

# CITY OF CALIFORNIA CITY

MAY 13, 2025

Marquette Hawkins  
**MAYOR**

Michael Kulikoff  
**MAYOR PRO TEM**

Jesse Hightower  
Michael Hurles  
Ronald Smith  
**COUNCIL MEMBERS**

Christopher Lopez  
**CITY MANAGER**



## AGENDA

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***CITY COUNCIL/ HOUSING AUTHORITY/ SUCCESSOR AGENCY  
REGULAR MEETING TUESDAY MAY 13, 2025 @ 5:00 PM  
COUNCIL CHAMBERS & VIA ZOOM  
21000 HACIENDA BLVD., CALIFORNIA CITY, CA 93505***

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If you need special assistance to participate in this meeting, contact the City Clerk at (760) 373-7140 or via email at [cityclerk@californiacity-ca.gov](mailto:cityclerk@californiacity-ca.gov). We request a 24-hour notification prior to the meeting in order for the City to make reasonable arrangements to ensure accessibility. (28 CFR 35.102-35.104 American Disabilities Act Title II)

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### **Zoom instructions and notes:**

Web Link: <https://us06web.zoom.us/j/89958907070>

Meeting ID: 899 5890 7070

1. Public can dial into the Zoom line:
  - a. One tap mobile: +16694449171,87254527178# US
  - b. Dial the following number: +1 564 217 2000 US
2. Comments
  - a. Public must join Zoom meeting to comment
  - b. Keep your mic on **Mute** until you are requested to speak
  - c. Use the "Raise your Hand" button to request to speak or,
  - d. Send a chat request to City Clerk for request to speak
  - e. When requested to speak state your name for the record
  - f. Re-mute when your time to speak has ended

# CITY OF CALIFORNIA CITY

MAY 13, 2025

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*Public is urged to listen to the meeting in a quiet place, to avoid background noise. We also request public to **MUTE** your audio device when not commenting to avoid disruption during meeting.*

*\*\*Please take this time to turn off your cell phones \*\**

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## CLOSED SESSION 4:00PM

### CALL TO ORDER

### ROLL CALL

Councilmembers: Hightower, Hurles, Smith, Mayor Pro Tem Kulikoff, Mayor Hawkins

### ADOPT THE AGENDA

### PUBLIC COMMENT

Members of the public are welcome to address the City Council **ONLY** on those items listed on the Closed Session agenda. Each member of the public will be given (3) three minutes to speak

### CLOSED SESSION

CS 1. Significant exposure to litigation pursuant to Government Code Section 54956.9, subdivision (d)(2) (Two matters)

### REPORT OUT OF CLOSED SESSION

### CITY COUNCIL CONVENES TO REGULAR MEETING

## REGULAR MEETING 5:00PM

### CALL TO ORDER

### PLEDGE OF ALLIGENCE / INVOCATION

### ROLL CALL

Councilmembers: Hightower, Hurles, Smith, Mayor Pro Tem Kulikoff, Mayor Hawkins

### DEPARTMENT REPORTS

PARK

OHV

HOUSING

AIRPORT

# CITY OF CALIFORNIA CITY

MAY 13, 2025

## CITY CLERK REPORTS/RECEIVED COMMUNICATIONS

Correspondence from JM Powers Dated:

May 2, 2025

May 3, 2025

May 4, 2025

## CIVIC/COMMUNITY/ORGANIZATION ANNOUNCEMENTS

### PRESENTATIONS

FY 23/24 Audited Financial Statements

**Recommendation:** It is recommended that the Mayor and City Council Receive and File the FY 23/24 Audit

### PROCLAMATION

Proclamation- Community Action Month in California City–Community Action Partnership of Kern (CAPK)

**Recommendation:** It is recommended that the Mayor and City Council Proclaim May as community action month in California City.

### PUBLIC HEARING

**PH 1. Staff Report:** Christopher Lopez, City Manager- Kenny Cooper, Finance Manager

**Subject: Aspen Mall Lighting and Landscape District Public Hearing and Adopt Resolutions to Levy and Collect Assessments for the Aspen Mall Landscaping and Lighting District for Fiscal Year 25/26.**

- 1) Open Public Hearing
- 2) Public Comment
- 3) Close Public Hearing
- 4) Discussion

**Recommendation:** Staff recommends the Council conduct the public hearing and adopt the resolutions to levy and collect assessments for the Aspen Mall Landscaping and Lighting District for fiscal year 25/26.

**PH 2. Staff Report-** Christopher Lopez- City Manager- Joe Barragan, Public Works Director

**Subject: TDA Unmet Transit Needs Public Hearing**

- 1) Open Public Hearing
- 2) Public Comment
- 3) Close Public Hearing
- 4) Discussion

**Recommendation:** Conduct the Unmet Transit Needs Public Hearing and that the City Council adopts “**RESOLUTION NO 25-3113. DETERMINING THAT CALIFORNIA CITY HAS NO UNMET TRANSIT NEEDS THAT CAN NOT REASONABLY BE MET BY THE EXISTING SYSTEM**”

### PUBLIC BUSINESS FROM THE FLOOR / PUBLIC COMMENT

This portion of the meeting is reserved for the public to address the City Council on any matter **NOT on this agenda** and over which the City Council has jurisdiction. Please state your name for the record and limit your comments to (3) three minutes. The City Council will receive the comments but cannot engage in back-and-forth discussion with the public or make any decision. The City Council can direct staff to bring the item back to a future agenda for discussion.

# CITY OF CALIFORNIA CITY

MAY 13, 2025

## CONSENT CALENDAR

### **WAIVER OF FULL READING OF RESOLUTIONS AND ORDINANCES**

Consideration to waive full-text reading of all Resolutions and Ordinances by single motion made at the start of each meeting, subject to the ability of the City Council / Agency to read the full text of selected resolutions and ordinances when the item is addressed by subsequent motion. All items on the consent calendar are considered routine, and non-controversial and will be approved by (1) one motion if no member of the council, staff, or public wishes to comment or ask questions. Public comments are to be limited to (3) three minutes. Roll call vote required.

**CC 1.** Approve **City Check Register dated 04/18/2025-05/08/2025**

**CC 2.** Approve **Minutes for 4/22/2025**

**CC 3.** Staff Report: Joaquin Vazquez,  
Subject: A City Council Resolution Determining the Amount of Cannabis Tax Owed by California City Cannabis Company, LLC to the City, Pursuant to its Duly Conducted Appeal Hearing and California City Municipal Code Chapter 3-2.8

**Recommendation:**

1. Consider and adopt the proposed Resolution determining that California City Cannabis Company must pay the City \$75,744 in cannabis business tax within 12 months of the date of this Resolution on a quarterly basis and authorizing the City Manager to execute an agreement memorializing this repayment to the City, in a form approved by special counsel.
2. Alternatively, discuss and take other action related to this item.

**CC 4.** Staff Report: Christopher Lopez, City Manager- Joe Barragan, Public Works Director  
Subject: A Resolution of the City Council of the City of California City authorization for the execution of the certifications and assurances and authorized agent forms for the low carbon transit operations program (LCTOP) FY 2024-2025, for the following project: Dial-a-Ride free rides for \$34,300  
**Recommendation:** A motion to pass the resolution to approve the submittal of a Low Carbon Transit Operations Program (LCTOP) project for the Fiscal Year 2024-2025.

**CC 5.** Staff Report: Christopher Lopez, City Manager-Latisha Lamberth, Human Resource Director  
Subject: Approval of Workplace Violence Policy  
**Recommendation:** Approve the Workplace Violence Policy

**CC 6.** Staff Report: Christopher Lopez, City Manager-Justin Vincent, Public Safety Director  
Subject: CHP Contracting Update  
**Recommendation:** Receive and File

**CC 7.** Staff Report: Christopher Lopez, City Manager-Joe Barragan, Public Works Director  
Subject: Water Mains Replacement in Section 21 – Vivian Place Project  
**Recommendation:** Staff recommend that the City Council approve the Task Order from BHT for the design of the Vivian Project for \$24,200

**CC 8.** Staff Report: Christopher Lopez, City Manager- Joe Barragan, Public Works Director  
Subject: A Resolution of the City Council of the City of California City Adopting the Cross-Connection Control Policy Handbook as Required by the California State Water Resources Control Board  
**Recommendation:** Staff recommends the City Council adopt the Resolution of the City Council of the City of California City Adopting the Cross-Connection Control Policy Handbook as Required by the

# CITY OF CALIFORNIA CITY

MAY 13, 2025

California State Water Resources Control Board

- CC 9.** Staff Report: Christopher Lopez, City Manager  
Subject: Review and adopt the City of California City adopted map final report pursuant to Elections Code Section 21130(F).  
**Recommendation:** Staff recommends the City Council review and adopt the City of California City adopted map final report pursuant to Elections Code Section 21130(F).
- CC 10.** Staff Report: Christopher Lopez, City Manager  
Subject: A Resolution authorizing payment to Southwest Voter Registration Education Projects (SVREP) in the amount of \$33,000  
**Recommendation:** Staff recommends the City Council Adopt a Resolution authorizing payment to Southwest Voter Registration Education Projects (SVREP) in the amount of \$33,000
- CC11.** Staff Report: Victor Ponto, City Attorney  
Subject: SDI Resolution  
**Recommendation:** Staff recommends the City Council adopt the Resolution.

## NEW BUSINESS

- NB 1.** Staff Report: Christopher Lopez, City Manager-Justin Vincent, Public Safety Director  
Subject: Special Needs Awareness Program, (SNAP)  
**Recommendation:** Adopt the Resolution approving the SNAP Program for the California City Police Department
- NB 2.** Staff Report: Christopher Lopez, City Manager  
Subject: Adopt a Resolution of the Mayor and City Council Authorizing the City Manager to Execute Any and All Documents Associated with the Department of Homeland Security Grant in the Amount of \$250,000  
**Recommendation:** Adopt a resolution approving the FY 2024 State and Local Cybersecurity Grant Program for Local and Tribal Governments (SL) and authorize the City Manager to take any and all actions to implement the grant.
- NB 3.** Staff Report: Christopher Lopez  
Subject: Vicious Dog Board  
**Recommendation:** That the Mayor and City Council discuss and provide direction
- NB 4.** Staff Report: Marquette Hawkins, Mayor  
Subject: Removal of Michael Kulikoff as Mayor Pro Tempore and appointment of new councilmember for same.

## COUNCILMEMBER COMMENTS, AGENDA REQUESTS, AND AB1234 REPORTS

This portion of the meeting is reserved for council members to present information, announcements, and items that have come to their attention. The Brown Act precludes Council, staff, or public discussion. Short staff responses are appropriate. The Council will take no formal action. A Council member may request the City Clerk to calendar an item for consideration at a future meeting or refer an item to staff.

## ADJOURNMENT

# CITY OF CALIFORNIA CITY

MAY 13, 2025

## **AFFIDAVIT OF POSTING**

I, Leandrea Weible, Acting City Clerk for the City of California City, California, DO HEREBY CERTIFY that the foregoing notice was posted on all official City bulletin boards and the City's website at least 72 hours prior to the meeting in compliance with the provisions of the Brown Act.

May 10, 2025



DR-PARK

## COUNCIL AGENDA ITEM

May 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Leann Andrea Weible, Park Coordinator

**SUBJECT:** Park and Recreation Monthly Department Report

### OPERATIONS:

Effective May 6, 2025, through June 1, 2025, the gym will be open daily Tuesday – Thursday & Saturday 12:00pm – 5:00pm Friday 10am-4pm **CLOSED** Sunday & Monday.

### CURRENTLY:

- **EVERY SUNDAY** Holy Scriptures Church Service is held in the Arts and Community Building.
- **EVERY FRIDAY** The Strata will be open for walking from 10:00am-12:00pm for those that are interested.

### PROJECT and EVENT UPDATES

1. **Skate Park Update:** Although the Skate Park is complete, the Project in its entirety is still undergoing construction. We are kindly asking the community to refrain from utilizing the Skate Park until the Splash Pad, Restrooms and Parking Lot are complete. Our priority is to ensure safety for the community. Thank you for understanding and your continued patience and cooperation during the completion of this project is appreciated.
2. **Tortoise Day Update:** Staff would like to Thank everyone from the Chambers of Commerce as well as all the Volunteers for a great event this year! We also want to extend our appreciation to all that participated in the Parade, the games and all of the vendors that came to share this experience with California City. Below are the Parade winners for those that were unable to attend:

- 1) **First Place** – Desert Song Four Square Church’s Youth Group” The Hub”

- 2) **Second Place** – The Coyote Cheer Team
- 3) **Third Place** – Price's Academy

**\*\*\*REMINDERS\*\*\***

- *Anyone interested in volunteering at the park can pick up a Volunteer application at City Hall.*
- *If you have a talent or know someone who does and want to share it with others, please contact the Park Coordinator (760) 373-3530*



DR-OHV

## COUNCIL AGENDA ITEM

May 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Inge Elmes, OHV Manager

**SUBJECT:** OHV MONTHLY DEPARTMENT REPORT

### Events

Easter brought out a total of 29 visible RV groups. The next major holiday staff will be preparing for is Memorial Day weekend. Weather will determine the influx of visitors to California City's OHV riding area. This is historically the last holiday weekend before the season slows down significantly.

### Operations

Staff continues to maintain roads and trails, park amenities, and assist OHV visitors at the Borax Bill Park Visitor Center. Visitor Center will be closed June 14, 2025. New permit season will begin July 1, 2025.

### Manager Updates

Public review and comment period closed at 5pm on May 5, 2025, for the G25 OHMVR Division grant cycle. Final applications are due on June 2, 2025, by 5pm.

### Finance Report

For the month of April, OHV sales totaled \$6,862.00 . These numbers are actuals and reflect only amounts received within each month. Please refer to Monthly Permit Sales report for FY totals.

\*Not all proceeds are deposited in the same month.

\*\*OHV sales are deposited to specific OHV Permit Program GL revenue codes #29-3992 through #29-3998. Please refer to the financial statement for details.

\*\*\*Some merchandise was purchased by staff at a discounted rate. All sales for merchandise are allocated to GL revenue code 29-3691.

### Attachment

OHV Permit Program Sales Spreadsheet

Apr		MONTHLY OHV PROGRAM SALES						FY 24/25	
SALES	2025 Totals	QTY	CASH	CHECK	CREDIT CARD	PAYPAL	TOTALS	YTD TOTALS	
Single Permits (Prorated)	\$10	133	\$890	\$0	\$440		\$1,330	1,330.00	
Single Permits	\$15	72	\$540	\$450	\$45	\$45	\$1,080	32,595.00	
Small Family (Prorated)	\$40	9	\$240	\$0	\$120		\$360	360	
Small Family	\$60	4	\$0	\$120	\$0	\$120	\$240	34,240.00	
Large Family (Prorated)	\$80	0	\$0	\$0	\$0		\$0		
Large Family	\$100	1	\$100	\$0	\$0		\$100	8,800.00	
OHV 4 Pack (Prorated)	\$35	15	\$210	\$0	\$315		\$525	525	
OHV 4 Pack	\$50	6	\$150	\$150	\$0		\$300	16,250	
RV Pass (Prorated)	\$15	13	\$90	\$0	\$105		\$195	195	
RV Pass	\$30	0	\$0	\$0	\$0		\$0	7,050.00	
Single Dump Pass	\$5	41	\$155	\$0	\$50		\$205	1,570.00	
Single Water Pass	\$5	32	\$120	\$5	\$35		\$160	1,165.00	
Additional Permits (Prorated)	\$5	0	\$0	\$0	\$0		\$0		
Additional Permits	\$10	1	\$10	\$0	\$0		\$10	1,380.00	
Free	Free	0	\$0	\$0	\$0		\$0		
Residents Permits	Free	12	\$0	\$0	\$0		\$0		
Paypal Fees - \$4	\$4	0	\$0	\$0	\$0	\$12	\$12	\$436	
Holiday Week Day - Power	\$25	0	\$0	\$0	\$0		\$0	150	
Holiday Week Day - Water	\$15	0	\$0	\$0	\$0		\$0	45	
Non-Holiday Weekday-Power	\$15	13	\$90	\$0	\$105		\$195	1,680.00	
Non-Holiday Weekday-Water	\$10	5	\$20	\$0	\$30		\$50	410.00	
Holiday Weekend - Power	\$40	0	\$0	\$0	\$0		\$0	80	
Holiday Weekend - Water	\$20	0	\$0	\$0	\$0		\$0	40	
Non-Holiday Weekend- Power	\$25	11	\$75	\$0	\$200		\$275	1,925.00	
Non-Holiday Weekend-Water	\$15	7	\$15	\$0	\$90		\$105	525	
Shower Tokens	\$0.50	908	\$351	\$0	\$103		\$454	2,814.00	
Transient Lodging	\$150	0	\$0	\$0	\$0		\$0		
Vendor Fees	\$1	1	\$125	\$0	\$0		\$125	1,785.00	
Special Event Fees	\$5	0	\$0	\$0	\$0		\$0		
Map Sales	\$3	3	\$9	\$0	\$0		\$9	159	
Donations	\$1	2	\$135	\$0	\$0		\$135	830	
Hoodies	\$40	14	\$120	\$0	\$360		\$480	6,085.00	
Short Sleeve Shirts	\$20	15	\$140	\$0	\$60		\$200	1,299.00	
Long Sleeve Shirts	\$30	0	\$0	\$0	\$0		\$0	465.00	
Caps	\$20	7	\$60	\$0	\$60		\$120	1,320.00	
Bucket Hats	\$20	0	\$0	\$0	\$0		\$0	90.00	
Visors	\$15	0	\$0	\$0	\$0		\$0	30.00	
Beenies	\$15	4	\$30	\$0	\$30		\$60	855.00	
Tumblers	\$25	1	\$25	\$0	\$0		\$25	235.00	
Magnets	\$5	3	\$15	\$0	\$0		\$15	120.00	
Ornaments	\$10	0	\$0	\$0	\$0		\$0	45.00	
Stickers	\$3	2	\$3	\$0	\$3		\$6	152.00	
Coffee Mugs	\$15	2	\$30	\$0	\$0		\$30	235.00	
Shot Glasses	\$10	5	\$20	\$0	\$30		\$50	300.00	
Wine Glasses	\$15	0	\$0	\$0	\$0		\$0	120.00	
Pint Glasses	\$20	0	\$0	\$0	\$0		\$0	90.00	
Coasters Cork	\$5	0	\$0	\$0	\$0		\$0	50.00	
Coasters Slate	\$10	0	\$0	\$0	\$0		\$0	20.00	
Keychain	\$10	1	\$0	\$0	\$10		\$10	55.00	
Postcards	\$1	1	\$1	\$0	\$0		\$1	20.00	
<b>MONTHLY TOTALS</b>			\$3,769	\$725	\$2,191	\$177	\$6,862	\$127,925.00	



**DR-HOUSING**

**COUNCIL AGENDA ITEM**  
**May 13, 2025**

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager**  
**Nicole Jarmon- Housing Manager**

**SUBJECT: HOUSING MONTHLY DEPARTMENT REPORT**

**Desert Jade**

Currently have 95 apartments filled.

Desert Jade currently has one vacant and is currently undergoing repairs (flooring) and will be available to rent and review applications by mid-May.

The waitlist currently has 63 applicants.

Inspections have started, we have completed 63 units and began inspections repairs.

April 22<sup>nd</sup>, we had our monthly food giveaway.

**Legends**

Currently has 6 apartments and 6 houses filled.

Waitlist is combined with Desert Jade



**DR-AIRPORT**

**COUNCIL AGENDA ITEM**  
**May 13, 2025**

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager**  
**Tech 45, Airport Management**

**SUBJECT: Monthly Airport Report-April 2025**

**OPERATIONS:**

- Terminal remains open 8am-4pm.

