,225.00			
08/07/2025	202500153	Mediawaste Disposal	08/01-08/31/25	08/01/2025	135419	156.92	156.92	104222480	Chemicals/Ems Med
	Total 202500153:					156.92			
08/07/2025	202500154	Middleton, Keith	07/01-07/31/25	07/31/2025	073125	33.75	33.75	104143230	Travel/Lodging/Reg
	Total 202500154:					33.75			
08/07/2025	202500155	Municipal Emergency Sv	Pro Lock	05/07/2025	S02114703	1,073.63	1,073.63	104222254	Veh Operation/Main

Check Register - City Council Meeting
Check Issue Dates: 7/18/2025 - 8/7/2025

California City

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 202500155:									
08/07/2025	202500156	RSI Petroleum	Fuel	03/31/2025	1087528	542.56	542.56	194222255	RSI Fuel
08/07/2025	202500156	RSI Petroleum	07/01-07/15/25	07/15/2025	1088097	1,982.24	1,982.24	104217254	Veh Operation/Main
08/07/2025	202500156	RSI Petroleum	07/01-07/15/25	07/15/2025	1088131	122.91	122.91	104216255	RSI Fuel
08/07/2025	202500156	RSI Petroleum	PW OIL	07/15/2025	416114	3,286.47	3,286.47	515115255	RSI Fuel
08/07/2025	202500156	RSI Petroleum	Fuel	07/01/2025	44731	2,968.11	2,968.11	104222255	RSI Fuel
Total 202500156:									
08/07/2025	202500157	Staples Advantage	Office Supplies	07/25/2025	7006170600	992.58	992.58	515115241	Office Supplies
Total 202500157:									
08/07/2025	202500158	Stroh MD, John Jay	07/15-08/15/25	07/22/2025	72225	2,000.00	2,000.00	104212630	Contracts
Total 202500158:									
08/07/2025	202500159	Thugs to Bugs Pest Contr	06/01-06/30/25	06/20/2024	58084	40.00	40.00	535310630	Contracts
08/07/2025	202500159	Thugs to Bugs Pest Contr	06/01-06/30/25	06/20/2025	58085	170.00	170.00	164253630	Contracts
08/07/2025	202500159	Thugs to Bugs Pest Contr	06/01-06/30/25	06/20/2025	58086	115.00	115.00	164253630	Contracts
08/07/2025	202500159	Thugs to Bugs Pest Contr	06/01-06/30/25	06/20/2025	58087	190.00	190.00	184212630	Contracts
08/07/2025	202500159	Thugs to Bugs Pest Contr	06/01-06/30/25	06/20/2025	58340	1,140.00	1,140.00	525213630	Contracts
Total 202500159:									
							1,655.00		
Grand Totals:							436,577.64		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 8/7/25
 Finance Department [Signature]

California City

Report Criteria:

Report type: Invoice detail
Vendor:Vendor Number = {<>} 1039
Bank:Bank Number = 1

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount	Check Amount	GL Account	GL Account Name
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	59.04	59.04	51-5115-451	Armory/Safety Equip & Su
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	257.39	257.39	51-5115-256	Equipment Operation/Mai
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	100.00	100.00	51-5115-630	Contracts
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	1,982.00	1,982.00	10-5117-230	Travel/Lodging/Reg
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	200.00	200.00	10-5117-230	Travel/Lodging/Reg
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	880.00	880.00	10-5117-230	Travel/Lodging/Reg
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	408.41	408.41	51-5115-270	Bldg Operation/Maint
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	165.48	165.48	51-5115-451	Armory/Safety Equip & Su
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	118.08	118.08	27-4411-256	Equipment Operation/Mai
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	627.60	627.60	27-4411-256	Equipment Operation/Mai
08/25	08/06/2025	115431	US Bank Corporate Payment	062525	PW 4576 062525	303.68	303.68	27-4413-450	Special Depart Supp

Total PW 4576 062525: 5,101.68
 Total 115431: 5,101.68
 Grand Totals: 5,101.68

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 8/7/25
 Finance Department 

PRE-ISSUE

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/06/2025	9632	Charter Communication	07/01-07/31/25	07/09/2025	010861007092	45.00	45.00	744632284	Telephone - Land
08/06/2025	9632	Charter Communication	07/01-07/31/25	07/07/2025	010866907072	176.24	176.24	744632284	Telephone - Land
Total 9632:							221.24		
08/06/2025	9633	SoCalGas	Housing Gas 06/11-07/11/25	07/15/2025	071525	266.52	266.52	744632282	Gas
Total 9633:							266.52		
08/06/2025	9634	Southern California Edis	06/09 - 07/09/25	07/15/2025	700409109062	16.06	16.06	744632281	Electricity
08/06/2025	9634	Southern California Edis	06/09 - 07/09/25	07/10/2025	700631250479	28.80	28.80	744632281	Electricity
Total 9634:							44.86		
08/06/2025	9635	WM Corporate Services I	07/01-07/31/25	08/01/2025	3967762-4808-	1,682.42	1,682.42	744632630	Contracts
Total 9635:							1,682.42		
08/07/2025	9636	Chiavarolli, John	07/01-07/31/25 Janitorial Servic	07/31/2025	073125	200.00	200.00	744632310	Professional Services
Total 9636:							200.00		
08/07/2025	9637	City Of Cal City-General	06/14-07/13/25 Water/Sewer	07/31/2025	073125	2,290.00	2,290.00	744632288	Sewer Services
Total 9637:							2,290.00		
08/07/2025	9638	Garcia, Mario	07/01-07/31/25 On Call Manager	07/31/2025	073125	400.00	400.00	744632310	Professional Services
Total 9638:							400.00		
08/07/2025	9639	Miranda, Luciano	08/01-08/31/25- Maintenance	08/04/2025	080325	2,750.00	2,750.00	744632310	Professional Services
Total 9639:							2,750.00		
08/07/2025	148000298	Adams, James	07/01-07/31/25 On Call Manager	07/31/2025	073125	400.00	400.00	744632310	Professional Services
Total 148000298:							400.00		
08/07/2025	148000299	Andrasevits, Barbara A	Rehab Cleaning #84	07/31/2025	073125	275.00	275.00	744632730	Improvements
Total 148000299:							275.00		
08/07/2025	148000300	Racer Rob's Plumbing	Replace Pipe Lines 21473	07/10/2025	7163	485.00	485.00	744632270	Bldg Operation/Maint

PRE-ISSUE

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 148000300:									
08/07/2025	148000301	Thugs to Bugs Pest Contr	07/01-07/31/25	08/01/2025	0051-0058 080	890.00	890.00	744632630	Contracts
Total 148000301:									
Grand Totals:									
							485.00		
							890.00		
							9,905.04		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 8/7/25
 Finance Department [Signature]

Report Criteria:
 Report type: Invoice detail
 Bank Bank Number = 148

Report Criteria:

Check Check issue date = 07/18/2025-08/07/2025

Check Date	Check #	Payee	Description	Source ID	Amount	Check \$	GL Account
08/07/2025	501577	Adan Steven Velasquez	Final Bill Deposit Refunded	107116.02	10.00	10.00	5102090
Total 501577:					10.00		
08/07/2025	501578	Aspen Homes II Inc.	Final Bill Deposit Refunded	107410.01	24.00	24.00	5102090
Total 501578:					24.00		
08/07/2025	501579	B & R Rental Properties LLC	Final Bill Deposit Refunded	106268.06	51.00	51.00	5102090
Total 501579:					51.00		
08/07/2025	501580	Big West Corp	Final Bill Deposit Refunded	103914.17	4.00	4.00	5102090
Total 501580:					4.00		
08/07/2025	501581	Carmen Munoz	Final Bill Deposit Refunded	106589.05	2.00	2.00	5102090
Total 501581:					2.00		
08/07/2025	501582	Cathy Kim Yip	Final Bill Deposit Refunded	102071.07	14.00	14.00	5102090
Total 501582:					14.00		
08/07/2025	501583	Christopher Brien	Final Bill Deposit Refunded	103972.09	36.00	36.00	5102090
Total 501583:					36.00		
08/07/2025	501584	Dennis Gootrad	Final Bill Deposit Refunded	105010.16	60.00	60.00	5102090
Total 501584:					60.00		
08/07/2025	501585	Esquivel, Valerie & Ramos, Fernando	Final Bill Deposit Refunded	105394.06	36.00	36.00	5102090
Total 501585:					36.00		
08/07/2025	501586	Feliciano Rosales	Final Bill Deposit Refunded	106958.04	50.00	50.00	5102090
Total 501586:					50.00		
08/07/2025	501587	Fernandez, Concepcion	Final Bill Deposit Refunded	100611.08	1.00	1.00	5102090
Total 501587:					1.00		
08/07/2025	501588	Heller, Jerry	Final Bill Deposit Refunded	107434.01	19.00	19.00	5102090
Total 501588:					19.00		

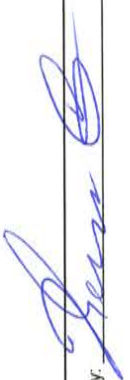
Finance Approval By: _____

Date: _____

Check Date	Check #	Payee	Description	Source ID	Amount	Check \$	GL Account
08/07/2025	501589	J Moreno Construction/Moreno, Juvenal	Final Bill Deposit Refunded	107436.01	15.00	15.00	5102090
Total 501589:							
08/07/2025	501590	Jacqueline & Mario Fimbres	Final Bill Deposit Refunded	106942.03	9.33	9.33	5102090
Total 501590:							
08/07/2025	501591	Lancaster-Kellerman, Karen & Johnathan	Final Bill Deposit Refunded	101495.03	32.00	32.00	5102090
Total 501591:							
08/07/2025	501592	Leon Megan	Final Bill Deposit Refunded	104094.08	53.00	53.00	5102090
Total 501592:							
08/07/2025	501593	Mamayan Realty	Final Bill Deposit Refunded	101650.06	14.00	14.00	5102090
Total 501593:							
08/07/2025	501594	Matthew Senger	Final Bill Deposit Refunded	104520.10	5.00	5.00	5102090
Total 501594:							
08/07/2025	501595	Meister & Meister	Final Bill Deposit Refunded	102063.02	23.00	23.00	5102090
Total 501595:							
08/07/2025	501596	Meister, Joshua	Final Bill Deposit Refunded	107446.01	30.00	30.00	5102090
Total 501596:							
08/07/2025	501597	Michael Montano	Final Bill Deposit Refunded	106579.03	44.33	44.33	5102090
Total 501597:							
08/07/2025	501598	Miguel Lopez Guarda	Final Bill Deposit Refunded	102351.02	16.00	16.00	5102090
Total 501598:							
08/07/2025	501599	Ochoa, Antonio	Final Bill Deposit Refunded	100940.05	45.00	45.00	5102090
Total 501599:							
08/07/2025	501600	Pimentel, Alexis	Final Bill Deposit Refunded	101449.02	30.00	30.00	5102090
Total 501600:							
08/07/2025	501601	Reginald Diaz	Final Bill Deposit Refunded	101074.11	37.00	37.00	5102090

Finance Approval By: _____ Date: _____

Check Date	Check #	Payee	Description	Source ID	Amount	Check \$	GL Account
Total 501601:							
08/07/2025	501602	SAMANTHA GUERRERO	Final Bill Deposit Refunded	106272.06	21.00	21.00	5102090
Total 501602:							
08/07/2025	501603	Santandrea, Ashley & Hugo	Final Bill Deposit Refunded	106129.09	32.00	32.00	5102090
Total 501603:							
08/07/2025	501604	Steven Collin	Final Bill Deposit Refunded	106215.10	39.67	39.67	5102090
Total 501604:							
08/07/2025	501605	Thearathana Bun	Final Bill Deposit Refunded	106651.06	70.00	70.00	5102090
Total 501605:							
08/07/2025	501606	Thearathana Bun	Refund Credit Balance	106651.06	35.00	35.00	0101075
Total 501606:							
08/07/2025	501607	Waldomero Marroquin	Final Bill Deposit Refunded	100827.04	50.00	50.00	5102090
Total 501607:							
Grand Totals:					908.33		

Finance Approval By:  Date: 8/7/25

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/15/2025	115488	County of Kern	07/01/25-06/30/26 AIR ANNUAL	06/12/2025	IN0506408	2,313.00	2,313.00	535310610	Licenses & Permits
	Total 115488:					2,313.00			
08/15/2025	115489	Petty Cash - Finance	Petty Cash Replenish Pool & Marin	08/12/2025	081225	67.00	67.00	103995	Cash Variance
	Total 115489:					67.00			
08/15/2025	115491	Verizon Business	07/10-08/09/25	08/10/2025	61646865	28.30	28.30	104215284	Telephone - Land
	Total 115491:					28.30			
08/21/2025	115492	Agile Occupational Medi	Physical Exam	08/04/2025	EM049840	195.00	195.00	104212130	Recruiting
08/21/2025	115492	Agile Occupational Medi	Physical Exam	08/13/2025	EM050427	390.00	390.00	104562130	Recruiting
	Total 115492:					585.00			
08/21/2025	115493	Amber Chemical, Inc.	Hypochlorite Solution	07/17/2025	0385666-IN	3,932.64	3,932.64	515115480	Chemicals/EMS Med
08/21/2025	115493	Amber Chemical, Inc.	Hypochlorite Solution	07/29/2025	0385876-IN	1,990.56	1,990.56	515115480	Chemicals/EMS Med
	Total 115493:					5,923.20			
08/21/2025	115494	ANM Construction & Eng	Job #23412- Splash Pad	05/23/2025	17724-05	440,310.75	440,310.75	104561750	ARPA Project
08/21/2025	115494	ANM Construction & Eng	Job #23412- Splash Pad	06/19/2025	17724-06	22,420.00	22,420.00	104561750	ARPA Project
08/21/2025	115494	ANM Construction & Eng	Job #23412- Splash Pad	07/21/2025	17724-07	112,880.90	112,880.90	104561750	ARPA Project
	Total 115494:					575,611.65			
08/21/2025	115495	Borden, Chris	04/01-06/30/25 CC BSCC Prop 64	08/13/2025	Q9 081325	2,500.00	2,500.00	394224310	Professional Service
	Total 115495:					2,500.00			
08/21/2025	115496	Bound Tree Medical	Medical Supplies	08/07/2025	85873309	110.67	110.67	104222480	Chemicals/Ems Med
08/21/2025	115496	Bound Tree Medical	Medical Supplies	08/13/2025	85880577	74.17	74.17	104222480	Chemicals/Ems Med
	Total 115496:					184.84			
08/21/2025	115497	BSK Associates	Well Lab Samples	08/11/2025	BI01943	114.00	114.00	515115314	Lab Sampling
08/21/2025	115497	BSK Associates	Well Lab Samples	08/11/2025	BI01944	114.00	114.00	515115314	Lab Sampling
	Total 115497:					228.00			
08/21/2025	115498	Ace City Hardware	080425	08/04/2025	10080 080425	48.24	48.24	104212270	Bldg Operation/Mai



Check Register - City Council Meeting
Check Issue Dates: 8/8/2025 - 8/21/2025

California City

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/21/2025	115498	Ace City Hardware	TDS Golf Course	08/07/2025	16127	167.15	167.15	404566256	Equipment Operatio
08/21/2025	115498	Ace City Hardware	Past due invoice	07/07/2025	30000 0707202	40.39	40.39	104155270	Bldg Operation/Mai
08/21/2025	115498	Ace City Hardware	UNIT 535 DIESEL FLUID	08/05/2025	A63519/2	934.24	934.24	104222254	Veh Operation/Main
Total 115498:							1,190.02		
08/21/2025	115499	California Police Chiefs A	07/01/25-06/30/26 Dues	07/01/2025	12202	170.00	170.00	104212210	Subscr/Books/Dues
Total 115499:							170.00		
08/21/2025	115500	Consolidated Electrical	120V RELAY	07/14/2025	3978-1067054	49.76	49.76	515115450	Special Depart Supp
Total 115500:							49.76		
08/21/2025	115501	Cutting Edge Supply	Unit 800 Grader Blades	07/31/2025	76885	795.57	795.57	294219256	Equipment Operatio
08/21/2025	115501	Cutting Edge Supply	Unit 800 Grader Blades	07/31/2025	76886	530.38	530.38	294219256	Equipment Operatio
Total 115501:							1,325.95		
08/21/2025	115502	Dennis Automotive	BRAKES	07/24/2025	24170	372.00	372.00	525213254	Veh Operation/Main
Total 115502:							372.00		
08/21/2025	115503	Department of Justice	06/01-06/30/25	06/30/2025	829057	32.00	32.00	294219130	Recruiting
Total 115503:							32.00		
08/21/2025	115504	Department of Transpor	04/01-06/30/25 Signals & Lightin	07/19/2025	SL251282	154.68	154.68	274411630	Contracts
Total 115504:							154.68		
08/21/2025	115505	So Cal Realtors Platinum	081325 REF 7840 Eucal dup depo	08/14/2025	2.000178493	120.00	120.00	513715	Turn On Fees
Total 115505:							120.00		
08/21/2025	115506	ASAP HEATING & AIR	072825 REFUND	07/28/2025	1.000170617 89	120.00	120.00	513715	Turn On Fees
Total 115506:							120.00		
08/21/2025	115507	Jacob Wulff	Overpayment Refund	08/06/2025	06032025-1049	18.00	18.00	0101075	Utilities Cash Clearin
Total 115507:							18.00		

Check Register - City Council Meeting
Check Issue Dates: 8/8/2025 - 8/21/2025

California City

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/21/2025	115508	Eastern Kern APCD	08/2025-26 Permit Renewal	08/14/2025	8142025	309.00	309.00	104222210	Subscr/Books/Dues
Total 115508:									
08/21/2025	115509	FedEx	WWTP Sample Mailing	07/11/2025	8-921-14867	146.42	146.42	525213245	Postage and Shippin
08/21/2025	115509	FedEx	WWTP Sample Mailing	07/18/2025	8-927-44173	73.44	73.44	525213245	Postage and Shippin
08/21/2025	115509	FedEx	WWTP Sample Mailing	07/25/2025	8-934-74083	58.23	58.23	525213245	Postage and Shippin
08/21/2025	115509	FedEx	WWTP Sample Mailing	08/01/2025	8-941-90130	59.57	59.57	525213245	Postage and Shippin
Total 115509:									
08/21/2025	115510	Ferguson Ent - DBA Polla	Inventory	07/10/2025	0291820	2,946.13	2,946.13	515115269	Inventory
08/21/2025	115510	Ferguson Ent - DBA Polla	Inventory	07/16/2025	0292221	846.24	846.24	515115269	Inventory
Total 115510:									
08/21/2025	115511	Ferguson Waterworks	Inventory	06/26/2025	0053838	1,536.07	1,536.07	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Inventory	06/30/2025	0054899	4,833.85	4,833.85	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Inventory	07/17/2025	0054901	264.17	264.17	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Inventory	07/17/2025	0056383	253.63	253.63	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Inventory	07/16/2025	0056402	649.50	649.50	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Inventory	07/29/2025	0056564	5,039.32	5,039.32	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Inventory	07/31/2025	0056564-1	580.09	580.09	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Inventory	07/21/2025	0056830	325.19	325.19	515115269	Inventory
08/21/2025	115511	Ferguson Waterworks	Dump station water parts	07/29/2025	56564	5,039.32	5,039.32	164251270	Bldg Operation/Mai
08/21/2025	115511	Ferguson Waterworks	Dump station water parts	07/31/2025	56564-1	580.09	580.09	164251270	Bldg Operation/Mai
Total 115511:									
08/21/2025	115512	Granite Construction Co	Cold Mix Asphalt	07/24/2025	2999454	10,620.89	10,620.89	274411450	Special Depart Supp
Total 115512:									
08/21/2025	115513	Home Depot Credit Servi	Building Supplies	07/03/2025	7901619	3,176.06	3,176.06	164253270	Bldg Operation/Mai
08/21/2025	115513	Home Depot Credit Servi	Building Supplies	07/03/2025	7901620	566.59	566.59	164253270	Bldg Operation/Mai
08/21/2025	115513	Home Depot Credit Servi	Building Supplies	07/03/2025	7901621	125.48	125.48	164253270	Bldg Operation/Mai
Total 115513:									
08/21/2025	115514	Karl's Hardware-Rosam	Echo TRIMMER	07/30/2025	27355	292.26	292.26	2744113256	Equipment Operatio
08/21/2025	115514	Karl's Hardware-Rosam	WATER PARTS-BORAX BILL	08/06/2025	9183/2	30.27	30.27	164253270	Bldg Operation/Mai

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115514:									
08/21/2025	115515	Mission Uniform Service	PD Linen Service	07/03/2025	524159302	97.51	97.51	104212270	Bldg Operation/Mai
08/21/2025	115515	Mission Uniform Service	PD Linen Service	07/10/2025	524197319	70.58	70.58	104212270	Bldg Operation/Mai
08/21/2025	115515	Mission Uniform Service	PD Linen Service	07/17/2025	524237748	97.51	97.51	104212270	Bldg Operation/Mai
08/21/2025	115515	Mission Uniform Service	PD Linen Service	07/24/2025	524281327	70.58	70.58	104212270	Bldg Operation/Mai
08/21/2025	115515	Mission Uniform Service	PD Linen Service	07/31/2025	524323291	105.07	105.07	104212270	Bldg Operation/Mai
08/21/2025	115515	Mission Uniform Service	PD Linen Service	08/07/2025	524364283	80.70	80.70	104212270	Bldg Operation/Mai
Total 115515: 521.95									
08/21/2025	115516	Mojave Public Utility Dis	Wonder Acres	07/31/2025	006090-000731	4,194.83	4,194.83	515115604	Purchase Water
Total 115516: 4,194.83									
08/21/2025	115517	ODP Business Solutions	Office/Building Supplies	07/23/2025	429121139001	246.41	246.41	104212241	Office Supplies
08/21/2025	115517	ODP Business Solutions	Office/Building Supplies	07/23/2025	42913672001	144.13	144.13	104212270	Bldg Operation/Mai
08/21/2025	115517	ODP Business Solutions	Office/Building Supplies	07/23/2025	429137386001	34.59	34.59	104212270	Bldg Operation/Mai
08/21/2025	115517	ODP Business Solutions	Building Supplies	08/05/2025	429662477001	89.94	89.94	104222270	Bldg Operation/Mai
08/21/2025	115517	ODP Business Solutions	Safety initiative	08/06/2025	433354683001	196.76	196.76	104222451	Armory/Safety Equi
08/21/2025	115517	ODP Business Solutions	Office/Building Supplies	07/31/2025	433595956001	137.81	137.81	104212241	Office Supplies
Total 115517: 849.64									
08/21/2025	115518	O'Reilly Auto Parts	Unit 261	06/03/2025	6127-266092	217.26	217.26	515115254	Veh Operation/Main
08/21/2025	115518	O'Reilly Auto Parts	Unit 250	06/03/2025	6127-266093	97.43	97.43	515115254	Veh Operation/Main
08/21/2025	115518	O'Reilly Auto Parts	A/C KITS	06/16/2025	6127-267959	134.23	134.23	104441450	Special Depart Supp
08/21/2025	115518	O'Reilly Auto Parts	FLUID	07/02/2025	6127-270201	196.86	196.86	104441450	Special Depart Supp
08/21/2025	115518	O'Reilly Auto Parts	FUEL CAP	07/23/2025	6127-273242	19.32	19.32	104441450	Special Depart Supp
08/21/2025	115518	O'Reilly Auto Parts	FLUID	07/24/2025	6127-273372	292.24	292.24	104441450	Special Depart Supp
08/21/2025	115518	O'Reilly Auto Parts	BATTERY	07/28/2025	6127-273926	207.66	207.66	104441254	Veh Operation/Main
08/21/2025	115518	O'Reilly Auto Parts	Unit 322	08/05/2025	6127-275098	268.89	268.89	525213254	Veh Operation/Main
08/21/2025	115518	O'Reilly Auto Parts	Unit 207	08/06/2025	6127-275269	71.16	71.16	515115254	Veh Operation/Main
08/21/2025	115518	O'Reilly Auto Parts	Unit 209	08/06/2025	6127-275270	124.04	124.04	515115254	Veh Operation/Main
Total 115518: 1,629.09									
08/21/2025	115519	Pace Analytical Services	Water Testing	05/20/2025	2527B517496	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/30/2025	2527B520387	2,193.20	2,193.20	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/30/2025	2527B520457	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/30/2025	2527B520458	1,263.80	1,263.80	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B520611	275.00	275.00	525213314	Lab Sampling



Check Register - City Council Meeting
Check Issue Dates: 8/8/2025 - 8/21/2025

California City

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B520694	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B520695	655.40	655.40	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B520904	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B521091	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B521120	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B521220	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B521359	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B521454	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B521713	275.00	275.00	525213314	Lab Sampling
08/21/2025	115519	Pace Analytical Services	Water Testing	07/31/2025	2527B521729	275.00	275.00	525213314	Lab Sampling
Total 115519:							7,412.40		
08/21/2025	115520	Perry, Diane	FIXTURE	08/08/2025	REIMB 080825	40.14	40.14	104217270	Bldg Operation/Mai
Total 115520:							40.14		
08/21/2025	115521	Preferred Towing	TOW	08/05/2025	7666	160.00	160.00	515115254	Veh Operation/Main
Total 115521:							160.00		
08/21/2025	115522	Robert Daniels	Aug 2025	08/14/2025	81425	600.00	600.00	404566630	Contracts
Total 115522:							600.00		
08/21/2025	115523	S.C. Friends Tire Inc.	Unit 260	07/18/2025	49740	20.00	20.00	515115254	Veh Operation/Main
08/21/2025	115523	S.C. Friends Tire Inc.	Unit 207	07/29/2025	49801	15.00	15.00	515115254	Veh Operation/Main
08/21/2025	115523	S.C. Friends Tire Inc.	Unit 207	07/29/2025	49802	783.04	783.04	515115254	Veh Operation/Main
08/21/2025	115523	S.C. Friends Tire Inc.	Unit 207	07/30/2025	49806	783.04	783.04	515115254	Veh Operation/Main
08/21/2025	115523	S.C. Friends Tire Inc.	GANNON FLAT	07/31/2025	49808	55.00	55.00	525213256	Equipment Operatio
08/21/2025	115523	S.C. Friends Tire Inc.	Unit 322	08/05/2025	49840	580.46	580.46	525213254	Veh Operation/Main
Total 115523:							2,236.54		
08/21/2025	115524	Sequoia Equipment Com	Unit 413	06/12/2025	001-128240	7,010.71	7,010.71	274411256	Equipment Operatio
08/21/2025	115524	Sequoia Equipment Com	Unit 235	06/12/2025	001-128241	7,083.42	7,083.42	515115256	Equipment Operatio
08/21/2025	115524	Sequoia Equipment Com	BACKHOE 6/10-7/08/25	07/28/2025	001-3318	3,455.20	3,455.20	515115240	Equipment Rental
Total 115524:							17,549.33		
08/21/2025	115525	TransUnion Risk & Alter	07/01-07/31/25	08/01/2025	213800-202507	75.00	75.00	104216630	Other Contracts

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115525:									
08/21/2025	115526	TurboData Systems	Citation Processing Services	07/31/2025	46304	281.66	281.66	104216310	Professional Service
Total 115526:									
08/21/2025	115527	USA Bluebook	DPD Dispenser and CHLORINE	07/09/2025	INV00761131	768.10	768.10	515115450	Special Depart Supp
08/21/2025	115527	USA Bluebook	DPD Dispenser and CHLORINE	07/16/2025	INV00768714	632.10	632.10	515115450	Special Depart Supp
Total 115527:									
08/21/2025	115528	Verizon Wireless	06/27-07/26/25	07/26/2025	6119583560	2,763.11	2,763.11	545410284	Telephone - Land
08/21/2025	115528	Verizon Wireless	06/27-07/26/25	07/26/2025	6119583561	23.11	23.11	105117286	Communications Ma
08/21/2025	115528	Verizon Wireless	06/27-07/26/25	07/26/2025	6119583562	313.79	313.79	515115284	Telephone - Land
08/21/2025	115528	Verizon Wireless	06/27-07/26/25	07/26/2025	6119583563	810.03	810.03	104222286	Communications Ma
Total 115528:									
08/21/2025	115529	Zalco Laboratories Inc	Water Testing	06/18/2025	2506234	145.00	145.00	515115314	Lab Sampling
08/21/2025	115529	Zalco Laboratories Inc	Water Testing	08/01/2025	2507411	215.00	215.00	515115314	Lab Sampling
08/21/2025	115529	Zalco Laboratories Inc	Water Testing	08/01/2025	2507438	320.00	320.00	515115314	Lab Sampling
08/21/2025	115529	Zalco Laboratories Inc	Water Testing	07/30/2025	2507562	185.00	185.00	515115314	Lab Sampling
08/21/2025	115529	Zalco Laboratories Inc	Water Testing	08/01/2025	2507632	215.00	215.00	515115314	Lab Sampling
08/21/2025	115529	Zalco Laboratories Inc	Water Testing	08/07/2025	2508017	215.00	215.00	515115314	Lab Sampling
Total 115529:									
08/21/2025	202500160	Airespring Inc	7/01-7/31/25	08/01/2025	199099680	3,802.96	3,802.96	535310284	Telephone - Land
Total 202500160:									
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/16/2025	117F-XJD7-X1P1	601.20	601.20	545410254	Veh Operation/Main
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/28/2025	11KG-4DFQ-9N	216.41	216.41	545410241	Office Supplies
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/14/2025	14QH-Y1PF-61F	287.88	287.88	274411254	Veh Operation/Main
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/29/2025	1697-FCKQ-4X3	88.16	88.16	515115241	Office Supplies
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/13/2025	1C74-LHNC-DV	190.85	190.85	105117241	Office Supplies
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/18/2025	1DD7-MHWT-L	66.26	66.26	10415270	Bldg Operation/Mai
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/24/2025	1F6G-RXLQ-CY3	91.34	91.34	105117241	Office Supplies
08/21/2025	202500161	Amazon Capital Services	PURCHASES	06/30/2025	1G7G-RCJQ-FYJ	257.36	257.36	515115270	Bldg Operation/Mai
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/30/2025	1GDM-RX3D-HN	105.44	105.44	104441257	Hand Tools
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/17/2025	1GF9-K7PY-CXX	226.46	226.46	545410270	Bldg Operation/Mai
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/28/2025	1GKR-PGKC-HW	22.64	22.64	104441270	Bldg Operation/Mai

PRE-ISSUE

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/15/2025	1IQV-D9GL-HXC	36.53	36.53	545410241	Office Supplies
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/29/2025	1JYX-4WXD-6KG	192.49	192.49	105117270	Bldg Operation/Mai
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/30/2025	1KP9-PDFL7-HJ	155.86	155.86	274413254	Veh Operation/Main
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/17/2025	1VN4-1LN6-7F	238.12	238.12	515115270	Bldg Operation/Mai
08/21/2025	202500161	Amazon Capital Services	PURCHASES	08/04/2025	1W7C-RY7D-7Q	112.66	112.66	515115241	Office Supplies
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/17/2025	1WHM-7P4X-CT	259.79	259.79	515115270	Bldg Operation/Mai
08/21/2025	202500161	Amazon Capital Services	PURCHASES	08/04/2025	1Y3M-R7Y4-79	25.97	25.97	105117241	Office Supplies
08/21/2025	202500161	Amazon Capital Services	PURCHASES	06/30/2025	1Y6R-QW7N-F7	31.77	31.77	515115270	Bldg Operation/Mai
08/21/2025	202500161	Amazon Capital Services	PURCHASES	07/10/2025	1YDJ-Q7RJ-6QN	318.24	318.24	274411256	Equipment Operatio
Total 202500161:							3,525.43		
08/21/2025	202500162	AWP Safety	Aluminum Signs	07/10/2025	12020770	672.47	672.47	274411411	Street Signs
08/21/2025	202500162	AWP Safety	Aluminum Signs	07/10/2025	12020771	672.47	672.47	274411411	Street Signs
08/21/2025	202500162	AWP Safety	Signs	08/04/2025	12020860	672.47	672.47	274411411	Street Signs
Total 202500162:							2,017.41		
08/21/2025	202500163	Diamond Finish Mobile	8/2/25 11 UNITS	08/02/2025	165	165.00	165.00	104212254	Veh Operation/Main
Total 202500163:							165.00		
08/21/2025	202500164	Famcon Pipe & Supply In	DIAMOND BLADE	07/15/2025	5100159423.00	167.14	167.14	515115257	Hand Tools
08/21/2025	202500164	Famcon Pipe & Supply In	Inventory	08/05/2025	S100160467.00	5,019.82	5,019.82	515115269	Inventory
Total 202500164:							5,186.96		
08/21/2025	202500165	Grainger, Inc	Janitorial Supplies	08/04/2025	9595187320	185.97	185.97	294219244	Janitorial Supplies
08/21/2025	202500165	Grainger, Inc	Janitorial Supplies	08/05/2025	9595634701	66.44	66.44	294219244	Janitorial Supplies
Total 202500165:							252.41		
08/21/2025	202500166	Jones Chemicals Corp In	Disinfection Chemicals	07/31/2025	975063	9,530.40	9,530.40	525213480	Chemicals/EMS Med
08/21/2025	202500166	Jones Chemicals Corp In	Deposit Refund	07/31/2025	975072	3,000.00-	3,000.00-	525213480	Chemicals/EMS Med
Total 202500166:							6,530.40		
08/21/2025	202500167	M&S Security Services	Code Change	07/10/2025	123655	20.00	20.00	104155630	Contracts
Total 202500167:							20.00		
08/21/2025	202500168	Municipal Emergency Sv	Custom Pro Locks Opening Kits	07/30/2025	IN2310514	607.36	607.36	104222451	Armory/Safety Equi

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 202500168:									
08/21/2025	202500169	NAPA Auto Parts	OHV Fleet Supplies/Parts	07/01/2025	19895	476.79	476.79	294219270	Bldg Operation/Mai
Total 202500169:									
08/21/2025	202500170	PSI Water Technologies I	Brine Pump	07/17/2025	INV0008829	5,965.64	5,965.64	515115256	Equipment Operatio
Total 202500170:									
08/21/2025	202500171	RSI Petroleum	Fuel 073125	07/31/2025	1088176	2,099.22	2,099.22	104217255	RSI Fuel
08/21/2025	202500171	RSI Petroleum	Fuel 073125	07/31/2025	1088189	478.64	478.64	294219255	RSI Fuel
08/21/2025	202500171	RSI Petroleum	Fuel 073125	07/31/2025	1088203	113.62	113.62	104222255	RSI Fuel
08/21/2025	202500171	RSI Petroleum	Fuel 073125	07/31/2025	1088203A	102.77	102.77	104216255	RSI Fuel
Total 202500171:									
08/21/2025	202500172	Stroh MD, John Jay	09/15-10/15/25	08/19/2025	8192025	2,000.00	2,000.00	104212630	Contracts
Total 202500172:									
08/21/2025	202500173	Thugs to Bugs Pest Contr	July 2025	07/25/2025	58621	190.00	190.00	104212630	Contracts
08/21/2025	202500173	Thugs to Bugs Pest Contr	July 2025	07/25/2025	58622	115.00	115.00	164253630	Contracts
08/21/2025	202500173	Thugs to Bugs Pest Contr	July 2025	07/25/2025	58623	170.00	170.00	164253630	Contracts
08/21/2025	202500173	Thugs to Bugs Pest Contr	July 2025	07/25/2025	58624	40.00	40.00	535310630	Contracts
08/21/2025	202500173	Thugs to Bugs Pest Contr	July 2025	07/25/2025	58763	1,140.00	1,140.00	525213630	Contracts
Total 202500173:									
08/21/2025	202500174	Underground Sv Alert N	07/01/25-06/30/26 Undergroun	07/21/2025	2025112502	2,528.62	2,528.62	515115210	Subscr/Books/Dues
Total 202500174:									
Grand Totals:									
							2,528.62		
							709,029.26		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 8/21/25
Finance Department [Signature]

Report Criteria:

Report type: Invoice detail
Vendor.Vendor Number = {<>} 1039
Bank.Bank Number = 1

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount	Check Amount	GL Account	GL Account Name
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	309.00	309.00	51-5115-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	154.50	154.50	52-5213-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	154.50	154.50	27-4411-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	154.50	154.50	10-4131-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	154.50	154.50	10-4222-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	154.50	154.50	10-5117-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	154.50	154.50	10-4145-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	77.25	77.25	10-4212-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	77.25	77.25	10-4222-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	154.50	154.50	29-4219-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	300.00	300.00	10-4131-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	300.00	300.00	10-4145-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	300.00	300.00	10-5117-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	107.43	107.43	10-4145-235	Entertainment/Special Eve
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	418.00	418.00	10-4132-230	Travel/Lodging/Reg
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	ADMIN 4250 07252	373.75	373.75	10-4155-210	Subscr/Books/Dues
Total ADMIN 4250 072525:						3,344.18			
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 0753 072525	32.49	32.49	10-4222-210	Subscr/Books/Dues
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 0753 072525	146.02	146.02	10-4222-241	Office Supplies
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 0753 072525	1,064.62	1,064.62	10-4222-254	Veh Operation/Maint
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 0753 072525	1,153.61	1,153.61	10-4222-270	Bldg Operation/Maint
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 0753 072525	106.54	106.54	10-4222-451	Armory/Safety Equip & Su
Total FD 0753 072525:						2,503.28			
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 7568 072525	19.99	19.99	10-4222-210	Subscr/Books/Dues
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 7568 072525	605.83	605.83	10-4222-254	Veh Operation/Maint
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FD 7568 072525	316.87	316.87	10-4222-270	Bldg Operation/Maint
Total FD 7568 072525:						942.69			
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FIN 4397 072525	239.22	239.22	10-4155-250	Other/Office Equipment
Total FIN 4397 072525:						239.22			
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	FIN 6456 072525	200.00	200.00	10-4155-210	Subscr/Books/Dues
Total FIN 6456 072525:						200.00			
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	OHV 2335 072525	449.36	449.36	29-4219-250	Other/Office Equipment

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount	Check Amount	GL Account	GL Account Name
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	OHV 2335 072525	19.00	19.00	29-4219-450	Special Depart Supp
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	OHV 2335 072525	260.75	260.75	16-4253-270	Bldg Operation/Maint
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	OHV 2335 072525	61.57	61.57	29-4219-270	Bldg Operation/Maint
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	OHV 2335 072525	267.95	267.95	29-4219-241	Office Supplies
Total OHV 2335 072525:						1,058.63			
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	PD 4156 072525	680.40	680.40	10-4212-451	Armory/Safety Equip & Su
Total PD 4156 072525:						680.40			
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	PD 8321 072525	487.20	487.20	10-4212-451	Armory/Safety Equip & Su
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	PD 8321 072525	37.50	37.50	10-4212-630	Contracts
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	PD 8321 072525	37.50	37.50	10-4216-630	Other Contracts
08/25	08/15/2025	115490	US Bank Corporate Payment	072525	PD 8321 072525	-70.34	-70.34	10-4212-270	Bldg Operation/Maint
Total PD 8321 072525:						491.86			
Total 115490:						9,460.26			
Grand Totals:						9,460.26			

PRE-ISSUE

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 8/21/25
 Finance Department [Signature]

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
08/12/2025	9624 VOID	Bradley James Poe	DJ Washer/Dryer repairs	07/07/2025	1179	1,750.00-	1,750.00-	744632310	Professional Services
Total 9624:						1,750.00-			
08/15/2025	9640	US Bank Corporate Paym	072525	07/25/2025	DJ 2953 072525	6,270.71	6,270.71	744632730	Improvements
Total 9640:						6,270.71			
08/21/2025	9641	Bradley James Poe	DJ Washer/Dryer repairs	07/07/2025	1179	1,750.00	1,750.00	744632310	Professional Services
Total 9641:						1,750.00			
08/21/2025	9642	Acc City Hardware	07/07-07/30/25 SUPPLIES	08/04/2025	30009 080425	264.60	264.60	744632270	Bldg Operation/Maint
Total 9642:						264.60			
08/21/2025	9643	Charter Communication	07/01-07/31/25	08/01/2025	5022080125	5,557.11	5,557.11	744632286	Communications Maint
Total 9643:						5,557.11			
08/21/2025	9644	Lancaster Flooring, Inc	Rehab Apt #27- Replaced Carpet	08/08/2025	107917	1,804.99	1,804.99	744632730	Improvements
Total 9644:						1,804.99			
08/21/2025	9645	Primo Brands	07/05-08/04/25	08/06/2025	05H871022849	311.76	311.76	744632241	Office Supplies
Total 9645:						311.76			
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700074866260	738.28	738.28	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700355482513	93.75	93.75	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700408298811	12.04	12.04	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/13/2025	700409109062	13.56	13.56	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700409297305	11.56	11.56	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700409537074	149.51	149.51	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700410808380	111.88	111.88	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700501711023	98.60	98.60	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/01/2025	700524713056	61.28	61.28	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/08/2025	700630829440	114.12	114.12	744632281	Electricity
08/21/2025	9646	Southern California Edis	July 2025	08/08/2025	700631250479	27.17	27.17	744632281	Electricity
Total 9646:						1,431.75			
08/21/2025	9647	Verizon Wireless	06/27-07/26/25	07/26/2025	6119583564	100.82	100.82	744632286	Communications Maint

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	Gl. Account	Gl. Account Name
Total 9647:									
08/21/2025	148000302	RSI Petroleum	Fuel 073125	07/31/2025	1088227	84.11	84.11	744632255	RSI Fuel
Total 148000302:									
08/21/2025	148000303	Trulio, Anthony	JULY 2025	07/31/2025	073125	1,100.00	1,100.00	744632310	Professional Services
Total 148000303:									
Grand Totals:									
							1,100.00		
							16,925.85		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 8/21/25
 Finance Department [Signature]

Report Criteria:
 Report type: Invoice detail
 Bank-Bank Number = 148

Report Criteria:
 Report type: Invoice detail
 Bank: Bank number = 2

Check Issue Date	Check Number	Payee	Description	Invoice Date	Invoice Number	Invoice Amount	Check Amount	Invoice GL Account	Invoice GL Account
08/21/2025	1383	US Bank	SDI Admin Fee 04/01-06/30/25	07/25/2025	7829090	6,806.10	6,806.10	72-7211-630	Contracts
Total 1383:						6,806.10	6,806.10		
08/21/2025	1384	Verizon Wireless	06/27-07/26/25	07/26/2025	6119583560A	62.88	62.88	72-7211-284	Telephone - Land
Total 1384:						62.88	62.88		
Grand Totals:						6,868.98	6,868.98		

Dated: 8/21/25
 Finance Department 





COUNCIL AGENDA ITEM

August 26, 2025

TO: Honorable Mayor and City Council

FROM: Christopher Lopez, City Manager
Joe Barragan, Public Works Director

SUBJECT: A Resolution Of The City Council Of The City Of California City Authorizing The City Manager To Execute The Contract With BHT Engineering, Inc. For On-Call Professional Engineering Services for Local, State, And Federally Funded Projects

BACKGROUND: City Staff created and advertised an RFQ for On-Call Professional Engineering Services to comply with State and Federal Regulations. Only two firms submitted their qualifications, BHT and DPSI. Of the two qualifications submitted, only one was responsive (BHT). DPSI was marked as “non-responsive” due to a lack of required content in their submission.

BHT contract expired 6/30/2025, BHT had been the City’s Engineer for the last six years. So currently the City does not have a contract with an Engineering Firm. BHT has done a great job for the City over the last six years and since they were the one responsive firm to submit their qualifications, staff would like the City Council to authorize the City Manager to enter into a contract with BHT until 06/30/2030.

RECOMMENDATION: The City Council approve and authorize the City Manager to sign a new agreement with BHT with an expiration date of 06-30-2030.

ATTACHMENTS:

1. Proposed Contract
2. BHTs Qualifications Packet
3. Proof of Publication
4. Resolution

FISCAL IMPACT:

Contract / Agreement Fees will vary per project.

Fees are charged on a per-project basis, and no projects are started until a signed task order before any work begins.

ENVIRONMENTAL ACTION:

N/A

CITY OF CALIFORNIA CITY

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this 26TH day of August 2025, by and between the City of California City, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 21000 Hacienda Blvd., California City, CA 93505 ("City") and **BHT ENGINEERING, INC., a Civil Engineering, Building Design & Construction Management Corporation in the state of California**, with its principal place of business at **218 South H Street, Suite 203; Bakersfield, CA 93304** ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional **On-Call Professional Engineering Services for activities associated with Local, Federal, and State funded projects** consulting services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional **On-Call Professional Engineering Services for activities associated with Local, Federal, and State funded projects** consulting services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render **On-Call Professional Engineering Services for activities associated with Local, Federal, and State funded projects** ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **On-Call Professional Engineering Services for activities associated with Local, Federal, and State funded projects** consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. **Additionally, the Consultant acknowledges that Consultant will be executing a contract, substantially similar to the contract at Exhibit "D," and Consultant hereby agrees that it will comply with all legal requirements, including all Federal requirements, applicable to the Services as identified in said contract.**

3.1.2 Term. The term of this Agreement shall be from **August 26, 2025** to **June 30, 2030**, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractor; Control and Payment of Subordinates.

The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: **Juan M. Pantoja, Ramon H. Pantoja, and Miguel H. Pantoja.**

3.2.5 City's Representative. The City hereby designates **Joe Barragan, Public Works Director**, or his/her designee, to act as its representative in all matters

pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Work or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates **Juan M. Pantoja CEO**, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with

Services. If Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.10.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability:
Commercial General Liability

Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); or (3) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance:
Automobile Liability Insurance

with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Code 1), or if Consultant has no owned autos, "Hired Auto" (Code 8) and "Non-Owned Auto" (Code 9), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence

(C) Workers' Compensation/Employer's Liability: Workers' Compensation Insurance

, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease. If Consultant has no employees or agents, Consultant shall not be required to maintain Workers' Compensation Insurance. However, in the event that Consultant hires employees or agents during the term of this Agreement, Consultant shall obtain and maintain Workers' Compensation/Employer's Liability Insurance in accordance with this section.