**EVENTS:**

- Warner Brothers planned 2-day filming event May 7-8, postponed due to family emergency on their end. No information on rescheduling yet.
- Other potential filming in May: CARWOW YouTube channel (UK film group), no dates confirmed

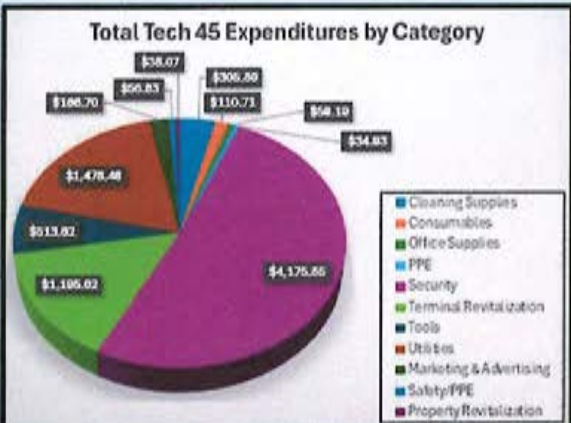
**PROJECTS:**

- FAA DME construction continues on schedule:
  - Est. Work Completion: 40%
  - Building foundation and concrete work complete
  - Lightning protection system and meter main panel to be installed this week
  - Construction portion est. completion May 16, then SCE will perform electrical work.
- Installation of new Fuel Card Reader:
  - Awaiting revised quote from FuelServ with extended expiration date to provide to the City
  - Amendment of Tech 45 contract reducing payments by amount of card reader provided to City for review

**FINANCE REPORT:**

# CALIFORNIA CITY MUNICIPAL AIRPORT: TECH 45 SPENDING TRACKER

Last Updated:  
05/05/2025



- Additional major expenses remaining:**
- Installation of coded door locks at main terminal entry doors (QTY 2): ~\$9800
  - Replacement of ductwork, per previous 2019 quote (expected to be higher in 2025): ~\$27,000
  - Landscaping: Quoted \$2600 monthly for bi-weekly service, totaling \$20,800 for the remaining 8 months
- Additional minor expenses remaining:**
- Replacement of rope tie downs on ramp (with chain)
  - Cleanup (paint, minor upgrades, rust removal, etc.) of fuel farm
  - Refresh of display aircraft, signs and other artifacts in front exterior of terminal
  - Upgraded furniture in terminal
  - Fix broken PAPI light and exterior flood lights
  - Removal of carpet, acoustic tiles and insulation in restaurant as required from water damage



\*Backup information available upon request

Acting City Clerk Weible  
California City Hall, 21000 Hacienda Blvd  
California City, CA 93505-2259

May 2, 2025

Acting City Clerk Weible,

**Re: Uncollected Water & Sewer Bills Need Council and City Manager Action Now!**

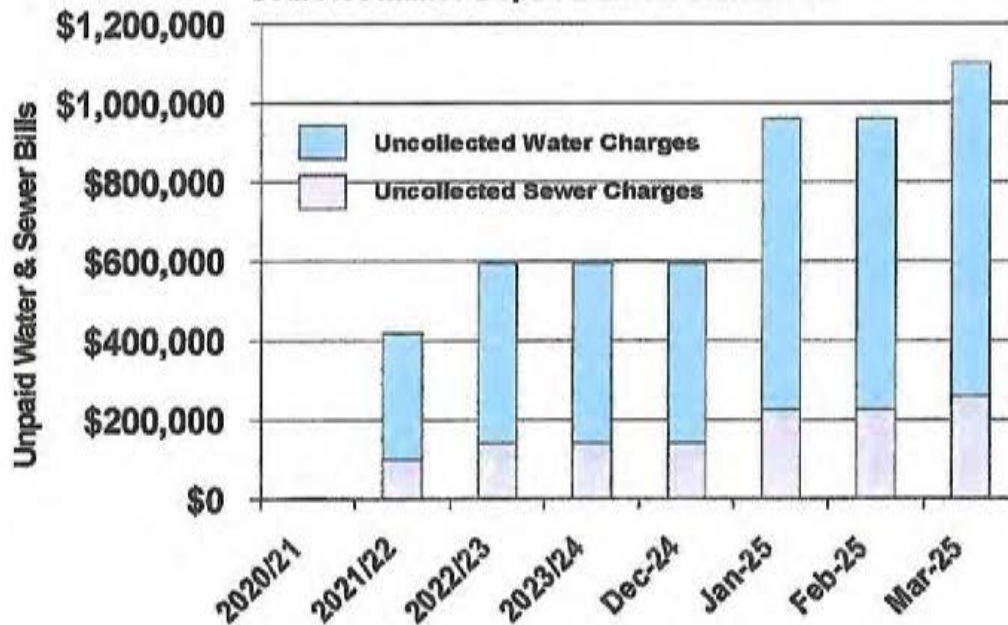
***Include this letter into the record for the upcoming city council meeting and distribute to city council members, city manager, and finance director; place this topic on the agenda to discuss at the next city council meeting.***

**The City's monthly financial statements reveal an alarming increase in unpaid water/sewer bills; now exceeding \$1.1M and increasing \$140K/month. The Council should direct the City Manager to develop a plan to recuperate revenue from unpaid water/sewer bills and then implement that plan to recover revenue; this should help moderate future rate increases.**

The City's uncollected water & sewer bills have exceeded \$1.1M as of the end of March 2025. The rate of increase is \$140,000 per month over the last three months. Unchecked, the growing financial burden on existing customers is increasing dramatically. Each paying water & sewer customer is now on the hook to cover \$225 in unpaid water & sewer bills and this amount is increasing about \$30 per month per customer. If uncorrected, the large dollar amount in unpaid water & sewer bills will be passed on to existing ratepayers through rapid ballooning future rates.

### Unpaid Water & Sewer Bills 2018/19 to March 2025

Source: Finance Dept. Financial Statements



The City Council needs to step up to the plate and direct the City Manager, during AB1234 at the next Council Meeting: 1) to investigate and report back to Council and Public why large amounts of unpaid bills has occurred, 2) to recommend for Council-approval a remedy to recuperate revenue from unpaid water & sewer bills, and 3) to implement actions to recover as much uncollected water and sewer revenue as possible.

J. M. Powers

Cc: Each Council Member, City Manager Lopez, MDN, All Stakeholders

Acting City Clerk Weible  
California City Hall, 21000 Hacienda Blvd  
California City, CA 93505-2259

May 3, 2025

Acting City Clerk Weible,

**Re: Water & Sewer Revenue Accounting is Incomplete and Unreliable**

*Include this letter into the record for the upcoming city council meeting and distribute to city council members, city manager, and finance director; place this topic on the agenda to discuss at the next city council meeting.*

**Financial accounting for Water & Sewer revenue is erratic and deficient. Scrutiny of the past 45 months of revenue reveals abnormally low values for 17 of those 45 months. The Council needs to take decisive action to discover and reconcile why large irregularities occur in water and sewer accounting for both specific months and over annual timeframes.**

An examination of 45 months regarding Water and Sewer Enterprise funds (Funds 51 & 52, respectively) show disturbing findings that need either reconciliation or investigation. The attached table (for specific addressees) summarizes the available financial data from the Finance Dept., which is incomplete and unreliable. The long-term risk of questionable accounting leads to unnecessary and/or overestimated water & sewer rate increases based on bad historic data.

The table below summarizes the errant and questionable revenue data.

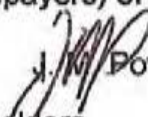
Fiscal Year	No Statement	Very Low Monthly Revenue	Zero or Negative Monthly Revenue	Annual Water Revenue	Annual Sewer Revenue
2021/22	6 Months			\$4,404,963	\$1,721,713
2022/23	1 Month	2 months Water	2 months Sewer	\$5,072,744	\$1,609,936
2023/24		2 months Water	2 months Sewer	\$3,653,483	\$1,439,896
2024/25 (9 months)		2 months Water 2 months Sewer	3 months Sewer	\$2,895,039 (9 months)	<b>\$163,048</b> (9 months)

**Out of the 45 months examined, there were 17 months with either no financial statements or very low, zero, or negative water or sewer revenue.**

Two years, 2022/23 & 2023/24 provided sufficient data to extract monthly revenue and resulted in 12 months of cumulative revenue data that is substantially below the full 12-month year-to-date data. In plain language, the sum of the parts is somehow less than the year-to-date (YTD) total (e.g., 1+1+1 does not = 3). This observation, present in the attached table (cumulative vs. 12-month YTD), suggests there is some revenue accounting transactions occurring "off-books."

For three months, monthly sewer revenue is recorded as negative revenue; the Finance Dept. (see attached table) does not adequately explain this irregularity. Notice in the above table for 2024/25, total sewer revenue for 9 months is only \$163K (this is suspicious), whereas in prior years for the same 9-month timeframe, revenue YTD has ranged between \$970K and \$1.2M.

**It is irresponsible for the City Council to take NO action;** the City Manager should be tasked to provide a full explanation to the Council and Public (ratepayers) of the anomalies in the Water & Sewer revenue data and fully reconcile all deficiencies.

 Powers

Cc: Each Council Member, City Manager Lopez, MDN, All Stakeholders  
(Table attachment is for Council Members & City Manager Lopez, but is available upon request)

Acting City Clerk Weible  
California City Hall, 21000 Hacienda Blvd  
California City, CA 93505-2259

May 4, 2025

Acting City Clerk Weible,

**Re: Public Works' Undated Development Impact Fee Report Misrepresents Material Facts**

***Include this letter into the record for the upcoming city council meeting and distribute to city council members, city manager, and finance director; place this topic on the agenda to discuss at the next city council meeting.***

**The Development Impact Fee Report prepared by Public Works possesses significant errors, misstatements, and inaccurate financial data. The City Manager should pull the report and oversee corrections. The Report content runs foul of the Mitigation Fee Act and as a result violates other CA Gov codes. The errant financial data on Impact fee revenue collected should be reconciled with corresponding Financial Dept. statements.**

Recently, the City Public Works Dept. presented a Development Impact Fee Annual Report as a catch up over the past eight years of failing to report the status of city water and sewer developments and amounts collected as impact fees. There are serious deficiencies with this Report as internal statements do not correspond to actual events and the fees amounts collected do not match the City financial record sourced from the Finance Dept.

Water & Sewer Impact Fees were derived under the 2014 Water & Sewer Rate Study, cited for sewer on pages 11-12 (tables 10 & 11) and for water on page 18 (tables 17 & 18). The Study states, "Impact fees are implemented to fairly distribute the costs of systems facilities to new connections into the system," essentially meaning growth pays for growth, under AWWA M-1 Manual (for water) and Manual of Procedures 27 (for sewer). The 2014 Study used seven input parameters for water and five input parameters for sewer to calculate Impact fees, respectively.

Material and historic facts reveal the city failed by a wide margin to accomplish infrastructure replacement and growth planned in the Study (see tables on pages 7, 22 & 23). Additionally, the city failed to secure \$19.6M in SRF loans and bonds to facilitate infrastructure growth, upon which both Water and Sewer Impact Fees were calculated. There was NO land purchase planned for WWTP expansion in the 2014 Rate Study. Prison expansion was NOT commitment by either CCA or CoreCivic, the prison owners; the opposite actually occurred with prison vacancy instead.

The Development Impact Fee financial summary presented on page 5 of the Public Works Report substantially understates revenue collected; the table below summarizes the differences.

**Water & Sewer Impact Fees Revenue Differences Between Public Works vs. Finance Dept. Data**

Year	Public Work Water Impact	Finance Dept. Water Impact	Water Impact Difference	Public Works Sewer Impact	Finance Dept. Sewer Impact	Sewer Impact Difference
2016-2024	\$117,394	\$158,290	\$40,896	\$7,786	\$11,505	\$3,719

Twelve out of 17 financial amounts cited in the Public Works report financial summary differ from the corresponding Finance Dept. end of fiscal year Impact Fee revenue GL lines.

The City Manager should direct Public Works and Finance Dept. to reconcile differences between the Impact Fee revenue collections over the past eight years. Further, there is no evidence from the Finance Dept. that Impact Fee revenue was credited for interest earned, this is another deficiency of the Public Works report; accumulated Impact fee revenue should have earned some interest.

The Public Works Impact Fee Report stated the water impact fees were collected for use on a 3-mile water main replacement project completed in 2023 and the sewer impact fee was used for additional land purchase. There are significant problems with both statements in the report. Let's outline the long list of problems that are not consistent with the governing Mitigation Fee Act §66000 et seq.

1. The capital improvement plan, upon which the impact fees were based, is supposed to be updated annually [66002 (b)]. This did not happen.
2. Development Impact Fees are project-specific [§66001 (a) (3) & (4)]. The project specific Impact fees are justified only within the boundary of uses identified in the 2014 Rate Study. The Mitigation Fee Act specifies "reasonable relationship" between projects and fee collection and use.
3. The unexpended impact fees are generally limited to five-year for specific project use and if not expended are refunded to those previously charged [§66001 (d)]. Early years of impact fees collected had exceeded five years without use for intended purposes. Some time-expired impact fees should have been refunded, but were not. Therefore, those time-expired fees collected were a tax and violated Prop 218.
4. The Finance Dept. accounts for impact fees in Water & Sewer O&M funds, NOT capital improvement funds and the Impact fees are commingled with other O&M funds. The Mitigation Fee Act [66006(a)] states, Impact fees **SHALL** be deposited with other fees for improvement in a separate capital facilities account ... in a manner to avoid commingling with other revenue and funds.
5. There is no financial evidence that unused, time-expired Impact fees were refunded to customers as required by the Mitigation Fee Act [§66001 (d) (2)].
6. The Public Works report claims Water Impact fees were used for a 2022-23 three-mile, \$2.8M water main replacement project. There is no evidence customers that paid water impact fees actually benefited from this specific water line replaced. The total cost stated in the report had actually exceeded \$4M and was about 4 miles in length (not three miles); the water main replacement occurred mainly in unpopulated areas of the city with few actual water customers.
7. The Public Works report claims the Sewer Impact fees (2016-2023) were used to purchase additional land to expand the Wastewater Treatment Plant (WWTP) and store reclaimed water. This is a misstatement of material facts. Impact fees were calculated in the 2014 Rate Study, there was **NO mention of land purchase as a specific project.** Further, [§66002] refers to facilities, NOT undeveloped land. The City spent \$430,000 (not \$450,000 as stated in the Public Works report) to purchase undeveloped land adjacent to the WWTP, but the purchase was based on an invalid purpose. Land purchase referred to the singular purpose of unverified prison expansion; instead, the prison is now vacant. The stated use of Sewer Impact fees, in the Public Works report, is invalid and inconsistent with the intent of the Mitigation Fee Act.

**The City Council is strongly urged to direct the City Manager to pull the poorly prepared Public Works Development Impact Fee Report and require: 1) correction of material misstatements and 2) reconcile errant financial data between the report and Financial Dept. data (see table on page 1 of this letter). Hereafter, City Manager Lopez is strongly urged to review ALL Public Works documents before they are posted in the Council Agenda and on the City's website.**

J. M. Powers

Cc: Each Council Member, City Manager Lopez, MDN, All Stakeholders



## PRESENTATION

### COUNCIL AGENDA ITEM

May 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Kenny Cooper, Finance Manager

**SUBJECT:** Presentation of FY 2023-24 Financial Audit Report Prepared by  
Bryant L. Jolley, Certified Public Accountants and Receive and File the FY  
23/24 Audited Financial Statements

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#### BACKGROUND/ DISCUSSION:

The fundamental audit purpose is to provide independent assurances that management has presented financial statements that are a “true and fair” view of a company’s financial performance and position.

#### Audit Opinions:

In accordance with the US GAAP, auditors must release an opinion of the overall financial statements in the auditor's report. In other words, this is sometimes referred to as a report card.

An unmodified opinion can be interpreted as an “A”, whereas an adverse opinion can be interpreted as an “F”. There are generally four types of audit opinions that auditors may render on the financial statements which are:

- Unmodified Opinion (Letter Grade “A”) - When expressing an unmodified opinion on financial statements, the auditor’s opinion should state that the financial statements present fairly, in all material respects, the financial position of the entity as of the balance sheet date and the results of its operations and its cash flows for the period then ended, in accordance with the applicable financial reporting framework.
- Qualified Opinion (Letter Grade “C”) – a. The auditor, having obtained sufficient appropriate audit evidence, concludes that misstatements, individually or in the aggregate, are material but not pervasive to the financial statements or b. The auditor is unable to obtain sufficient appropriate audit evidence on which to base the opinion, but the auditor concludes that the possible effects on the financial statements of undetected misstatements, if any, could be material but not pervasive.
- Adverse Opinion (Letter Grade “F”) – - The auditor should express an adverse opinion when the auditor, having obtained sufficient appropriate audit evidence, concludes that

misstatements, individually or in the aggregate, are both material and pervasive to the financial statements.

□ Disclaimer (No letter Grade) – The auditor should disclaim an opinion when the auditor is unable to obtain sufficient appropriate audit evidence on which to base the opinion, and the auditor concludes that the possible effects on the financial statements, if any, could be both material and pervasive.

**Audit Opinion Results:**

The City of California City’s auditors rendered an Unmodified Opinion on the overall financial statements of the city (Letter Grade “A”).

**Audit Findings & Recommendations:**

There were no audit finding & recommendations to address in FY23-24.

The Finance Department is grateful for the hard work of Josh Giosa and his team at Price, Paige & Company, as well as Luis Perez and his team at Bryant L. Jolley for their dedication in completing this audit. Please note that Ryan Jolley at Bryant L. Jolley will provide additional details about this audit as well as answer questions that the City Council and/or public may have.

**RECOMMENDATION**

Staff recommends that Council receive and file the FY23-24 Audit Report from Bryant L. Jolley CPA’s.

**ATTACHMENTS**

1. California City Financial Statement 2024
2. Management Report and Auditor Communication 2024

**City of California City | CA**  
Financial Statements  
For the Year Ended June 30, 2024

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**INDEPENDENT AUDITOR'S REPORT**

To the City Council of the  
City of California City  
California City, California

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of California City, California (the "City"), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the Proportionate Share of Net Pension Liability on page 49, Schedule of Contributions on page 50, and the budgetary comparison information on pages 51 - 54 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the

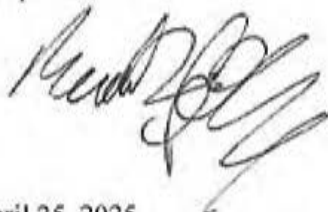
Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 25, 2025, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.



April 25, 2025

## **BASIC FINANCIAL STATEMENTS**

GOVERNMENT-WIDE FINANCIAL STATEMENTS

CITY OF CALIFORNIA CITY | JUNE 30, 2024  
Statement of Net Position

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Cash and investments	\$ 7,528,414	\$ 10,346,305	\$ 17,874,719
Receivables:			
Interest	38,453	28,530	66,983
Accounts	310,818	1,139,313	1,450,131
Taxes	205,313	-	205,313
Intergovernmental	9,083,454	1,640,032	10,723,486
Leases	87,607	-	87,607
Prepaid expenses	383,339	-	383,339
Internal balances	2,639,313	(2,639,313)	-
Due from Successor Agency	20,759,224	-	20,759,224
Allowance: Due from Successor Agency	(20,684,224)	-	(20,684,224)
Restricted assets:			
Cash and investments	85,562,033	-	85,562,033
Interest receivable	767,696	-	767,696
Capital assets:			
Nondepreciable	3,185,493	1,390,089	4,575,582
Depreciable, net of accumulated depreciation	25,629,408	13,171,306	38,800,714
<b>Total assets</b>	<b>135,496,341</b>	<b>25,076,262</b>	<b>160,572,603</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Pension related	6,396,392	2,004,645	8,401,037
<b>Total deferred outflows of resources</b>	<b>6,396,392</b>	<b>2,004,645</b>	<b>8,401,037</b>
<b>LIABILITIES</b>			
Accounts payable	878,275	102,594	980,869
Retainage payable	27,949	-	27,949
Accrued liabilities	918,047	-	918,047
Accrued interest	-	5,961	5,961
Unearned revenue	841,008	-	841,008
Deposits payable	81,646	266,706	348,352
Noncurrent liabilities:			
Due within one year:			
Compensated absences	360,015	93,016	453,031
Notes payable	-	79,920	79,920
Lease liabilities	32,643	-	32,643
Due in more than one year:			
Compensated absences	629,728	103,755	733,483
Notes payable	-	910,902	910,902
Lease liabilities	25,187	-	25,187
Net pension liability	15,228,355	4,955,542	20,183,897
<b>Total liabilities</b>	<b>19,022,853</b>	<b>6,518,396</b>	<b>25,541,249</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Pension related	584,426	252,605	837,031
Lease related	59,723	-	59,723
<b>Total deferred inflows of resources</b>	<b>644,149</b>	<b>252,605</b>	<b>896,754</b>
<b>NET POSITION</b>			
Net investment in capital assets	28,699,241	13,570,573	42,269,814
Restricted for:			
Parks and recreation	12,691	-	12,691
Street maintenance	3,159,634	-	3,159,634
Subdivision infrastructure	86,329,729	-	86,329,729
Community development	1,878,508	-	1,878,508
Unrestricted	2,145,928	6,739,333	8,885,261
<b>Total net position</b>	<b>\$ 122,225,731</b>	<b>\$ 20,309,906</b>	<b>\$ 142,535,637</b>

The notes to the basic financial statements are an integral part of this statement.

CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024  
Statement of Activities

FUNCTIONS/PROGRAMS:	Program Revenues				Net (Expense) and Changes in Net Position		
	Expenses	Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants	Governmental Activities	Business-Type Activities	Total
<b>Governmental activities:</b>							
General government	\$ 4,110,940	\$ 1,123,468	\$ 1,031,994	\$ -	\$ (1,955,478)	\$ -	\$ (1,955,478)
Public safety	10,293,029	150,350	486,502	-	(9,656,177)	-	(9,656,177)
Parks and recreation	1,529,216	278,206	2,651	-	(1,242,359)	-	(1,242,359)
Public works	3,144,119	29,661	2,059,228	3,086,260	2,031,030	-	2,081,030
Community development	583,327	467,044	-	-	(116,283)	-	(116,283)
<b>Total governmental activities</b>	<b>19,654,631</b>	<b>2,048,729</b>	<b>3,580,375</b>	<b>3,086,260</b>	<b>(10,939,267)</b>	<b>-</b>	<b>(10,939,267)</b>
<b>Business-type activities:</b>							
Water	5,036,269	4,672,090	-	-	-	(364,179)	(364,179)
Sewer	1,455,948	1,439,956	-	-	-	(15,992)	(15,992)
Airport	374,925	68,879	30,000	-	-	(275,046)	(275,046)
Dial-a-Ride	321,797	9,939	403,142	-	-	91,284	91,284
<b>Total business-type activities</b>	<b>7,188,939</b>	<b>6,191,864</b>	<b>433,142</b>	<b>-</b>	<b>-</b>	<b>(563,933)</b>	<b>(563,933)</b>
<b>Total</b>	<b>\$ 26,843,570</b>	<b>\$ 8,240,593</b>	<b>\$ 4,013,517</b>	<b>\$ 3,086,260</b>	<b>(10,939,267)</b>	<b>(563,933)</b>	<b>(11,503,200)</b>
<b>General revenues:</b>							
<b>Taxes:</b>							
Property					3,632,208	-	3,632,208
Sales					7,437,956	-	7,437,956
Franchises					549,153	-	549,153
Transient occupancy					70,751	-	70,751
Other taxes					759,006	-	759,006
Business licenses					102,944	-	102,944
Motor vehicle in lieu					18,545	-	18,545
Use of money and property					3,333,087	292,259	3,565,346
Miscellaneous					180,263	4,119	184,382
Transfers					(93,768)	93,768	-
<b>Total general revenues and transfers</b>					<b>15,991,045</b>	<b>390,146</b>	<b>16,321,191</b>
Change in net position					5,051,778	(283,787)	4,817,991
Net position - beginning					117,173,953	20,543,693	137,717,646
Net position - ending					\$ 122,225,731	\$ 20,309,906	\$ 142,535,637

The notes to the basic financial statements are an integral part of this statement.

## FUND FINANCIAL STATEMENTS

CITY OF CALIFORNIA CITY | JUNE 30, 2024

Governmental Funds

Balance Sheet

	Special Revenue Funds						Total Governmental Funds
	General	Street Maintenance	Subdivision Deferred Improvement	Public Safety Services	OHV Grants	Nonmajor Governmental Funds	
<b>ASSETS</b>							
Cash and Investments	\$ 4,695,671	\$ -	\$ -	\$ -	\$ -	\$ 2,832,743	\$ 7,528,414
Receivables:							
Interest	33,766	-	-	2,266	-	2,421	38,453
Accounts	310,818	-	-	-	-	-	310,818
Taxes	205,313	-	-	-	-	-	205,313
Intergovernmental	501,397	7,619,482	-	36,537	899,428	26,610	9,083,454
Leases	87,607	-	-	-	-	-	87,607
Prepaid expenses	284,695	-	-	98,644	-	-	383,339
Due from other funds	9,838,691	-	-	-	-	-	9,838,691
Due from Successor Agency	75,000	-	20,684,224	-	-	-	20,759,224
Allowance: due from Successor Agency	-	-	(20,684,224)	-	-	-	(20,684,224)
Restricted assets:							
Cash and investments	-	-	85,562,033	-	-	-	85,562,033
Interest receivable	-	-	767,696	-	-	-	767,696
<b>Total assets</b>	<b>\$ 16,032,958</b>	<b>\$ 7,619,482</b>	<b>\$ 86,329,729</b>	<b>\$ 137,447</b>	<b>\$ 899,428</b>	<b>\$ 2,861,774</b>	<b>\$ 113,880,818</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 413,731	\$ 188,306	\$ -	\$ 92,791	\$ 7,963	\$ 175,484	\$ 878,275
Retainage payable	-	27,949	-	-	-	-	27,949
Accrued liabilities	896,231	-	-	21,816	-	-	918,047
Unearned revenue	841,008	-	-	-	-	-	841,008
Deposits payable	25,500	-	-	-	-	56,146	81,646
Due to other funds	-	4,243,591	-	1,156,336	1,641,273	158,176	7,199,378
<b>Total liabilities</b>	<b>2,176,470</b>	<b>4,459,848</b>	<b>-</b>	<b>1,270,943</b>	<b>1,649,236</b>	<b>389,806</b>	<b>9,946,303</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Unavailable revenues	-	5,436,012	-	-	480,761	3,381	5,920,154
Lease related	59,723	-	-	-	-	-	59,723
<b>Total deferred inflows of resources</b>	<b>59,723</b>	<b>5,436,012</b>	<b>-</b>	<b>-</b>	<b>480,761</b>	<b>3,381</b>	<b>5,979,877</b>
<b>FUND BALANCES</b>							
Nonspendable:							
Prepaid expenses	284,695	-	-	98,644	-	-	383,339
Leases receivable	27,884	-	-	-	-	-	27,884
Restricted for:							
Public safety	-	-	-	-	-	712,941	712,941
Parks and recreation	-	-	-	-	-	12,691	12,691
Subdivision infrastructure	-	-	86,329,729	-	-	-	86,329,729
Community development	-	-	-	-	-	1,878,508	1,878,508
Committed for:							
Trash cleanup activities	295,626	-	-	-	-	-	295,626
Assigned for:							
Community development	-	-	-	-	-	19,899	19,899
Unassigned	13,188,560	(2,276,378)	-	(1,232,140)	(1,230,569)	(155,452)	8,294,021
<b>Total fund balances (deficits)</b>	<b>13,796,765</b>	<b>(2,276,378)</b>	<b>86,329,729</b>	<b>(1,133,496)</b>	<b>(1,230,569)</b>	<b>2,468,587</b>	<b>97,954,638</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 16,032,958</b>	<b>\$ 7,619,482</b>	<b>\$ 86,329,729</b>	<b>\$ 137,447</b>	<b>\$ 899,428</b>	<b>\$ 2,861,774</b>	<b>\$ 113,880,818</b>

The notes to the basic financial statements are an integral part of this statement.

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances - governmental funds	\$ 97,954,638
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in governmental funds.	28,814,901
Under the modified accrual basis of accounting used in governmental funds, revenues are not recognized for transactions that do not represent available financial resources. In the statement of net position and statement of activities, however, revenues are reported regardless of when the financial resources are available.	5,920,154
In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported as follows:	
Deferred outflows of resources	6,396,392
Deferred inflows of resources	(584,426)
Only current liabilities are recorded in the governmental funds balance sheet. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:	
Compensated absences	(989,743)
Lease liabilities	(57,830)
Net pension liability	<u>(15,228,355)</u>
Net position of governmental activities	<u>\$ 122,225,731</u>

The notes to the basic financial statements are an integral part of this statement.

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**  
**Governmental Funds**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**

	Special Revenue Funds					Nonmajor Governmental Funds	Total Governmental Funds
	General	Street Maintenance	Subdivision Deferred Improvement	Public Safety Services	OHV Grant		
<b>REVENUES</b>							
Taxes	\$ 4,714,606	\$ -	\$ -	\$ 6,346,102	\$ -	\$ 290,400	\$ 11,351,108
Licenses and permits	1,086,443	-	-	12,566	-	-	1,098,809
Intergovernmental	2,072,388	4,281,000	-	6,347	1,095,185	188,883	7,643,803
Charges for services	445,618	2,713	-	73,860	-	467,044	989,235
Fines and forfeitures	8,709	-	-	55,430	-	-	64,139
Use of money and property	220,894	-	3,037,892	41,294	-	33,007	3,333,087
Miscellaneous	92,749	2,231	-	86,550	-	408	181,933
<b>Total revenues</b>	<b>8,641,407</b>	<b>4,285,944</b>	<b>3,037,892</b>	<b>6,621,949</b>	<b>1,095,185</b>	<b>979,737</b>	<b>24,662,114</b>
<b>EXPENDITURES</b>							
Current:							
General government	3,958,950	-	-	-	-	-	3,958,950
Public safety	67,729	-	-	8,565,313	629,038	73,688	9,335,768
Parks and recreation	1,136,662	-	-	-	-	-	1,136,662
Public works	1,095,957	860,731	30,939	-	-	-	1,987,627
Community development	-	-	-	-	-	428,009	428,009
Capital outlay	193,098	4,284,236	-	23,075	-	47,111	4,547,520
Debt service:							
Principal	31,600	-	-	-	-	-	31,600
Interest	2,438	-	-	-	-	-	2,438
<b>Total expenditures</b>	<b>6,486,434</b>	<b>5,144,967</b>	<b>30,939</b>	<b>8,588,388</b>	<b>629,038</b>	<b>548,808</b>	<b>21,428,574</b>
Excess (deficiency) of revenues over (under) expenditures	2,154,973	(859,023)	3,006,953	(1,966,439)	466,147	430,929	3,233,540
<b>OTHER FINANCING SOURCES (USES)</b>							
Transfers in	-	134,368	-	1,279,984	-	-	1,414,352
Transfers out	(1,123,146)	-	-	-	-	(384,974)	(1,508,120)
<b>Total other financing sources (uses)</b>	<b>(1,123,146)</b>	<b>134,368</b>	<b>-</b>	<b>1,279,984</b>	<b>-</b>	<b>(384,974)</b>	<b>(93,768)</b>
<b>Net change in fund balances</b>	<b>1,031,827</b>	<b>(724,655)</b>	<b>3,006,953</b>	<b>(686,455)</b>	<b>466,147</b>	<b>45,955</b>	<b>3,139,772</b>
Fund balances (deficits) - beginning	12,764,938	(1,551,723)	85,322,776	(447,041)	(1,696,716)	2,422,652	94,814,866
Fund balances (deficits) - ending	\$ 13,796,765	\$ (2,276,378)	\$ 88,329,729	\$ (1,133,496)	\$ (1,230,569)	\$ 2,468,587	\$ 97,954,638

The notes to the basic financial statements are an integral part of this statement.

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

**Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Government-Wide Statement of Activities**

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 3,139,772
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those capital assets are allocated over their estimated useful lives as depreciation expense. Additionally, the net effect of various transactions is not reported in the governmental funds.</p>	
Depreciation expense	(1,743,565)
Acquisition of capital assets	4,500,438
<p>Certain revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the governmental funds.</p>	
	137,912
<p>Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.</p>	
Lease liability	31,600
<p>Compensated absence expenditures reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in a government fund.</p>	
	(203,375)
<p>In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis.</p>	
	<u>(811,004)</u>
Change in net position of governmental activities	<u>\$ 5,051,778</u>

The notes to the basic financial statements are an integral part of this statement.

**CITY OF CALIFORNIA CITY | JUNE 30, 2024**  
**Proprietary Funds**  
**Statement of Net Position**

	Business-Type Activities – Enterprise Funds				Total
	Water	Sewer	Airport	Dial-a-Ride	
<b>ASSETS</b>					
Current:					
Cash and investments	\$ 6,242,320	\$ 4,103,985	\$ -	\$ -	\$ 10,346,305
Receivables:					
Interest	17,523	11,007	-	-	28,530
Accounts	859,045	203,754	76,463	51	1,139,313
Intergovernmental	-	-	20,000	1,620,032	1,640,032
Total current assets	<u>7,118,888</u>	<u>4,318,746</u>	<u>96,463</u>	<u>1,620,083</u>	<u>13,154,180</u>
Noncurrent:					
Capital assets:					
Nondepreciable	609,003	448,801	332,285	-	1,390,089
Depreciable, net of accumulated depreciation	8,981,543	1,264,751	2,855,851	69,161	13,171,306
Total noncurrent assets	<u>9,590,546</u>	<u>1,713,552</u>	<u>3,188,136</u>	<u>69,161</u>	<u>14,561,395</u>
Total assets	<u>16,709,434</u>	<u>6,032,298</u>	<u>3,284,599</u>	<u>1,689,244</u>	<u>27,715,575</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Pension deferrals	<u>1,409,614</u>	<u>435,067</u>	<u>38,792</u>	<u>121,172</u>	<u>2,004,645</u>
Total deferred outflows of resources	<u>1,409,614</u>	<u>435,067</u>	<u>38,792</u>	<u>121,172</u>	<u>2,004,645</u>
<b>LIABILITIES</b>					
Current liabilities:					
Accounts payable	71,457	10,570	12,446	8,121	102,594
Accrued interest	-	5,961	-	-	5,961
Deposits payable	266,706	-	-	-	266,706
Due to other funds	-	-	1,209,284	1,430,029	2,639,313
Current portion of compensated absences	40,791	12,184	-	1,709	54,684
Current portion of long-term debt	-	79,920	-	-	79,920
Total current liabilities	<u>378,954</u>	<u>108,635</u>	<u>1,221,730</u>	<u>1,439,859</u>	<u>3,149,178</u>
Noncurrent:					
Compensated absences	103,807	28,676	-	9,604	142,087
Long-term debt	-	910,902	-	-	910,902
Net pension liability	3,483,773	1,076,460	95,447	299,862	4,955,542
Total noncurrent liabilities	<u>3,587,580</u>	<u>2,016,038</u>	<u>95,447</u>	<u>309,466</u>	<u>6,008,531</u>
Total liabilities	<u>3,966,534</u>	<u>2,124,673</u>	<u>1,317,177</u>	<u>1,749,325</u>	<u>9,157,709</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Pension deferrals	<u>179,963</u>	<u>50,154</u>	<u>7,495</u>	<u>14,993</u>	<u>252,605</u>
Total deferred inflows of resources	<u>179,963</u>	<u>50,154</u>	<u>7,495</u>	<u>14,993</u>	<u>252,605</u>
<b>NET POSITION</b>					
Net investment in capital assets	9,590,546	722,730	3,188,136	69,161	13,570,573
Unrestricted	4,382,005	3,569,808	(1,189,417)	(23,063)	6,739,333
Total net position	<u>\$ 13,972,551</u>	<u>\$ 4,292,538</u>	<u>\$ 1,998,719</u>	<u>\$ 46,098</u>	<u>\$ 20,309,906</u>

The notes to the basic financial statements are an integral part of this statement.

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

Proprietary Funds

Statement of Revenues, Expenses and Changes in Net Position

	Business-Type Activities – Enterprise Funds				Total
	Water	Sewer	Airport	Dial-a-Ride	
Operating revenues:					
Sales and service charges	\$ 4,672,090	\$ 1,439,956	\$ 69,879	\$ 9,939	\$ 6,191,864
Miscellaneous	1,057	2,900	-	162	4,119
Total operating revenues	<u>4,673,147</u>	<u>1,442,856</u>	<u>69,879</u>	<u>10,101</u>	<u>6,195,983</u>
Operating expenses:					
Administration and general	720,688	142,652	119,656	285,152	1,268,148
Transmission/collection	3,659,529	-	-	-	3,659,529
Treatment	-	1,127,037	-	-	1,127,037
Depreciation expense	550,247	116,962	255,269	36,645	959,123
Bad debt	105,805	32,617	-	-	138,422
Total operating expenses	<u>5,036,269</u>	<u>1,419,268</u>	<u>374,925</u>	<u>321,797</u>	<u>7,152,259</u>
Operating Income (loss)	<u>(363,122)</u>	<u>23,588</u>	<u>(305,046)</u>	<u>(311,696)</u>	<u>(956,276)</u>
Nonoperating revenues (expenses):					
Intergovernmental	-	-	30,000	403,142	433,142
Interest revenue	146,882	85,377	-	-	232,259
Interest expense	-	(36,680)	-	-	(36,680)
Total nonoperating revenues (expenses)	<u>146,882</u>	<u>48,697</u>	<u>30,000</u>	<u>403,142</u>	<u>628,721</u>
Income (loss) before transfers	<u>(216,240)</u>	<u>72,285</u>	<u>(275,046)</u>	<u>91,446</u>	<u>(327,555)</u>
Transfers:					
Transfers in	-	-	93,768	-	93,768
Total transfers	<u>-</u>	<u>-</u>	<u>93,768</u>	<u>-</u>	<u>93,768</u>
Changes in net position	(216,240)	72,285	(181,278)	91,446	(233,787)
Net position (deficit) - beginning	<u>14,188,791</u>	<u>4,220,253</u>	<u>2,179,997</u>	<u>(45,348)</u>	<u>20,543,693</u>
Net position (deficit) - ending	<u>\$ 13,972,551</u>	<u>\$ 4,292,538</u>	<u>\$ 1,998,719</u>	<u>\$ 46,098</u>	<u>\$ 20,309,906</u>

The notes to the basic financial statements are an integral part of this statement.

CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024

Proprietary Funds  
Statement of Cash Flows

	Business-Type Activities - Enterprise Funds				Total
	Water	Sewer	Airport	Dial-a-Ride	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Cash received from customers and users	\$ 4,285,725	\$ 1,359,621	\$ 55,085	\$ 9,964	\$ 5,710,395
Payments to suppliers	(2,378,612)	(571,723)	(105,084)	(276,428)	(3,331,847)
Payments to or on behalf of employees for services	(1,897,233)	(541,317)	(67,439)	13,891	(2,492,098)
Cash received from other operating revenues	1,057	2,900	-	162	4,119
Net cash provided by (used for) operating activities	10,937	249,481	(117,438)	(252,411)	(109,431)
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>					
Grants received	-	-	10,000	(115,745)	(105,745)
Taxes received	-	-	-	237,067	237,067
Transfers in from other funds	-	-	93,768	-	93,768
(Loans) repayments to/from other funds	-	-	13,670	131,089	144,759
Net cash provided by (used for) noncapital financing activities	-	-	117,438	252,411	369,849
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Acquisition of capital assets	(2,389,325)	-	-	-	(2,389,325)
Principal paid on capital debt	-	(75,802)	-	-	(75,802)
Interest paid on capital debt	-	(37,137)	-	-	(37,137)
Net cash provided by (used for) capital and related financing activities	(2,389,325)	(112,939)	-	-	(2,502,264)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Interest received	163,793	89,733	-	-	253,526
Net cash provided by (used for) investing activities	163,793	89,733	-	-	253,526
Net increase (decrease) in cash and cash equivalents	(2,214,595)	226,275	-	-	(1,988,320)
Cash and cash equivalents - beginning	8,456,915	3,877,710	-	-	12,334,625
Cash and cash equivalents - ending	\$ 6,242,320	\$ 4,103,985	\$ -	\$ -	\$ 10,346,305
<b>Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:</b>					
Operating income (loss)	\$ (363,122)	\$ 23,588	\$ (305,046)	\$ (311,696)	\$ (956,276)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) by operating activities					
Depreciation	550,247	116,962	255,269	36,645	959,123
Changes in assets and liabilities:					
(Increase) decrease in accounts receivable	(295,566)	(47,718)	(14,794)	25	(358,053)
(Increase) decrease in deferred outflows of resources from pensions	103,707	(39,722)	39,392	8,191	111,568
Increase (decrease) in accounts payable	(62,169)	4,030	1,439	(2,126)	(58,826)
Increase (decrease) in deposits payable	15,006	-	-	-	15,006
Increase (decrease) in compensated absences	16,713	9,967	(9,717)	9,484	26,447
Increase (decrease) in net pension liability	(55,017)	(10,407)	(4,626)	(4,295)	(74,345)
Increase (decrease) in deferred inflows of resources from pensions	101,138	192,781	(79,355)	11,361	225,925
Net cash provided by (used for) operating activities	\$ 10,937	\$ 249,481	\$ (117,438)	\$ (252,411)	\$ (109,431)

The notes to the basic financial statements are an integral part of this statement.

**CITY OF CALIFORNIA CITY | JUNE 30, 2024**

Fiduciary Funds

Statement of Fiduciary Net Position

	California City Redevelopment Successor Agency Private Purpose Trust Fund	Custodial Fund
<b>ASSETS</b>		
Cash	\$ 539,732	\$ 644,598
Restricted investments with fiscal agents	2	-
Notes receivable	173,000	-
Allowance – notes receivable	(173,000)	-
Land held for resale	<u>6,245,414</u>	<u>-</u>
Total assets	<u>6,785,148</u>	<u>644,598</u>
<b>DEFERRED OUTFLOWS</b>		
Deferred loss on refunding	<u>130,794</u>	<u>-</u>
<b>LIABILITIES</b>		
Due to other governments	-	644,598
Due to the General Fund	75,000	-
Interest payable	71,788	-
Noncurrent liabilities:		
Long-term debt, due within one year	550,332	-
Long-term debt, due in more than one year	<u>26,056,438</u>	<u>-</u>
Total liabilities	<u>26,753,558</u>	<u>644,598</u>
<b>NET POSITION (DEFICIT)</b>		
Net position held in trust for the retirement of obligations of the California City Successor Agency to the former California City Redevelopment Agency	<u>\$ (19,837,616)</u>	<u>\$ -</u>

The notes to the basic financial statements are an integral part of this statement.

CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024

Fiduciary Funds

Statement of Changes in Fiduciary Net Position

	California City Redevelopment Successor Agency Private Purpose Trust Fund	Custodial Fund
<b>ADDITIONS</b>		
Tax increment	\$ 799,485	\$ -
Investment earnings:		
Rental income	90,002	-
Net investment earnings	90,002	-
Collections on behalf of other governments:		
Impact fees	-	953,558
Total collections on behalf of other governments	-	953,558
Total additions	889,487	953,558
<b>DEDUCTIONS</b>		
Administrative costs	77,937	-
Interest on long-term debt	214,413	-
Payments to other governments	-	953,558
Total deductions	292,350	953,558
Change in net position	597,137	-
Net position (deficit) - beginning	(20,434,753)	-
Net position (deficit) - ending	\$ (19,837,616)	\$ -

The notes to the basic financial statements are an integral part of this statement.

NOTES TO THE BASIC FINANCIAL STATEMENTS

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of the Reporting Entity**

The City of California City (the City) was incorporated in December 1965, under the laws of the State of California and enjoys all the rights and privileges applicable to a general law City. As required by accounting principles generally accepted in the United States of America, these financial statements present the City of California (the primary government) and its component units. The blended component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationship to the City.

**Blended Component Units**

The California City Community Services District is a subsidiary of California City and a detached area within City boundaries from the County service area. As a subsidiary district, the City Council of the City of California City now serves as the District's governing board of directors. Separate financial statements are not prepared for the District.

The Industrial Development Authority was established for the purpose of issuing debt. Separate financial statements are not prepared by the Authority.

The California City Financing Authority was created for the purpose of assisting in the financing and refinancing of certain redevelopment activities of the Authority and certain public programs and projects of the City and for the purpose of aiding in the financing and refinancing of public capital improvements. Separate financial statements are not prepared for the Authority.

The California City Housing Authority was created for the purpose of managing the housing assets of the former California City Redevelopment Agency after its dissolution on February 1, 2012 due to ABX1 26. Separate financial statements are not prepared for the Authority.

Although these component units are legally separate from the City of California City, they are reported as if they were part of the primary government because the governing boards of these component units are the same as the primary government. Furthermore, the purpose of these component units is to provide a safe and more efficient service for the residents of California City.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from the business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Most revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers non-grant related revenues to be available if they are collected within 60 days of the end of the current fiscal period. However, grant revenues are recognized when measurable regardless of availability. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the payment is due.

The City's fiduciary fund financial statements only report private-purpose trust funds. Trust funds are to account for the funds of the Successor Agency of the California City Redevelopment Agency. Private-purpose trust funds use the full accrual method of accounting and the economic resources measurement focus.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and thus have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It is used to account for all financial resources of the general government, except those required to be accounted for in another fund.

The *Street Maintenance Fund* is used to account for the general upkeep and repair of street pavement and street-related capital projects within the City.

The *Subdivision Deferred Improvement Fund* is used to account for funds dedicated to water and street infrastructure within certain land tracts.

The *Public Safety Services Fund* accounts for voter-approved special tax (Measure C). The Measure C or Special Tax of \$182.50 per year, per property parcel, would pay for salaries, equipment, and other needs for both the Police and Fire departments for six years beginning July 1, 2018.

The *OHV Grant Fund* is used to account for the Off-Highway Division Grants Program, which is an annual program that provides for well-managed off-highway vehicle (OHV) recreation in the State of California through financial assistance to develop, maintain, operate, and contribute to the well-managed high-quality OHV recreation areas, roads, trail, and amenities.

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation** (Continued)

The City reports the following major proprietary funds:

The *Water Fund* is used to account for the operations of the City's water utility, a self-supporting activity that is entirely financed through user charges. The costs of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

The *Sewer Fund* is used to account for the operations of the City's sewer distribution lines, which are operated in a manner similar to a private enterprise. The costs of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

The *Airport Fund* is used to account for the operations of maintaining and operating the California City Airport. The costs of providing these services to the users of the airport are through user charges, rental fees, and grants provided by the Federal Aviation Administration.