(D) Professional Liability (Errors & Omissions): Professional Liability insurance or Errors & Omissions

insurance appropriate to Consultant's profession with limits of not less than \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.10.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability
[INSERT "and Pollution Liability"; OTHERWISE, ALWAYS DELETE]:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Workers' Compensation:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

(D) Professional Liability (Errors & Omissions):

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(2) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must “pay on behalf of” the insured and include a provision establishing the insurer’s duty to defend.

3.2.10.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.10.5 Waiver of Subrogation. All policies of Commercial General Liability and Automobile Liability insurance shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer. Consultant shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.2.10.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.10.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or

reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.10.8 Failure to Maintain Coverage. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement effective upon notice.

3.2.10.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.10.10 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform Consultant of noncompliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.2.10.11 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained herein are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. If the Consultant maintains higher limits than the minimums contained herein, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

3.2.10.12 Claims Made Policies. If any of the required policies provide coverage on a claims-made basis:

(A) The Retroactive Date must be shown and must be before the effective date of the Agreement or the beginning of work under this Agreement.

(B) Such insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of all services under this Agreement.

(C) If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the effective date of the Agreement, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of all services under this Agreement.

3.2.10.13 Special Risks or Circumstances. City reserves the right to modify

these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

3.2.10.14 Insurance for Subconsultants. Consultant shall include all

subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.

3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or

damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions, where applicable, shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.12 Water Quality Management and Compliance.

3.2.12.1 Storm Water Management. Storm, surface, nuisance, or other waters may

be encountered at various times during the Services. Consultant hereby acknowledges that it has investigated the risk arising from such waters, and assumes any and all risks and liabilities arising therefrom.

3.2.12.2 Compliance with Water Quality Laws, Ordinances and Regulations. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant shall additionally comply with the lawful requirements of the City, and any other water district, municipality, drainage district, or other local agency

with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges.

3.2.12.3 Standard of Care. Consultant warrants that all employees and subcontractors shall have sufficient skill and experience to perform the work assigned to them without impacting water quality in violation of the laws, regulations and policies described in Section 3.2.12.2 of this Agreement. Consultant further warrants that it, its employees and subcontractors have or will receive adequate training, as determined by the City, regarding these requirements as they may relate to the Services.

3.2.12.4 Liability for Non-compliance.

(A) Indemnity: Failure to comply with laws, regulations, and ordinances listed in Section 3.2.12.2 of this Agreement is a violation of federal and state law. Notwithstanding any other indemnity contained in this Agreement, Consultant agrees to indemnify and hold harmless the City, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which the City, its officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with the laws, regulations, and ordinances listed above, arising out of or in connection with the Services, except for liability resulting from the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(B) Defense: City reserves the right to defend any enforcement action or civil action brought against the City for Consultant's failure to comply with any applicable water quality law, regulation, or policy. Consultant hereby agrees to be bound by, and to reimburse the City for the costs associated with, any settlement reached between the City and the relevant enforcement entity.

(C) Damages: City may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in Section 3.2.12.2 of this Agreement, or any other relevant water quality law, regulation, or policy.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **the amount on the signed Task Order that relates to the specific project** without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.1 (A) For Federal and State funded projects subject to Caltrans oversight, the amount payable by the City for all Task Order Contracts must not exceed a cumulative maximum total value of Nine Hundred Eighty-Nine Thousand Dollars (\$989,000). It is understood and agreed that there is no guarantee, either

expressed or implied, that this dollar amount will be authorized under this contract through Task Orders.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "C" may be adjusted each year at the time of renewal as set forth in Exhibit "C."

3.4 California Labor Code Provisions.

3.4.1 Prevailing Wage Law. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall obtain a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, Consultant may view a copy of the prevailing rates of per diem wages at the City. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration. If the services are being performed as part of an applicable “public works” or “maintenance” project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant’s sole responsibility to comply with all applicable registration and labor compliance requirements.

3.5 Accounting Records.

3.5.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.6 General Provisions.

3.6.1 Termination of Agreement.

3.6.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.1.4 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: **BHT ENGINEERING, INC.**
218 South H Street
Suite 203
Bakersfield, CA 93304
ATTN: **Juan M. Pantoja CEO**

City: City of California City
21000 Hacienda Blvd.
California City, California 93505
ATTN: **Joe Barragan, Public Works Director**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.6.2 Ownership of Materials and Confidentiality.

3.6.2.1 Documents & Data; Licensing of Intellectual Property. This Agreement

creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.6.2.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.6.2.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary

Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.6.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.6.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.6.5 Indemnification.

3.6.5.1 Scope of Indemnity. To the fullest extent permitted by law, Consultant shall defend (with counsel reasonably approved by the City), indemnify and hold the City, its officials, officers, employees, agents and volunteers free and harmless from any and all claims, demands, causes of action, suits, actions, proceedings, costs, expenses, liability, judgments, awards, decrees, settlements, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, (collectively, "Claims") in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to Claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents or volunteers.

3.6.5.2 Additional Indemnity Obligations. To the fullest extent permitted by law, Consultant shall defend, with counsel of City's choosing and at Consultant's own cost, expense and risk, any and all claims, suits, actions or other proceedings of every kind covered by Section 3.6.5.1 that may be brought or instituted against City or its directors, officials, officers, employees, volunteers and agents. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against City or its directors, officials, officers, employees, volunteers and agents as part of any such claim, suit, action or other proceeding. Consultant shall also reimburse City for the cost of any settlement paid by City or its directors, officials, officers, employees, agents or volunteers as part of any such claim, suit, action or other proceeding. Such reimbursement shall include payment for City's attorney's fees and costs, including expert witness fees. Consultant shall reimburse City and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its directors, officials officers, employees, agents, or volunteers.

3.6.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.6.7 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Kern County.

3.6.8 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.9 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.6.10 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.6.11 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.6.12 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and

paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.6.13 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.6.14 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.15 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.6.16 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.17 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.18 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such nondiscrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.6.19 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.6.20 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.21 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.7 Subcontracting.

3.7.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

CITY OF CALIFORNIA CITY

BHT ENGINEERING, INC.

By:

By:

Christopher Lopez
City Manager

Juan M. Pantoja, CEO

ATTEST:

By:

Ramon Pantoja, CFE

By:

City Clerk

APPROVED AS TO FORM:

By:

Victor Ponto
City Attorney

EXHIBIT "A"

4. SCOPE OF WORK/SERVICES

The proposed scope of work detailed below is based on a typical Federal/State funded roadway project under Caltrans Local Assistance oversight. Please note that the exact scope of work is unknown at this time and will vary between projects. However, typical professional engineering services for projects might include but not be limited to the following general scope:

A. PROJECT MANAGEMENT

BHT Engineering, Inc. will be responsible for project management activities throughout the life of the contract and the scope of activities includes but is not limited to, coordinating and being responsible for scheduling meetings, managing the project schedule, preparing and distributing minutes, field reviews, tracking action items for the City and consultant sub-contractors, and preparing all submissions for the City to submit to Caltrans Local Assistance and/or other agencies.

1. Design Phase Authorization

BHT Engineering, Inc. will prepare and submit the Request for Authorization to Proceed with Preliminary Engineering package using procedures outlined in Chapter 3 of the Caltrans Local Assistance Procedures Manual.

Deliverables:

- Request for Authorization to Proceed with *Preliminary Engineering* package (Exhibit 3-A with applicable attachments)

2. Progress Invoicing

BHT Engineering, Inc. will prepare and submit progress invoices per Chapter 5 of the Caltrans Local Assistance Procedures Manual. These progress invoices are required to obtain reimbursement for the City's expenditures on local federal-aid and state funded projects.

The invoice preparation will be coordinated with the City Manager/Public Works Director for their certification and signature. It is anticipated that City Staff will provide the project team with an executed Program Supplement Agreement and copies of payment checks for incurred costs in order to prepare the progress invoices. It is anticipated that two (2) progress invoices will be prepared per phase.

Deliverables:

- Progress Invoice (2) per phase (PDF)

B. PRELIMINARY ENGINEERING

Preliminary Engineering includes but is not limited to, preliminary design and other activities and analyses, such as environmental assessments, topographic surveys, metes and bounds surveys, geotechnical investigations, hydrologic analysis, hydraulic analysis, utility engineering, traffic studies, financial plans, revenue estimates, hazardous materials assessments, general estimates of the types and quantities of materials, and other work needed to establish parameters for the final design.

This task will include project management for internal team coordination needs and coordination with City Staff throughout the duration on the project. The project team will conduct internal coordination meetings at each phase of the design process to ensure team members are current in project goals and criteria, as well as apprised of any project adjustments. This task includes project setup, coordination, budget/schedule monitoring, and invoicing.

BHT Engineering, Inc. will coordinate with City Staff (City Manager, Public Works Director, and/or Street Superintendent), for initial project's concept and direction. It is anticipated that the City will gather and provide pertinent record information as available and provide this information to the project team (e.g. Design E-76, records plans).

1. Environmental Compliance – NEPA

BHT Engineering, Inc. will prepare the Caltrans Exhibit 6-A Preliminary Environmental Study (PES) form, in accordance with Chapter 6 of the Caltrans Local Assistance Procedures Manual. The PES form will be submitted to the Caltrans District Local Assistance Engineer in District 9 for review and approval. BHT Engineering, Inc. team will be supported by Sapphos Environmental, Inc. to prepare technical studies, if any, identified in the Caltrans approved PES form. Sapphos Environmental, Inc. is familiar with the California City region and has wide-ranging experience and a broad working knowledge of the requirements associated with regulatory compliance related to the protection of biological resources in Kern County, CA, as specified by the National Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), the Federal and State Endangered Species Acts (ESAs), the Migratory Bird Treaty Act, Sections 401 and 404 of the Clean Water Act, and Section 2081 of the State Fish and Game Code, as well as local policies and regulations pertinent to the specific challenges of natural resources in local areas.

If needed, BHT Engineering, Inc. will arrange and attend a Field Review meeting at the job site with Caltrans and City representatives to identify the limits and scope of work of the specific project. BHT

Engineering, Inc. will keep both a hard copy and electronic files for this project to meet Caltrans reporting requirements.

Deliverables:

- Completed PES Form and technical studies to complete NEPA document and/or CEQA document. (Portable Document Format (PDF))

2. Surveys and Mapping

BHT Engineering, Inc. will provide data collection, and field engineering surveying necessary for preliminary engineering, design, cost estimates, and the level of environmental clearance. BHT Engineering's Survey Crew under supervision of Mr. Juan Pantoja, will conduct the topographic/site surveys.

BHT Engineering, Inc. team will be supported by Wiley D. Hughes Surveying, Inc. to conduct Land Surveying services (right of way surveys, boundary surveys, etc.) if any and as necessary by the specific project's scope for Federal/State funded projects. Right of way will be established using record maps on file with the County Surveyor's Office and Preliminary Title Reports, supplied by the City, for potentially affected parcels. We are assuming that sufficient monuments shown on existing Kern County recorded survey maps exist and that no material discrepancies are discovered. If sufficient monuments do not exist, additional field and office survey may need to be performed and this is not included herein.

Following completion of design efforts a Right of Way certification will be provided for City's signature.

Deliverables:

- Topographic survey base map with electronic file in AutoCAD 2024 (or newer) format.
- Right of Way Certification for City's signature – Caltrans Exhibit 13-A or 13-B as appropriate.

3. Preliminary Engineering Studies – Geotechnical Analysis

The BHT Engineering, Inc. team will be supported by BSK Associates (BSK) and/or Soils Engineering, Inc. (SEI) for geotechnical engineering services, as needed, on federally or state-funded projects. Assignments will be given to BSK and/or SEI based on availability, project requirements, and complexity.

Founded in 1966, BSK Associates has been in business for 54 years and is a 100 percent employee-owned California S-corporation that provides construction observation/materials testing/special inspection, consulting engineering, and analytical laboratory services. BSK currently employs a staff of approximately 200 with offices and laboratories throughout California, Oregon and Washington.

Soils Engineering, Inc. (SEI) geotechnical and materials division for geotechnical engineering, construction observation/materials testing/special inspection, and analytical laboratory services as needed. SEI has almost 60 years of experience in providing geotechnical and geological engineering, environmental assessments, and testing and surveying services to private, government and industrial clients throughout California. Mr. On Man Lau, M.Sc., P.E., G.E. will be the Project Manager for this contract.

The number and depth of borings will be determined based on specific project needs. Soil samples will be collected and tested as necessary to assess corrosion potential and R-Value. Our consultant(s) will provide the team with a pavement structural section based on the R-Value across a range of TI values. The team will seek input from the City regarding the required TI for the project. The Preliminary Geotechnical Report will include recommendations for pavement structural sections, infiltration rates—based on USGS soil mapping—for stormwater improvements (as necessary), and concrete specifications in response to soil corrosivity. A draft report will be prepared for City review.

Comments will be addressed as appropriate and a Final report will be prepared.

Deliverables:

- Draft and Final Preliminary Geotechnical Report (PDF)

4. Utility Coordination

Utility 'A' letters serve to request as built information from utility facility owners and provide notification of upcoming work. Using the USA North design inquiry tool BHT Engineering, Inc. will obtain a list of utility owners within the area. We will then prepare and distribute an 'A' letter request to obtain as-built information. Given the potential for utility relocations and/ or adjustments, it is important to begin outreach to Utility Companies during the preliminary stages of design.

If the as-built information provided by the Utility Companies is not satisfactory or clear, we will resolve reasonable uncertainties with the Utility Company and the City and may recommend pot holing to clearly identify the horizontal and/ or vertical location of their facilities. Please note that pot holing of utility facilities is not currently included in our scope of work.

Between the Preliminary and Draft Final (90%) PS&E deliverables, we will send out 'B' Letters, also known as a Notice to Owners, informing affected utility owners that we have identified a conflict with the location of their utility facilities and request potholing as needed. We will coordinate and attend a field meeting to meet with affected utility companies if needed to go over the proposed project and discuss potential relocation strategies.

During the Draft Final (90%) PS&E design phase, we will send the affected Utility Companies a 'C' Letter, also known as the Final Notice (to relocate). While BHT Engineering, Inc. will distribute the final 'C' letter and continue to coordinate relocations as needed, it is anticipated that affected utility facility owners will provide utility agreements to the City for their review and action

Deliverables:

- ABC Utility letters (PDF)

5. Preliminary Design - Plans and Estimate

The project team will prepare concept and preliminary plan layouts and present the layouts to the City for review. These preliminary design drawings can be submitted to regulatory or funding bodies for approvals, as needed.

Plan sheets will represent proposed roadway geometric design, demolition, asphalt and base improvements, drainage, grading, curb, gutter, sidewalks, cross gutters, ADA access ramps, street signage, street striping/markings, electrical improvements, landscaping, irrigation, and intersection improvements, etc.

Preliminary plan sheets may include:

- Layout Sheets (PDF)
- Construction Details (PDF)

A planning level cost estimate will accompany the preliminary plans. Following the submittal of the preliminary plans BHT Engineering, Inc. anticipates the City will submit one (1) set of combined review comments.

Deliverables:

- Preliminary Design Plans (PDF)
- Planning Level Cost Estimate (PDF)

6. Design Phase

Following the City's review of the preliminary plans we anticipate receiving one (1) set of combined written comments from the City. The design team will then begin to prepare the project plans, specifications, and cost estimate. Technical specifications prepared by BHT Engineering, Inc. will conform to Caltrans 2024 standard specification format and refer to 2024 Caltrans Standard Plans and current City Development Standards, as appropriate. The project team will ensure that mitigation measures presented as commitments in environmental documents, and that conditions and restrictions associated with regulatory permits, are incorporated into appropriate contract documents, plans, specifications and estimates prior to proceeding with construction activities.

Quantities and bid prices will be prepared and calculated following the completion of site layout and design. The Draft Final Engineer's Cost Estimate and bid sheet will be delivered to the City for budgeting purposes. Unit prices will be developed using relevant as-bid data.

Draft Final (90%) PS&E Submittal

The project team will further develop the preliminary design and project plan sheets to a 90% review level. It is anticipated that revisions to the design concepts will be minor in nature at this stage. The plans will incorporate relevant City, State, and Federal standards where applicable. The plans will further identify specific project needs and recommend solutions to meet those needs.

Deliverables:

- Draft Final Plans (PDF)
- Draft Final Technical Specifications (PDF, Word)
- Draft Final Engineer's Cost Estimate (PDF, Excel)

Final PS&E Submittal

Incorporating minor edits requested by the City we will finalize, stamp, and sign the final plans, technical specifications, and Engineer's Cost Estimate and deliver them to the City for budgeting and bidding.

Deliverables:

- Final Plans (PDF)
- Final Technical Specifications (PDF, Word)
- Final Engineer's Cost Estimate (PDF, Excel)

7. Permits

BHT Engineering, Inc. will incorporate permit conditions and restrictions into the final design. Permits could include but are not limited to: Army Corps of Engineers Section 404 Nationwide Permit; Section 404 Individual Permit; NEPA/404 Integration MOU, Section 10 Permit; Regional Water Quality Control Board Section 401 Water Quality Certification and National Pollution Discharge Permit; California Department of Fish and Wildlife Streambed Alteration Agreement. Typical mitigation includes hay bales, silt fencing, dust control, riprap, soil stabilization matting, slope drain, turbidity barrier, etc.

Because the scope of work is unknown at this time, the actual permits, if any, required is unknown as well, therefore the costs associated with the permit application and processing are not included in this proposal. The permit fees and costs are to be paid by the City directly to the regulatory agency and are not included in this proposal.

Deliverables:

- Permit Application, as appropriate (PDF)

8. Construction Phase Authorization

BHT Engineering, Inc. will prepare and submit the Request for Authorization to Proceed with Construction package using procedures outlined in Chapter 3 of the Caltrans Local Assistance Procedures Manual.

Federal Authorization to Proceed with construction must be received prior to advertising. Projects advertised for a construction contract prior to federal authorization are not eligible for federal reimbursement.

Deliverables:

- Request for Authorization to Proceed with Construction package (Exhibit 3-A with applicable attachments)

9. Bidding and Award of Project

Upon receipt of an Authorization to Proceed for Construction (E-76) by Caltrans District 9, BHT Engineering, Inc. will coordinate with City Staff for the advertisement and award of the project. A minimum advertising period of three weeks is required for all federal-aid projects.

The advertising costs are to be paid by the City directly to the advertising newspaper and are not included in this proposal.

BHT Engineering, Inc. will provide electronic copies to Plan Rooms to increase project exposure and competition. It is anticipated that a minimum of 3 plan rooms will be contacted.

During the advertising period, BHT Engineering, Inc. will assist the City in all aspects of the bidding process with construction and engineering firms, including but not limited to respond to request for information, prepare addendums, attend and conduct pre-bid meeting, attend the bid opening, review bid results and qualify lowest responsible bidder, and make recommendations for awarding the construction contract.

It is anticipated that City Staff will be responsible to log in, open and retain received bids.

Deliverables:

- Bidding Package (PDF Copies)
- Bid Analysis/Summary, recommendation for award (PDF)

C. CONSTRUCTION ENGINEERING

Construction Engineering / Contract Administration is the comprised actions taken after a contract is awarded to obtain and document compliance with contract requirements, such as timely delivery, proper construction, dispute resolution, acceptance, payment, and closing of contract. These actions may include technical administrative and managerial support.

Federal statutes require that the City must provide a full time employee of the City who is accountable for the project. This individual is the person in responsible charge of the project. It is anticipated that the Public Works Director will be the Person in Responsible Charge.

Mr. Juan M. Pantoja from BHT Engineering, Inc. will act as the Resident Engineer (RE) for the project. The RE is empowered to administer the construction contract. The RE will be supported by qualified staff to assist the RE in, but not limited to, construction surveys, soils and foundation tests, measurement and computation of quantities, testing of construction materials, checking shop drawings, and preparation of progress payments and reports. Additional RE responsibilities include the preparation of "As-Built" drawings, filing of documentation, and other inspection and staff services necessary to assure that the construction is being performed in accordance with the project plans and specifications, state and federal laws, and with Caltrans Local Assistance Procedures Manual.

The Resident Engineer for the project, will perform Contract Administration in accordance with Chapter 16, of the Caltrans Local Assistance Procedures Manual. This task will include project management for internal team coordination needs and coordination with City Staff throughout the duration on the project. This task includes project construction file setup, coordination, budget/schedule monitoring, and invoicing

1. Award Package

Per the Caltrans Local Assistance Manual, prior to submitting the first invoice for the construction phase, and within sixty (60) days of contract award, the administering agency must forward the Award Package to the Caltrans District 9.

BHT Engineering, Inc. will prepare and submit the Award Package to District 9, per Chapter 15 of the Caltrans Local Assistance Procedures Manual.

Deliverables:

- Award Package (3 hard copies, PDF)

2. Pre-Construction Conference

BHT Engineering, Inc. will coordinate and arrange a pre-construction conference/meeting at City offices with City Staff and the construction Contractor. The size, duration, and complexity of the project will be considered when determining who else to invite to the pre-construction meeting. The purpose of this meeting is to discuss important contract issues, submittals, as well as sanctions for non-compliance with local, state, and federal requirements.

Required Topics:

- Safety
- Equal Employment Opportunity
- Labor Compliance
- Subcontracting (including required submittal of the Exhibit 16-B: Subcontracting Request)
- DBE
- NEPA, Permits and Environmental Mitigation Commitment requirements
- Potential Traffic or Pedestrian Handling Issues

Recommended Topics:

- Progress Schedule
- Work Plans
- Quality Control/Quality Assurance
- Materials Requiring Certificates of Compliance
- Materials Requiring Buy America Certificates
- Contract Training (Apprentice) Goals
- Change Order Process
- Dispute Process
- Potential Utility Conflicts

Deliverables:

- Attendance, agenda, and meeting notes for a pre-construction meeting. (PDF)

3. Construction Surveys/Staking

Construction stakes must be set under the responsible charge of a licensed land surveyor or civil engineer. BHT Engineering's Survey Crew will conduct construction staking. The construction staking will provide the necessary control stakes to establish the lines and grades required for the completion of the work. Note that working stakes used by the Contractor in actually performing the work are the Contractor's responsibility and are to be set by the Contractor's forces based on furnished control stakes.

Stakes set that are referenced to California Coordinate System (CSS) coordinates must be set under the responsible charge a person authorized to practice land surveying in the State of California. BHT Engineering, Inc. team will be supported by Wiley D. Hughes Surveying, Inc. to conduct Land Surveying services if any and as necessary by the specific project's scope for Federal/State and Local funded projects.