The *Dial-a-Ride Fund* is used to account for the operations of the City's transit service which provides transit services to the Citizens of the City. The costs for providing these services are financed partially by user fees, but primarily through grant revenue, Transportation Development Act revenue, and subsidies provided by the General Fund.

Additionally, the City reports the following fiduciary funds:

The *California City Redevelopment Successor Agency Private Purpose Trust Fund* is used to account for assets and liabilities of the former redevelopment agency until they are distributed to other units of state and local governments as a result of the dissolution of the redevelopment agency.

The *Custodial Fund* is used to account for assets held by the City as a custodian for the collection and distribution of impact fees on behalf of Mojave Unified School District and the Antelope Valley-East Kern Water Agency.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this rule are charges between the government's proprietary fund's function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**D. Assets, Liabilities, Deferred Outflows/Inflows, and Net Position/Fund Balance**

**Cash and Investments**

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the City, as well as for its component units, are recorded at fair value. The City's policy is generally to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

**Receivables and Payables**

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans).

**Property Tax Calendar**

Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means when due or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days), to be used to pay liabilities of the current period. The County of Kern collects property taxes for the City. Tax liens attach annually as of 12:01 AM on the first day in January proceeding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period from July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due March 1. All taxes are delinquent, if unpaid, on December 10 and April 10, respectively. Unsecured personal property taxes become due on January 1 each year and are delinquent on August 31.

**Prepaid Expenses**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

**Capital Assets**

Capital assets, which include property, plant, equipment, intangible and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of the donation.

In accordance with GASB Statement No. 34, the City has reported general infrastructure assets and as permitted under GASB Statement No. 34, will not report any infrastructure assets retroactively.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset's lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**D. Assets, Liabilities, Deferred Outflows/Inflows, and Net Position/Fund Balance** (Continued)

**Capital Assets** (Continued)

Property, plant, and equipment of the City are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and structures	20-50
Improvements other than buildings	10-100
Machinery and equipment	3-10
Water rights	50
Furniture and fixtures	3-20
Source of supply	20-50
Transmissions	25
Water treatment	10

**Right-to-Use Lease Assets**

Right-to-use lease assets are recorded at the amount of the initial measurement of the lease liabilities and modified by any lease payment made to the lessor at or before the commencement of the lease term, less any lease incentives received from the lessor at or before the commencement of the lease term along with any initial direct costs that are ancillary charges necessary to place the lease assets into service.

Right-to-use lease assets are amortized using the straight-line method over the shorter of the lease term or the useful life on the underlying asset unless the lease contains a purchase option that the City has determined is reasonably certain of being exercised.

**Compensated Absences**

The City’s policy permits employees to accumulate earned but unused vacation and sick pay benefits. The total amount of liability for unused vacation and sick pay benefits is accrued when incurred in the government-wide financial statements. The unused reimbursable leave still outstanding following an employee’s resignation or retirement is reflected as a current liability in the General Fund since it is expected to be paid with expendable available financial resources.

For proprietary funds, the liability for compensated absences is segregated between short-term and long-term in the fund from which the liability will be paid.

Vacation pay is payable to employees at the time a vacation is taken or upon termination of employment. Sick leave is payable when an employee is unable to work because of illness. Upon termination, an employee will be paid for one-half of any unused sick leave. The vested portion of these compensated absences is accrued at June 30, 2024.

**Unearned Revenue**

Under both the accrual and modified accrual basis of accounting, revenues are recognized only when earned. Assets recognized before the earning process is complete are offset by a corresponding liability as unearned revenue. Under the modified accrual basis of accounting, revenue is recognized when earned and susceptible to accrual. Revenues are considered susceptible to accrual if they are measurable and available to finance expenditures of the current period. Thus, governmental funds also defer revenue recognition for revenues not considered available to liquidate liabilities of the current period.

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**D. Assets, Liabilities, Deferred Outflows/Inflows, and Net Position/Fund Balance** (Continued)

**Unavailable Revenue**

In the fund financial statements, unavailable revenue is recorded when transactions have not yet met the revenue recognition criteria based on the modified accrual basis of accounting. The City records unavailable revenue for transactions for which revenues have been earned, but for which funds are not available to meet current financial obligations. Transactions for which unavailable revenue is recorded include non-grant related governmental revenues that are measurable but are not collected within 60 days of the end of the fiscal year.

**Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as expenditures in the current period.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**Leases**

Lessee: The lessee recognizes a lease liability and an intangible right-to-use lease asset (lease asset) in the government-wide financial statements. The City recognizes lease liabilities with an initial, individual value of \$5,000 or more. At the commencement of a lease, the City initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the leased asset is amortized on a straight-line basis over its useful life.

Key estimates and judgments related to leases include how the City determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments.

- The City uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the City generally uses its estimated incremental borrowing rate as the discount rate for leases, which it has determined is the prime rate at the inception of the lease.
- The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability. Lease assets are reported with other capital assets and lease liabilities are reported with long-term debt on the statement of net position.

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**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**D. Assets, Liabilities, Deferred Outflows/Inflows, and Net Position/Fund Balance** (Continued)

**Leases** (Continued)

Lessor: The City recognizes a lease receivable and a deferred inflow of resources in the government-wide and governmental and enterprise fund financial statements.

At the commencement of a lease, the City initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

Key estimates and judgments include how the City determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The City uses the interest rate charged to the lessees as the discount rate. When the interest rate charged to the lessees is not provided, the City generally uses the implied rate of return as the discount rate for leases. When the implied rate of return has not been determined, the City uses its estimated incremental borrowing rate which it has determined is the prime rate at the inception of the lease.
- The lease term includes the non-cancellable period of the lease. Lease receipts included in the measurement of the lease receivable are composed of fixed payments from the lessee.

The City monitors changes in circumstances that would require a remeasurement of its lease, and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

**Fund Balance/Net Position**

In the fund financial statements with the implementation of GASB Statement No. 54, governmental funds report fund balance as either nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, or unassigned fund balance. The following is a description of each type of fund balance classification:

*Nonspendable* – includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted* – includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws or regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

*Committed* – includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a Council’s resolution or ordinance.

*Assigned* – includes amounts that are constrained by the government’s intent to be used for specific purposes but are neither restricted nor committed.

*Unassigned* – includes the residual amounts that have not been restricted, committed, or assigned to specific purposes.

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**D. Assets, Liabilities, Deferred Outflows/Inflows, and Net Position/Fund Balance** (Continued)

**Fund Balance/Net Position** (Continued)

An individual governmental fund could include nonspendable resources and amounts that are restricted or committed, assigned, or unassigned or any combination of those classifications. Restricted amounts are to be considered spent when an expenditure is incurred for purposes for which restricted fund balance is available and committed, assigned, then unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

In the government-wide financial statements, proprietary fund financial statements, and private-purpose trust fund financial statements, net position is classified as either net investment in capital assets, restricted, or unrestricted.

*Net investment in capital assets* – describes the portion of net position that is represented by the current net book value of the City’s capital assets, less the outstanding balance of any debt issued to finance these assets.

*Restricted net position* – describes the portion of net position that is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions, and which the City cannot unilaterally alter. These principally include debt service requirements, capital projects, and deferred improvement funds restricted to low- and moderate-income housing purposes.

*Unrestricted net position* – describes the portion of net position that is not restricted as to use.

When both restricted and unrestricted net position are available, restricted resources are depleted first before the unrestricted resources are used.

**E. Pensions**

In government-wide financial statements, pensions are recognized and disclosed using the accrual basis of accounting (see Note 8 and the RSI section immediately following the notes to the financial statements), regardless of the amount recognized as pension expenditures on the modified accrual basis of accounting. The City recognizes a net pension liability of the qualified pension plan in which it participates, which represents the excess of the total pension liability over the fiduciary net position of the qualified pension plan, measured as of the City’s fiscal year-end or the City’s proportionate share thereof in the case of a cost-sharing multiple-employer plan.

Changes in the net pension liability during the period are recorded as pension expense, or as deferred inflows of resources or deferred outflows of resources depending on the nature of the change, in the period incurred. Those changes in net pension liability that are recorded as deferred inflows of resources or deferred outflows of resources that arise from changes in actuarial assumptions or other inputs and differences between expected or actual experience are amortized over the weighted average remaining service life of all participants including retirees, in the respective qualified pension plan and recorded as a component of pension expense beginning with the period in which they arose.

Projected earnings on qualified pension plan investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred inflows of resources or deferred outflows of resources and amortized as a component of pension expense on a closed basis over a five-year period beginning with the period in which the difference occurred.

**NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**E. Pensions** (Continued)

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of California City California Public Employees' Retirement System (CalPERS) plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**F. Grant Revenues**

Certain grant revenues are recognized when specific related expenditures have been incurred. In other grant programs, monies are virtually unrestricted as to the purpose of expenditure and are only revocable for failure to comply with prescribed compliance requirements. These revenues are recognized at the time of receipt, or earlier if susceptible to accrual criteria are met. Cash received prior to the incurrence of the related expenditure is recorded as unearned revenue.

**G. Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Data**

**General Budget Policies**

The City Council approves each year's budget submitted by the City Manager prior to the beginning of the new fiscal year. The Council conducts public meetings prior to its adoption. The budget is prepared by fund, function, and activity, and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year. Supplemental appropriations, when required during the period, are also approved by the Council. Intradepartmental budget changes are approved by the Finance Director, City Manager, and the City Council. In most cases, expenditures may not exceed appropriations at the function level. At fiscal year-end, all operating budget appropriations lapse.

**Encumbrances**

The City does not utilize encumbrance accounting.

**NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY** (Continued)

**B. Expenditures Over Appropriations**

<b>Governmental Funds</b>	<u>Expenditures</u>	<u>Appropriations</u>	<u>Excess</u>
Major Funds:			
General Fund:			
Current:			
General government	\$ 3,958,950	\$ 3,769,550	\$ (189,400)
Debt service:			
Principal	\$ 31,600	-	\$ (31,600)
Interest	2,438	-	(2,438)
Public Safety Services Fund:			
Current:			
Public safety	\$ 8,565,313	\$ 7,811,500	\$ (753,813)

**C. Deficit Fund Balances and Net Positions**

<b>Governmental Funds</b>	<u>Balance</u>
Major Funds:	
Street Maintenance Special Revenue Fund	\$ 2,276,378
Public Safety Services Special Revenue Fund	1,133,496
OHV Grant Special Revenue Fund	1,230,569
Nonmajor Funds:	
COPS Recovery Special Revenue Fund	150,466
Proposition 39 AB 109 Special Revenue Fund	4,986

The City expects to eliminate these deficits through future revenues, collection of receivables offset by unavailable revenue, and/or transfers from the General Fund.

**NOTE 3 – CASH AND INVESTMENTS**

The City maintains a cash and investment pool for all funds. Certain restricted funds, which are held and invested by independent outside custodians through contractual agreements, are not pooled. Cash and investments as of June 30, 2024 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and investments	\$ 17,874,719
Restricted cash and investments	85,562,033
Statement of Fiduciary Net Position:	
Cash	1,184,330
Restricted investments with fiscal agents	<u>2</u>
 Total	 \$ <u>104,621,084</u>

Cash and investments as of June 30, 2024 consisted of the following:

Cash on hand	\$ 2,925
Deposits with financial institutions	7,174,255
Investments	<u>97,443,904</u>
 Total	 \$ <u>104,621,084</u>

**A. Investments Authorized by the California Government Code and the City's Investment Policy**

The following table identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk.

This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

The investment policy seeks to generate consistent returns by focusing on preservation of capital and risk management. It seeks to achieve above-benchmark returns consistently throughout market cycles with low volatility relative to its benchmark (5-year treasury note). This strategy focuses on active duration management, sector selection, and term structure positioning.

**NOTE 3 – CASH AND INVESTMENTS** (Continued)

**A. Investments Authorized by the California Government Code and the City's Investment Policy** (Continued)

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds	5 years	None	5%
U.S. Treasury Obligations	5 years	None	None
State Obligations	5 years	None	5%
CA Local Agency Obligations	5 years	None	None
US Agency Obligations	5 years	None	None
Bankers Acceptances	180 days	30%	5%
Negotiable Certificates of Deposit	5 years	30%	5%
Non-Negotiable Certificates of Deposit	5 years	None	5%
Repurchase Agreements	1 year	None	5%
Reverse Repurchase Agreement and Securities Lending Agreements		20% of base value of the portfolio	None
Medium-Term Notes	92 days	30%	5%
Mutual Funds and Money Market Mutual Funds	5 years	20%	5%
Collateralized Bank Deposits	N/A	None	5%
Mortgage Pass-Through Securities	5 years	20%	5%
Time Deposits	5 years	None	5%
County Pooled Investment Funds	5 years	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None

**B. Investments Authorized by Debt Agreements**

Investments of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized for investments held by bond trustee. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Minimum Credit Quality
U.S. Agency Obligations	None	None
U.S. Agency Sponsored Obligations	None	None
Banker's Acceptance Notes	360 days	A-1
Certificates of Deposits	360 days	A-1
Commercial Paper	270 days	A-1
Money Market Funds	N/A	AAAm
Municipal Obligations	None	AAAm
State Obligations	None	A
Investment Agreements	None	A
Local Agency Investment Fund	N/A	None

**NOTE 3 – CASH AND INVESTMENTS** (Continued)

**C. Disclosures Relating to Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of short-term and long-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturing evenly over time as necessary to provide the cash flows and liquidity needed for operations.

Information about the sensitivity of the fair values of the City's investments (including investments held by bond trustees) to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity.

Investment Type	Amount	Remaining Maturity (in Months)					
		12 Months or Less	13-24 Months	25-36 Months	37-48 Months	49-60 Months	More Than 60 Months
State Investment Pool	\$ 5,938,850	\$ 5,938,850	\$ -	\$ -	\$ -	\$ -	\$ -
Kern County Investment Pool	4,591,925	4,591,925	-	-	-	-	-
U.S. Treasury Obligations	520,089	520,089	-	-	-	-	-
Money Market Funds	3,576,878	3,576,878	-	-	-	-	-
Certificates of Deposit	490,737	243,305	-	247,432	-	-	-
Time Deposit	1,000,380	1,000,380	-	-	-	-	-
Corporate Issues	7,885,168	-	-	-	5,324,341	-	2,560,827
Municipal Issues	73,439,877	-	-	13,244,471	17,386,553	25,588,626	17,220,227
<b>Total</b>	<b>\$ 97,443,904</b>	<b>\$ 15,871,427</b>	<b>\$ -</b>	<b>\$ 13,491,903</b>	<b>\$ 22,710,894</b>	<b>\$ 25,588,626</b>	<b>\$ 19,781,054</b>

**D. Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations**

The City has no investments (including investments held by bond trustee) that are highly sensitive to interest rate fluctuations (to a greater degree than already indicated in the information provided above).

**E. Disclosures Relating to Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the City's investment policy, or debt agreements, and the actual rating as of the fiscal year-end and for each investment type.

Investment Type	Amount	Minimum Legal Rating	Actual Rating								Not Rated	
			AAA	AA+	AA	AA-	A+	A	A-	BBB+		
State Investment Pool	\$ 5,938,850	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,938,850
Kern County Investment Pool	4,591,925	N/A	-	-	-	-	-	-	-	-	-	4,591,925
U.S. Treasury Obligations	520,089	N/A	-	520,089	-	-	-	-	-	-	-	-
Money Market Funds	3,576,878	AAA-m	-	-	-	-	-	-	-	-	-	3,576,878
Certificates of Deposit	490,737	A-1	-	-	-	-	-	-	-	-	-	490,737
Time Deposits	1,000,380	N/A	-	-	-	-	-	-	-	-	-	1,000,380
Corporate Issues	7,885,168	N/A	-	-	-	2,736,171	-	-	2,588,170	-	-	2,560,827
Municipal Issues	73,439,877	N/A	1,333,616	4,764,250	24,060,362	8,831,231	2,742,016	6,033,561	9,303,146	9,518,355	-	6,853,399
<b>Total</b>	<b>\$ 97,443,904</b>		<b>\$ 1,333,616</b>	<b>\$ 5,284,348</b>	<b>\$ 24,060,362</b>	<b>\$ 11,567,402</b>	<b>\$ 2,742,016</b>	<b>\$ 8,621,731</b>	<b>\$ 9,303,146</b>	<b>\$ 9,518,355</b>		<b>\$ 25,012,906</b>

**NOTE 3 – CASH AND INVESTMENTS** (Continued)

**F. Concentration of Credit Risk**

Concentration of credit risk is the risk that the failure of any one issuer would place an undue financial burden on the City. The investment policy of the City has stipulations that limit the investment in any one issuer 5% for total investments. However, an exception to this policy has been made for investments in U.S. Treasuries and U.S. Agency Obligations, which have no limits place on the amount that can be invested in one issuer. As of June 30, 2024, the City had one issuer other than those noted as being exceptions to the policy that exceeded 5% of the City total investments:

<u>Investment Type</u>	<u>Issuer</u>	<u>Market Value</u>	<u>Percentage of City Investments</u>
Municipal Issues	Mississippi State Hospital Equipment	\$ 9,518,355	9.77%

**G. Custodial Credit Risk**

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2024, none of the City's deposits with financial institutions in excess of federal depository insurance limits were held in non-collateralized accounts.

**H. Investment in State Investment Pool**

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded at fair market value.

**I. Investment in County Investment Pool**

The City is a voluntary participant in the County of Kern Investment Pool (CKIP) that is regulated by the California Government Code under the oversight of the Treasurer of the County of Kern. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by CKIP for the entire CKIP portfolio. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded at fair market value.

**NOTE 3 – CASH AND INVESTMENTS** (Continued)

**J. Fair Value Hierarchy**

Investments, including derivative instruments that are not hedging derivatives, are measured at fair value on a recurring basis. *Recurring* fair value measurements are those that Government Accounting Standards Board (GASB) statements require or permit in the statement of net position at the end of each reporting period. Fair value measurements are categorized based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. The City has the following recurring fair value measurements as of June 30, 2024:

Investments by Fair Value Level	Amount	Level 1 Inputs	Level 2 Inputs
Certificates of Deposit	\$ 490,737	\$ -	\$ 490,737
Time Deposit	1,000,380		1,000,380
Corporate Issues	7,885,168	-	7,885,168
Municipal Issues	73,439,877	-	73,439,877
U.S. Treasury Obligations	520,089	520,089	-
	<u>83,336,251</u>	<u>\$ 520,089</u>	<u>\$ 82,816,162</u>
Unclassified Investments			
Money Market Fund	3,576,878		
State Investment Pool	5,938,850		
Kern County Investment Pool	4,591,925		
	<u>14,107,653</u>		
Total Investments	<u>\$ 97,443,904</u>		

Certificates of deposits and time deposits are valued based on the rates currently offered for deposits of similar remaining maturities. Corporate and municipal Issues are valued using a matrix pricing technique that values securities based on their relationship to benchmark quoted prices. U.S. Treasury obligations are valued using a market approach, which utilizes quoted prices in active markets for identical assets.

**NOTE 4 – CAPITAL ASSETS**

Capital assets activity of the governmental activities for the year ended June 30, 2024 was as follows:

Governmental Activities:	Balance at June 30, 2023	Increases	Decreases	Transfers	Balance at June 30, 2024
Capital assets not being depreciated/amortized:					
Land	\$ 2,380,797	\$ -	\$ -	\$ -	\$ 2,380,797
Construction in progress	1,664,171	4,440,472	(5,299,947)	-	804,696
Total capital assets not being depreciated/amortized	<u>4,044,968</u>	<u>4,440,472</u>	<u>(5,299,947)</u>	<u>-</u>	<u>3,185,493</u>
Depreciable/amortizable capital assets:					
Buildings and structures	13,587,268	127,522	-	-	13,714,790
Improvements other than buildings	23,472,701	5,124,227	-	-	28,596,928
Equipment and vehicles	6,941,669	-	-	-	6,941,669
Right-to-use leased asset	157,314	-	-	-	157,314
Furniture and fixtures	7,291	108,164	-	-	115,455
Total capital assets being depreciated/amortized	<u>44,166,243</u>	<u>5,359,913</u>	<u>-</u>	<u>-</u>	<u>49,526,156</u>
Less accumulated depreciation/amortization for:					
Buildings and structures	(6,264,867)	(294,757)	-	-	(6,559,624)
Improvements other than buildings	(11,238,950)	(930,325)	-	-	(12,169,275)
Equipment and vehicles	(4,589,637)	(481,201)	-	-	(5,070,838)
Right-to-use leased asset	(58,993)	(26,219)	-	-	(85,212)
Furniture and fixtures	(736)	(11,063)	-	-	(11,799)
Total accumulated depreciation/amortization	<u>(22,153,183)</u>	<u>(1,743,565)</u>	<u>-</u>	<u>-</u>	<u>(23,896,748)</u>
Total capital assets being depreciated/amortized, net	<u>22,013,060</u>	<u>3,616,348</u>	<u>-</u>	<u>-</u>	<u>25,629,408</u>
Governmental activities capital assets, net	<u>\$ 26,058,028</u>	<u>\$ 8,056,820</u>	<u>\$ (5,299,947)</u>	<u>\$ -</u>	<u>\$ 28,814,901</u>

Depreciation/amortization expense was charged to functions/programs of the governmental activities as follows:

Governmental Activities:	
General government	\$ 199,208
Public safety	358,830
Parks and recreation	146,540
Public works	933,871
Community development	<u>105,116</u>
Total depreciation/amortization expense – governmental activities	<u>\$ 1,743,565</u>

**NOTE 4 – CAPITAL ASSETS** (Continued)

Capital assets activity of the business-type activities for the year ending June 30, 2024 was as follows:

Business-Type Activities:	Balance at June 30, 2023	Increases	Decreases	Transfers	Balance at June 30, 2024
Capital assets not being depreciated:					
Land	\$ 947,003	\$ -	\$ -	\$ -	\$ 947,003
Construction in progress	3,130,571	1,187,458	(4,114,415)	-	203,614
Water rights	239,472	-	-	-	239,472
<b>Total capital assets not being depreciated</b>	<b>4,317,046</b>	<b>1,187,458</b>	<b>(4,114,415)</b>	<b>-</b>	<b>1,390,089</b>
Depreciable capital assets:					
Buildings and structures	1,150,390	-	-	-	1,150,390
Improvements other than buildings	30,355,385	4,114,415	-	-	34,469,800
Equipment and vehicles	3,983,704	-	-	-	3,983,704
Source of supply	2,838,077	-	-	-	2,838,077
Transmission	9,764,862	-	-	-	9,764,862
Water treatment	16,623	-	-	-	16,623
<b>Total capital assets being depreciated</b>	<b>48,109,041</b>	<b>4,114,415</b>	<b>-</b>	<b>-</b>	<b>52,223,456</b>
Less accumulated depreciation for:					
Buildings and structures	(1,136,030)	(4,136)	-	-	(1,140,166)
Improvements other than buildings	(21,762,591)	(712,758)	-	-	(22,475,349)
Equipment and vehicles	(3,226,477)	(198,993)	-	-	(3,425,470)
Source of supply	(2,280,111)	(36,418)	-	-	(2,316,529)
Transmission	(9,671,195)	(6,818)	-	-	(9,678,013)
Water treatment	(16,623)	-	-	-	(16,623)
<b>Total accumulated depreciation</b>	<b>(38,093,027)</b>	<b>(959,123)</b>	<b>-</b>	<b>-</b>	<b>(39,052,150)</b>
<b>Total capital assets being depreciated, net</b>	<b>10,016,014</b>	<b>3,155,292</b>	<b>-</b>	<b>-</b>	<b>13,171,306</b>
<b>Business-type activities capital assets, net</b>	<b>\$ 14,333,060</b>	<b>\$ 4,342,750</b>	<b>\$ (4,114,415)</b>	<b>\$ -</b>	<b>\$ 14,561,395</b>

Depreciation expense was charged to business-type functions as follows:

Business-Type Activities:	
Water	\$ 550,247
Sewer	116,962
Airport	255,269
Dial-a-Ride	36,645
<b>Total depreciation expense – business-type activities</b>	<b>\$ 959,123</b>

**NOTE 5 – INTERFUND ACTIVITY**

Interfund balances for the purpose of the government-wide statements have been eliminated. The composition of interfund balances in the fund level statements as of June 30, 2024 was as follows:

**A. Current Interfund Receivables/Payables**

Current interfund balances are generally short-term loans to cover temporary cash deficits in various funds and are expected to be repaid shortly after the end of the fiscal year. The City's interfund receivables and payables consisted of the following at June 30, 2024:

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
<b>Governmental Funds</b>		
Major Funds:		
General Fund	\$ 9,913,691	\$ -
Street Maintenance Fund	-	4,243,593
Public Safety Services Fund	-	1,156,336
OHV Grant Fund	-	1,641,273
Nonmajor Funds:		
COPS Recovery Fund	-	150,466
Proposition 39 - AB109 Fund	-	7,710
<b>Enterprise Funds</b>		
Major Funds:		
Airport Fund	-	1,209,284
Dial-a-Ride Fund	-	1,430,029
<b>Fiduciary Funds</b>		
Private-Purpose Trust Funds	-	75,000
<b>Total</b>	<u>\$ 9,913,691</u>	<u>\$ 9,913,691</u>

**B. Interfund Transfers**

The following schedule summarizes the City's interfund transfer activity for the year ended June 30, 2024:

	<u>Transfers in</u>	<u>Transfers out</u>
<b>Governmental Funds:</b>		
Major Funds:		
General Fund	\$ -	\$ 1,123,146 (1)(2)(3)(4)
Street Maintenance Fund	134,368 (3)	-
Public Safety Services Fund	1,279,984 (1)(4)	-
Airport Fund	93,768 (2)	-
Nonmajor Funds:		
Supplemental Law Enforcement	-	186,159 (1)
Public Safety Augmentation	-	198,815 (1)
<b>Totals</b>	<u>\$ 1,508,120</u>	<u>\$ 1,508,120</u>

- (1) Restricted and unrestricted funds in the General Fund, Supplemental Law Enforcement Fund, and Public Safety Augmentation Fund were transferred to the Public Safety Services Fund to support police and fire services and reduce the fund's deficit cash balance
- (2) Available unrestricted funds in the General Fund were transferred to the Airport Fund to reduce the fund's cash deficit
- (3) Available Clean Up Crew grant funds were transferred to the to the Street Maintenance Fund for reimbursement of eligible grant expenditures
- (4) Restricted Proposition 64 grant funding was transferred to the Public Safety Services Fund for reimbursement of eligible Proposition 64 expenditures

**NOTE 6 – LEASES**

**A. Lease as Lessor**

In fiscal year 2003, the City’s General Fund leased a portion of land to a third party to install a cell phone tower. The lease was initially for five years with the five options to extend for five additional years, or for a total of 30 years, of which the City anticipates will be exercised. The City received monthly payments of \$800 for the duration of the initial lease period with a 10% increase during each five-year extension. The City recognized \$7,026 in lease revenue and \$4,263 in interest revenue during the current fiscal year. As of June 30, 2024, the City’s receivable for lease payments was \$87,607. Also, the City has a deferred inflow of resources associated with this lease that will be recognized as revenue over the lease term. As of June 30, 2024, the balance of the deferred inflow of resources was \$59,723.

**B. Lease as Lessee**

In fiscal year 2021, the City’s General Fund entered into a five-year lease agreement as lessee for the acquisition and use of golf carts. An initial lease liability was recorded in the amount of \$157,314 during fiscal year 2021. As of June 30, 2024, the value of the lease liability was \$57,830. The City is required to make monthly principal and interest payments of \$2,837. The lease has an interest rate of 3.25%. The golf carts have a six-year estimated useful life. The value of the right-to-use asset at the end of the current fiscal year was \$72,102 and had accumulated amortization of \$85,212.

The future principal and interest lease payments as of June 30, 2024, are as follows:

Fiscal Years Ending	Principal	Interest	Total
<u>June 30</u>			
2025	\$ 32,643	\$ 1,396	\$ 34,039
2026	<u>25,187</u>	<u>342</u>	<u>25,529</u>
Totals	<u>\$ 57,830</u>	<u>\$ 1,738</u>	<u>\$ 59,568</u>

**NOTE 7 – LONG-TERM OBLIGATIONS**

**A. Governmental Activities Long-Term Debt**

The following is a summary of long-term liability transactions of the City for governmental activities for the year ended June 30, 2024:

	<u>Balance June 30, 2023</u>	<u>Additions</u>	<u>Repayments</u>	<u>Balance June 30, 2024</u>	<u>Due Within One Year</u>
Governmental Activities:					
Leases payable	\$ 89,430	\$ -	\$ (31,600)	\$ 57,830	\$ 32,643
Compensated Absences	<u>786,368</u>	<u>654,526</u>	<u>(451,151)</u>	<u>989,743</u>	<u>360,015</u>
Total	<u>\$ 875,798</u>	<u>\$ 654,526</u>	<u>\$ (482,751)</u>	<u>\$ 1,047,573</u>	<u>\$ 392,658</u>

**B. Business-Type Activities Long-Term Debt**

The following is a summary of long-term liability transactions of the City for business-type activities for the year-ended June 30, 2024:

	<u>Balance June 30, 2023</u>	<u>Additions</u>	<u>Repayments</u>	<u>Balance June 30, 2024</u>	<u>Due Within One Year</u>
Business-Type Activities:					
<i>Direct Borrowings</i>					
2015 Sewer Note	\$ 1,066,624	\$ -	\$ (75,802)	\$ 990,822	\$ 79,920
<i>Total Direct Borrowings</i>	1,066,624	-	(75,802)	990,822	79,920
Compensated Absences	<u>170,324</u>	<u>116,819</u>	<u>(90,372)</u>	<u>196,771</u>	<u>93,016</u>
Total	<u>\$ 1,236,948</u>	<u>\$ 116,819</u>	<u>\$ (166,174)</u>	<u>\$ 1,187,593</u>	<u>\$ 172,936</u>

**NOTE 7 – LONG-TERM OBLIGATIONS** (Continued)

**B. Business-Type Activities Long-Term Debt** (continued)

**2015 Sewer Note**

On April 1, 2015, the City entered into a loan agreement with TPB Investments, Inc., a wholly owned subsidiary of Western Alliance Bank for \$1,579,771, bearing interest of 3.16% and payable semi-annually on November 1 and May 1, maturing November 1, 2033. The loan proceeds were used to advance refund the 2003 lease revenue bonds which had been used to reimburse the City for costs incurred in connection with the expansion of the City’s wastewater treatment plan and related facilities. The loan is secured by a pledge and lien on net revenues of the Sewer Fund. The outstanding principal balance of the 2015 Sewer note at June 30, 2024 was \$990,822. There is a provision whereby if the City is unable to make payment or does not comply with the covenants established in the loan agreement, the lender may declare the remaining principal and interest outstanding immediately due and payable.

The following is a schedule of future estimated minimum payments related to the 2015 Sewer Note described above:

2015 Sewer Note			
Year Ending	Principal	Interest	Total
June 30			
2025	\$ 79,920	\$ 34,326	\$ 114,246
2026	83,962	32,368	116,330
2027	87,928	28,265	116,193
2028	91,815	25,021	116,836
2029	95,622	21,638	117,260
2030-2034	<u>551,575</u>	<u>21,638</u>	<u>573,213</u>
Totals	<u>\$ 990,822</u>	<u>\$ 163,256</u>	<u>\$ 1,154,078</u>

**Compensated Absences**

The City’s policies relating to compensated absences are described in Note 1 of the Notes to the Basic Financial Statements. For business-type activities, the liability will be paid in future years from governmental funds and enterprise funds, as applicable.

**NOTE 8 – EMPLOYEES RETIREMENT PLAN (DEFINED BENEFIT PLAN)**

**A. General Information about the Pension Plan**

**Plan Description** – All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost Sharing Multiple-Employer Plan (Plan) administered by the California Public Employees’ Retirement System (CalPERS). The Plan consists of individual rate plans (benefit tiers) within a safety risk pool (police and fire) and a miscellaneous risk pool (all other). Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under GASB Statement No. 68. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City sponsors seven rate plans (three miscellaneous and four safety). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

**Benefits Provided** – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: The Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for the Plan are applied as specified by the Public Employees’ Retirement Law.

The rate plan provisions and benefits in effect at June 30, 2024 are summarized as follows:

	Miscellaneous 1st Tier	Miscellaneous 2nd Tier	Miscellaneous PEPRA
Hire date	Prior to January 1, 2011	January 1, 2011 - December 31, 2012	On or after January 1, 2013
Benefit formula	3% @ 60	2% @ 60	2% @ 62
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50 - 60	50 - 63	52 - 67
Monthly benefits, as a % of annual salary	2.0% to 3.0%	1.092% to 2.418%	1.0% to 2.5%
Required employee contribution rates	8.000%	7.000%	7.750%
Required employer contribution rates	17.260%	10.660%	7.680%
	Safety 1st Tier	Safety 2nd Tier	Safety PEPRA
Hire Date	Prior to January 1, 2011	January 1, 2011 - December 31, 2012	On or after January 1, 2013
Benefit formula	3% @ 50	2% @ 50	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50	50 - 55	50 - 57
Monthly benefits, as a % of annual salary	3.0%	2.0% to 2.7%	2.0% to 2.7%
Required employee contribution rates	9.000%	9.000%	13.750%
Required employer contribution rates	27.110%	21.150%	13.540%

Beginning in fiscal year 2016, CalPERS collects employer contributions for the Plan as a percentage of payroll for the normal cost portion as noted in the rates above and as a dollar amount for contributions toward the unfunded liability and side fund, if applicable. The City’s required contribution for the unfunded liability was \$1,383,255 for the fiscal year ended June 30, 2024.

**NOTE 8 – EMPLOYEES RETIREMENT PLAN (DEFINED BENEFIT PLAN)** (Continued)

**A. General Information about the Pension Plan** (Continued)

**Contributions** – Section 20814(c) of the California Public Employees’ Retirement Law (PERL) requires that the employer rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS’ annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions.

The City’s contributions to the plan that were recognized as a part of pension expense for the year ended June 30, 2024 were \$2,307,815.

**B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions**

As of June 30, 2024, the City reported a net pension liability for its proportionate share of the net pension liability of the Plan of \$20,183,897.

The City’s net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2023, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023, using standard update procedures. The City’s proportion of the net pension liability was based on a projection of the City’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The City’s proportionate share of the net pension liability for the Plan as of June 30, 2022 and 2023 was as follows:

Proportion - June 30, 2022	0.1646%
Proportion - June 30, 2023	0.1618%
Change - Increase (Decrease)	-0.0028%

For the year ended June 30, 2024, the City recognized pension expense of \$3,372,347. At June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to the measurement date	\$ 2,298,195	\$ -
Changes of assumptions	1,198,122	-
Differences between actual and expected experience	1,258,195	143,281
Net difference between projected and actual earning on plan investments	3,013,141	-
Change in employer’s proportion	416,256	258,827
Differences between the employer’s actual contributions and the employer’s proportionate share of contributions	<u>217,128</u>	<u>434,923</u>
<b>Total</b>	<b>\$ 8,401,037</b>	<b>\$ 837,031</b>

**NOTE 8 – EMPLOYEES RETIREMENT PLAN (DEFINED BENEFIT PLAN)** (Continued)

**B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions** (Continued)

\$2,298,195 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2025. Other amounts reported as deferred outflow of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30		
2025	\$	1,623,609
2026		1,182,515
2027		2,374,321
2028		85,366

**C. Actuarial Assumptions**

The total pension liabilities in the June 30, 2022 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Payroll Growth	2.80%
Projected Salary Increase	Varies by Entry Age and Service
Investment Rate of Return	6.90% <sup>(1)</sup>
Mortality	Derived using CalPERS' Membership Data for all Funds <sup>(2)</sup>

<sup>(1)</sup> Net of pension plan investment expenses, including inflation

<sup>(2)</sup> The mortality Table was developed based on CalPERS specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 80% of scale MP 2020.

**D. Discount Rate**

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

**NOTE 8 – EMPLOYEES RETIREMENT PLAN (DEFINED BENEFIT PLAN) (Continued)**

**D. Discount Rate (Continued)**

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected PERF cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as follows:

Asset Class <sup>(1)</sup>	New Strategic Allocation	Real Return Years 1-10 <sup>(2)</sup>
Global equity – cap-weighted	30%	4.54%
Global equity non-cap-weighted	12%	3.84%
Private Equity	13%	7.28%
Treasury	5%	0.27%
Mortgage-backed Securities	5%	0.50%
Investment Grade Corporates	10%	1.56%
High Yield	5%	2.27%
Emerging Market Debt	5%	2.48%
Private Debt	5%	3.57%
Real Assets	15%	3.21%
Leverage	-5%	-0.59%

<sup>(1)</sup> An expected inflation of 2.30% used for this period.

<sup>(2)</sup> Figures are based on the 2021-22 Asset Liability Management study.

**Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** – The following presents the City's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

Discount Rate -1% 5.90%	Current Discount Rate 6.90%	Discount Rate +1% 7.90%
\$ 29,717,599	\$ 20,183,897	\$ 12,363,606

**E. Pension Plan Fiduciary Net Position**

Detailed information about the Plan's fiduciary net position is available in the separately issued CalPERS financial reports.

**NOTE 8 – EMPLOYEES RETIREMENT PLAN (DEFINED BENEFIT PLAN)** (Continued)

**F. Payable to the Pension Plan**

The City did not have an outstanding amount of contributions to the pension plan required for the year ended June 30, 2024.

**NOTE 9 – SUMMARY DISCLOSURE OF SELF-INSURANCE CONTINGENCIES**

The City is self-insured for the first \$100,000 on each general liability claim. The insurance coverage in excess of self-insured amount is provided by the California Intergovernmental Risk Authority (CIRA), formerly known as Public Agency Risk Sharing Authority of California (PARSAC), up to a limit of \$40,000,000 per occurrence, with some sublimits for claims covered under CIRA's Memorandum of Coverage.

Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. The City funds all claims payable, including those incurred but not reported, in the yearly deposit it pays to PARSAC, except for its self-insured retention.

Effective January 29, 1998, the City became a member of the PARSAC, now known as CIRA, a public entity risk pool currently operating as a common risk management and self-insurance program for 50 California municipalities/districts. The City pays an annual premium to the pool for its excess general liability insurance coverage. The agreement for formation of CIRA provides that the pool will be self-sustaining through member premiums. The City continues to carry commercial insurance for all other risks of loss, including workers' compensation insurance, property insurance with a \$10,000 deductible and crime insurance with a \$25,000 deductible.

CIRA publishes its own financial report for the fiscal year ending June 30, 2024, which can be obtained from California Intergovernmental Risk Authority, Folsom, California. There have been no significant changes in insurance coverage from the prior fiscal year. During the past three years, the amount of settlements has not exceeded the amount of insurance coverage.

**NOTE 10 – CONTINGENCIES**

**A. Litigation**

The City is currently a party to various pending lawsuits and claims. These legal matters encompass a range of issues and are associated with expected losses that fall within the range of \$0 to \$12,500,000. The outcome of these legal proceedings remains uncertain, and the ultimate financial impact on the City will depend on their resolution.

Furthermore, the City participates in the CIRA for general liability coverage. In the event of any adverse financial outcomes resulting from these cases, the City has corresponding coverage in these insurance policies, which will help mitigate the financial impact exceeding the first \$100,000.

For additional information regarding the City's risk management strategy and insurance coverage, please refer to Note 9 in the financial statements.

The City is involved in various lawsuits including litigation with the California Department of Finance (DOF) in regard to the loan between the former redevelopment agency and the Subdivision Deferred Improvement Fund (SDI). See additional information in Note 11. If the DOF prevails, the possible amount of loss could be the entire loan amount including principal and interest. Although the outcome of the various lawsuits is not presently determinable, with the possible exception of the litigation with the DOF, it is the opinion of management and legal counsel that the resolution of these matters will not have a material adverse effect.

**NOTE 10 – CONTINGENCIES** (Continued)

**B. Grant Programs**

The City has received various state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements will not be material.

Proposition 218, which was approved by the voters in November 1996, will regulate the City's ability to impose, increase, and extend taxes, assessments and fees. Any new, increased, or extended taxes, assessments and fees subject to the provisions of Proposition 218 provides that these taxes, assessments and fees are subject to the voter initiative process and may be rescinded in the future by voters. Therefore, the City's ability to finance the services for which the taxes, assessments and fees were imposed may be significantly impaired. At this time, it is uncertain how Proposition 218 will affect the City's ability to maintain or increase the revenue from taxes, assessments and fees.

**C. Contingencies**

On January 8, 1998, the City Council passed Ordinance No. 98-552, which allows an annual transfer not to exceed \$290,000 from the Subdivision Deferred Improvement (SDI) Fund to maintain SDI improvements and pay for administrative expenses as permitted by the terms and conditions stated in said ordinance. During the 2015-2016 fiscal year, management reviewed current and prior year's financial records and determined that the General Fund and the Street Maintenance Fund incurred expenditures as permitted by Article 3, Section 9-6303 (1)-(4), but did not accumulate and transfer the allowable expenditures. Management plans to perform an assessment in future years to determine the retroactive and cumulative maximum allowable year-to-date transfers per the aforementioned section, which may result in a material transfer out of the SDI Fund and into the General Fund and/or Street Maintenance Fund. As of June 30, 2024, no determination has been made with respect to the prior year's accumulation of allowable expenditures.

Measure C, a special tax requiring an annual payment of \$182.50 per property parcel, was approved by voters for six years beginning on June 1, 2018. The purpose of Measure C is to pay for salaries, equipment, and other needs of the Police and Fire departments at a 50%/50% split. Measure C is expiring on June 30, 2024. During the fiscal year ended June 30, 2024, the City received \$6,112,379 as a result of Measure C.

**NOTE 11 – SUCCESSOR AGENCY TRUST FUND**

On January 17, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with Assembly Bill 1X26 (the Bill) which dissolved all redevelopment agencies in the State of California.

Under the control of an oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution of the redevelopment agency (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

Successor agencies are only allocated revenue in the amount that is necessary to pay estimated annual installment payments on enforceable obligations of the former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

After the date of the dissolution, the assets and activities of the dissolved redevelopment agency are reported in a fiduciary fund (private-purpose trust fund) in the financial statements of the City.

**NOTE 11 – SUCCESSOR AGENCY TRUST FUND** (Continued)

**A. Long-Term Obligations**

The following is a schedule of changes in long-term debt for the fiscal year ended June 30, 2024:

	Balance June 30, 2023	Additions	Repayments	Balance June 30, 2024	Due Within One Year
<i>Direct Borrowings:</i>					
City Loans - Principal	\$ 9,877,142	\$ -	\$ -	\$ 9,877,142	\$ -
City Loans - Interest	10,807,082	-	-	10,807,082	-
<i>Total Direct Borrowings:</i>	20,684,224	-	-	20,684,224	-
2014 Tax Allocation Refunding Bond	6,175,000	-	(510,000)	5,665,000	525,000
2014 Tax Allocation Refunding Bond - Premium	282,878	-	(25,332)	257,546	25,332
<b>Total</b>	<b>\$ 27,142,102</b>	<b>\$ -</b>	<b>\$ (535,332)</b>	<b>\$ 26,606,770</b>	<b>\$ 550,332</b>

A description of long-term debt outstanding of the Successor Agency as of June 30, 2024 is as follows:

**City Loans**

The City advanced the Successor Agency funds for operations and has paid costs at various times since the establishment of the Redevelopment Agency. Costs paid on behalf of the Successor Agency do not have a stated interest rate. The loans made to the Agency bear interest at various rates as specified below:

SDI Fund Land Note – Authorized amount \$4,500,000; interest at 6.6% per annum.

SDI Fund Treatment Plant Note - Authorized amount \$5,902,000; interest at 7.3% per annum. Principal and interest are to be repaid in 20 installments, commencing July 1, 2003.

At June 30, 2024, the principal balance outstanding was \$9,877,142 and accrued unpaid interest was \$10,807,082. The Department of Finance (DOF) has disallowed payments for these loans and an allowance for uncollectible debt has been established in the Subdivision Deferred Improvements fund for the entire balance. Additionally, as a result of the DOF's determination, the City stopped accruing interest on the debt. However, the City is still attempting to obtain authorization from the Department of Finance allowing repayment by the Successor Agency to the City. Accordingly, the City has not removed the loans and related accumulated interest from the Successor Agency's balance sheet.