The following are some of the typical responsibilities of the Survey Crew:

- Attend the pre-construction meeting with the RE and the Contractor to discuss project control, amount of construction stakes, and any details before construction starts.
- Begins staking within 2 business days of receipt of a completed Request for Construction Staking form from the Contractor.
- Checks the conformity of planned lines and grades with existing conditions at pavement "conforms", curb and gutter joins, inlets and outlets of drainage facilities, etc.; advises the RE of any problems; makes minor adjustments to lines and grades under the direction of the RE.

- Advises the RE of any discovered design issues regarding lines and grades and records the issues in daily survey party reports.
- Verifies that all staking is clearly written and readily visible.

Restaking

Note that it is anticipated that the project's standard specifications will require the Contractor to: "Preserve stakes and marks placed by the City's representative. If the stakes or marks are destroyed, the City's representative replaces them at its earliest convenience and deducts the cost from the Contractor's final payment."

Deliverables:

- Construction Staking per project specifications
- Cut Sheets (PDF)

4. Project Records

BHT Engineering, Inc., as the RE will maintain a complete and organized project filing system in compliance to Chapter 16 of the Caltrans Local Assistance Procedures Manual. A separate record file for each federal-aid project will be maintained. The project file will contain all data pertinent to the work and to the requirements of the specifications. In general, project records must support the adequacy of the field supervision, inspection and testing; conformance to contract specifications; and payments to the contractor.

During the construction phase, Caltrans Construction Oversight Engineers periodically perform reviews and inspection of the City's project files for compliance with federal and state requirements. Organization and content of the project file is one indicator of the effective and efficient management of the project by the RE. It also minimizes resources necessary for conducting process reviews.

Availability of Records for Review or Audit

BHT Engineering, Inc., will keep all contract documentation and backup records available for inspection by Caltrans and FHWA at any time for a minimum of three years after the final project close out. Use of a uniform project record-keeping system, together with diligent maintenance of the system, greatly facilitates a process review and minimizes negative findings. Good records of all construction activities clearly demonstrates to those concerned that project supervision and control were attained on the project.

Deliverables:

May 29, 2025

Page 22

- Project Records (hard copies, PDF)

5. Tracking Contract Time

Contract time is the maximum time allowed in the contract for completion of all work contained in the contract documents. The RE will maintain a written record of contract time, often called the Weekly Statement of Working Days (WSWD). The RE will be responsible for reviewing the contract time requirements, determining the controlling operation, determining if each day is a working day or non-working day, and supporting time extensions.

The RE will prepare the WSWD as soon as possible and no later than the end of the following week, forward the original statement to the contractor and retain a copy in the project file.

Deliverables:

- Exhibit 16-A: Weekly Statement of Working Days (PDF)

6. Engineer's Daily Reports

BHT Engineering, Inc., will write daily reports to document the work in progress. These daily reports may be written by the construction inspector, the Assistant RE and/or the RE, as project and staffing needs dictate. The daily report will document what work was performed, where and how it was performed, and who performed it. The report will also document significant events or conversations, and activities performed to ensure contract compliance. The daily reports will be kept current and in the project files.

Deliverables:

- Engineer's Daily Reports (PDF)

7. Check Certified Payrolls

BHT Engineering, Inc., will review payrolls to verify that each laborer or mechanic has been paid not less than the prevailing hourly wage applicable for the classification of work performed as specified in the contract. All reviewed/checked payrolls will be filed in the project records.

The project team will cross check Daily Reports, Interviews, Payrolls and Wage Rates in order to determine Contractor and Subcontractor compliance.

Deliverables:

- Checked Certified Payrolls (PDF)

8. Employee Interviews

BHT Engineering, Inc., will conduct employee interviews, as required by Caltrans Local Assistance Procedures Manual. The project team will interview a minimum of two employees per contract, per month, including at least one interview from the prime contractor and each subcontractor until such time as the contract is accepted or all employees on the project have been interviewed. The employee interviews will occur during work hours on the job site; at times that minimize disruption to the contractor's operation. All interviews will be filed in the project records.

The project team will cross check Daily Reports, Interviews, Payrolls and Wage Rates in order to determine Contractor and Subcontractor compliance.

Deliverables:

- Employee Interviews (PDF)

9. Disadvantaged Business Enterprises (DBE)

The RE has the responsibility of enforcing the DBE provisions of the contract. BHT Engineering, Inc. will review the DBE provisions of the contract and Exhibit 15-G: Construction Contract DBE Commitment with the contractor and inspection staff. The RE/Inspector will verify the DBE performs a commercially useful function and will ensure submittal of Exhibit 16-Z1: Monthly DBE Trucking Verification, if required. At the completion of the work the RE will obtain and verify Exhibit 17-F: Final Report of DBE and First Tier Subcontractors, compare the Final Report – Utilization of DBE to the DBE Commitment form, and withhold payment if DBE commitments were not met.

Deliverables:

- Exhibit 17-F: Final Report of DBE and First Tier Subcontractors (PDF)

10. Change Orders

A change order is a legally binding document used to make changes to the original construction contract. Change Orders are negotiated agreements with the contractor that affect the cost, time, design or specification requirements, or a combination of the four.

When a Change Order is initiated BHT Engineering, Inc., acting as the RE will investigate proposed contract change order(s) and submit background information to the City for a decision, if justified, BHT Engineering, Inc. will prepare necessary drawings and documents for City approval. Before the

Change Order is executed by the City, BHT Engineering, Inc. will negotiate/discuss with the Contractor elements of the change, including the method of compensation and the effect on contract time. All change orders will be filed in the project records.

Deliverables:

- Change Order(s) (PDF)

11. Quality Assurance Program

A Quality Assurance Program (QAP) is a program that will ensure the materials and workmanship incorporated into each construction project conform to the requirements of the contract plans and specifications including approved changes. The main elements of a QAP are an acceptance program and an independent assurance program. It is anticipated that the City has an adopted and current QAP.

BHT Engineering, Inc. acting as the RE will ensure the correct materials test methods are used as specified in the contract and that field personnel who perform those tests for compliance with the specifications are certified to conduct the test method indicated by the contract.

Materials and soils testing

Material inspection, testing and sampling costs are eligible to be charged to the construction engineering phase of the project. BHT Engineering, Inc. team will be supported by BSK Associates and/or Soils Engineering, Inc. for materials and soils testing in accordance with the project specifications and the City's QAP, as needed for Federal/State and Local funded projects. Both BSK and SEI are Caltrans Accredited Laboratories and possess current certificate of qualification and maintains their laboratory testing equipment in accordance with recognized national calibration standards.

Our Consultant(s) will conduct tests and will submit test results to the RE in a timely manner. Records of all samples and tests will be kept in the project files. Upon completion of the project, the RE will complete Exhibit 17-G: Materials Certificate.

Deliverables:

- Test Data and Summary Logs (PDF)
- Exhibit 17-G: Materials Certificate (PDF)

12. Progress Pay Estimates and Payments

Progress payments are compensation to the prime contractor for the value of work completed during a covered period. Contract language generally calls for progress payments to be made at least once each month as the work progresses. The progress payment is based on an estimate prepared by the engineer. Each estimate reflects the total contract item work completed during the pay period, change order bills submitted, materials on hand, deductions, and withholds. BHT Engineering, Inc. acting as the RE, will prepare progress pay estimates and submit them to the Contractor.

Contract Item Quantity Calculation Sheets

BHT Engineering, Inc. acting as the RE, will prepare Contract Item Quantity Calculation sheets to support and document item payments made to the contractor each month. A separate quantity calculation sheet will be prepared for each contract item being paid for each progress payment. Quantity Calculation Sheets will be filed in the project records.

Deliverables:

- Progress Payments (PDF)
- Contract Item Quantity Calculation Sheets (PDF)

13. Project Close Out

Following Chapter 17 of the Caltrans Local Assistance Procedures Manual, BHT Engineering, Inc. will prepare and submit to Caltrans the final report documents which collectively constitute the Final Report of Expenditures. This report provides key information required to initiate timely project closure and payment. The Report of Expenditures must be submitted within six months of project completion or completion of the last federally-reimbursable phase if no Federal funds are utilized for Construction. The Final Report of Expenditures must be signed by the public employee in responsible charge of the project.

Deliverables:

- Final Report of Expenditures (PDF)

SCHEDULE OF SERVICES

Services are listed in Exhibit A. Services will only be provided when a Task Order is signed by a representative from the City who is authorized to do so.

EXHIBIT "C"
COMPENSATION

BHT ENGINEERING, INC.

Civil Engineering, Building Design & Construction Management
DBE Firm ID#46277

218 S. "H" Street, Ste. 203
Bakersfield, CA 93304
(661) 558-4641

EFFECTIVE – July 2025

CITY OF CALIFORNIA CITY

SCHEDULE OF HOURLY BILLING RATES

<u>Personnel</u>	<u>Rate</u>
Principal Engineer/Engineering Administrator	\$210.00 per hour
Senior Civil Engineer	\$175.00 per hour
Senior Project Manager	\$165.00 per hour
Assistant Project Manager	\$115.00 per hour
Senior CAD Designer	\$135.00 per hour
Administrative Assistant/Clerical	\$ 70.00 per hour
<u>Field Work – Prevailing Wage Rates</u>	
Resident Engineer	\$175.00 per hour
Construction Inspector	\$165.00 per hour
2-Person Survey Crew	\$340.00 per hour
1-Person Survey Crew	\$200.00 per hour
<u>Miscellaneous</u>	
Mileage	\$ 0.75 per mile
Materials and Copies Required for the Execution of the Work	At Cost (No Mark-up)
Outside services	At Fee + 15%

NOTE: These fees subject to 50% surcharge for any work performed during overtime hours.

Exhibit "D"

24482.00000\29962125.1

City of California City



Proposal

RFQ for On-Call Professional Engineering Services for Federal and State Funded Projects

May 29, 2025



May 29, 2025

City of California City
Joe D. Barragan – Public Works Director 21000
Hacienda Blvd.
California City, CA 93505

Re: RFQ for On-Call Professional Engineering Services for Federal and State Funded Projects

Dear Mr. Barragan,

This presentation is submitted in response to your Request for Qualifications (RFQ) for On-Call Professional Engineering Services for federally and state-funded projects. BHT Engineering, Inc. understands that the primary objective of this RFQ is to select a qualified engineering firm to provide on-call or as-needed professional engineering services for the City of California City's federal and state-funded projects. The required services include, but are not limited to, CEQA/NEPA coordination and compliance documentation, program and project management, construction management and engineering, feasibility studies, preliminary engineering, design, surveying, mapping, landscape architecture, and architectural services. Additionally, the firm will provide incidental services necessary for the development and implementation of federal-aid and state-funded projects, as well as representation of the City during federal and state audits.

BHT Engineering, Inc., a California corporation, was founded in 2018 as an engineering firm specializing in consulting services for municipal clients in Kern County. The company is led by three brothers, who together bring over 55 years of combined experience. Our firm provides a comprehensive range of services, including civil engineering, surveying, construction management, architecture, planning, and public works. With our expertise, experience, and depth of resources, we can respond swiftly to work requests, delivering cost-effective solutions and high-quality products that maximize value for our clients.

The project team has a proven history of collaborating closely with local, state, and federal agencies to successfully complete engineering and public works improvement projects. Our team has delivered numerous projects under FHWA, FAA, FEMA, USDA, CDBG, state, and local programs for the cities of McFarland, Taft, Maricopa, Ridgecrest, Wasco, and California City.

Organizational references are provided for your review.

Sincerely,



JUAN M. PANTOJA

TABLE OF CONTENTS

1. COVER LETTER	1
2. ORGANIZATION AND APPROACH.....	1
A. Firm Background	1
B. Project Manager	1
C. Proposed Subconsultants	1
D. Organization Chart/ Project Team	3
E. Project and Management Approach	3
3. QUALIFICATIONS & EXPERIENCE	4
A. Familiarity with State & Federal Procedures.....	5
B. Response Time / Resources	6
C. Local, State And Federal Aid Grant Applications/Programs.....	7
D. Street Improvement Projects	7
E. Comparable Projects	8
4. SCOPE OF WORK/SERVICES	11
A. PROJECT MANAGEMENT	1
2	
1. Design Phase Authorization	
.....	1 2
2. Progress Invoicing	
.....	1 2
B. PRELIMINARY ENGINEERING	1
3	
1. Environmental Compliance – NEPA	
.....	1 3
2. Surveys and Mapping	
.....	1 4

3.	Preliminary Engineering Studies – Geotechnical Analysis	1 4
4.	Utility Coordination	1 5
5.	Preliminary Design - Plans and Estimate	1 6
6.	Design Phase	1 7
7.	Permits	1 8
8.	Construction Phase Authorization	1 8
9.	Bidding and Award of Project	1 8
C.	CONSTRUCTION ENGINEERING	1 9
1.	Award Package	2 0
2.	Pre-Construction Conference	2 0
3.	Construction Surveys/Staking	2 1
4.	Project Records	2 2
5.	Tracking Contract Time	2 3
6.	Engineer's Daily Reports	2 3

May 29, 2025
City of California City – RFQ for On-Call Professional Engineering Services

7.	Check Certified Payrolls	2 3
8.	Employee Interviews	2 4
9.	Disadvantaged Business Enterprises (DBE)	2 4
10.	Change Orders	2 4

11.	Quality Assurance Program	2
	5	
12.	Progress Pay Estimates and Payments	2
	6	
13.	Project Close Out	2
	6	
5.	CERTIFICATES INSURANCE	
	27	
6.	CONFLICT OF INTEREST	
	27	
7.	LITIGATION	27
8.	CONTRACT AGREEMENT	
	27	
9.	FEDERAL-AID PROVISIONS (DBE)	
	28	

APPENDIXES

STAFF RESUMES

REFERENCES

ATTACHMENTS

ATTACHMENT A – Exhibit 10-O1 – Consultant Proposal DBE Commitment

ATTACHMENT B – Exhibit 15-H – DBE Information - Good Faith Effort

ATTACHMENT C – Exhibit 10-Q - Disclosure of Lobbying Activities

ATTACHMENT D – Signed copy of Proposer’s ACKNOWLEDGEMENT of the draft contract

May 29, 2025

2. ORGANIZATION AND APPROACH

A. Firm Background

BHT Engineering, Inc., founded in Bakersfield, has been a California corporation since 2018, formed through a partnership between three brothers. Juan M. Pantoja serves as the Principal Civil Engineer and CEO, Ramon H. Pantoja as the Financial Officer, and Miguel H. Pantoja as the Secretary.

BHT Engineering, Inc. provides on-call and as-needed technical staff support for its clients, offering expertise in civil engineering, surveying, construction management, architecture, planning, and public works. With extensive experience and deep resources, the company responds swiftly to work requests, delivering cost-effective solutions and high-quality products that maximize client value.

Our team of dedicated professionals brings a wealth of knowledge, experience, and commitment to every project. We efficiently manage each undertaking, ensuring alignment with the project's scope, budget, and schedule, while consistently producing and delivering quality results.

Currently, BHT Engineering, Inc. performs responsibilities of City / Transportation Engineer for the City of McFarland, the City of Taft and the City of Wasco and for the City of California City.

B. Project Manager

Mr. Juan M. Pantoja is a Registered Civil Engineer Lic. No 64740. Mr. Pantoja will act as the Project Manager for this contract and is authorized to negotiate contract terms and make binding agreements.

C. Proposed Subconsultants

Environmental Consultant

BHT Engineering, Inc. team will be supported by Sapphos Environmental, Inc. for environmental consultant services – as needed.

- x Sapphos Environmental, Inc. is familiar with the California City region and has wide-ranging experience and a broad working knowledge of the requirements associated with regulatory compliance related to the protection of biological resources in Kern County, CA, as specified by the National Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), the Federal and State Endangered Species Acts (ESAs), the Migratory Bird Treaty Act, Sections 401 and 404 of the Clean Water Act, and Section 2081 of the State Fish and

Game Code, as well as local policies and regulations pertinent to the specific challenges of natural resources in local areas.

Geotechnical Services

BHT Engineering, Inc. team will be supported by BSK Associates (BSK) and/or Soils Engineering, Inc. (SEI) for Geotechnical engineering and Materials Testing services as needed for Federal/State funded projects.

- x BSK provides geotechnical engineering, environmental consulting, construction observation/materials testing/special inspection, and analytical laboratory services for clients with projects ranging in size from small to complex, in both natural and built environments. BSK is 100 percent employee-owned and has grown to a staff of more than 200 with offices, laboratories, and sample drop-off locations throughout California (Livermore, Rancho Cordova, Fresno, San Bernardino, and Bakersfield). Mr. Adam Terronez, PE, GE will be the Project Manager for this contract.

- x Soils Engineering, Inc. (SEI) geotechnical and materials division for geotechnical engineering, construction observation/materials testing/special inspection, and analytical laboratory services as needed. SEI has almost 60 years of experience in providing geotechnical and geological engineering, environmental assessments, and testing and surveying services to private, government and industrial clients throughout California. Mr. On Man Lau, M.Sc., P.E., G.E. will be the Project Manager for this contract.

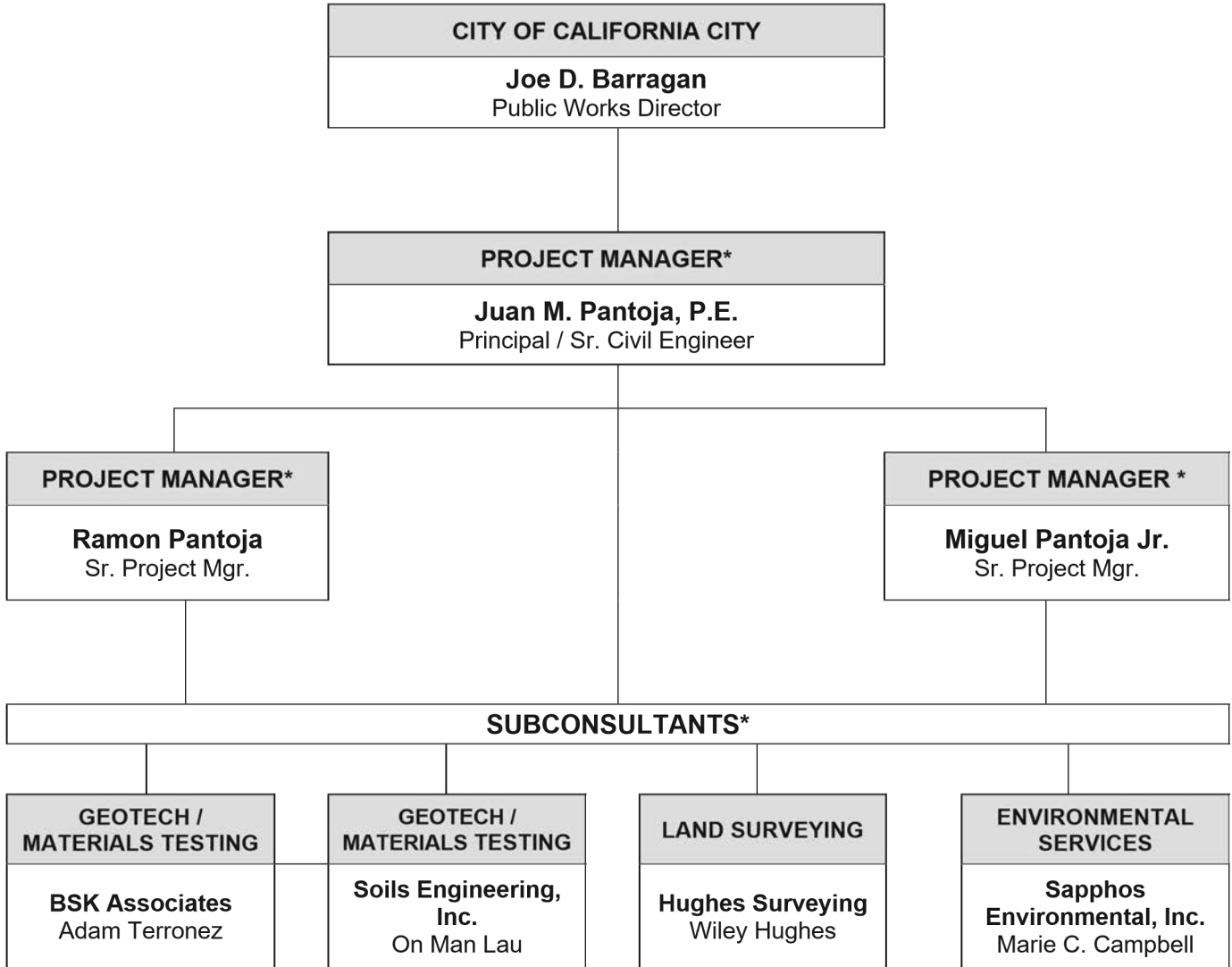
Land Surveying Services

BHT Engineering, Inc. team will be supported by Wiley D. Hughes Surveying, Inc. to conduct Land Surveying services (right of way surveys, boundary surveys, Construction Layout, Topographic Mapping, Boundary/Cadastral Surveys, Highway and Road Surveys, and Legal Descriptions, etc.) if any and as necessary by the specific project's scope.

- x Wiley D. Hughes Surveying, Inc. is a full-service professional firm which specializes in the discipline of land planning, and land surveying. The work experience of Wiley D. Hughes allows us to expedite many aspects of development projects. The principal, Wiley D. Hughes, P.L.S. #3779, has over 54 years of experience in virtually every type of field surveying. Wiley D. Hughes Surveying, Inc. is a fully staffed office consisting of licensed land surveyors, experienced computer operators, and experienced Design Specialist. . Mr. Wiley D. Hughes, P.L.S. will be the Project Manager for this contract.

D. Organization Chart/ Project Team

The following organization chart reflects our proposed key team members that will work on the assigned projects. Full resumes for BHT Engineering, Inc. team members are included in the Appendix.



* Note: Personnel performing field work, will be invoiced at prevailing wage rate per attached fee schedule. As required by Senate Bill # 1999.

E. Project and Management Approach

BHT Engineering, Inc. is led by Principal Engineer Juan M. Pantoja, who directly supervises all phases of field surveys, design, plan preparation, and construction management for federally and state-funded projects, municipal public works, airports, industrial and commercial developments, and

private ventures. Mr. Pantoja oversees a team of engineering professionals—refer to the Organization Chart on page 3 for details.

Professional Civil Engineer, Juan Pantoja and Senior Project Managers, Ramon Pantoja and Miguel Pantoja are assigned local, federally and state funded projects based on the project's need and complexity. They are responsible and perform every aspect of the project including Federal Highway Administration (FHWA), Federal Aviation Administration (FAA), Federal Emergency Management Agency (FEMA), United State Department of Agriculture (USDA), Community Development Block Grant (CDBG) program applications, project topographic field survey, project design, environmental review and documentation, preparation of plans and specifications, cost estimates, budgets, construction management/inspection, and preparation of invoices and closeout of the project. They must coordinate and communicate with owners, contractors, other engineering professionals, government and private regulatory agencies for project approval to coordinate design and project alternatives.

BHT Engineering, Inc. personnel use the Caltrans Local Assistance Procedures Manual (LAPM), Caltrans Standard Specifications and Standard Plans, the Subdivision Construction Standards and Engineer's Design Manual, FAA Advisory Circulars and the Subdivision Map Act, for improvement development plans and specifications on a daily basis.

BHT Engineering, Inc.'s team of working professionals offers the highest level of experience, knowledge and commitment in providing engineering services. Our purpose is to manage each project we undertake efficiently, with respect to the project's work scope, budget and schedule; ultimately producing and delivering quality work product for that project.

3. QUALIFICATIONS & EXPERIENCE

BHT Engineering, Inc. provides on-call and as-needed technical staff support for its clients. The firm possesses a comprehensive skill set for managing projects through various stages of federal and state funding processes, ensuring smooth execution and compliance—from grant awards to final project closeout.

With strong computer, engineering, and surveying expertise, BHT Engineering, Inc. is structured to handle topographic surveys, design, project management, field construction management, and construction inspection functions full-time, utilizing advanced data processing and communication systems. Our team is dedicated to Municipal City Engineering and Public Works Improvement

Projects, bringing extensive experience in preliminary design, final design, bidding, construction phase management, inspection, and project closeout.

On a routine basis, our personnel prepare comprehensive and well-organized daily reports, negotiate change orders, review construction schedules, and resolve design-related issues. They also manage monthly billing, extra work bills, and submittals while maintaining office records in accordance with the Caltrans filing system. Additionally, they monitor projects for labor and DBE compliance, prepare progress reports, and oversee project billing invoices. With a meticulous approach, our team accurately interprets project plans, specifications, construction survey staking, and field notes to ensure successful project completion—both financially and physically.

A. Familiarity with State & Federal Procedures

Extensive Working Knowledge of Federal and State Policies and Procedures	
x <i>Regional Surface Transportation Program (RSTP)</i>	x <i>Congestion Mitigation and Air Quality (CMAQ)</i>
x <i>Community Development Block Grant (CDBG)</i>	x <i>Active Transportation Program (ATP)</i>
x <i>SB1 Road Repair and Accountability Act of 2017</i>	x <i>TDA Article 3</i>
x <i>Kern Council of Governments (KCOG)</i>	x <i>Highway Safety Improvement Program (HSIP)</i>
x <i>California Department of Transportation (Caltrans)</i>	x <i>Federal Aviation Administration (FAA)</i>
x <i>Federal Highway Administration (FHWA)</i>	x <i>Federal Emergency Management Agency (FEMA)</i>
x <i>Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA)</i>	

BHT Engineering, Inc. has extensive knowledge of regulations governing federal, state, county, and local funds. This expertise is crucial in executing projects funded by federal and state programs, which require specialized permitting and reporting compliance.

We actively maintain strong communication with local, state, and federal agencies to secure project funding assistance, fostering productive working relationships with federal and state personnel, particularly within Caltrans Districts 6 and 9 and the Kern Council of Governments. Additionally, we have significant experience managing projects within Caltrans right-of-way, fully understanding their environmental and design procedures and requirements.

The evolving local and national economic landscape has heightened the need to secure financial aid for local development, infrastructure upgrades, and new construction. Recognizing this demand, BHT Engineering, Inc. remains vigilant in identifying and pursuing funding opportunities. Our team prepared the 2023 RSTP Call for Projects Application for the Cities of Taft and California City, as well as the 2023 CMAQ Call for Projects for the City of California City.

Our success in grant applications and funding programs stems from our ability to communicate efficiently with key government personnel, ensuring all applications are thorough, complete, and supported by necessary documentation.

BHT has assisted cities at various project stages with:

- x FTIP programming
- x Request for authorization to proceed with preliminary engineering x Request for environmental approval
- x Right-of-way certification
- x Request for authorization to proceed with construction x Award submittal x Progress invoice
- x Final report of expenditures

Samples of Caltrans/federal documentation BHT has completed include: x

- Field review
- x Request for authorization and data sheets x Finance letters
- x Preliminary environmental study (PES) x Local programs agreement checklist x Detail estimate and summary
- x Plan, specification, and estimate certification
- x Resident engineer's construction contract administration checklist x Local agency contract award checklist x Federal report of expenditures letter and checklist x Materials certificate
- x Local agency final inspection form

B. Response Time / Resources

BHT Engineering, Inc. uses state-of-the art software for design and analysis of civil engineering projects such as roadways, sanitary sewer and storm drain lines. The company uses the latest versions of AutoCAD Civil 3D and mapping design systems. Spectra GPS and Trimble Total Station equipment is used exclusively for field survey, and the powerful companion software allows unparalleled flexibility in developing data exchange formats and data collection tools. We are constantly upgrading our software to remain on the cutting edge of new technology. We have a full complement of computers, word processing capabilities and electronic field equipment. These are used with HP printers and large format plotters.

BHT Engineering, Inc. responds quickly to the needs of our Clients. The engineering needs of the City would receive the same high priority that is given to other cities. We are able to be responsive by using advanced computer and communication systems discussed earlier. We can work as much or as little as demand dictates. Our primary reason for success has been to respond quickly with action to get the job done. BHT Engineering, Inc. has the expertise, experience and depth of resources to respond quickly to any work requests. We deliver cost-effective solutions in quality products that provide maximum value to our clients.

Organization Chart presented on page 3 reflects our proposed key team members that will be working with the City. Full resumes for BHT Engineering, Inc. team members are included in the Appendix.

C. Local, State And Federal Aid Grant Applications/Programs

BHT Engineering, Inc. is available for all projects and additional services as needed by the City. We have been very active in communicating well with Local, State and Federal Agencies on a continuing basis to obtain project-funding assistance. This has involved extensive communications and working relationships with Federal and State personnel, particularly Caltrans District 6 and District 9, and Kern County Community Development Block Grant Programs. BHT Engineering, Inc. has also worked closely with the local Kern Council of Governments, Caltrans, and the Federal Highway Administration in the design and construction of road improvement projects.

The local and national economic climate for the past few years have placed an ever increasing need to acquire all project financial aid available for local development as well as infrastructure update and new construction. Identifying and obtaining project funding is a full-time job. BHT Engineering, Inc. has long identified the need for a constant awareness of funding options and exercises these options continually. Recently, BHT Engineering, Inc. prepared the 2023 RSTP Call for Projects Application for the Cities of Taft, and California City and the 2023 CMAQ Call for Projects for the City of California City. BHT Engineering, Inc. success with respect to the Grant Applications/Programs is a result of our ability to communicate quickly with key government personnel to ensure all applications are complete and to supply information as needed.

D. Street Improvement Projects

BHT Engineering, Inc. performs responsibilities of City / Transportation Engineer for the City of McFarland, the City of Taft the City of California City and the City of Wasco. Our company has knowledge and understanding to provide and accomplish Street Improvement Projects for arterial

and collector roads funded by State and Federal Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality (CMAQ) funds administered by the Kern Council of Governments (KCOG). The Regional Surface Transportation Program (RSTP) is the primary funding source for many of these road projects. Additional State and Federal funding programs of (TEA) Transportation Enhancement Act, (HSIP) Highway Safety Improvement Program, (RTIP) Regional Transportation Enhancement Act, (CDBG) Community Development Block Grant, and Proposition SB1 were and are being utilized. All of these projects include improvements compliant with the American Disabilities Act (ADA) for sidewalks, curb ramps, and drive approaches. BHT Engineering, Inc. typically provides special detailed drawings for ADA improvements and works with the contractor in the field to ensure requirements are met. Often State funded projects require approval from the Division of the State Architect (DSA) and BHT Engineering Inc. has experience in this process and has successfully gained DSA approval on past projects. BHT Engineering, Inc. utilizes different types of street project designs of hot surface recycle and cold recycle in addition to new construction, slurry seal, and total reconstruction.

E. Comparable Projects

The following are comparable projects the Project Team of BHT Engineering, Inc. has completed.

Mendiburu Road Construction – CML – 5399-(031)

Project Objective, Description, and Outcome: The Project Team provided Preliminary Engineering and Construction Engineering services for the road construction of a one-mile segment of Mendiburu Road, extending from Hacienda Blvd. to Neuralia Rd. in California City. The project scope included the new roadway construction, installation of hot mix asphalt pavement over a cement-treated subbase, and the construction of a cast-in-place triple box culvert. Additional improvements included curb and gutter installation, cross gutters, shoulder grading, traffic striping, pavement markings, and roadside signage. To enhance safety and accessibility, the project incorporated dedicated bike lanes to accommodate students commuting to and from the local high school. Construction was successfully completed in February 2024.

Funding Source:	Federal (CML) and Local funds
Owner:	City of California City
Contact:	Joe D. Barragan; (760) 373-7297
Project Team Role:	Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)
Project Manager:	Juan M. Pantoja; (661) 558-4641

Contract Amount: PE: \$36,990; CE: \$373,500

Date of Contract: PE: 3/18/21; CE: 6/30/23

Date of Completion: PE: January 2023; CE: Summer 2024 – Close-out in progress



HSIP Cycle 10 - Pedestrian Safety Improvements - Various Locations – HSIPSL – 5343-(018)

Project Objective/Description/Outcome: The Project Team provided Preliminary Engineering and Construction Engineering services to enhance pedestrian safety at multiple locations throughout the City of McFarland. The project scope included the removal and replacement of curbs, gutters, sidewalks, and a curb ramp. Additional improvements involved the installation of warning signs and upgrading pavement markings to high-visibility standards, ensuring greater safety for pedestrians. Construction was successfully completed in November 2024.

Funding Source: State (HSIP) and Local funds
Owner: City of McFarland
Contact: Adam Cabrera; (661) 869-5106
Project Team Role: Preliminary Engineering (Survey, CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Close-out) Materials testing by subconsultant – SEI
Project Manager: Juan M. Pantoja; (661) 558-4641
Contract Amount: PE: \$50,056; CE: \$32,870.00
Date of Contract: PE: 7/29/21; CE: 8/07/24
Date of Completion: PE: April 2024; CE: Spring 2025 – Close-out in progress



10th Street Rehabilitation – STPL – 5193-(043)

Project Objective/Description/Outcome: The Project Team provided Preliminary Engineering and Construction Engineering services for the reconstruction of a 1,630-foot segment of 10th Street, spanning from A Street to the Rails to Trails Bike Path in the City of Taft.

The project scope included roadway surface reconstruction, installation of a hot mix asphalt pavement overlay, and the placement of traffic striping, pavement markings, and roadside signage. Given its proximity to the Rails to Trails Walk/Bike Path—a well-utilized community facility—this project enhances accessibility and safety for users. Construction was successfully completed in April 2023.

Funding Source:	Federal (STPL) and Local funds
Owner:	City of Taft
Contact:	Craig Jones; (661) 763-1222
Project Team Role:	Preliminary Engineering (Survey, CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)
Project Manager:	Juan M. Pantoja; (661) 558-4641
Contract Amount:	PE: \$32,482; CE: \$39,910
Date of Contract:	PE: 2/25/21; CE: 11/16/22
Date of Completion:	PE: July 2022; CE: March 2024 – Close-out in progress



4. SCOPE OF WORK/SERVICES

The proposed scope of work detailed below is based on a typical Federal/State funded roadway project under Caltrans Local Assistance oversight. Please note that the exact scope of work is

unknown at this time and will vary between projects. However, typical professional engineering services for projects might include but not be limited to the following general scope:

A. PROJECT MANAGEMENT

BHT Engineering, Inc. will be responsible for project management activities throughout the life of the contract and the scope of activities includes but is not limited to, coordinating and being responsible for scheduling meetings, managing the project schedule, preparing and distributing minutes, field reviews, tracking action items for the City and consultant sub-contractors, and preparing all submissions for the City to submit to Caltrans Local Assistance and/or other agencies.

1. Design Phase Authorization

BHT Engineering, Inc. will prepare and submit the Request for Authorization to Proceed with Preliminary Engineering package using procedures outlined in Chapter 3 of the Caltrans Local Assistance Procedures Manual.

Deliverables:

- x Request for Authorization to Proceed with *Preliminary Engineering* package (Exhibit 3-A with applicable attachments)

2. Progress Invoicing

BHT Engineering, Inc. will prepare and submit progress invoices per Chapter 5 of the Caltrans Local Assistance Procedures Manual. These progress invoices are required to obtain reimbursement for the City's expenditures on local federal-aid and state funded projects.

The invoice preparation will be coordinated with the City Manager/Public Works Director for their certification and signature. It is anticipated that City Staff will provide the project team with an executed Program Supplement Agreement and copies of payment checks for incurred costs in order to prepare the progress invoices. It is anticipated that two (2) progress invoices will be prepared per phase.

Deliverables:

- x Progress Invoice (2) per phase (PDF)

B. PRELIMINARY ENGINEERING

Preliminary Engineering includes but is not limited to, preliminary design and other activities and analyses, such as environmental assessments, topographic surveys, metes and bounds surveys,

geotechnical investigations, hydrologic analysis, hydraulic analysis, utility engineering, traffic studies, financial plans, revenue estimates, hazardous materials assessments, general estimates of the types and quantities of materials, and other work needed to establish parameters for the final design.

This task will include project management for internal team coordination needs and coordination with City Staff throughout the duration on the project. The project team will conduct internal coordination meetings at each phase of the design process to ensure team members are current in project goals and criteria, as well as apprised of any project adjustments. This task includes project setup, coordination, budget/schedule monitoring, and invoicing.

BHT Engineering, Inc. will coordinate with City Staff (City Manager, Public Works Director, and/or Street Superintendent), for initial project's concept and direction. It is anticipated that the City will gather and provide pertinent record information as available and provide this information to the project team (e.g. Design E-76, records plans).

1. Environmental Compliance – NEPA

BHT Engineering, Inc. will prepare the Caltrans Exhibit 6-A Preliminary Environmental Study (PES) form, in accordance with Chapter 6 of the Caltrans Local Assistance Procedures Manual. The PES form will be submitted to the Caltrans District Local Assistance Engineer in District 9 for review and approval. BHT Engineering, Inc. team will be supported by Sapphos Environmental, Inc. to prepare technical studies, if any, identified in the Caltrans approved PES form. Sapphos Environmental, Inc. is familiar with the California City region and has wide-ranging experience and a broad working knowledge of the requirements associated with regulatory compliance related to the protection of biological resources in Kern County, CA, as specified by the National Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), the Federal and State Endangered Species Acts (ESAs), the Migratory Bird Treaty Act, Sections 401 and 404 of the Clean Water Act, and Section 2081 of the State Fish and Game Code, as well as local policies and regulations pertinent to the specific challenges of natural resources in local areas.

If needed, BHT Engineering, Inc. will arrange and attend a Field Review meeting at the job site with Caltrans and City representatives to identify the limits and scope of work of the specific project. BHT Engineering, Inc. will keep both a hard copy and electronic files for this project to meet Caltrans reporting requirements.

Deliverables:

- x Completed PES Form and technical studies to complete NEPA document and/or CEQA document. (Portable Document Format (PDF))

2. Surveys and Mapping

BHT Engineering, Inc. will provide data collection, and field engineering surveying necessary for preliminary engineering, design, cost estimates, and the level of environmental clearance. BHT Engineering's Survey Crew under supervision of Mr. Juan Pantoja, will conduct the topographic/site surveys.

BHT Engineering, Inc. team will be supported by Wiley D. Hughes Surveying, Inc. to conduct Land Surveying services (right of way surveys, boundary surveys, etc.) if any and as necessary by the specific project's scope for Federal/State funded projects. Right of way will be established using record maps on file with the County Surveyor's Office and Preliminary Title Reports, supplied by the City, for potentially affected parcels. We are assuming that sufficient monuments shown on existing Kern County recorded survey maps exist and that no material discrepancies are discovered. If sufficient monuments do not exist, additional field and office survey may need to be performed and this is not included herein.

Following completion of design efforts a Right of Way certification will be provided for City's signature.

Deliverables:

- x Topographic survey base map with electronic file in AutoCAD 2024 (or newer) format.
- x Right of Way Certification for City's signature – Caltrans Exhibit 13-A or 13-B as appropriate.

3. Preliminary Engineering Studies – Geotechnical Analysis

The BHT Engineering, Inc. team will be supported by BSK Associates (BSK) and/or Soils Engineering, Inc. (SEI) for geotechnical engineering services, as needed, on federally or statefunded projects. Assignments will be given to BSK and/or SEI based on availability, project requirements, and complexity.

Founded in 1966, BSK Associates has been in business for 54 years and is a 100 percent employeeowned California S-corporation that provides construction observation/materials testing/special inspection, consulting engineering, and analytical laboratory services. BSK currently employs a staff of approximately 200 with offices and laboratories throughout California, Oregon and Washington.

Soils Engineering, Inc. (SEI) geotechnical and materials division for geotechnical engineering, construction observation/materials testing/special inspection, and analytical laboratory services as needed. SEI has almost 60 years of experience in providing geotechnical and geological engineering, environmental assessments, and testing and surveying services to private, government and industrial clients throughout California. Mr. On Man Lau, M.Sc., P.E., G.E. will be the Project Manager for this contract.

The number and depth of borings will be determined based on specific project needs. Soil samples will be collected and tested as necessary to assess corrosion potential and R-Value. Our consultant(s) will provide the team with a pavement structural section based on the R-Value across a range of TI values. The team will seek input from the City regarding the required TI for the project. The Preliminary Geotechnical Report will include recommendations for pavement structural sections, infiltration rates—based on USGS soil mapping—for stormwater improvements (as necessary), and concrete specifications in response to soil corrosivity. A draft report will be prepared for City review.

Comments will be addressed as appropriate and a Final report will be prepared.

Deliverables:

- x Draft and Final Preliminary Geotechnical Report (PDF)

4. Utility Coordination

Utility 'A' letters serve to request as built information from utility facility owners and provide notification of upcoming work. Using the USA North design inquiry tool BHT Engineering, Inc. will obtain a list of utility owners within the area. We will then prepare and distribute an 'A' letter request to obtain as-built information. Given the potential for utility relocations and/ or adjustments, it is important to begin outreach to Utility Companies during the preliminary stages of design.

If the as-built information provided by the Utility Companies is not satisfactory or clear, we will resolve reasonable uncertainties with the Utility Company and the City and may recommend pot holing to clearly identify the horizontal and/ or vertical location of their facilities. Please note that pot holing of utility facilities is not currently included in our scope of work.

Between the Preliminary and Draft Final (90%) PS&E deliverables, we will send out 'B' Letters, also known as a Notice to Owners, informing affected utility owners that we have identified a conflict with the location of their utility facilities and request potholing as needed. We will coordinate and attend a

field meeting to meet with affected utility companies if needed to go over the proposed project and discuss potential relocation strategies.

During the Draft Final (90%) PS&E design phase, we will send the affected Utility Companies a 'C' Letter, also known as the Final Notice (to relocate). While BHT Engineering, Inc. will distribute the final 'C' letter and continue to coordinate relocations as needed, it is anticipated that affected utility facility owners will provide utility agreements to the City for their review and action

Deliverables:

- x ABC Utility letters (PDF)

5. Preliminary Design - Plans and Estimate

The project team will prepare concept and preliminary plan layouts and present the layouts to the City for review. These preliminary design drawings can be submitted to regulatory or funding bodies for approvals, as needed.

Plan sheets will represent proposed roadway geometric design, demolition, asphalt and base improvements, drainage, grading, curb, gutter, sidewalks, cross gutters, ADA access ramps, street signage, street striping/markings, electrical improvements, landscaping, irrigation, and intersection improvements, etc.

Preliminary plan sheets may include:

- x Layout Sheets (PDF) x
Construction Details (PDF)

A planning level cost estimate will accompany the preliminary plans. Following the submittal of the preliminary plans BHT Engineering, Inc. anticipates the City will submit one (1) set of combined review comments.

- Deliverables:** x Preliminary Design
Plans (PDF) x Planning Level Cost
Estimate (PDF)

6. Design Phase

Following the City's review of the preliminary plans we anticipate receiving one (1) set of combined written comments from the City. The design team will then begin to prepare the project plans, specifications, and cost estimate. Technical specifications prepared by BHT Engineering, Inc. will conform to Caltrans 2024 standard specification format and refer to 2024 Caltrans Standard Plans and current City Development Standards, as appropriate. The project team will ensure that mitigation measures presented as commitments in environmental documents, and that conditions and restrictions associated with regulatory permits, are incorporated into appropriate contract documents, plans, specifications and estimates prior to proceeding with construction activities.

Quantities and bid prices will be prepared and calculated following the completion of site layout and design. The Draft Final Engineer's Cost Estimate and bid sheet will be delivered to the City for budgeting purposes. Unit prices will be developed using relevant as-bid data.

Draft Final (90%) PS&E Submittal

The project team will further develop the preliminary design and project plan sheets to a 90% review level. It is anticipated that revisions to the design concepts will be minor in nature at this stage. The plans will incorporate relevant City, State, and Federal standards where applicable. The plans will further identify specific project needs and recommend solutions to meet those needs.

Deliverables: x Draft

Final Plans (PDF)

x Draft Final Technical Specifications (PDF, Word) x

Draft Final Engineer's Cost Estimate (PDF, Excel)

Final PS&E Submittal

Incorporating minor edits requested by the City we will finalize, stamp, and sign the final plans, technical specifications, and Engineer's Cost Estimate and deliver them to the City for budgeting and bidding.

Deliverables:

x Final Plans (PDF)

x Final Technical Specifications (PDF, Word) x

Final Engineer's Cost Estimate (PDF, Excel)

7. Permits

BHT Engineering, Inc. will incorporate permit conditions and restrictions into the final design. Permits could include but are not limited to: Army Corps of Engineers Section 404 Nationwide Permit; Section 404 Individual Permit; NEPA/404 Integration MOU, Section 10 Permit; Regional Water Quality Control Board Section 401 Water Quality Certification and National Pollution Discharge Permit; California Department of Fish and Wildlife Streambed Alteration Agreement. Typical mitigation includes hay bales, silt fencing, dust control, riprap, soil stabilization matting, slope drain, turbidity barrier, etc.

Because the scope of work is unknown at this time, the actual permits, if any, required is unknown as well, therefore the costs associated with the permit application and processing are not included in this proposal. The permit fees and costs are to be paid by the City directly to the regulatory agency and are not included in this proposal.

Deliverables:

- x Permit Application, as appropriate (PDF)

8. Construction Phase Authorization

BHT Engineering, Inc. will prepare and submit the Request for Authorization to Proceed with Construction package using procedures outlined in Chapter 3 of the Caltrans Local Assistance Procedures Manual.

Federal Authorization to Proceed with construction must be received prior to advertising. Projects advertised for a construction contract prior to federal authorization are not eligible for federal reimbursement.

Deliverables:

- x Request for Authorization to Proceed with Construction package (Exhibit 3-A with applicable attachments)

9. Bidding and Award of Project

Upon receipt of an Authorization to Proceed for Construction (E-76) by Caltrans District 9, BHT Engineering, Inc. will coordinate with City Staff for the advertisement and award of the project. A minimum advertising period of three weeks is required for all federal-aid projects.