**2014 Tax Allocation Refunding Bonds**

On August 6, 2014, the Agency issued \$9,735,000 Successor Agency to the City of California City Redevelopment Agency California City Redevelopment Project Area Tax Allocation Refunding Bonds, Series 2014. Interest on the bonds is payable semi-annually on September 1 and March 1, maturing on September 1, 2034 and have various interest rates of 3.00% to 5.00%. There is a provision whereby if the City is unable to make payment or does not comply with the covenants established in the loan agreement, the lender may declare the remaining principal and interest outstanding immediately due and payable. The bond proceeds were used to advance refund the 2000 Series A, Subordinated 2000 Series A, and Tax Allocation Refunding Bonds 2000 Series B. The outstanding principal balance of the 2014 Refunding Bonds at June 30, 2024 was \$5,665,000.

**NOTE 11 – SUCCESSOR AGENCY TRUST FUND** (Continued)

**A. Long-Term Obligations** (Continued)

The following is a schedule of future estimated minimum payments related to the 2014 Tax Allocation Refunding Bonds described above:

2014 Tax Allocation Refunding Bonds			
Year Ending	Principal	Interest	Total
June 30			
2024	\$ 525,000	\$ 208,863	\$ 733,863
2025	550,000	190,363	740,363
2026	565,000	173,363	738,363
2027	585,000	154,475	739,475
2028	605,000	131,600	736,600
2029-2033	2,560,000	336,600	2,896,600
2034-2035	275,000	5,499	280,499
Total	<u>\$ 5,665,000</u>	<u>\$ 1,200,763</u>	<u>\$ 6,865,763</u>

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**  
**Cost-Sharing Multiple-Employer Defined Benefit Pension Plan**  
**Schedule of Proportionate Share of Net Pension Liability**  
**Last 10 Years**

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Proportion of the net pension liability	0.1740%	0.1727%	0.1610%	0.1558%	0.1554%	0.1526%	0.1507%	0.1752%	0.1646%	0.1618%
Proportionate share of the net pension liability	\$ 10,954,722	\$ 11,850,799	\$ 13,935,222	\$ 15,447,887	\$ 14,979,476	\$ 15,641,062	\$ 16,305,783	\$ 9,474,086	\$ 19,014,337	\$ 20,183,897
Covered payroll	\$ 4,853,159	\$ 4,978,479	\$ 5,585,009	\$ 5,426,300	\$ 5,648,964	\$ 5,800,911	\$ 6,179,728	\$ 5,064,302	\$ 6,094,767	\$ 6,349,548
Proportionate share of the net pension liability as percentage of covered payroll	236.07%	238.04%	249.52%	284.69%	265.17%	265.51%	265.32%	186.23%	312.00%	316.88%
Plan fiduciary net position as a percentage of the total pension liability	76.23%	75.91%	69.05%	68.50%	71.02%	70.88%	71.63%	83.82%	71.35%	71.06%

**NOTES TO SCHEDULE**

**Changes in Benefit Terms** – In 2022, SII 1168 increased the standard retiree lump sum death benefit from \$500 to \$2,000 for any death occurring on or after July 1, 2023. For pooled plans this is a Class 3 benefit and there is no normal cost surcharge. The impact on the unfunded liability is included in the pool's differences between expected and actual experience.

**Changes in Assumptions** – None

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**  
**Cost-Sharing Multiple-Employer Defined Benefit Pension Plan**  
**Schedule of Contributions**  
**Last 10 Years**

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Actuarially required contribution (actuarially determined)	\$ 1,334,533	\$ 1,622,773	\$ 1,717,344	\$ 1,795,425	\$ 1,965,332	\$ 2,233,301	\$ 1,990,714	\$ 2,129,657	\$ 2,307,815	\$ 2,298,195
Contributions in relation to the actuarially determined contributions	<u>1,334,533</u>	<u>1,622,773</u>	<u>1,717,344</u>	<u>1,795,425</u>	<u>1,965,332</u>	<u>2,233,301</u>	<u>1,990,714</u>	<u>2,129,657</u>	<u>2,307,815</u>	<u>2,298,195</u>
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 4,978,479	\$ 5,585,009	\$ 5,426,100	\$ 5,648,964	\$ 5,890,911	\$ 6,179,728	\$ 6,064,302	\$ 6,094,267	\$ 6,369,548	\$ 7,719,198
Contributions as a percentage of covered payroll	26.81%	29.06%	31.65%	31.78%	33.36%	36.14%	32.83%	34.95%	36.23%	29.77%

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

Budgetary Comparison Schedules

General Fund

	Budgeted Amounts		Actual Amount	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 4,814,500	\$ 4,814,500	\$ 4,714,606	\$ (99,894)
Licenses and permits	1,164,000	1,164,000	1,086,443	(77,557)
Intergovernmental	2,211,190	2,211,190	2,072,388	(138,802)
Charges for services	413,400	413,400	445,618	32,218
Fines and forfeitures	14,800	14,800	8,709	(6,091)
Use of money and property	39,900	39,900	220,894	180,994
Miscellaneous	24,300	24,300	92,749	68,449
<b>Total revenues</b>	<b>8,682,090</b>	<b>8,682,090</b>	<b>8,641,407</b>	<b>(40,683)</b>
<b>EXPENDITURES</b>				
Current:				
General government	3,769,550	3,769,550	3,958,950	(189,400)
Public safety	186,000	186,000	67,729	118,271
Parks and recreation	1,499,400	1,499,400	1,136,662	362,738
Public works	1,293,550	1,293,550	1,095,957	197,593
Capital outlay	434,900	434,900	193,098	241,802
Debt service:				
Principal	-	-	31,600	(31,600)
Interest	-	-	2,438	(2,438)
<b>Total expenditures</b>	<b>7,183,400</b>	<b>7,183,400</b>	<b>6,486,434</b>	<b>696,966</b>
Excess (deficiency) of revenues over (under) expenditures	1,498,690	1,498,690	2,154,973	656,283
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	451,000	451,000	-	(451,000)
Transfers out	(1,825,700)	(1,825,700)	(1,123,146)	702,554
<b>Total other financing sources (uses)</b>	<b>(1,374,700)</b>	<b>(1,374,700)</b>	<b>(1,123,146)</b>	<b>251,554</b>
Net change in fund balance	123,990	123,990	1,031,827	907,837
Fund balances - beginning	12,764,938	12,764,938	12,764,938	-
Fund balance - ending	\$ 12,888,928	\$ 12,888,928	\$ 13,796,765	\$ 907,837

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

Budgetary Comparison Schedules

Street Maintenance Special Revenue Fund

	Budgeted Amounts		Actual Amount	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 5,802,400	\$ 5,802,400	\$ 4,281,000	\$ (1,521,400)
Charges for services	15,000	15,000	2,713	(12,287)
Use of money and property	500	500	-	(500)
Miscellaneous	-	-	2,231	2,231
<b>Total revenues</b>	<b>5,817,900</b>	<b>5,817,900</b>	<b>4,285,944</b>	<b>(1,531,956)</b>
<b>EXPENDITURES</b>				
Current:				
Public works	941,100	941,100	860,731	80,369
Capital outlay	4,870,600	4,870,600	4,284,236	586,364
<b>Total expenditures</b>	<b>5,811,700</b>	<b>5,811,700</b>	<b>5,144,967</b>	<b>666,733</b>
Excess (deficiency) of revenues over (under) expenditures	6,200	6,200	(859,023)	(865,223)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	481,700	481,700	134,368	(347,332)
<b>Total other financing sources (uses)</b>	<b>481,700</b>	<b>481,700</b>	<b>134,368</b>	<b>(347,332)</b>
Net change in fund balance	487,900	487,900	(724,655)	(1,212,555)
Fund balance (deficit) - beginning	(1,551,723)	(1,551,723)	(1,551,723)	-
Fund balance (deficit) - ending	\$ (1,063,823)	\$ (1,063,823)	\$ (2,276,378)	\$ (1,212,555)

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

Budgetary Comparison Schedules

Public Safety Services Special Revenue Fund

	Budgeted Amounts		Actual Amount	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 6,350,000	\$ 6,350,000	\$ 6,346,102	\$ (3,898)
Licenses and permits	20,000	20,000	12,366	(7,634)
Intergovernmental	60,000	60,000	6,347	(53,653)
Charges for services	104,500	104,500	73,860	(30,640)
Fines and forfeitures	80,000	80,000	55,430	(24,570)
Use of money and property	16,000	16,000	41,294	25,294
Miscellaneous	77,000	77,000	86,550	9,550
<b>Total revenues</b>	<b>6,707,500</b>	<b>6,707,500</b>	<b>6,621,949</b>	<b>(85,551)</b>
<b>EXPENDITURES</b>				
Current:				
Public safety	7,811,500	7,811,500	8,565,313	(753,813)
Capital outlay	36,000	36,000	23,075	12,925
<b>Total expenditures</b>	<b>7,847,500</b>	<b>7,847,500</b>	<b>8,588,388</b>	<b>(740,888)</b>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,140,000)</u>	<u>(1,140,000)</u>	<u>(1,966,439)</u>	<u>(826,439)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	1,244,000	1,244,000	1,279,984	35,984
<b>Total other financing sources (uses)</b>	<b>1,244,000</b>	<b>1,244,000</b>	<b>1,279,984</b>	<b>35,984</b>
Net change in fund balance	104,000	104,000	(686,455)	(790,455)
Fund balance (deficit) - beginning	<u>(447,041)</u>	<u>(447,041)</u>	<u>(447,041)</u>	<u>-</u>
Fund balance (deficit) - ending	<u>\$ (343,041)</u>	<u>\$ (343,041)</u>	<u>\$ (1,133,496)</u>	<u>\$ (790,455)</u>

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

Budgetary Comparison Schedules

OHV Grant Special Revenue Fund

	Budgeted Amounts		Actual Amount	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Intergovernmental	\$ 1,975,800	\$ 1,975,800	\$ 1,095,185	\$ (880,615)
Total revenues	<u>1,975,800</u>	<u>1,975,800</u>	<u>1,095,185</u>	<u>(880,615)</u>
<b>EXPENDITURES</b>				
Current:				
Public safety	1,043,253	1,043,253	629,038	414,215
Capital outlay	<u>22,350</u>	<u>22,350</u>	-	<u>22,350</u>
Total expenditures	<u>1,065,603</u>	<u>1,065,603</u>	<u>629,038</u>	<u>436,565</u>
Excess (deficiency) of revenues over (under) expenditures	910,197	910,197	466,147	(444,050)
Net change in fund balances	910,197	910,197	466,147	(444,050)
Fund balance - beginning (deficit)	<u>(1,696,716)</u>	<u>(1,696,716)</u>	<u>(1,696,716)</u>	<u>-</u>
Fund balance - ending (deficit)	<u>\$ (786,519)</u>	<u>\$ (786,519)</u>	<u>\$ (1,230,569)</u>	<u>\$ (444,050)</u>

**COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES**

CITY OF CALIFORNIA CITY | JUNE 30, 2024

Nonmajor Governmental Funds

Combining Balance Sheet

	Special Revenue Funds				
	Special Tax	Supplemental Law Enforcement	Public Safety Augmentation	Aspen Mall Maintenance District	Housing
<b>ASSETS</b>					
Cash and investments	\$ 19,846	\$ 328,181	\$ 361,996	\$ 190,849	\$ 1,918,777
Receivables:					
Interest	53	881	974	512	-
Intergovernmental	-	-	20,505	-	-
<b>Total assets</b>	<b>\$ 19,899</b>	<b>\$ 329,062</b>	<b>\$ 383,475</b>	<b>\$ 191,361</b>	<b>\$ 1,918,777</b>
<b>LIABILITIES</b>					
Accounts payable	\$ -	\$ -	\$ -	\$ 175,484	\$ -
Deposits payable	-	-	-	-	56,146
Due to other funds	-	-	-	-	-
<b>Total liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>175,484</b>	<b>56,146</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenue	-	-	-	-	-
<b>Total deferred inflows of resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES</b>					
Nonspendable:					
Restricted for:					
Public safety	-	329,062	383,475	-	-
Parks and recreation	-	-	-	-	-
Community development	-	-	-	15,877	1,862,631
Assigned for:					
Community development	19,899	-	-	-	-
Unassigned	-	-	-	-	-
<b>Total fund balances (deficits)</b>	<b>19,899</b>	<b>329,062</b>	<b>383,475</b>	<b>15,877</b>	<b>1,862,631</b>
<b>Total liabilities and fund balances</b>	<b>\$ 19,899</b>	<b>\$ 329,062</b>	<b>\$ 383,475</b>	<b>\$ 191,361</b>	<b>\$ 1,918,777</b>

**CITY OF CALIFORNIA CITY | JUNE 30, 2024**

Nonmajor Governmental Funds

Combining Balance Sheet

(Continued)

	Special Revenue Funds				Total Nonmajor Governmental Funds
	Parks and Recreation	COPS Recovery	OHV EMS Grant	Proposition 39 AB109	
<b>ASSETS</b>					
Cash and investments	\$ 12,691	\$ -	\$ 403	\$ -	\$ 2,832,743
Receivables:					
Interest	-	-	1	-	2,421
Intergovernmental	-	-	-	6,105	26,610
<b>Total assets</b>	<u>\$ 12,691</u>	<u>\$ -</u>	<u>\$ 404</u>	<u>\$ 6,105</u>	<u>\$ 2,861,774</u>
<b>LIABILITIES</b>					
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 175,484
Deposits payable	-	-	-	-	56,146
Due to other funds	-	150,466	-	7,710	158,176
<b>Total liabilities</b>	<u>-</u>	<u>150,466</u>	<u>-</u>	<u>7,710</u>	<u>389,806</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenue	-	-	-	3,381	3,381
<b>Total deferred inflows of resources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,381</u>	<u>3,381</u>
<b>FUND BALANCES</b>					
Nonspendable:					
Restricted for:					
Public safety	-	-	404	-	712,941
Parks and recreation	12,691	-	-	-	12,691
Community development	-	-	-	-	1,878,508
Assigned for:					
Community development	-	-	-	-	19,899
Unassigned	-	(150,466)	-	(4,986)	(155,452)
<b>Total fund balances (deficits)</b>	<u>12,691</u>	<u>(150,466)</u>	<u>404</u>	<u>(4,986)</u>	<u>2,468,587</u>
<b>Total liabilities and fund balances</b>	<u>\$ 12,691</u>	<u>\$ -</u>	<u>\$ 404</u>	<u>\$ 6,105</u>	<u>\$ 2,861,774</u>

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**  
 Nonmajor Governmental Funds  
 Combining Statement of Revenues, Expenditures, and Changes in Fund Balances

	Special Revenue Funds				
	Special Tax	Supplemental Law Enforcement	Public Safety Augmentation	Aspen Mall Maintenance District	Housing
<b>REVENUES</b>					
Taxes	\$ 1,369	\$ -	\$ 261,261	\$ 27,770	\$ -
Intergovernmental	-	186,159	-	-	-
Charges for services	-	-	-	-	467,044
Use of money and property	386	8,000	9,166	3,968	11,479
Miscellaneous	-	-	-	-	403
<b>Total revenues</b>	<b>1,755</b>	<b>194,159</b>	<b>270,427</b>	<b>31,738</b>	<b>478,926</b>
<b>EXPENDITURES</b>					
Current:					
Public safety	-	-	64,830	-	-
Community development	-	-	-	52,344	375,665
Capital outlay	-	-	-	-	47,111
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>64,830</b>	<b>52,344</b>	<b>422,776</b>
Excess (deficiency) of revenues over (under) expenditures	1,755	194,159	205,597	(20,606)	56,150
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers out	-	(186,159)	(198,815)	-	-
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>(186,159)</b>	<b>(198,815)</b>	<b>-</b>	<b>-</b>
Net change in fund balances	1,755	8,000	6,782	(20,606)	56,150
Fund balances (deficits) - beginning	18,144	321,062	376,693	36,483	1,806,481
Fund balances (deficits) - ending	\$ 19,899	\$ 329,062	\$ 383,475	\$ 15,877	\$ 1,862,631

**CITY OF CALIFORNIA CITY | FOR THE YEAR ENDED JUNE 30, 2024**

Nonmajor Governmental Funds

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances

(Continued)

	Special Revenue Funds				Total Nonmajor Governmental Funds
	Parks and Recreation	COPS Recovery	OHV EMS Grant	Proposition 39 AB109	
<b>REVENUES</b>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 290,400
Intergovernmental	-	-	-	2,724	188,883
Charges for services	-	-	-	-	467,044
Use of money and property	-	-	8	-	33,007
Miscellaneous	-	-	-	-	403
<b>Total revenues</b>	<b>-</b>	<b>-</b>	<b>8</b>	<b>2,724</b>	<b>979,737</b>
<b>EXPENDITURES</b>					
Current:					
Public safety	-	-	-	8,858	73,688
Community development	-	-	-	-	428,009
Capital outlay	-	-	-	-	47,111
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,858</b>	<b>548,808</b>
Excess (deficiency) of revenues over (under) expenditures	-	-	8	(6,134)	430,929
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers out	-	-	-	-	(384,974)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(384,974)</b>
Net change in fund balances	-	-	8	(6,134)	45,955
Fund balances (deficits) - beginning	12,691	(150,466)	396	1,148	2,422,632
Fund balances (deficits) - ending	\$ 12,691	\$ (150,466)	\$ 404	\$ (4,986)	\$ 2,468,587

**CITY OF CALIFORNIA CITY  
MANAGEMENT REPORT  
FOR THE YEAR ENDED JUNE 30, 2024**

**CITY OF CALIFORNIA CITY  
MANAGEMENT REPORT AND AUDITOR'S COMMUNICATION LETTER  
FOR THE YEAR ENDED JUNE 30, 2024**

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# BRYANT L. JOLLEY

CERTIFIED PUBLIC ACCOUNTANTS

Bryant L. Jolley C.P.A.  
Ryan P. Jolley C.P.A.  
Darryl L. Smith C.P.A.  
Luis A. Perez C.P.A.  
Lan T. Kimoto

To the City Council of the  
City of California City  
California City, California

We have audited the financial statements of the of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of California City (the "City"), for the year ended June 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated February 27, 2025. Professional standards require that we communicate to you the following information related to our audit.

## Significant Audit Matters

### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2024. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Accounting estimates are used in determining the depreciable lives and methods used for capital assets, compensated absences, funding progress of CalPERS pension liability, and certain lease terms not explicitly present in lease agreement(s). We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were the disclosures about the employee retirement plan disclosed in Note 8 to the financial statements.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. We did not identify any significant audit adjustments.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated April 25, 2025.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings and Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

A handwritten signature in black ink, appearing to be 'Kevin J. [unclear]', written in a cursive style.

April 25, 2025



April 21, 2025

California City Clerk  
2100 Hacienda Boulevard  
California City, Ca 93505

Re: Resolution in Honor of May 2025 as Community Action Month in California City

We are asking the California City Council to declare May as Community Action Month in California City during one of the council sessions held next month.

Community Action Partnership of Kern County (CAPK) is Kern County's official anti-poverty agency. Our mission is to "provide and advocate for resources that will empower members of the communities we serve to be self-sufficient." We are part of a nationwide network of more than 1,000 Community Action Agencies.

In May, CAPK will celebrate its service to communities in every corner of Kern County as part of National Community Action Month. We will be highlighting the impact that our 19 poverty-fighting programs and more than 1,100 employees make each day in the lives of those facing hunger, economic insecurity, and loss. That celebration is even more important this year as we reflect on the merger of the California Veteran's Assistance Foundation (CVAF) to the menu of services the agency provides the community. This program will allow CAPK to service the Veteran community more holistically.

Thank you for your consideration of this request. Please contact Savannah Oates at [smaldonado@capk.org](mailto:smaldonado@capk.org) or (661)496-9035 to coordinate this recognition.

Sincerely,

Jeremy T. Tobais  
Chief Executive Officer



# California City Council

## Proclamation



**WHEREAS**, Community Action Partnership of Kern was established in 1964 and has made essential contributions to individuals and families across Kern County by creating economic opportunities and strengthening communities; and

**WHEREAS**, Community Action Partnership of Kern addresses underlying causes of poverty, alleviates the effects, and promotes dignity and self-sufficiency in the communities we serve; and

**WHEREAS**, Community Action Partnership of Kern delivered over 22 million pounds of food across Kern County 2024 through the CAPK Food Bank; and

**WHEREAS**, Community Action of Kern operates the California City Head Start location in California City tending to the children within the community and providing a Head Start to their education; and

**NOW, THEREFORE**, The **California City Council**, hereby proclaims May 2025 as Community Action Month in recognition of the hard work and dedication throughout the community.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of **California City, CA**, on this day of **13th** of **May**, 2025.

SIGNATURE OF: [OFFICIAL SIGNATURE]  
BY THE: [TITLE] OF: [CITY AND/OR STATE]  
ATTEST: [NAME] [POSITION]

May 2025



## **COUNCIL AGENDA ITEM**

May 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Kenny Cooper, Finance Manager  
Joe Barragan, Public Works Director

**SUBJECT:** Aspen Mall Lighting and Landscape District Public Hearing and Adopt Resolutions to Levy and Collect Assessments for the Aspen Mall Landscaping and Lighting District for Fiscal Year 25/26.

### **BACKGROUND**

Attached are the two resolutions that allow the City of California City to levy and collect assessments for the Aspen Mall Landscaping and Lighting District for fiscal year 25/26. This is an annual requirement that pays for the parking lot lighting and landscape maintenance at the mall. The fund is budgeted to receive \$32,000 annually and pays for the common area line, water, and landscaping wall.

### **RECOMMENDATION**

Staff recommends the Council conduct the public hearing and adopt the resolutions to levy and collect assessments for the Aspen Mall Landscaping and Lighting District for fiscal year 25/26.