The advertising costs are to be paid by the City directly to the advertising newspaper and are not included in this proposal.

BHT Engineering, Inc. will provide electronic copies to Plan Rooms to increase project exposure and competition. It is anticipated that a minimum of 3 plan rooms will be contacted.

During the advertising period, BHT Engineering, Inc. will assist the City in all aspects of the bidding process with construction and engineering firms, including but not limited to respond to request for information, prepare addendums, attend and conduct pre-bid meeting, attend the bid opening, review bid results and qualify lowest responsible bidder, and make recommendations for awarding the construction contract.

It is anticipated that City Staff will be responsible to log in, open and retain received bids.

Deliverables:

- x Bidding Package (PDF Copies)
- x Bid Analysis/Summary, recommendation for award (PDF)

C. CONSTRUCTION ENGINEERING

Construction Engineering / Contract Administration is the comprised actions taken after a contract is awarded to obtain and document compliance with contract requirements, such as timely delivery, proper construction, dispute resolution, acceptance, payment, and closing of contract. These actions may include technical administrative and managerial support.

Federal statutes require that the City must provide a full time employee of the City who is accountable for the project. This individual is the person in responsible charge of the project. It is anticipated that the Public Works Director will be the Person in Responsible Charge.

Mr. Juan M. Pantoja from BHT Engineering, Inc. will act as the Resident Engineer (RE) for the project. The RE is empowered to administer the construction contract. The RE will be supported by qualified staff to assist the RE in, but not limited to, construction surveys, soils and foundation tests, measurement and computation of quantities, testing of construction materials, checking shop drawings, and preparation of progress payments and reports. Additional RE responsibilities include the preparation of “As-Built” drawings, filing of documentation, and other inspection and staff services necessary to assure that the construction is being performed in accordance with the project plans and specifications, state and federal laws, and with Caltrans Local Assistance Procedures Manual.

The Resident Engineer for the project, will perform Contract Administration in accordance with Chapter 16, of the Caltrans Local Assistance Procedures Manual. This task will include project management for internal team coordination needs and coordination with City Staff throughout the duration on the project. This task includes project construction file setup, coordination, budget/schedule monitoring, and invoicing

1. Award Package

Per the Caltrans Local Assistance Manual, prior to submitting the first invoice for the construction phase, and within sixty (60) days of contract award, the administering agency must forward the Award Package to the Caltrans District 9.

BHT Engineering, Inc. will prepare and submit the Award Package to District 9, per Chapter 15 of the Caltrans Local Assistance Procedures Manual.

Deliverables:

- x Award Package (3 hard copies, PDF)

2. Pre-Construction Conference

BHT Engineering, Inc. will coordinate and arrange a pre-construction conference/meeting at City offices with City Staff and the construction Contractor. The size, duration, and complexity of the project will be considered when determining who else to invite to the pre-construction meeting. The purpose of this meeting is to discuss important contract issues, submittals, as well as sanctions for non-compliance with local, state, and federal requirements.

Required Topics: x

- Safety
- x Equal Employment Opportunity x
- Labor Compliance
- x Subcontracting (including required submittal of the Exhibit 16-B: Subcontracting Request)
- x DBE
- x NEPA, Permits and Environmental Mitigation Commitment requirements x
- Potential Traffic or Pedestrian Handling Issues

Recommended Topics:

- x
Progress Schedule x
Work Plans
- x Quality Control/Quality Assurance x Materials
Requiring Certificates of Compliance x Materials
Requiring Buy America Certificates x Contract
Training (Apprentice) Goals x Change Order
Process x Dispute Process x Potential Utility
Conflicts

Deliverables:

- x Attendance, agenda, and meeting notes for a pre-construction meeting. (PDF)

3. Construction Surveys/Staking

Construction stakes must be set under the responsible charge of a licensed land surveyor or civil engineer. BHT Engineering’s Survey Crew will conduct construction staking. The construction staking will provide the necessary control stakes to establish the lines and grades required for the completion of the work. Note that working stakes used by the Contractor in actually performing the work are the Contractor’s responsibility and are to be set by the Contractor’s forces based on furnished control stakes.

Stakes set that are referenced to California Coordinate System (CSS) coordinates must be set under the responsible charge a person authorized to practice land surveying in the State of California. BHT Engineering, Inc. team will be supported by Wiley D. Hughes Surveying, Inc. to conduct Land Surveying services if any and as necessary by the specific project’s scope for Federal/State and Local funded projects.

The following are some of the typical responsibilities of the Survey Crew:

- x Attend the pre-construction meeting with the RE and the Contractor to discuss project control, amount of construction stakes, and any details before construction starts.
- x Begins staking within 2 business days of receipt of a completed Request for Construction Staking form from the Contractor.
- x Checks the conformity of planned lines and grades with existing conditions at pavement “conforms”, curb and gutter joins, inlets and outlets of drainage facilities, etc.; advises the RE of any problems; makes minor adjustments to lines and grades under the direction of the RE.

- x Advises the RE of any discovered design issues regarding lines and grades and records the issues in daily survey party reports.
- x Verifies that all staking is clearly written and readily visible.

Restaking

Note that it is anticipated that the project's standard specifications will require the Contractor to: "Preserve stakes and marks placed by the City's representative. If the stakes or marks are destroyed, the City's representative replaces them at its earliest convenience and deducts the cost from the Contractor's final payment."

Deliverables:

- x Construction Staking per project specifications x
Cut Sheets (PDF)

4. Project Records

BHT Engineering, Inc., as the RE will maintain a complete and organized project filing system in compliance to Chapter 16 of the Caltrans Local Assistance Procedures Manual. A separate record file for each federal-aid project will be maintained. The project file will contain all data pertinent to the work and to the requirements of the specifications. In general, project records must support the adequacy of the field supervision, inspection and testing; conformance to contract specifications; and payments to the contractor.

During the construction phase, Caltrans Construction Oversight Engineers periodically perform reviews and inspection of the City's project files for compliance with federal and state requirements. Organization and content of the project file is one indicator of the effective and efficient management of the project by the RE. It also minimizes resources necessary for conducting process reviews.

Availability of Records for Review or Audit

BHT Engineering, Inc., will keep all contract documentation and backup records available for inspection by Caltrans and FHWA at any time for a minimum of three years after the final project close out. Use of a uniform project record-keeping system, together with diligent maintenance of the system, greatly facilitates a process review and minimizes negative findings. Good records of all construction activities clearly demonstrates to those concerned that project supervision and control were attained on the project.

x

Deliverables:

Project Records (hard copies, PDF)

5. Tracking Contract Time

Contract time is the maximum time allowed in the contract for completion of all work contained in the contract documents. The RE will maintain a written record of contract time, often called the Weekly Statement of Working Days (WSWD). The RE will be responsible for reviewing the contract time requirements, determining the controlling operation, determining if each day is a working day or nonworking day, and supporting time extensions.

The RE will prepare the WSWD as soon as possible and no later than the end of the following week, forward the original statement to the contractor and retain a copy in the project file.

Deliverables:

x Exhibit 16-A: Weekly Statement of Working Days (PDF)

6. Engineer's Daily Reports

BHT Engineering, Inc., will write daily reports to document the work in progress. These daily reports may be written by the construction inspector, the Assistant RE and/or the RE, as project and staffing needs dictate. The daily report will document what work was performed, where and how it was performed, and who performed it. The report will also document significant events or conversations, and activities performed to ensure contract compliance. The daily reports will be kept current and in the project files.

Deliverables:

x Engineer's Daily Reports (PDF)

7. Check Certified Payrolls

BHT Engineering, Inc., will review payrolls to verify that each laborer or mechanic has been paid not less than the prevailing hourly wage applicable for the classification of work performed as specified in the contract. All reviewed/checked payrolls will be filed in the project records.

The project team will cross check Daily Reports, Interviews, Payrolls and Wage Rates in order to determine Contractor and Subcontractor compliance.

x

Deliverables:

x Checked Certified Payrolls (PDF)

Page 23

8. Employee Interviews

BHT Engineering, Inc., will conduct employee interviews, as required by Caltrans Local Assistance Procedures Manual. The project team will interview a minimum of two employees per contract, per month, including at least one interview from the prime contractor and each subcontractor until such time as the contract is accepted or all employees on the project have been interviewed. The employee interviews will occur during work hours on the job site; at times that minimize disruption to the contractor's operation. All interviews will be filed in the project records.

The project team will cross check Daily Reports, Interviews, Payrolls and Wage Rates in order to determine Contractor and Subcontractor compliance.

Deliverables:

- x Employee Interviews (PDF)

9. Disadvantaged Business Enterprises (DBE)

The RE has the responsibility of enforcing the DBE provisions of the contract. BHT Engineering, Inc. will review the DBE provisions of the contract and Exhibit 15-G: Construction Contract DBE Commitment with the contractor and inspection staff. The RE/Inspector will verify the DBE performs a commercially useful function and will ensure submittal of Exhibit 16-Z1: Monthly DBE Trucking Verification, if required. At the completion of the work the RE will obtain and verify Exhibit 17-F: Final Report of DBE and First Tier Subcontractors, compare the Final Report – Utilization of DBE to the DBE Commitment form, and withhold payment if DBE commitments were not met.

Deliverables:

- x Exhibit 17-F: Final Report of DBE and First Tier Subcontractors (PDF)

10. Change Orders

A change order is a legally binding document used to make changes to the original construction contract. Change Orders are negotiated agreements with the contractor that affect the cost, time, design or specification requirements, or a combination of the four.

When a Change Order is initiated BHT Engineering, Inc., acting as the RE will investigate proposed contract change order(s) and submit background information to the City for a decision, if justified, BHT Engineering, Inc. will prepare necessary drawings and documents for City approval. Before the

Change Order is executed by the City, BHT Engineering, Inc. will negotiate/discuss with the Contractor elements of the change, including the method of compensation and the effect on contract time. All change orders will be filed in the project records.

Deliverables:

- x Change Order(s) (PDF)

11. Quality Assurance Program

A Quality Assurance Program (QAP) is a program that will ensure the materials and workmanship incorporated into each construction project conform to the requirements of the contract plans and specifications including approved changes. The main elements of a QAP are an acceptance program and an independent assurance program. It is anticipated that the City has an adopted and current QAP.

BHT Engineering, Inc. acting as the RE will ensure the correct materials test methods are used as specified in the contract and that field personnel who perform those tests for compliance with the specifications are certified to conduct the test method indicated by the contract.

Materials and soils testing

Material inspection, testing and sampling costs are eligible to be charged to the construction engineering phase of the project. BHT Engineering, Inc. team will be supported by BSK Associates and/or Soils Engineering, Inc. for materials and soils testing in accordance with the project specifications and the City's QAP, as needed for Federal/State and Local funded projects. Both BSK and SEI are Caltrans Accredited Laboratories and possess current certificate of qualification and maintains their laboratory testing equipment in accordance with recognized national calibration standards.

Our Consultant(s) will conduct tests and will submit test results to the RE in a timely manner. Records of all samples and tests will be kept in the project files. Upon completion of the project, the RE will complete Exhibit 17-G: Materials Certificate.

Deliverables:

- x Test Data and Summary Logs (PDF) x
- Exhibit 17-G: Materials Certificate (PDF)

12. Progress Pay Estimates and Payments

Progress payments are compensation to the prime contractor for the value of work completed during a covered period. Contract language generally calls for progress payments to be made at least once each month as the work progresses. The progress payment is based on an estimate prepared by the engineer. Each estimate reflects the total contract item work completed during the pay period, change order bills submitted, materials on hand, deductions, and withholds. BHT Engineering, Inc. acting as the RE, will prepare progress pay estimates and submit them to the Contractor.

Contract Item Quantity Calculation Sheets

BHT Engineering, Inc. acting as the RE, will prepare Contract Item Quantity Calculation sheets to support and document item payments made to the contractor each month. A separate quantity calculation sheet will be prepared for each contract item being paid for each progress payment. Quantity Calculation Sheets will be filed in the project records.

Deliverables:

- x Progress Payments (PDF)
- x Contract Item Quantity Calculation Sheets (PDF)

13. Project Close Out


Following Chapter 17 of the Caltrans Local Assistance Procedures Manual, BHT Engineering, Inc. will prepare and submit to Caltrans the final report documents which collectively constitute the Final Report of Expenditures. This report provides key information required to initiate timely project closure and payment. The Report of Expenditures must be submitted within six months of project completion or completion of the last federally-reimbursable phase if no Federal funds are utilized for Construction. The Final Report of Expenditures must be signed by the public employee in responsible charge of the project.

Deliverables: x Final Report of Expenditures (PDF)

5. CERTIFICATES INSURANCE

BHT Engineering, Inc. maintains the following insurance coverage and will produce a Certificate of Insurance at the City's request.

x General Liability: \$2,000,000 aggregate, \$1,000,00 per occurrence x
Professional Liability: \$2,000,000 aggregate, \$2,000,00 per occurrence x
Automobile: \$1,000,000 x Worker's Compensation Insurance



Juan M. Pantoja – Principal/CEO, BHT Engineering, Inc.

6. CONFLICT OF INTEREST

BHT Engineering, Inc. does not have any conflict of interest with the City of California City on this RFQ.

7. LITIGATION

In March 2022, a complaint was filed against BHT Engineering, Inc. in the Kern County Superior Court. On March 7, 2023, BHT was granted a Demurrer without leave to amend, resulting in a judgment in favor of BHT Engineering, Inc. and against the Plaintiffs. The charges do not and will not affect BHT Engineering, Inc.'s ability to perform under this contract.

The Plaintiffs' cause of action against BHT—alleging a dangerous condition of public property and wrongful death—was dismissed on the grounds that it failed to state facts sufficient to constitute a cause of action against BHT under Code of Civil Procedure Section 430.10(e). Specifically, the Plaintiffs did not provide sufficient facts to establish that BHT qualifies as a public entity.

Additional information on this matter can be provided upon request.

8. CONTRACT AGREEMENT

BHT Engineering, Inc. has reviewed Attachment 2 – Sample Consultant Agreement and hereby states that we accept said contract if our firm is selected for awarding a contract for the services as described in said RFQ.

The Proposal's terms shall remain in effect for ninety (90) days following the date proposal submittals are due.

9. FEDERAL-AID PROVISIONS (DBE)

BHT Engineering, Inc., understands, per Exhibit 10-I – Notice to Proposers DBE Information, that the City has established a DBE goal of 15% for this Contract.

BHT Engineering Inc., is a DBE firm ID# 46277 and will provide Preliminary Engineering and Construction Engineering services.

See attached Exhibit 10-O1 – Consultant Proposal DBE Commitment.

Also, attached is Exhibit 10-Q - Disclosure of Lobbying Activities.

APPENDIX 1 – STAFF RESUMES

Juan M. Pantoja, PE
Principal / CEO

Role:
Senior Civil Engineer /
Principal-In-Charge

Registration:
Registered Civil Engineer,
State of California RCE 64740

Education:
Bachelor of Science - Civil
Engineering, May 1998
California State University,
Fresno

Experience:

BHT Engineering, Inc.,
December 2018 to Present

Helt Engineering, Inc.,
1998 to January 2019

Twining Laboratories, Inc.,
1996 to 1998

Mr. Pantoja currently works as a Principal/Senior Civil Engineer at BHT Engineering, Inc. Mr. Pantoja has successfully worked in a variety of Federal/State funded and municipal public works. Mr. Pantoja is familiar with various FHWA and Caltrans' project development requirements and procedures, regarding project funding application, environmental review and documentation, project design, preparation of plans and specifications, construction cost estimates, construction inspection, preparation of invoices, and closeout of these projects. Mr. Pantoja works with clients, contractors, and governmental and private regulatory agencies for project approval and to answer questions regarding design and project alternatives. Mr. Pantoja coordinates with other engineering professionals to get a quality project within time and budget. Mr. Pantoja works in the preparation of and has taken to final approval, grading and drainage plans, street reconstruction projects, traffic signal plans, technical studies, such as traffic studies, drainage studies, pavement management system reports, project study reports, preliminary environmental assessment reports, mitigated negative declarations. Mr. Pantoja performs required calculations for earthwork volumes, pipe sizing and drainage facility design. He oversees field construction surveying and staking activities and acts as a Job Site Engineer/Inspector for various construction projects. Mr. Pantoja is also proficient with AutoCAD Civil 3D, Excel, Word and Adobe Acrobat among various other software packages.

RELEVANT EXPERIENCE:

10th Street Rehabilitation – STPL – 5193-(043). Taft, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering services for the road reconstruction of a 1,630-foot segment of 10th Street from A St. to Rails to Trails Bike Path in the City of Taft. The project scope included reconstruction of existing roadway surface, installation of hot mix asphalt pavement overlay; installing traffic stripes, pavement markings, and roadside signs. The Rails to Trails Walk/Bike Path runs adjacent of the project, making it a major hub location for users of this popular community facility. Construction of the project was completed in April 2023.

Funding Source: Federal (STPL) and Local funds
Owner: City of Taft
Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Mendiburu Road Construction – CML – 5399-(031). City of California City, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering services for the road construction of a 1-mile segment of Mendiburu road from Hacienda Blvd. to Neuralia Rd. in the City of California City. The project scope included new construction of a roadway, installation of hot mix asphalt pavement, over cement treated subbase; construction of a cast-in-place triple box culvert, install curb & gutters, cross gutters; shoulder grading, installing traffic stripes, pavement markings, and roadside signs.. The project included installation of bike lanes to accommodate students traveling to and from the local High School. Construction of the project was completed in February 2024.

Funding Source: Federal (CMAQ) and Local funds
 Owner: City of California City

Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Hacienda Blvd. Rehabilitation – STPL – 5399-(030). City of California City, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering services for the road reconstruction of a ¼ mile segment of Hacienda Blvd. from California City Blvd. to Eucalyptus Ave. in the City of California City. The project scope included reconstruction of existing roadway surface, installation of hot mix asphalt pavement, over cement treated subbase; reconstruction of one ADA ramp and cross gutter; installing traffic stripes, pavement markings, and roadside signs. The project included installation of bike lanes to accommodate students traveling to and from schools located at the intersection of Hacienda Blvd. and Redwood Blvd.

Funding Source: Federal (STPL) and Local funds
 Owner: City of California City
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Hacienda Blvd. Rehabilitation – STPL – 5399-(028). City of California City, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering services for the road reconstruction of a ¼ mile segment of Hacienda Blvd. from So. Loop Blvd. to Eucalyptus Ave. in the City of California City. The project scope included reconstruction of existing roadway surface, installation of hot mix asphalt pavement, over cement treated subbase; reconstruction of one ADA ramp and cross gutter; installing traffic stripes, pavement markings, and roadside signs. The project included installation of bike lanes to accommodate students traveling to and from schools located at the intersection of Hacienda Blvd. and Redwood Blvd.

Funding Source: Federal (STPL) and Local funds
 Owner: City of California City
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Hacienda Blvd. Rehabilitation – STPL – 5399-(021). City of California City, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering services for the road reconstruction of a ¼ mile segment of Hacienda Blvd. from Manzanita Ave. to South Loop Blvd. in the City of California City. The project scope included reconstruction of existing roadway surface, installation of hot mix asphalt pavement, over cement treated subbase; construction of new curb & gutter, concrete valley gutters; installing traffic stripes, pavement markings, and roadside signs. The project included installation of bike lanes to accommodate students traveling to and from schools located at the intersection of Hacienda Blvd. and Redwood Blvd. There is a drainage culvert under a segment of this road located near So. Loop Blvd. The new curb & gutters were designed to direct drainage to an existing inlet in order to improved flooding issues in this location.

Funding Source: Federal (STPL) and Local funds
 Owner: City of California City
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

6th Street Rehabilitation – STPL – 5193-(042). Taft, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering services for the road reconstruction of 6th Street from Main St. to Center St. in the City of Taft. The project scope included reconstruction of existing roadway surface, installation of hot mix asphalt pavement overlay, re-construction of curb & gutters, ADA compliant curb ramps; installing traffic stripes, pavement markings, and roadside signs.

Funding Source: Federal (STPL) and Local funds
 Owner: City of Taft
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Kern St. Safety Improvements – 1st St. to Hillard St. HSIPL – 5193 (040). Taft, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering for one Safety pedestrian improvement project in the City of Taft. The project scope included installation of fourteen (14) Pedestrian Crossing flashing LED solar-powered signs; two (2) School Crossing flashing LED solar-powered signs; two (2) solar-powered Radar Speed Feed Back Signs, re-paint existing pedestrian crosswalks and pavement markings, and installation of roadside signs. Kern St. is within Caltrans Right-of-Way, SR 33; Mr. Pantoja prepared a Caltrans Encroachment Permit Application and successfully coordinated with Caltrans Dist. 6 Staff for approval of the Encroachment Permit.

Funding Source: Federal (HSIP) and Local funds
 Owner: City of Taft
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

6th Street Rehabilitation – STPL – 5193-(039). Taft, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering services for the road reconstruction and widening of a 475 feet segment of 6th Street from Main St. to Supply Row in the City of Taft. The project scope included reconstruction of existing roadway surface, installation of hot mix asphalt pavement overlay, construction of new curb & gutter, ADA compliant curb ramps; installing traffic stripes, pavement markings, and roadside signs. The project included striping for on-street parking. The Rails to Trails Walk/Bike Path runs thru the middle of the project, making it a major hub location for users of this popular community facility. Construction of the project was completed in December 26, 2017.

Funding Source: Federal (STPL) and Local funds
 Owner: City of Taft
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

TDA Article 3 – 5th St & Rails to Trails Connection Project. Taft, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering for one pedestrian improvement project in the City of Taft. The project scope included installation of red stamped concrete cross walk, retrofit curb ramps, install pavement markings, roadside signs and solar LED bollards.

Funding Source: County (TDA Article 3) and Local funds
 Owner: City of Taft
 Project Team Role: Preliminary Engineering (Survey, CEQA Environmental Clearance, Design, Bidding);

Construction Engineering (Inspection, Materials testing, Close-out)

Intersection Signalization - E. Sherwood Ave. & Marshall St. - Disaster Recovery Initiative No. 10-Dri-6787.

McFarland, CA

Project Manager/ Engineer: Provided Preliminary Engineering for one State CDBG funded project in the City of McFarland. The project scope included installation of a traffic signal and lighting system; reconstruction of existing roadway surface, curb and gutters, curb ramps; installing and removing traffic stripes, pavement markings, and roadside signs.

Funding Source: State CDBG (DRI) and Local funds
 Owner: City of McFarland
 Project Team Role: Preliminary Engineering (Survey, Design, Bidding).

5th Street Reconstruction – from F St. to Peters St. – RSTPL – 5287 (019) – Wasco, CA

Project Engineer: Provided Preliminary Engineering and Construction Engineering services for the road reconstruction of a 1 mile segment of 5th Street in the City of Wasco. The project scope included reconstruction of existing roadway surface, installation of hot mix asphalt pavement, over aggregate base; construction of new curb

& gutter, concrete valley gutters; ADA curb ramps; installing traffic stripes, pavement markings, and roadside signs. F Street is SR 43 and is within Caltrans Right-of-Way; Mr. Pantoja prepared a Caltrans Encroachment Permit Application and successfully coordinated with Caltrans Dist. 6 Staff for approval of the Encroachment Permit.