### **FINANCIAL IMPACT**

71-3445 AMMADA Assessments \$32,000

### **ENVIRONMENTAL IMPACT**

None

### Attachments:

FY25-26 Engineer's Annual Levy Report

Resolution No. 25-3134

Resolution No. 25-3135



## **City of California City**

# **Aspen Mall Landscaping and Lighting District**

### **2025/2026 ENGINEER'S ANNUAL LEVY REPORT**

**Intent Meeting: April 8, 2025**  
**Public Hearing: May 13, 2025**

27368 Via Industria  
Suite 200  
Temecula, CA 92590  
T 951.587.3500 | 800.755.6864  
F 951.587.3510

[www.willdan.com](http://www.willdan.com)



**ENGINEER'S REPORT AFFIDAVIT**

**for**

*Aspen Mall Landscaping and Lighting District*

City of California City  
Kern County, State of California

This Report and the enclosed diagrams showing the exterior boundaries of the District; and any relevant zones therein identify the District Boundaries as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Kern County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Willdan Financial Services  
Assessment Engineer  
On Behalf of the City of California City

By: \_\_\_\_\_  
Chonney Gano, Project Manager  
District Administration Services

By: \_\_\_\_\_  
Tyrone Peter  
P. E. # C 81888

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## I. OVERVIEW

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### A. INTRODUCTION

The City of California City ("City") annually levies and collects special assessments in order to maintain the improvements within the Aspen Mall Landscaping and Lighting District ("District"), pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code* ("1972 Act"). The District was formed in 1995 and provides funding for services required to maintain landscaping and lighting improvements and associated appurtenances located within the District boundaries.

This Engineer's Annual Levy Report ("Report") describes the District, any changes to the District and the proposed assessments for Fiscal Year 2025/2026. The proposed assessments are based on the estimated cost to maintain the improvements that provide a special benefit to properties within the District. The District budget identifies the estimated expenditures, deficits, surpluses, revenues, and fund balances used to calculate the annual assessment for properties within the District. Each parcel within the District is assessed proportionately for those improvements provided by the District from which the parcel receives special benefit.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number ("APN") by the Kern County Assessor's Office. The Kern County Auditor/Controller uses APNs and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of public comments and written protests at a Public Hearing, the City Council ("Council") shall review the Report and may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report, and confirmation of the assessments, the Council may order the levy and collection of assessments for Fiscal Year 2025/2026 pursuant to the 1972 Act and as outlined in the approved Report. In such case, the assessment information will be submitted to the County Auditor/Controller and included on the property tax roll for each parcel in Fiscal Year 2025/2026.

### B. COMPLIANCE WITH CALIFORNIA CONSTITUTION

On November 5, 1996, California voters approved Proposition 218, which established specific, substantive and procedural requirements for assessments. These provisions are now defined in the California State Constitution under Article XIID, Section 4 ("Article XIID").

In Fiscal Year 1997/1998, the City initiated and conducted property owner protest ballot proceedings for the District in compliance with the substantive and procedural requirements of Article XIID. At the conclusion of the Public Hearing

on July 1, 1997, property owner ballots returned were tabulated. The tabulation of the ballots indicated that the property owners approved the special benefit assessment for maintaining the improvements within the District. Although the actual assessment amount approved by each property owner varied with their proportionate benefits, the assessment amount approved by the property owners within the District is based on a maximum assessment rate of \$4,652.28 per Benefit Unit Factor (see Section II, Method of Apportionment, for details).

### **C. DESCRIPTION OF THE DISTRICT AND SERVICES**

In an effort to enhance and improve the properties, business opportunities and the appearance of the area known as the Aspen Mall, the City's Redevelopment Agency provided funds for the renovation and capital improvement of the parking lot and landscaped areas related to this commercial business center. In conjunction with this renovation, the District was formed to provide for and ensure the continued maintenance of the improvements after the initial installation and renovation was completed.

The District provides for the maintenance, servicing, operation and administration of landscape and lighting improvements and associated appurtenances located within the public right-of-way and dedicated easements within the District boundaries. Improvements may include but are not limited to: turf, ground cover, shrubs, trees, drainage systems, irrigation systems, lighting, hardscape and associated appurtenances within the public right-of-ways and specific easements. These improvements include necessary service, operation, administration and maintenance required to keep the above-mentioned improvements in satisfactory condition.

Services provided include operations, administration and maintenance, including necessary labor, material and equipment. These services may include but are not limited to: repair, removal or replacement of all or any part of the improvements; removal of trimmings, rubbish, debris and other solid waste; cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti; and providing for the growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing or treating for disease or damage.

The District consists of the parcels located within the area known as the Aspen Mall, located south of California City Boulevard, north of Bay Avenue, west of 82<sup>nd</sup> Street and east of Neuralia Road.

The parcels within the District are assessed proportionately for the costs associated with the improvements and services provided through the District that provides a special benefit to each parcel assessed, utilizing the method of apportionment described in Section II of this Report.

**D. AUTHORIZED IMPROVEMENTS AND SERVICES (PURSUANT TO THE 1972 ACT)**

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.

- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

## **II. METHOD OF APPORTIONMENT**

---

Pursuant to the 1972 Act, the costs of the District may be apportioned by any formula or method that fairly distributes the net amount to be assessed among the assessable parcels in proportion to the estimated benefits to be received by each such parcel from the improvements. The benefit formula used for any District should reflect the composition of the parcels and improvements and the services provided, to fairly proportion the costs based on special benefit to each parcel.

The costs associated with the improvements are equitably spread among benefiting parcels within the District, utilizing the method of apportionment described in this Section. The funds collected shall be dispersed and used for only the improvements and services provided within the District.

Each parcel within the District, and the businesses associated with those properties, receive special and distinct benefits from the improvements and activities to be funded through the District assessments. Among the special benefits received by each assessed parcel are increased business opportunities, increased security, aesthetic enhancements of the area and properties and enhanced perception by patrons.

The special benefits of lighting within the District are the convenience, safety and security of property, improvements and goods. Specifically:

- Enhanced deterrence of crime and the aid to police protection.
- Increased nighttime safety for patrons and employees.
- Improved visibility for pedestrians and motorists.
- Improved ingress and egress to property.
- Reduced vandalism and other criminal acts and damage to improvements or property.
- Enhanced aesthetic appeal of the parking area and the properties that are associated with the parking area.
- Increased promotion of business activities and opportunities during nighttime hours.

The special benefits associated with landscaped areas within the District are specifically:

- Improved aesthetic appeal of the parking area and nearby parcels.
- Improved dust control.
- Enhanced adaptation of the urban environment within the natural environment.
- Improved traffic circulation and parking facilities.
- A positive representation of the businesses within the District.

The preceding special benefits contribute to a special enhancement and desirability of each of the assessed parcels within the District.

It has been determined that the on-going operation and maintenance of the District improvements provide no measurable general benefit to other properties outside the District or directly to the public at large. Therefore, the District improvements and the corresponding assessments have been identified as 100% special benefit to parcels within the District in compliance with the substantive requirements of Article XIID.

The parcels assessed within the District, share in both the cost and the benefits of the improvements. A Benefit Unit Factor (“BUF”) is assigned to each parcel based upon three (3) criteria: current land use, location and associated parcel acreage.

**Land Use**

Each parcel is given a weighting factor known as a Development Unit Factor (“DUF”), based on the current land use of the parcel. Within the District, four (4) different land use classifications have been identified. Table I lists the four (4) land use classifications along with the DUF applied to each classification:

**Table I  
Parcel Land Use Classifications**

Land Use Classification	Total Parcels	Development Unit Factor
Commercial Developed	22	1.0000
Commercial Vacant	4	0.5000
Exempt	5	0.0000
Commercial Condominium	19	0.0526

The Development Unit Factor for the nineteen commercial condominium units is based on 1.0 DUF/19 Units = 0.0526

Each parcel is assigned a DUF based on the parcel's current development (land use). Similar parcels are given a similar weighting factor.

Upon review of all the properties within the District boundary, it has been determined that five (5) parcels should not be assessed and are identified as "Exempt". These five parcels (203-090-22, 203-090-23, 203-090-30, 203-090-38 and 203-420-01) are non-commercial properties, common areas or possessory interests associated with other parcels within the District. It has been determined that these parcels have little or no utilization of the parking lot and the associated District improvements and do not receive the special benefits that other properties within the District receive from the improvements.

One of the parcels identified as "Exempt" (203-420-01) is a (0.29-acre) common area associated with the nineteen (19) parcels identified as commercial condominiums. These nineteen commercial condominiums actually make up a single commercial building on the common area lot. However, when a parcel map was filed with the County, nineteen separate and distinct APNs were assigned; one for each of the original nineteen suites or units. Since the time the original APNs were assigned by the County, some of the suites (units) have been combined, but the proportional benefit to each parcel is unchanged and property owners whose office or suite encompasses more than one APN receive multiple tax bills. Therefore, the apportionment of special benefit and assessment is based on the original APNs, not the number of actual suites constructed.

### **Location**

In addition to the Development Unit Factor assigned to each parcel for calculating a parcel's benefit, the location of the parcel within the District has been taken into consideration. After evaluation of the District improvements by City staff, and consideration of property owner's concerns, a Location Differential Factor ("LDF") has been applied to parcels based on their location and proximity to the overall improvements. Those parcels that front California City Boulevard and/or the main parking lot and landscaped areas are given a Location Differential Factor of one (1.0). The other parcels are given a twenty-five percent (25%) discount or a 0.75 LDF based on their reduced direct visual benefit from the improvements.

### **Acreage**

The final criteria used to calculate a parcel's benefit is the size (acreage) of the parcel. It has been determined that each parcel's overall acreage provides a fair and reasonable comparison of property benefit correlating each parcel's current and potential development, as well as the overall use and benefit from the area of improvement.

The combination of land use, location and parcel size provides a fair and reasonable depiction of each parcel's special benefit and proportionate

assessment. The following formula is used to arrive at each parcel's benefit referred to as a Benefit Unit Factor (BUF):

$$\text{Parcel's DUF} \times \text{Parcel's LDF} \times \text{Parcel's Acreage} = \text{Parcel's BUF}$$

Also stated as:

$$\text{Development Unit Factor} \times \text{Location Differential Factor} \times \text{Acreage} = \text{Parcel's BUF}$$

The total Balance to Levy divided by the total BUF for the District is used to establish a Levy per BUF, as per the following formula:

$$\text{Total Balance to Levy} / \text{Total BUF in the District} = \text{Levy per BUF}$$

The Levy per BUF multiplied by each parcel's individual BUF represents the parcel's levy amount (assessment). The following formula outlines the levy calculation applied to each parcel:

$$\text{Parcel BUF} \times \text{Levy per BUF} = \text{Parcel Levy Amount}$$

The following table (Table II) provides sample levy calculations for various property types in the District based on the maximum assessment rate per BUF:

**Table II**  
**Sample Maximum Levy Calculations**

Land Use Classification	Development Unit Factor (DUF)	Location Differential Factor (LDF)	Parcel Acreage	Benefit Unit Factor (BUF)	Benefit Unit Factor (BUF)	Maximum Rate	Maximum Levy Amount
Commercial Developed	1.0000	X 1.00	x 0.29	= 0.2900	0.2900	x \$4,652.28	= \$1,349.16
Commercial Developed	1.0000	x 0.75	x 0.29	= 0.2175	0.2175	x \$4,652.28	= \$1,011.88
Commercial Vacant	0.5000	x 1.00	x 0.29	= 0.1450	0.1450	x \$4,652.28	= \$674.58
Commercial Vacant	0.5000	x 0.75	x 0.29	= 0.1088	0.1088	x \$4,652.28	= \$506.18
Exempt	0.0000	x 1.00	x 0.29	= 0.0000	0.0000	x \$4,652.28	= \$0.00
Commercial Condominiums	0.0526	x 1.00	x 0.29	= 0.0153	0.0153	x \$4,652.28	= \$71.16

Pursuant to the provisions of the California Constitution Article XIID, a maximum assessment rate of \$4,652.28 per BUF was approved by the property owners through a protest ballot proceeding in Fiscal Year 1997/1998. The proposed assessment rate calculated each fiscal year is based on an estimated budget; and the proposed rate applied each year may be less than or equal to the maximum

rate. A proposed assessment rate, greater than the maximum rate, would be considered an increased assessment and require property owner approval through protest ballot proceedings.

### III. DISTRICT BUDGET

**Table III  
2025/2026 District Budget**

BUDGET ITEMS	TOTAL DISTRICT
<b>DIRECT COSTS</b>	
Water Service	\$3,200.00
Utilities Electricity	17,000.00
Transfers Expenses In	5,650.00
Miscellaneous Expenses	0.00
Capital Improvement Expenditures	0.00
<b>Direct Costs (Subtotal)</b>	<b>\$25,850.00</b>
<b>ADMINISTRATION COSTS</b>	
District Administration	\$4,800.00
County Administration Fee	158.60
<b>Administration Costs (Subtotal)</b>	<b>\$4,958.60</b>
<b>Total Direct and Admin. Costs</b>	<b>\$30,808.60</b>
<b>LEVY ADJUSTMENTS</b>	
Reserve Fund - Collection/(Transfer)	\$760.30
General Fund/Other Revenue Sources- (Contribution)	0.00
Loans - Repayment/(Advances)	0.00
<b>Levy Adjustment (Subtotal)</b>	<b>\$760.30</b>
<b>Balance to Levy</b>	<b>\$31,568.90</b>
<b>DISTRICT STATISTICS</b>	
Total Parcels	50.00
Total Parcels Levied	45.00
Total Acreage	14.12
Total Acreage Levied <sup>(1)</sup>	13.20
Total Benefit Unit Factor (BUF) <sup>(2)</sup>	6.7858
<b>Levy Per BUF <sup>(3)</sup></b>	<b>\$4,652.20</b>
Approved Maximum Assessment per BUF <sup>(4)</sup>	\$4,652.28
<b>FUND BALANCE INFORMATION</b>	
Beginning Reserve Fund Balance	\$181,000.00
Reserve Fund Collection	760.30
<b>Estimated Ending Reserve Fund Balance</b>	<b>\$181,760.30</b>

<sup>(1)</sup> Total Acreage levied does not include Exempt parcels.  
<sup>(2)</sup> Slight variance in Total Benefit Unit Factor (BUF) due to rounding.  
<sup>(3)</sup> Slight variance in Levy Per BUF due to rounding.  
<sup>(4)</sup> Slight variance in Maximum Assessment per BUF due to rounding.

## ***APPENDIX A — DISTRICT ASSESSMENT DIAGRAM***

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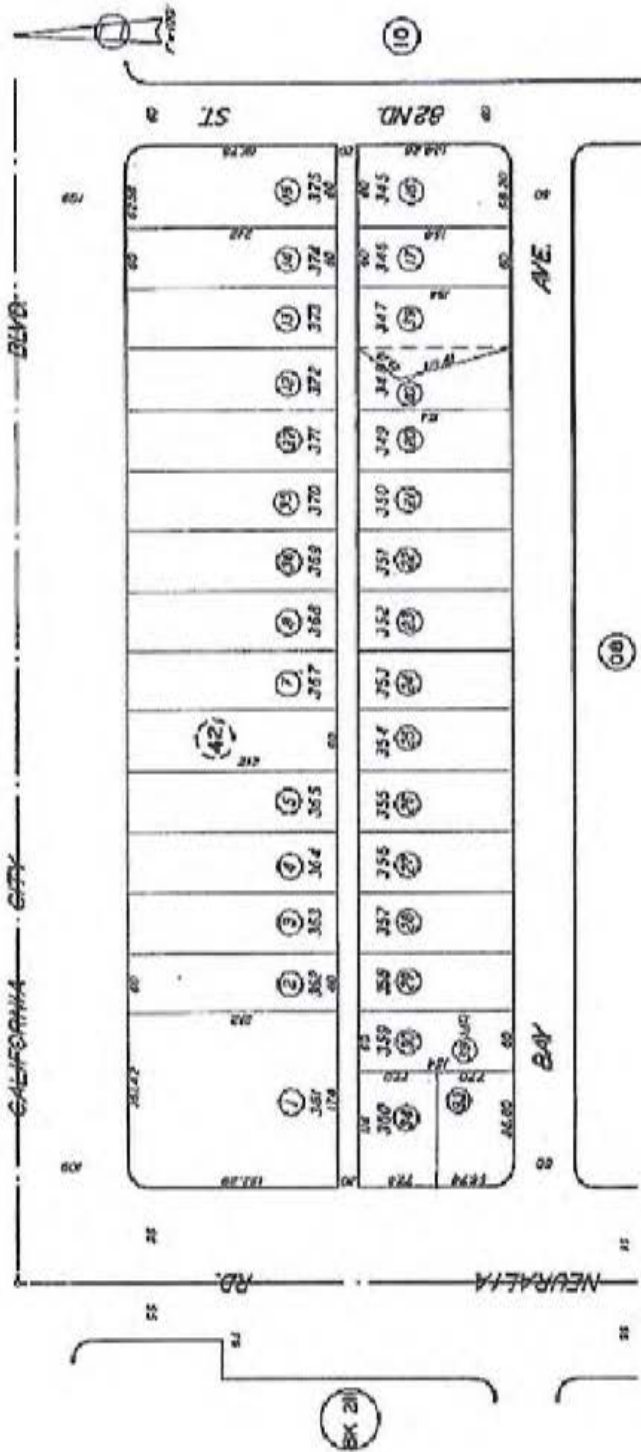
The supporting Assessor's Parcel Maps outlining the District boundaries are shown on the following pages. These maps, in connection with the Assessment Roll in Appendix B, constitute the District Assessment Diagram for Fiscal Year 2025/2026.

SCHOOL DIST. 11-19 203-09

TRACT 2066

203-09

BK 213



NOTE: This map is for assessment purposes only. It is not intended for any other purpose, including but not limited to, the purchase of real estate or other transactions.

ASSESSORS MAP NO. 203-09  
COUNTY OF KERN



## Appendix B — 2025/2026 COLLECTION ROLL

Parcel identification, for each lot or parcel within the District, shall be the parcel as shown on the County Assessor's Map for the year in which this Report is prepared. Non-assessable lots or parcels include parcels within the boundaries of the District that currently do not benefit from the improvements and are identified as "Exempt" or "SBE". A listing of parcels within the District along with the assessment amount for Fiscal Year 2025/2026 is included in the following table.

**Table IV**  
**2025/2026 Assessments and Parcel Listing**

APN	LAND USE	DUF	LDF	ACREAGE	BUF	LEVY
203-090-01-00	Commercial Developed	1.0000	1.0000	0.84	0.8400	\$3,907.90
203-090-02-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-03-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-04-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-05-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-07-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-08-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-12-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-13-00	Vacant Commercial/Parking	0.5000	1.0000	0.29	0.1450	674.58
203-090-14-00	Vacant Commercial/Parking	0.5000	1.0000	0.29	0.1450	674.58
203-090-15-00	Commercial Developed	1.0000	1.0000	0.38	0.3800	1,767.86
203-090-16-00	Commercial Developed	1.0000	0.7500	0.28	0.2100	976.96
203-090-17-00	Commercial Developed	1.0000	0.7500	0.21	0.1575	732.72
203-090-20-00	Commercial Developed	1.0000	0.7500	0.21	0.1575	732.72
203-090-21-00	Commercial Developed	1.0000	0.7500	0.21	0.1575	732.72
203-090-22-00	Exempt	0.0000	0.0000	0.21	0.0000	0.00
203-090-23-00	SBE	0.0000	0.0000	0.21	0.0000	0.00
203-090-24-00	Vacant Commercial/Parking	0.5000	0.7500	0.21	0.0788	366.58
203-090-28-00	Vacant Commercial/Parking	0.5000	0.7500	0.21	0.0788	366.58
203-090-29-00	Commercial Developed	1.0000	0.7500	0.21	0.1575	732.72
203-090-30-00	Exempt	0.0000	0.0000	0.21	0.0000	0.00
203-090-33-00	Commercial Developed	1.0000	0.7500	0.20	0.1500	697.84
203-090-34-00	Commercial Developed	1.0000	0.7500	0.20	0.1500	697.84
203-090-35-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16

APN	LAND USE	DUF	LDF	ACREAGE	BUF	LEVY
203-090-36-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-37-00	Commercial Developed	1.0000	1.0000	0.29	0.2900	1,349.16
203-090-38-00	Exempt	0.0000	0.0000	0.00	0.0000	0.00
203-090-39-00	Commercial Developed	1.0000	0.7500	0.32	0.2400	1,116.54
203-090-40-00	Commercial Developed	1.0000	0.7500	0.10	0.0750	348.92
203-090-41-00	Commercial Developed	1.0000	0.7500	0.63	0.4725	2,198.20
203-420-01-00	Exempt	0.0000	0.0000	0.29	0.0000	0.00
203-420-02-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-03-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-04-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-05-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-06-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-07-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-08-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-09-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-10-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-11-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-12-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-13-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-14-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-15-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-16-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-17-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-18-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-19-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
203-420-20-00	Commercial Condominium	0.0526	1.0000	0.29	0.0153	71.16
<b>Totals:</b>					<b>6.7858</b>	<b>\$31,568.90</b>

**RESOLUTION NO. 25-3134**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AMENDING AND/OR APPROVING THE ENGINEER'S REPORT FOR THE ASPEN MALL LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2025/2026**

The City Council of the City of California City (hereafter referred to as the "City Council") does resolve as follows:

**WHEREAS**, the City Council pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code* (hereafter referred to as the "Act"), did by previous resolution declared its intention to levy and collect annual assessments for the **Aspen Mall Landscaping and Lighting District** (hereafter referred to as the "District"), for the fiscal year commencing July 1, 2025 and ending June 30, 2026 and,

**WHEREAS**, pursuant to *Article 4 of Chapter 1, commencing with Section 22565* of said Act, the City Council ordered the preparation of an Engineer's Report. Said Report, entitled "Engineer's Annual Levy Report, Aspen Mall Landscaping and Lighting District, Fiscal Year 2025/2026" (hereafter referred to as the "Report") has been filed with the City Clerk and presented to the City Council; and,

**WHEREAS**, the City Council has examined and reviewed the Report and is satisfied with each of the items and documents as set forth therein or as amended and finds that the levy of assessments has been spread in accordance with the benefits received from the improvements and services to be performed, as set forth in said Report.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:**

**Section 1:** That the above recitals are true and correct.

**Section 2:** That the Report as presented, consists of the following:

- a) A Description of Improvements.
- b) The Annual Budget (Costs and Expenses of Services, Operations and Maintenance).
- c) A diagram of the District that identifies the parcels within the District.