Funding Source: Federal (STPL) and Local funds
 Owner: City of Wasco
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Intersection Signalization – State Route 46 & Griffith Ave. - STPLNHSR – 5287 (012) – Wasco, CA

Project Manager/ Engineer: Provided Preliminary Engineering and Construction Engineering for one Safe Routes to School funded project in the City of Wasco. The project scope included installation of a traffic signal and lighting system; storm drain improvements, reconstruction of existing roadway surface, curb and gutters, curb ramps; installing and removing traffic stripes, pavement markings, and roadside signs. SR 46 is within Caltrans Right-of-Way; Mr. Pantoja prepared a Caltrans Encroachment Permit Application and successfully coordinated with Caltrans Dist. 6 Staff for approval of the Encroachment Permit.

Funding Source: Federal (SR2S) and Local funds
 Owner: City of Wasco
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Block Wall & Landscaping Improvements at Annin Ave. Wasco, CA

Project Engineer: Provided Preliminary Engineering and Construction Engineering for a local funded project in the City of Wasco. The project scope included site grading and construction of new block wall along the east side of Annin Avenue from Gromer Road south approximately 1230 feet and the installation of irrigation system and landscaping improvements.

Funding Source: Local funds
 Owner: City of Wasco
 Project Team Role: Preliminary Engineering (Survey, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

W. Kern Ave. Elementary SR2S Connectivity - ATPSB1L 5343 (013). McFarland, CA

Project Manager/ Engineer: Provided Preliminary Engineering for one ADA pedestrian improvement project in the City of McFarland. The project scope included reconstruction of existing non-ADA compliant curb ramps and commercial/residential drive approaches, installation of street lights, Solar Powered Flashing LED Stop Signs, Solar Powered Radar Speed Feedback Sign, Solar Powered In-Roadway Crosswalk System, Pavement Striping/Markings. The project included preparation of Plans and Specifications to comply with the Division of State Architect (DSA) requirements. Mr. Pantoja met with DSA Staff at the Los Angeles office for project construction documents review and approval.

Funding Source: Federal (ATP & SB1) and Local funds
 Owner: City of McFarland
 Project Team Role: Preliminary Engineering (Survey, Design, Bidding).

East Side Taxiways Rehabilitation – AIP No. 3-06-0641-018-2017. City of California City, CA

Project Engineer: Provided Preliminary Engineering and Construction Engineering services for the reconstruction and widening of 3,400 ft. long airport taxiways. The project scope included full reconstruction of existing taxiways surface, installation of crushed aggregate base, hot mix asphalt per Marshall Method, material testing, striping and markings per FAA design standards. Construction of the project was completed in January 12, 2018.

Funding Source: FAA, Caltrans Division of Aeronautics and Local funds
 Owner: City of California City
 Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

CDBG Project – Balsitic Park. City of California City, CA

Project Engineer: Provided Preliminary Engineering (Architectural Services) and Construction Engineering services for renovation improvements to bring Park restrooms into compliance with current Americans with Disabilities Act (ADA) code requirements. Kern County Planning and Natural Resources Department approved the allocation of CDBG funds for this purpose. Project is located at 7241 Landis Drive within the southeast corner of Balsitis Park.

The project scope included construction of new parking lot, installation of hot mix asphalt, construction of new curb & gutter, ADA compliant curb ramps; parking lot striping. The project included the installation of a premanufactured restroom building. Construction of the project was completed in September 25, 2018 and is currently in the Close-out phase.

Funding Source: CDBG and Local funds
 Owner: City of California City
 Project Team Role: Preliminary Engineering (Survey, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Ramon H. Pantoja
Senior Project Manager / CFO

Role:
Senior Project Manager /
Chief Financial Officer

Education:
Bachelor of Science –
Industrial Engineering, June
1992
Queretaro State University,
Queretaro, Mexico
P.E. obtained in 1995 from
Mexican License Board

Bakersfield College 1999 –
2006. Electrical Design-
Industrial Technology
Bakersfield, Ca

Experience:

BHT Engineering, Inc.,
December 2018 to Present

Helt Engineering, Inc.,
2002 to Jan. 2019

**Raymond Professional
Group**
2000–2001

As a Senior Project Manager at BHT Engineering, Inc. Mr. Pantoja is involved in the design and construction of Federal/State funded and public works, including road/highway construction projects and private sector projects including, building remodeling and design, residential/commercial subdivision. Mr. Pantoja has successfully worked in a variety of municipal public works. He is responsible for project design, preparation of plans and specifications, construction cost estimates, and construction management. Mr. Pantoja is familiar with various Caltrans' and FAA project development requirements and procedures. He works with clients, contractors, and governmental and private regulatory agencies for project approval and to answer questions regarding design and project alternatives. Mr. Pantoja oversees field construction surveying and staking activities and acts as a Job Site Inspector for various construction projects. Mr. Pantoja is also proficient with AutoCAD Civil 3D, Excel and Word, among various other software packages.

Mr. Pantoja previously worked as an Electrical Designer II for Raymond Professional Group, in Bakersfield, CA. As an Electrical Designer, Mr. Pantoja prepared preliminary and detailed electrical drawings for a variety of projects relating to the construction and installation of electric and electronic equipment. Mr. Pantoja has experience in the drafting of complex electrical wiring diagrams, electrical schematics, piping and instrument diagrams and other professionally acceptable diagrams. Mr. Pantoja has knowledge of City, State and National codes and Regulations, as well as Engineering/Architectural/Construction industry standards, in order to prepare and deliver construction documents.

RELEVANT EXPERIENCE:

CMAQ Transit Transfer Station. Wasco, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a CMAQ project in the City of Wasco. The project scope included the construction a new building, landscaping and site lighting, this building became a landmark of the City of Wasco. Adjacent parking lot was later added with local funding.

Funding Source: Federal (CMAQ) and Local funds
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

CDBG Barker Park Lighting Improvements Project. Wasco, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a CDBG project in the City of Wasco. The project scope included the installation of pole mounted lighting throughout the park and related improvements.

Funding Source: County CDBG
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Ramon H. Pantoja **RESUME**

RSTP H Street Reconstruction Project. Wasco, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a RSTP funded project in the City of Wasco. The project scope included the re-construction of H Street from 6th St to J St. ADA ramps were not required at that time.

Funding Source: Federal (STPL) and Local funds
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Block Wall & Landscaping Improvements at Annin Ave. Wasco, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a local funded project in the City of Wasco. The project scope included site grading and construction of new block wall along the east side of Annin Avenue from Gromer Road south approximately 1230 feet and the installation of irrigation system and landscaping improvements.

Funding Source: Local funds
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

WWTP Diesel tank and metal workshop building. Wasco, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a local funded project for the installation of a new diesel tank at the Wastewater Treatment Plant. The project scope included site grading, foundations, piping and electrical power and control runs.

Funding Source: Local funds
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Water Wells Improvements. Wasco, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a local funded project for the design and installation new VFD at various water wells. The project scope included equipment demolition, foundations, electrical power and control runs.

Funding Source: Local funds
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

CMAQ New CNG Station and Upgrade Project. Wasco, CA

Project Manager: Provided Construction Engineering for a CMAQ project in the City of Wasco. The project scope included the construction a new CNG Station with one compressor and fast fill dispenser, and site lighting. The next year applied and secure CMAQ funding to install an additional compressor, block wall and fencing. Landscaping was added with local funding.

Funding Source: Federal (CMAQ) and Local funds
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

Ramon H. Pantoja

RESUME

FAA East Side Taxiways Rehabilitation – AIP No. 3-06-0641-018-2017. City of California City, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering services for the reconstruction and widening of 3,400 ft. long airport taxiways. The project scope included full reconstruction of existing taxiways surface, installation of crushed aggregate base, hot mix asphalt per Marshall Method, material testing, striping and markings per FAA design standards. Construction of the project was completed in January 12, 2018.

Funding Source: FAA, Caltrans Division of Aeronautics and Local funds
Owner: City of California City
Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Grant Close-out)

USDA Water Mains Replacement Project. City of California City, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering services for the construction of 21 miles of new water main lines in the northeast part of the City.

Funding Source: Federal (USDA)
Owner: City of California City
Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Grant Close-out)

PTMISEA Park and Ride Project. City of California City, CA

Project Manager: Filled application to secure funding, Provided Preliminary Engineering and Construction Engineering services for the construction of a new Transit Transfer Station, building design, parking lot and related improvements.

Funding Source: State (PTMISEA)
Owner: City of California City
Project Team Role: Preliminary Engineering (Survey, NEPA/CEQA Environmental Clearance, Design, Bidding); Construction Engineering (Inspection, Materials testing, Grant Close-out)

CDBG #16.04.4 Second St. lighting project. McFarland, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a CDBG project for streetscape on Second Street. The project scope included the construction of ornamental poles lighting, irrigation and landscaping, ADA driveways, ADA ramps and related improvements.

Funding Source: County CDBG
Owner: City of McFarland
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Materials testing, Grant Close-out)

TDA Article 3 Heather Ave. ADA Improvements Project. City of California City, CA

Project Manager: Provided Preliminary Engineering and Construction Engineering for a TDA Article 3 funded project for the construction of ADA curb ramps, residential and commercial driveways, striping and signage, and related improvements.

Funding Source: TDA Article 3
Owner: City of California City
Project Team Role: Preliminary Engineering (Survey, Design, Specs, Bidding); Construction Engineering (Inspection, Grant Close-out)

BHT ENGINEERING, INC.

Civil Engineering, Building Design & Construction Management

RESUME

Miguel Pantoja Jr.

Senior Project Manager / Secretary

Role:

Senior Project Manager / Secretary

Education:

Bachelor of Art - Architecture
1999
California State Polytechnic
University, Pomona

Associate in Science-
Architecture 1995
Bakersfield College,
Bakersfield CA

Experience:

BHT Engineering, Inc.,
December 2018 to Present

Helt Engineering, Inc.,
2012 to Jan. 2019

OrdizMelby Architects Inc.,
2003–2005

Addington Partnership,
1988 - 2003

As a Sr. Project Manager at BHT Engineering, Inc. Mr. Pantoja is involved in all design phases, as well as, construction management of Federal/State funded and public works and private sector projects. His responsibilities include Institutional, Education, Residential, and Commercial building design. Mr. Pantoja has successfully worked in a variety of municipal public works, like the City of Taft Transit Station; City of Wasco Transit Station; City of Wasco Administration Building Remodel; City of McFarland City Hall Remodel; California City Westway Station, etc. He is responsible for project design, preparation of construction documents, specifications, construction cost estimates, and construction administration. Mr. Pantoja is proficient with AutoCAD Civil 3D, ArchiCAD, and DataCAD, among various other software packages. Mr. Pantoja has a vast knowledge of the ADA Standards.

Mr. Pantoja previously worked as an Intern Architect for OrdizMelby Architects Inc., in Bakersfield, CA. As a project manager/job captain, Mr. Pantoja assisted Project Architects during all design phases, including construction administration. He coordinated work in progress/projects with consultants and owners; Created red marks for draftsmen and review their work. Review/take projects to DSA and local agencies for final project approval. As an ArchiCAD Core member, developed strategies, training material, and office graphic standards and procedures to switch from DataCAD into ArchiCAD; trained and tutored production personal in the use of ArchiCAD (BIM) software. Mr. Pantoja has knowledge of City, State, and National building codes and regulations, Construction Industry Standards, as well as manufactures' catalogs and specifications, in order to prepare and deliver construction documents.

RELEVANT EXPERIENCE:

CMAQ Transit Transfer Station. Wasco, CA

Project Manager: Provided Architectural and Construction Engineering for a CMAQ project in the City of Wasco. The project scope included the construction a new building, landscaping and site lighting, this building became a landmark of the City of Wasco. Adjacent parking lot was later added with local funding.

Funding Source: Federal (CMAQ) and Local funds
Owner: City of Wasco
Project Team Role: Preliminary Engineering (Planning and Design)

City Hall Remodel Project. Wasco, CA

Project Manager: Provided Architectural and Construction Engineering for a project in the City of Wasco. The project scope included the interior and exterior remodel of the City Hall Building, Installation of Pre-Manufactured building, landscaping and site lighting.

Funding Source: Local Funding
Owner: City of Wasco

Project Team Role: Preliminary Engineering (Design and Construction Administration)

Miguel Pantoja Jr.

RESUME

City Hall Remodel Project. McFarland, CA

Project Manager: Provided Architectural and Construction Engineering for a project in the City of McFarland. The project scope included the interior remodel of the City Hall Building.

Funding Source: Local Funding
Owner: City of McFarland
Project Team Role: Preliminary Engineering (Design and Construction Administration)

New Animal Shelter Building. McFarland, CA

Project Manager: Provided Architectural and Construction Engineering services for the Planning and Design of a New Animal Shelter Building, Parking Lot, and Related Site Improvements. Project Currently Under Construction.

Funding Source: Federal (USDA)
Owner: City of McFarland
Project Team Role: Preliminary Engineering (Planning, Design, and Construction Administration)

CDBG Project – Balsitic Park. City of California City, CA

Project Manager: Provided Preliminary Engineering (Architectural Services) and Construction Engineering services for renovation improvements to bring Park restrooms into compliance with current Americans with Disabilities Act (ADA) code requirements. Kern County Planning and Natural Resources Department approved the allocation of CDBG funds for this purpose. Project is located at 7241 Landis Drive within the southeast corner of Balsitic Park.

The project scope included construction of new parking lot, installation of hot mix asphalt, construction of new curb & gutter, ADA compliant curb ramps; parking lot striping. The project included the installation of a premanufactured restroom building. Construction of the project was completed in September 25, 2018.

Funding Source: County CDBG and Local funds
Owner: City of California City
Project Team Role: Preliminary Engineering (Survey, Design, Bidding); Construction Engineering (Inspection, Materials testing, Close-out)

PTMISEA Park and Ride Project, City of California City, CA

Project Manager: Provided Architectural and Construction Engineering services for the Design and construction of a New Transit Transfer Station Building, Parking Lot, and Related Site Improvements.

Funding Source: PTMISEA
Owner: City of California City
Project Team Role: Preliminary Engineering (Survey, Design); Construction Engineering (Inspection, Materials testing, Close-out)

Community Pool House Building, City of California City, CA

Project Manager: Provided Architectural and Construction Engineering services for the Planning and Design of a New Community Pool Building, Parking Lot, and Related Site Improvements.

Funding Source: Local funds
Owner: City of California City
Project Team Role: Preliminary Engineering (Survey, Planning, Design, Bidding)

New Fire Station Building, City of California City, CA

Project Manager: Provided Architectural and Construction Engineering services for the Design and construction of a new Fire Station Building, Parking Lot, and Related Site Improvements.

Funding Source: Local funds

Owner: City of California City

Project Team Role: Preliminary Engineering (Planning & Design); Construction Administration (Review and Approve Construction Submittals, RFI's)

City of California City – RFQ for On-Call Professional Engineering Services

APPENDIX 2 – REFERENCES

Craig Jones – City Manager

CITY OF TAFT

209 E. Kern Street

Taft, CA 93268

Phone: (661) 763-3144

cjones@cityoftaft.org

Kameron Arnold, P.E. – City Engineer

CITY OF WASCO

746 8th St.

Wasco, CA 93280 Phone:

(661) 758-7204

kaarnold@cityofwasco.org

[g](#)

Yerlys Hernandez – Public Works Director

CITY OF McFARLAND 401

W. Kern Ave.

McFarland, CA 93250 Phone:

(661) 792-3091

yhernandez@mcfarlandcity.org

ATTACHMENT A

EXHIBIT 10-O1 – Consultant Proposal DBE Commitment

May 29, 2025

Page 31

/RFDO\$VVLVWDQFH3URFHGXUHV0DQXDO

([KLELW2

&RQVXOWDQW3URSRVDO'(%&RPPLWPHQW

(;+,%72&2168/7\$17352326\$/'%(&200,70(17

/RFDO\$JHQF City of California City &RQWUDFW>(*RDO 15%

3URMHFW'HVFULSWLRQRFQ PROFESSIONAL ENGINEERING ON-CALL SERVICES

3URMHFW/RFDWLRQ Various Locations - City of California City, Kern Co., California

&RQVXOWDQW V1DPH BHT Engineering, Inc.

3ULPH&HUWLILHG%(

ATTACHMENT B

EXHIBIT 15-H – DBE Information - Good Faith Effort

EXHIBIT 15-H: PROPOSER/CONTRACTOR GOOD FAITH EFFORTS

Cost Proposal Due Date 05/29/2025 PE/CE

Federal-aid Project No(s). VARIOUS: On-Call, Multi-Phase Bid Opening Date N/A CON

The City of California City established a Disadvantaged Business Enterprise (DBE) goal of 15% for this contract. The information provided herein shows the required good faith efforts to meet or exceed the DBE contract goal.

Proposers or bidders submit the following information to document their good faith efforts within five (5) **calendar** days from cost proposal due date or bid opening. Proposers and bidders are recommended to submit the following information even if the Exhibit 10-O1: Consultant Proposal DBE Commitments or Exhibit 15-G: Construction Contract DBE Commitment indicate that the proposer or bidder has met the DBE goal. This form protects the proposer’s or bidder’s eligibility for award of the contract if the administering agency determines that the bidder failed to meet the goal for various reasons, e.g., a DBE firm was not certified at bid opening, or the bidder made a mathematical error.

The following items are listed in the Section entitled “Submission of DBE Commitment” of the Special Provisions, **please attach additional sheets as needed**:

- A. The names and dates of each publication in which a request for DBE participation for this project was placed by the bidder (please attach copies of advertisements or proofs of publication):

Publications Dates of Advertisement

N/A – Goal has been met – See Exh 10-O1

- B. The names and dates of written notices sent to certified DBEs soliciting bids for this project and the dates and methods used for following up initial solicitations to determine with certainty whether the DBEs were interested (please attach copies of solicitations, telephone records, fax confirmations, etc.):

Names of DBEs Solicited Date of Initial Solicitation Follow Up Methods and Dates

N/A – Goal has been met – See Exh 10-O1

Proposer/Contractor Good Faith Effort

Page 1 of 3
May 2020

C. The items of work made available to DBE firms including those unbundled contract work items into economically feasible units to facilitate DBE participation. It is the bidder's responsibility to demonstrate that sufficient work to facilitate DBE participation in order to meet or exceed the DBE contract goal.

Items of Work	Proposer or Bidder Normally Performs Item (Y/N)	Breakdown of Items	Amount (\$)	Percentage Of Contract
---------------	---	--------------------	-------------	------------------------

N/A – Goal has been met – See Exh 10-O1

0.00%

0.00%

0.00%

D. The names, addresses and phone numbers of rejected DBE firms, the reasons for the bidder's rejection of the DBEs, the firms selected for that work (please attach copies of quotes from the firms involved), and the price difference for each DBE if the selected firm is not a DBE:

Names, addresses and phone numbers of rejected DBEs and the reasons for the bidder's rejection of the DBEs:

N/A – Goal has been met – See Exh 10-O1

Names, addresses and phone numbers of firms selected for the work above:

N/A – Goal has been met – See Exh 10-O1

E. Efforts (e.g. in advertisements and solicitations) made to assist interested DBEs in obtaining information related to the plans, specifications and requirements for the work which was provided to DBEs:

N/A – Goal has been met – See Exh 10-O1

F. Efforts (e.g. in advertisements and solicitations) made to assist interested DBEs in obtaining bonding, lines of credit or insurance, necessary equipment, supplies, materials, or related assistance or services, excluding supplies and equipment the DBE subcontractor purchases or leases from the prime contractor or its affiliate:

N/A – Goal has been met – See Exh 10-O1

G. The names of agencies, organizations or groups contacted to provide assistance in contacting, recruiting and using DBE firms (please attach copies of requests to agencies and any responses received, i.e., lists, Internet page download, etc.):

Proposer/Contractor Good Faith Effort

ATTACHMENT C

EXHIBIT 10-Q - Disclosure of Lobbying Activities

May 29, 2025

Local Assistance Procedures Manual

Page 33

**EXHIBIT 10-Q
Disclosure of Lobbying Activities**

EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

1. Type of Federal Action:

- a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

2. Status of Federal Action:

- a. bid/offer/application
- b. initial award
- c. post-award

3. Report Type:

- a. initial
- b. material change

For Material Change Only:

year _____ quarter _____
 date of last report _____

4. Name and Address of Reporting Entity

- Prime Subawardee
 Tier _____, if known

5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:

6. Federal Department/Agency:
 Congressional District, if known _____

7. Federal Program Name/D
 Congressional District, if known _____

8. Federal Action Number, if known:

9. Award Am

10. Name and Address of Lobby Entity
 (If individual, last name, first name, MI) _____

11. Ind _____ **ing Services (including**
 _____ **from No. 10a)**
 _____ **name, MI)**

12. Amount of Payment (check all that apply)

\$ _____ actual

Type of Payment (check all that apply)

- a. retainer
- b. one-time fee
- c. commission
- d. contingent fee
- e. deferred
- f. other, specify _____

13. Form of Payment (check)

- a. cash
- b. in-kind

value _____

15. Bri _____ **services Performed or to be performed and Date(s) of Service, including**
_____ ce(s), or member(s) contacted, for Payment Indicated in Item 11:

(attach Continuation Sheet(s) if necessary)

16. Continuation Sheet(s) attached: Yes No

17. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: _____

Print Name: _____

Title: _____

Telephone No.: _____ Date: _____

Authorized for Local Reproduction

Standard Form - LLL

Federal Use Only:

INSTRUCTIONS FOR COMPLETING EXHIBIT 10-Q DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime federal recipient at the initiation or receipt of covered federal action or a material change to previous filing pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for such payment or agreement to make payment to lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress or an employee of a Member of Congress in connection with a covered federal action. Attach a continuation sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered federal action for which lobbying activity is or has been secured to influence, the outcome of a covered federal action.
2. Identify the status of the covered federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last, previously submitted report by this reporting entity for this covered federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the first tier. Subawards include but are not limited to: subcontracts, subgrants, and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee" then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organization level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the federal program name or description for the covered federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate federal identifying number available for the federal action identification in item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number, federal agency contract number, contract award number, the application/proposal control number assigned by the federal agency). Include prefixes, e.g., "RFP-DE-90-001" for a covered federal action where there has been an award or loan commitment by the Federal agency, enter the federal amount of the award/loan commitments for the prime entity identified in item 4 or 5.
9. For the covered federal action where there has been an award or loan commitment by the Federal agency, enter the federal amount of the award/loan commitments for the prime entity identified in item 4 or 5.
10. Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influence the covered federal action.
11. Enter the full names of the individual(s) performing services and include full address if different from 10 (a). Enter Last Name, First Name and Middle Initial (MI).
12. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (Item 4) to the lobbying entity (Item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
13. Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
14. Check all boxes that apply. If other, specify nature.
15. Provide a specific and detailed description of the services that the lobbyist has performed or will be expected to perform and the date(s) of any services rendered. Include all preparatory and related activity not just time spent in actual contact with federal officials. Identify the federal officer(s) or employee(s) contacted or the officer(s) employee(s) or Member(s) of Congress that were contacted.
16. Check whether or not a continuation sheet(s) is attached.
17. The certifying official shall sign and date the form, and print his/her name title and telephone number.

Public reporting burden for this collection of information is estimated to average 30-minutes per response, including time for reviewing instruction, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503. SFLLL-Instructions Rev. 06-04

ATTACHMENT D

Signed copy of Proposer's ACKNOWLEDGEMENT of the draft Contract

ARTICLE XXXIV CONTRACT

The two parties to this AGREEMENT, who are the before named CONSULTANT and the before named LOCAL AGENCY, hereby agree that this AGREEMENT constitutes the entire AGREEMENT which is made and concluded in duplicate between the two parties. Both of these parties for and in consideration of the payments to be made, conditions mentioned, and work to be performed; each agree to diligently perform in accordance with the terms and conditions of this AGREEMENT as evidenced by the signatures below.

ARTICLE XXXV SIGNATURES

(Name of LOCAL AGENCY)

(Name of CONSULTANT)

(Signature)
(Name of Signer)

(Signature)
(Name of Signer)

Date:

Date: _____

"PROPOSER's ACKNOWLEDGEMENT: "I have received and reviewed the sample CONSULTANT CONTRACT. My signature below shall signify our firm's acceptance of said contract if our firm is selected for awarding a contract for the project as described in said RFP.

Juan M. Pantoja

By: Printed Name



0//2

Signature

Proof of Publication

THE BAKERSFIELD CALIFORNIAN
4900 CALIFORNIA AVE STE 100A
BAKERSFIELD, CA 93309

Ad Number: 468815 PO #:
Edition: CALC Run Times 2
Class Code LEGAL NOTICES

Start Date 04/30/2025 Stop Date 05/07/2025

CITY OF CALIFORNIA CITY
21000 HACIENDA BLVD
CALIFORNIA CITY CA 93505
US

Billing Lines 14.00 Inches 1.3940294
Total Cost \$ 257.06 Account 89113
Billing CITY OF CALIFORNIA CITY
Address 21000 HACIENDA BLVD
CALIFORNIA CITY CA 93505
US

STATE OF CALIFORNIA
COUNTY OF KERN

Solicitor I.D.: 0

I AM A CITIZEN OF THE UNITED STATES AND A RESIDENT OF THE COUNTY AFORESAID: I AM OVER THE AGE OF EIGHTEEN YEARS, AND NOT A PARTY OR INTERESTED IN THE ABOVE ENTITLED MATTER. I AM THE ASSISTANT PRINCIPAL CLERK OF THE PRINTER OF THE BAKERSFIELD CALIFORNIAN, A NEWSPAPER OF GENERAL CIRCULATION, PRINTED AND PUBLISHED DAILY IN THE CITY OF BAKERSFIELD COUNTY OF KERN,

First Text
REQUEST FOR QUALIFICATION

Ad Number 468815

AND WHICH NEWSPAPER HAS BEEN ADJUDGED A NEWSPAPER OF GENERAL CIRCULATION BY THE SUPERIOR COURT OF THE COUNTY OF KERN, STATE OF CALIFORNIA, UNDER DATE OF FEBRUARY 5, 1952, CASE NUMBER 57610; THAT THE NOTICE, OF WHICH THE ANNEXED IS A PRINTED COPY, HAS BEEN PUBLISHED IN EACH REGULAR AND ENTIRE ISSUE OF SAID NEWSPAPER AND NOT IN ANY SUPPLEMENT THEREOF ON THE FOLLOWING DATES, TO WIT:

REQUEST FOR QUALIFICATIONS FOR
ON-CALL PROFESSIONAL ENGINEERING SERVICES
FOR FEDERAL AND STATE FUNDED PROJECTS
City of California City 21000 Hacienda Blvd. California City, CA 93505

Date Released: April 30, 2025

Proposals are due prior to 3:00 PM on May 29, 2025

Contact Joe Barragan, Public Works Director, pwdir@californiacity-ca.gov
(760) 373-7162, for a copy of the RFP or visit www.californiacity-ca.gov

April 30, May 7, 2025
468815

04/30/2025 05/07/2025

ALL IN YEAR 2025

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

Krista Fisher

DATED AT BAKERSFIELD CALIFORNIA

5/7/25

RESOLUTION NO. 25-3158

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT WITH BHT ENGINEERING, INC. FOR ON-CALL PROFESSIONAL ENGINEERING SERVICES FOR LOCAL, STATE, AND FEDERALLY FUNDED PROJECTS

The City Council of the City of California City (hereafter referred to as the "City") does resolve as follows:

WHEREAS, the City needs On-Call Professional Engineering Services for local, state, and federal Funded Projects; and

WHEREAS, the City advertised the RFP for On-Call Professional Engineering Services for local, state, and federally funded projects on April 30, 2025, with submittals due by May 7, 2025, on the City's Website and in the Bakersfield Californian; and

WHEREAS, two proposals were received and evaluated, and the City determined that BHT Engineering, Inc. was the lowest responsive bidder.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AS FOLLOWS:

SECTION 1: The City hereby authorizes the City Manager to sign a new agreement with BHT Engineering Inc. with an expiration date of June 30, 2030 and with a maximum contract sum in the amount of _____ (\$_____).

SECTION 2: City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of California City, this 26th day of August 2025.

Marquette Hawkins
Mayor

ATTEST:

APPROVED AS TO FORM:

Leandrea Weible
Acting City Clerk

Victor M. Ponto,
City Attorney

CERTIFICATION

I, Leandrea Weible, Acting City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 26th of August 2025, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of California City, California, this 26th day of August 2025.

Leandrea Weible
Acting City Clerk



COUNCIL AGENDA ITEM

August 26, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Christopher Lopez, City Manager

SUBJECT: Discuss and Provide Direction Regarding the City's Financial Issues and Provide Direction on Beginning the Neutral Evaluation Process

BACKGROUND:

The City has historically utilized a special tax to fund various operations for the community. Due to the loss of Measure C in 2024, the City made several reductions in personnel to offset some of the reductions, as well as putting forward various items to increase revenues.

As additional background to the City's budget issues, the City adopted its FY 24/25 Budget on March 25, 2025, which utilized fund balance to balance the budget. On July 8, 2025, the Mayor and Council adopted the FY 25/26 Budget with the use of fund balance again to balance the budget. The City has now adopted two budgets in the last six months that utilized fund balance to balance its operating budgets.

Over the last year, the City has asked voters to approve an extension of Measure C, which generated approximately \$6M in revenues to fund public safety in the city, which expired on June 30, 2024 to help alleviate the City's budget situation. Voters have not approved these initiatives, resulting in a lack of ongoing revenues to support city operations. In July 2025, the Mayor and City Council received polling results from registered voters that identified the lack of public support for a tax measure to fund critical operations in the City. As a result, the Council directed staff not to prepare items for a ballot measure asking voters to approve a special parcel tax to fund critical operations.

While various adjustments have been made to the budget, with the most notable one resulting in the elimination of 19 positions and saving \$1.3M, there remains significant budget and service delivery issues in the community. Numerous residents have noticed these impacts, including the lack of maintenance at City facilities, and staff only responding to items on an emergency basis due to lack of staffing and funding.

General Fund Overview

The general fund is the primary operating fund for the City. The general fund pays for many of the services offered to the City's residents including city personnel for Planning, Public Works Administration, Clerk's Office, a portion of Police and Fire Department costs, and Recreation

programming. While many cities fund public safety primarily through the general fund, California City has funded the bulk of its public safety departments through a special tax for public safety.

Relying on a special tax measure with an expiration date for such a critical function has the effect of funding a primary function of local government with a temporary funding stream. Funding a core element of local government with a temporary revenue is not a best practice as it locks the city into a guaranteed crises every few years if there is no funding mechanism to take over the finite revenue stream. With the expiration of Measure C, this created a significant hole in the City’s budget since it relied on a temporary measure to fund public safety.

The pattern of temporarily funding such core functions of government has locked the City into a pattern of instability and resulted in many issues for the California City community.

Historical Review of Special Tax Revenues and Expenditures: Budget Problem

While Measure C covered a significant portion of the City’s public safety costs, the City ran deficits in these operations for many years. This means that even with the allocation of Measure C, or other special tax revenues, the city was unable to contain its expenditures within the revenues generated for public safety. The table below lists the total revenues, and the respective expenditures over the last ten years. The numbers included below are taken from the city’s audited financial statements, which can be viewed on the Finance Department website.

Fiscal Year Ended	Public Safety Revenues	Expenditures	Excess (deficiency) of revenues over (under) expenditures
2015	\$ 6,753,885	\$ 7,307,711	\$ (553,826)
2016	\$ 6,794,075	\$ 8,153,345	\$ (1,359,270)
2017	\$ 6,658,706	\$ 8,632,413	\$ (1,973,707)
2018	\$ 6,934,156	\$ 6,884,488	\$ 49,668
2019	\$ 7,787,816	\$ 8,043,685	\$ (255,869)
2020	\$ 7,283,017	\$ 8,857,956	\$ (1,574,939)
2021	\$ 7,704,425	\$ 7,330,376	\$ 374,049
2022	\$ 7,583,090	\$ 8,414,445	\$ (831,355)
2023	\$ 7,229,442	\$ 7,593,986	\$ (364,544)
2024	\$ 6,621,949	\$ 8,588,388	\$ (1,966,439)

In the last ten years, and based on the City’s audited financial statements, the city exceeded its public safety expenditures in eight of the last ten years. This means that the city’s special tax for public safety was only covering a portion of the City’s public safety costs. The additional funding necessary to cover this expense was covered through the general fund.

Use of Fund Balance to Balance the Budget

The use of fund balance to cover ongoing expenditures is not a recommended practice. Given the city’s accrual of fund balance in the general fund, the City is able to utilize this funding in order

to balance the city's budget. This deficit spending should be remedied, and a long-term solution is necessary to remove the City's reliance on one time funding.

Utilizing fund balance is not a viable long-term strategy and will eventually lead to fiscal insolvency.

Additionally, the elimination of personnel in 2024 had the effect of lessening total general fund expenditures and thereby lessening the deficit for the fiscal year. Those reductions in personnel did come at a service cost since there is currently no maintenance staff to perform duties at the parks, city hall, senior center, and other core functions of the City. Reductions in maintenance and operations expenditures have also provided significant savings to the community, but the City is grappling with conditions related to service insolvency, as its unable to meet basic demands for service.

Financial Health Indicators

When reviewing various items that provide an indication to the City's financial health, the following items should raise concern as it relates to the City's financial health, which are currently being utilized by the City:

1. Use of fund balance to balance the budget
2. Net operating deficits in the general fund
3. City is unable to keep pace with aging of capital assets outside of public safety
4. General fund subsidies occur in enterprise funds including the Airport Fund and the Golf Course Fund
5. Nonrecurring revenues from development have been utilized to fund operating costs (use of one-time revenue from development projects)
6. Public service levels do not meet the standards and needs in the community

These practices are indicative of the broader issues related to the City's ability to remain solvent into the future.

Insolvency:

California City has experienced significant stress due to ongoing deficits that have resulted in the inability to provide core services to the community. Without additional painful cuts to critical and vital services, and in the absence of new revenue sources, the City is headed towards fiscal insolvency. Opportunity still exists for the City of California City to address its financial condition, but it will require significant, difficult, and challenging conversations related to how to move the City towards financial sustainability.

It should be noted that according to John Knox and Marc Levinson, who wrote the document titled, *Avoiding and Using Chapter 9 in Times of Fiscal Stress*, they state that "filing for bankruptcy protection under chapter 9 should be considered a last resort, to be effected only after every effort has been made to avoid it."

They also state that, “In these circumstances, painful cuts in service levels, employee compensation and other expenses may be required, as well as increased revenues through higher taxes or fees.”

As an overview, the information below is included to illustrate the process by which a public agency seeks bankruptcy protection.

Eligibility to File for Bankruptcy Protection

In a presentation provided to the League of California Cities by individuals who represented the City of San Bernardino during their bankruptcy, they note the following items to be eligible for bankruptcy protection:

To be eligible, must:

1. Be a municipality
2. Be authorized under state law and meet any state requirements
 - a. In CA under AB 506, either engage in “neutral evaluation process” (i.e. mediation) or declare a fiscal emergency
3. Be insolvent
4. Desire to effect a plan of adjustment
5. Negotiate with creditors or show negotiations would be impracticable
6. Show that petition was filed in good faith

Neutral Evaluation Process

California Government Code - GOV § 53760.3 spells out the process regarding the Neutral Evaluation Process which is a step necessary to file for bankruptcy protection. This section of the code is attached to this staff report for reference.

Relevant portions of the process are included below for reference:

A local public entity may initiate the neutral evaluation process if the local public entity is or likely will become unable to meet its financial obligations as and when those obligations are due or become due and owing. The local public entity shall initiate the neutral evaluation by providing notice by certified mail of a request for neutral evaluation to all interested parties as defined in Section 53760.1.

(b) Interested parties shall respond within 10 business days of receipt of notice of the local public entity’s request for neutral evaluation.

(c) (1) The local public entity and the interested parties agreeing to participate in the neutral evaluation shall, through a mutually agreed-upon process, select the neutral evaluator to oversee the neutral evaluation process and facilitate all discussions in an effort to resolve their disputes.

(2) If the local public entity and interested parties fail to agree on a neutral evaluator within seven days after the interested parties have responded to the notification sent by the public entity, the public entity shall select five qualified neutral evaluators and provide their names, references, and backgrounds to the participating interested parties. Within three business days, a majority of

participating interested parties may strike up to four names from the list. If a majority of participating interested parties strikes four names, the remaining candidate shall be the neutral evaluator. If the majority of participating parties strikes fewer than four names, the local public entity may choose which of the remaining candidates shall be the neutral evaluator.

(d) A neutral evaluator shall have experience and training in conflict resolution and alternative dispute resolution and shall meet at least one of the following qualifications:

(1) At least 10 years of high-level business or legal practice involving bankruptcy or service as a United States Bankruptcy Judge.

(2) Professional experience or training in municipal finance and one or more of the following issue areas:

(A) Municipal organization.

(B) Municipal debt restructuring.

(C) Municipal finance dispute resolution.

(D) Chapter 9 bankruptcy.

(E) Public finance.

(F) Taxation.

(G) California constitutional law.

(H) California labor law.

(I) Federal labor law.

RECOMMENDATION:

It is recommended that the Council discuss and direct the City Attorney and City Manager's Office to begin the neutral evaluation process.

ATTACHMENTS:

1. Government Code Text

**2024 California Code
Government Code - GOV
TITLE 5 - LOCAL AGENCIES
DIVISION 2 - CITIES, COUNTIES, AND
OTHER AGENCIES
PART 1 - POWERS AND DUTIES
COMMON TO CITIES, COUNTIES, AND
OTHER AGENCIES
CHAPTER 4 - Financial Affairs
ARTICLE 5 - Bankruptcy
Section 53760.3.**

Universal Citation:

CA Govt Code § 53760.3 (2024)

53760.3. (a) A local public entity may initiate the neutral evaluation process if the local public entity is or likely will become unable to meet its financial obligations as and when those obligations are due or become due and owing. The local public entity shall initiate the neutral evaluation by providing notice by certified mail of a request for neutral evaluation to all interested parties as defined in Section 53760.1.

(b) Interested parties shall respond within 10 business days of receipt of notice of the local public entity's request for neutral evaluation.

(c) (1) The local public entity and the interested parties agreeing to participate in the neutral evaluation shall, through a mutually agreed-upon process, select the

neutral evaluator to oversee the neutral evaluation process and facilitate all discussions in an effort to resolve their disputes.

(2) If the local public entity and interested parties fail to agree on a neutral evaluator within seven days after the interested parties have responded to the notification sent by the public entity, the public entity shall select five qualified neutral evaluators and provide their names, references, and backgrounds to the participating interested parties. Within three business days, a majority of participating interested parties may strike up to four names from the list. If a majority of participating interested parties strikes four names, the remaining candidate shall be the neutral evaluator. If the majority of participating parties strikes fewer than four names, the local public entity may choose which of the remaining candidates shall be the neutral evaluator.

(d) A neutral evaluator shall have experience and training in conflict resolution and alternative dispute resolution and shall meet at least one of the following qualifications:

(1) At least 10 years of high-level business or legal practice involving bankruptcy or service as a United States Bankruptcy Judge.

(2) Professional experience or training in municipal finance and one or more of the following issue areas:

(A) Municipal organization.

(B) Municipal debt restructuring.

(C) Municipal finance dispute resolution.

(D) Chapter 9 bankruptcy.

(E) Public finance.

(F) Taxation.

(G) California constitutional law.

(H) California labor law.

(I) Federal labor law.

(e) The neutral evaluator shall be impartial, objective, independent, and free from prejudice. The neutral evaluator shall not act with partiality or prejudice based on any participant's personal characteristics, background, values or beliefs, or performance during the neutral evaluation process.

(f) The neutral evaluator shall avoid a conflict of interest or the appearance of a conflict of interest during the neutral evaluation process. The neutral evaluator shall make a reasonable inquiry to determine whether there are any facts that a reasonable individual would consider likely to create a potential or actual conflict of interest. Notwithstanding subdivision (n), if the neutral evaluator is informed of the existence of any facts that a reasonable individual would consider likely to create a potential or actual conflict of interest, the neutral evaluator shall disclose these facts in writing to the local public entity and all interested parties involved in the neutral evaluation. If any party to the neutral evaluation objects to the neutral evaluator, that party shall notify all other parties to the neutral evaluation, including the neutral evaluator, within 15 days of receipt of the notice from the neutral evaluator, the neutral evaluator shall withdraw and a new neutral evaluator shall be selected.

(g) Prior to the neutral evaluation process, the neutral evaluator shall not establish another relationship with any of the parties in a manner that would raise questions about the integrity of the neutral evaluation, except that the neutral evaluator may conduct further neutral evaluations regarding other potential local public entities that may involve some of the same or similar constituents to a prior mediation.

(h) The neutral evaluator shall conduct the neutral evaluation process in a manner that promotes voluntary, uncoerced decisionmaking in which each party makes free and informed choices regarding the process and outcome.

(i) The neutral evaluator shall not impose a settlement on the parties. The neutral evaluator shall use his or her best efforts to assist the parties to reach a satisfactory resolution of their disputes. Subject to the discretion of the neutral evaluator, the neutral evaluator may make oral or written recommendations for settlement or plan of readjustment to a party privately or to all parties jointly.

(j) The neutral evaluator shall inform the local public entity and all parties of the provisions of Chapter 9 relative to other chapters of the bankruptcy codes. This instruction shall highlight the limited authority of United States bankruptcy judges in Chapter 9 such as the lack of flexibility available to judges to reduce or cram

down debt repayments and similar efforts not available to reorganize the operations of the city that may be available to a corporate entity.

(k) The neutral evaluator may request from the parties documentation and other information that the neutral evaluator believes may be helpful in assisting the parties to address the obligations between them. This documentation may include the status of funds of the local public entity that clearly distinguishes between general funds and special funds, and the proposed plan of readjustment prepared by the local public entity.

(l) The neutral evaluator shall provide counsel and guidance to all parties, shall not be a legal representative of any party, and shall not have a fiduciary duty to any party.

(m) In the event of a settlement with all interested parties, the neutral evaluator may assist the parties in negotiating a prepetitioned, preagreed plan of readjustment in connection with a potential Chapter 9 filing.

(n) If at any time during the neutral evaluation process the local public entity and a majority of the representatives of the interested parties participating in the neutral evaluation wish to remove the neutral evaluator, the local public entity or any interested party may make a request to the other interested parties to remove the neutral evaluator. If the local public entity and the majority of the interested parties agree that the neutral evaluator should be removed, the parties shall select a new neutral evaluator.

(o) The local public entity and all interested parties participating in the neutral evaluation process shall negotiate in good faith.

(p) The local public entity and interested parties shall provide a representative of each party to attend all neutral evaluation sessions. Each representative shall have the authority to settle and resolve disputes or shall be in a position to present any proposed settlement or plan of readjustment to the parties participating in the neutral evaluation.

(q) The parties shall maintain the confidentiality of the neutral evaluation process and shall not disclose statements made, information disclosed, or documents prepared or produced, during the neutral evaluation process, at the conclusion of the neutral evaluation process or during any bankruptcy proceeding unless either of the following occur:

(1) All persons that conduct or otherwise participate in the neutral evaluation expressly agree in writing, or orally pursuant to Section 1118 of the Evidence Code, to disclosure of the communication, document, or writing.

(2) The information is deemed necessary by a judge presiding over a bankruptcy proceeding pursuant to Chapter 9 of Title 11 of the United States Code to determine eligibility of a municipality to proceed with a bankruptcy proceeding pursuant to Section 109(c) of Title 11 of the United States Code.

(r) The neutral evaluation established by this process shall not last for more than 60 days following the date the evaluator is selected, unless the local public entity or a majority of participating interested parties elects to extend the process for up to 30 additional days. The neutral evaluation process shall not last for more than 90 days following the date the evaluator is selected unless the local public entity and a majority of the interested parties agree to an extension.

(s) The local public entity shall pay 50 percent of the costs of neutral evaluation, including, but not limited to, the fees of the evaluator, and the creditors shall pay the balance, unless otherwise agreed to by the parties.

(t) The neutral evaluation process shall end if any of the following occur:

(1) The parties execute a settlement agreement.

(2) The parties reach an agreement or proposed plan of readjustment that requires the approval of a bankruptcy judge.

(3) The neutral evaluation process has exceeded 60 days following the date the neutral evaluator was selected, the parties have not reached an agreement, and neither the local public entity or a majority of the interested parties elects to extend the neutral evaluation process past the initial 60-day time period.

(4) The local public entity initiated the neutral evaluation process pursuant to subdivision (a) and received no responses from interested parties within the time specified in subdivision (b).

(5) The fiscal condition of the local public entity deteriorates to the point that a fiscal emergency is declared pursuant to Section 53760.5 and necessitates the need to file a petition and exercise powers pursuant to applicable federal bankruptcy law.

(u) If the 60-day time period for neutral evaluation has expired, including any extension of the neutral evaluation past the initial 60-day time period pursuant to subdivision (r), and the neutral evaluation is complete with differences resolved, the neutral evaluation shall be concluded. If the neutral evaluation process does not resolve all pending disputes with creditors the local public entity may file a petition and exercise powers pursuant to applicable federal bankruptcy law if, in the opinion of the governing board of the local public entity, a bankruptcy filing is necessary.

(Amended by Stats. 2012, Ch. 162, Sec. 68. (SB 1171) Effective January 1, 2013.)