- d) The District Roll containing the proposed levy of assessments for each Assessor Parcel within the District for Fiscal Year 2025/2026.

**Section 3:** The Report as presented or as amended is hereby approved and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

**Section 4:** That the City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation of the Report.

**PASSED, APPROVED, AND ADOPTED this 13<sup>th</sup> day of May, 2025**

STATE OF CALIFORNIA)  
COUNTY OF KERN)  
CITY OF CALIFORNIA CITY)

ss.

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Marquette E. Hawkins, Mayor  
City of California City

#### CERTIFICATION

I, Leandrea Weible, Acting City Clerk of the City of California City, County of Kern, State of California do hereby certify that the foregoing Resolution No. 25-3134 was regularly adopted by the City Council of said City of California City at a regular meeting of said council held on the 13<sup>TH</sup> day of May, 2025 by the following vote:

**Ayes:**

**Noes:**

**Absent:**

**Abstained:**

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Leandrea Weible, Acting City Clerk

**RESOLUTION NO. 25-3135**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE ASPEN MALL LANDSCAPING AND LIGHTING DISTRICT, FISCAL YEAR 2025/2026**

The City Council of the City of California City (hereafter referred to as the "City Council") does resolve as follows:

**WHEREAS**, the City Council has, by previous Resolutions initiated proceedings and declared its intention to levy assessments against parcels of land within the Aspen Mall Landscaping and Lighting District (hereafter referred to as the "District") for the fiscal year commencing July 1, 2025 and ending June 30, 2026 pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500* (hereinafter referred to as the "Act"); and,

**WHEREAS**, the Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council, an Engineer's Report in connection with the proposed levy and collection upon eligible parcels of land within District, and the City Council did by previous Resolution approve such report; and,

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2025 and ending June 30, 2026 to pay the costs and expenses of operating, maintaining and servicing landscaping and appurtenant facilities located within public places in the District.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:**

**Section 1:** Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution approving the Engineer's Report prepared in connection therewith; the levy and collection of assessments, and considered the oral and written statements, protests and communications made or filed by interested persons.

**Section 2:** Pursuant to the provisions of California Constitution Article XIID, a maximum assessment for the District has been established and previously approved by the property owners through an assessment ballot proceeding. The City Council has determined that the proposed assessments presented in the Engineer's Report are less than or equal to the maximum assessment amount previously approved by the property owners. The City Council further declares that the proposed assessments are spread by the rate (assessment) and method approved by the property owners, and therefore in full

compliance with both the substantive and procedural requirements of the California Constitution.

**Section 3:** Based upon review (and amendments, as applicable), the City Council hereby finds and determines that the Engineer's Report sufficiently and accurately describes:

- a) The land within the District will receive special benefit by the operation, maintenance and servicing of landscaping, lighting, and appurtenant facilities within the boundaries of the District.
- b) The District includes the lands receiving such special benefit.
- c) The net amount to be assessed upon the lands within the District is apportioned by a formula and method that fairly distributes the net amount among eligible parcels in proportion to the special benefit to be received by each parcel from the improvements and services.

**Section 4:** The Report and assessment as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

**Section 5:** The City Council hereby orders the proposed improvements to be made for Fiscal Year 2025/2026, and the improvements are briefly described as follows: turf, ground cover, shrubs, trees, drainage systems, irrigation systems, lighting, hardscape, and associated appurtenances within the public rights-of-way and specific easements. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, landscaping and appurtenant facilities, including repair, removal or replacement of the landscaping or appurtenant facilities; providing for the satisfactory working condition, life, growth, health and beauty of the improvements, including cultivation, irrigation, trimming, spraying, fertilization and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste. Servicing means the furnishing of water and electricity for the irrigation and control of the landscaping or appurtenant facilities.

**Section 6:** The maintenance, operation and servicing of the landscaping and appurtenant facilities shall be performed pursuant to the Act; and the County Auditor of Kern shall enter on the County Assessment Roll opposite each parcel of land the amount of levy; and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

**Section 7:** The City Treasurer shall deposit the money representing assessments collected by the County for the District to the credit of a fund for the Aspen Mall Landscaping and Lighting District, and such money shall be expended only for the maintenance, operation and servicing of the appurtenant facilities as described in Section 5.

**Section 8:** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2025 and ending June 30, 2026.

**Section 9:** The City Clerk or their designate is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED this 13<sup>th</sup> day of May, 2025.**

STATE OF CALIFORNIA)  
COUNTY OF KERN) ss.  
CITY OF CALIFORNIA CITY)

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Marquette E. Hawkins, Mayor  
City of California City

I, Leann Andrea Weible, Acting City Clerk of the City of California City, County of Kern, State of California do hereby certify that the foregoing Resolution No. 25-3135 was regularly adopted by the City Council of said City of California City at a regular meeting of said council held on the 13<sup>th</sup> day of May, 2025 by the following vote:

**Ayes:**

**Noes:**

**Absent:**

**Abstained:**

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Leann Andrea Weible, Acting City Clerk  
City of California City



## **COUNCIL AGENDA ITEM**

**May 13, 2025**

**TO: Mayor and City Council**

**FROM: Christopher Lopez, City Manager**  
**Joe Barragan, Public Works Director**

**SUBJECT: TDA Unmet Transit Needs Public Hearing**

### **BACKGROUND/ DISCUSSION:**

Previously, the Mayor and City Council held this public hearing and adopted the necessary resolution. In reviewing the administrative record, it was determined that the City failed to properly notice the public hearing. As a result, this is being brought back to the Council and has properly noticed this public hearing.

The Transportation Development Act (TDA) of 1971 provides two funding sources:

1. Local Transportation Fund (LTF) which is derived from a ¼ cent of the general sales tax collected statewide.
2. State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel.

The TDA funds a wide variety of transportation programs, including planning and program activities, pedestrian and bicycle facilities, community transit services, public transportation, and bus and rail projects.

Public participation is a key component of TDA. Public meetings are held in eligible counties to discuss transportation needs and hear concerns.

In order to qualify for funding under TDA, a transit claimant must maintain a ratio of fare revenues to operating cost at least equal to the ratio it had during 1978/79, or 10 percent, if the claimant is in a non-urbanized area, whichever is greater.

A governing body's resolution which makes the following finding:

"There are no unmet transit needs that are reasonable to meet."

### **FISCAL IMPACT:**

The current TDA/LTF fund balance for California City is being verified and will be provided as soon as it is available.

**RECOMMENDATION:** Conduct the Unmet Transit Needs Public Hearing. The City Council adopts **“RESOLUTION NO 25-3113. DETERMINING THAT CALIFORNIA CITY HAS NO UNMET TRANSIT NEEDS THAT CAN NOT REASONABLY BE MET BY THE EXISTING SYSTEM”**

**Environmental Action:** None

**RESOLUTION NO. 25-3113**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY DETERMINING THAT CALIFORNIA CITY HAS NO UNMET TRANSIT NEEDS THAT CAN NOT REASONABLY BE MET BY THE EXISTING SYSTEM**

**WHEREAS**, Title 21 of the California Administrative Code Section 6658 implementing the Transportation Development Act requires the Kern Council of Governments (KCOG) to find the City has no unmet transit needs that cannot reasonably be met prior to approving the City's use of Transportation Development Act monies for street and road projects; and

**WHEREAS**, in addition to annually holding its own public hearing (as required by Transportation Development Act regulations), Kern COG requires all agencies intending to file claims to use Transportation Development Act funds for street and road projects to hold a public hearing to identify transit needs within their respective jurisdictions; and

**WHEREAS**, on March 11, 2025, the City Council held a duly noticed public hearing at which all persons desiring to comment on transit needs were given the opportunity to address, and were heard by the Council; and

**WHEREAS**, the Council has responded to comments, received at the public hearing, and concluded there are no unmet transit needs that cannot reasonably be met within the City of California City; and

**NOW, THEREFORE**, the City of California City resolves the following:

1. The facts recited herein above are true and this Council has jurisdiction to consider and make determinations in the matters herein mentioned.
2. Based on comments received from the public, this Council hereby determines there are no unmet transit needs that cannot reasonably be met within the City.
3. The City Clerk shall forward a copy of the Resolution to the Kern Council of Governments.

**PASSED, APPROVED, AND ADOPTED** on this 13<sup>th</sup> day of May 2025 by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Marquette Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Leandrea Weible,  
Acting City Clerk

APPROVED AS TO FORM

\_\_\_\_\_  
Victor Ponto, City Attorney

STATE OF CALIFORNIA                    }  
COUNTY OF KERN                        } SS  
CITY OF CALIFORNIA CITY               }

I, Leandrea Weible, Interim City Clerk of the City of California City, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of California City at a regular meeting thereof held on the 13<sup>th</sup> day of May 2025, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Leandrea Weible, Acting City Clerk



CC 1

## **COUNCIL AGENDA ITEM**

May 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Kenny Cooper, Finance Manager  
Saijee Gill, Accounts Payable

**SUBJECT:** Approve City Check Register dated 04/18/2025-05/08/2025

### **BACKGROUND/ DISCUSSION:**

The following checks have been prepared by the Finance Department. The items are provided to the Mayor and City Council for review and approval.

### **RECOMMENDATION:**

Staff recommends the City Council discuss approve the attached check register.

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
04/23/2025	114994	Hi Desert Forklift	Ground Crew Forklift Training & C	03/20/2025	3771	558.90-	558.90-	294219230	Travel/Lodging/Reg
Total 114994:							558.90-		
04/23/2025	115075	Foy & Associates	LE Liability 03/01/25-03/01/26	02/28/2025	1385367 E	140,171.94	140,171.94	184212510	Liability Insurance
Total 115075:							140,171.94		
04/23/2025	115076	Hughes Network System	03/29-04/20/25	03/29/2025	01-430401160	152.41	152.41	164253286	Communications Ma
Total 115076:							152.41		
04/29/2025	115077	Frontier	04/19-05/18/25	04/19/2025	081503-50419	3,635.64	3,635.64	535310284	Telephone - Land
Total 115077:							3,635.64		
04/29/2025	115078	Quadient Finance USA, I	04/01-04/30/25- Postage	04/23/2025	7900 0440 8134	900.00	900.00	515115245	Postage and Shippin
Total 115078:							900.00		
04/29/2025	115079	SoCalGas	03/13-04/11/25	04/17/2025	173 738 1691 1	2,479.22	2,479.22	535310282	Gas
Total 115079:							2,479.22		
05/06/2025	115080	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049849	2,761.61	2,761.61	105117286	Communications Ma
05/06/2025	115080	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049050	52.89	52.89	105117286	Communications Ma
05/06/2025	115080	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049851	314.76	314.76	515115284	Telephone - Land
05/06/2025	115080	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049852	826.40	826.40	194222286	Communications Ma
Total 115080:							3,955.66		
05/08/2025	115081	661 Communications	Asset 624- Radios	02/12/2025	1949	510.96	510.96	606000752	Community Benefit
05/08/2025	115081	661 Communications	Asset 624- Radios	04/27/2025	1973	385.51	385.51	606000752	Community Benefit
05/08/2025	115081	661 Communications	Asset 624- Radios	04/27/2025	1974	142.50	142.50	606000752	Community Benefit
Total 115081:							1,038.97		
05/08/2025	115082	Air Exchange, Inc	Inspection & Repair For Fire Dept	03/31/2025	91614329	2,325.53	2,325.53	194222254	Veh Operation/Main
Total 115082:							2,325.53		
05/08/2025	115083	Alexander Enterprises, I	Water Bills 04/01-04/30/25	04/24/2025	4227	4,762.90	4,762.90	515115630	Contracts

PRE-ISSUE

VOID

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115083:							4,762.90		
05/08/2025	115084	Amador Meza	Dead Fish Removal	05/06/2025	003	1,475.00	1,475.00	104561270	Bldg Operation/Mai
Total 115084:							1,475.00		
05/08/2025	115085	Amber Chemical, Inc.	Hypochlorite Solution	04/16/2025	03M4777-IN	956.46	956.46	515115480	Chemicals/EMS Med
05/08/2025	115085	Amber Chemical, Inc.	Hypochlorite Solution	04/24/2025	03M4827-IN	1,071.43	1,071.43	515115480	Chemicals/EMS Med
Total 115085:							2,027.89		
05/08/2025	115086	AVNI Enterprises Inc.	Unit 535- Swivel Booster Reel	04/23/2025	1802	229.85	229.85	194222254	Veh Operation/Main
Total 115086:							229.85		
05/08/2025	115087	BHT Engineering, Inc	Job #24400- General Engineering	06/13/2024	24-215 B	1,965.00	1,965.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #24400- General Engineering	06/13/2024	24-215 B	1,565.00	1,565.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #24400- General Engineering	08/31/2024	24-312	7,930.00	7,930.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #24400- General Engineering	10/31/2024	24-402	1,865.00	1,865.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #25400- General Engineering	01/18/2025	CC25-001	965.00	965.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #25400- General Engineering	01/18/2025	CC25-002	1,265.00	1,265.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #25400- General Engineering	02/27/2025	CC25-019	1,165.00	1,165.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #25400- General Engineering	03/31/2025	CC25-035	1,265.00	1,265.00	104168315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #24400.03- LM 24-01	03/31/2025	CC25-049	1,559.00	1,559.00	104170315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #25400- General Engineering	03/31/2025	CC25-050	995.00	995.00	104170315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #22400.32- RUDU Solar SPR 2	03/31/2025	CC25-051	3,495.00	3,495.00	104170315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #25402- Indian Wells Water P	03/31/2025	CC25-052	375.00	375.00	104170315	Engineering
05/08/2025	115087	BHT Engineering, Inc	Job #25400- General Engineering	03/31/2025	CC25-36	1,015.00	1,015.00	104168315	Engineering
Total 115087:							25,424.00		
05/08/2025	115088	Born Primitive, LLC	SWAT- Tactical Apparel	04/10/2025	INV0235448	1,595.21	1,595.21	184212451	Armory/Safety Equi
Total 115088:							1,595.21		
05/08/2025	115089	Bound Tree Medical	Medical Supplies	04/23/2025	85745666	430.06	430.06	194222480	Chemicals/EMS Med
05/08/2025	115089	Bound Tree Medical	Medical Supplies	04/23/2025	85745667	465.54	465.54	194222480	Chemicals/EMS Med
05/08/2025	115089	Bound Tree Medical	Medical Supplies	04/24/2025	85747686	62.67	62.67	194222480	Chemicals/EMS Med
05/08/2025	115089	Bound Tree Medical	Medical Supplies	05/02/2025	85757148	109.85	109.85	194222480	Chemicals/EMS Med
05/08/2025	115089	Bound Tree Medical	Medical Supplies	05/02/2025	85757149	1,032.10	1,032.10	194222480	Chemicals/EMS Med

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 115089:							2,100.23		
05/08/2025	115090	C & M Overhead Door	Repair Existing Entry Grill Overhe	04/18/2025	12545	3,000.00	3,000.00	194212270	Bldg Operation/Mai
Total 115090:							3,000.00		
05/08/2025	115091	Cal City TV & Appliances	50 Gallon Propane	04/17/2025	672	184.25	184.25	274411285	Propane
Total 115091:							184.25		
05/08/2025	115092	Capitol Advocacy Partne	04/01-04/30/25 Grant Services	05/06/2025	2025CAP106	4,202.50	4,202.50	104155310	Professional Service
Total 115092:							4,202.50		
05/08/2025	115093	Caselle, Inc	06/01-06/30/25	05/01/2025	140767	2,545.00	2,545.00	104155630	Contracts
Total 115093:							2,545.00		
05/08/2025	115094	Coast Biomedical Equip.	Maint. & Calibration LifePact	03/20/2025	0031822-IN	397.81	397.81	194222480	Chemicals/BMS Med
Total 115094:							397.81		
05/08/2025	115095	County of Kern	2024 Penalty Costs	04/11/2025	INV0493632	232.50	232.50	104562610	Licenses & Permits
Total 115095:							232.50		
05/08/2025	115096	Darren Hames	Uniform Allowance 25/26	04/02/2025	UNIFORM ALLO	1,400.00	1,400.00	194222140	Uniforms
Total 115096:							1,400.00		
05/08/2025	115097	Dennis Automotive	Unit 125- Front Door Repair	04/23/2025	23911	703.68	703.68	104131254	Veh Operation/Main
Total 115097:							703.68		
05/08/2025	115098	Department of Industrial	WW Treatment Plant- OSHA Penal	03/10/2025	1777908	11,400.00	11,400.00	525213610	Licenses & Permits
Total 115098:							11,400.00		
05/08/2025	115099	Department of Transpor	01/01-03/31/25	04/21/2025	5L250967	161.04	161.04	274411630	Contracts
Total 115099:							161.04		

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
05/08/2025	115100	Tapia Roofing	Construction Trash Deposit Refun	04/23/2025	APN212-360-11	500.00	500.00	1002088	Constr Site Trash De
Total 115100:							500.00		
05/08/2025	115101	Amiable Construction In	Construction Trash Deposit Refun	04/23/2025	APN203-194-18	500.00	500.00	1002088	Constr Site Trash De
05/08/2025	115101	Amiable Construction In	Construction Trash Deposit Refun	04/23/2025	APN203-281-01	500.00	500.00	1002088	Constr Site Trash De
05/08/2025	115101	Amiable Construction In	Construction Trash Deposit Refun	04/23/2025	APN203-281-14	500.00	500.00	1002088	Constr Site Trash De
Total 115101:							1,500.00		
05/08/2025	115102	Fassbender Roofing	Construction Trash Deposit Refun	04/23/2025	APN205-081-04	500.00	500.00	1002088	Constr Site Trash De
Total 115102:							500.00		
05/08/2025	115103	Stanley Moy	12/10/24- Reimb WSF Posted In E	12/10/2024	121024 REIM	45.98	45.98	953726	Water Standby Char
Total 115103:							45.98		
05/08/2025	115104	Fernando Moody	Construction Trash Deposit Refun	04/23/2025	APN212-180-01	500.00	500.00	1002088	Constr Site Trash De
Total 115104:							500.00		
05/08/2025	115105	Jamie Willhite	Construction Trash Deposit Refun	04/23/2025	APN234-151-11	500.00	500.00	1002088	Constr Site Trash De
Total 115105:							500.00		
05/08/2025	115106	Michael Edraiston	Construction Trash Deposit Refun	04/23/2025	APN203-043-21	500.00	500.00	1002088	Constr Site Trash De
Total 115106:							500.00		
05/08/2025	115107	VOS Construction Clean	Construction Trash Deposit Refun	04/23/2025	APN203-122-37	500.00	500.00	1002088	Constr Site Trash De
Total 115107:							500.00		
05/08/2025	115108	Tami Johnson	Construction Trash Deposit Refun	04/23/2025	APN204-051-05	500.00	500.00	1002088	Constr Site Trash De
Total 115108:							500.00		
05/08/2025	115109	Kyle Kimble	Permit Refund	04/23/2025	APN234-400-04	135.00	135.00	1002082	Special Revolving St
Total 115109:							135.00		
05/08/2025	115110	DigiTech Inc.	12/01/24-2/28/25	12/01/2024	18991	105.00	105.00	104562630	Other Contracts

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05/08/2025	115110	DigiTech Inc.	12/01/24-2/28/25	12/01/2024	18927	137.97	137.97	164253630	Contracts
05/08/2025	115110	DigiTech Inc.	01/01-03/31/25	01/01/2025	19040	107.97	107.97	104561630	Contracts
05/08/2025	115110	DigiTech Inc.	01/01-03/31/25	01/01/2025	19041	137.97	137.97	104561630	Contracts
05/08/2025	115110	DigiTech Inc.	12/01/24-2/28/25	01/01/2025	19068	107.97	107.97	104561630	Contracts
05/08/2025	115110	DigiTech Inc.	01/01-03/31/25	01/01/2025	19105	137.97	137.97	104561630	Contracts
05/08/2025	115110	DigiTech Inc.	03/01-05/31/25	02/10/2025	19302	107.97	107.97	104561630	Contracts
05/08/2025	115110	DigiTech Inc.	03/01-05/31/25	03/01/2025	19309	105.00	105.00	104562630	Other Contracts
05/08/2025	115110	DigiTech Inc.	03/01-05/31/25	03/01/2025	19349	45.99	45.99	164253630	Contracts
Total 115110:							993.81		
05/08/2025	115111	Doravari, Anupama	03/01-03/31/25	03/31/2025	2025-03	6,000.00	6,000.00	104170310	Professional Service
05/08/2025	115111	Doravari, Anupama	04/01-04/30/25	04/30/2025	2025-04	6,000.00	6,000.00	104170310	Professional Service
Total 115111:							12,000.00		
05/08/2025	115112	Econo West Inc.	Asset ID 614- Air Conditioning	04/15/2025	1-316957-1	2,270.00	2,270.00	606000752	Community Benefit
Total 115112:							2,270.00		
05/08/2025	115113	Entenmann-Rovin Comp	Dome Badge	04/11/2025	0187470-IN	153.42	153.42	194222451	Armory/Safety Equi
05/08/2025	115113	Entenmann-Rovin Comp	1 Dome Badge	04/25/2025	0187746-IN	153.42	153.42	194222451	Armory/Safety Equi
Total 115113:							306.84		
05/08/2025	115114	Failsafe Testing	Annual Ladder Testing	09/16/2024	13738	992.04	992.04	194222254	Veh Operation/Main
Total 115114:							992.04		
05/08/2025	115115	FedEx	Shipping- PD Investigation	04/18/2025	8-834-26581	195.90	195.90	184212245	Postage and Shippin
05/08/2025	115115	FedEx	WWTP Sample Mailing	04/18/2025	8-834-53406	66.99	66.99	525213245	Postage and Shippin
05/08/2025	115115	FedEx	WWTP Sample Mailing	04/25/2025	8-841-47873	53.74	53.74	525213245	Postage and Shippin
05/08/2025	115115	FedEx	WWTP Sample Mailing	05/02/2025	8-849-23623	74.21	74.21	525213245	Postage and Shippin
Total 115115:							390.84		
05/08/2025	115116	Ferguson Waterworks	Inventory	04/17/2025	0049646	2,797.53	2,797.53	515115269	Inventory
Total 115116:							2,797.53		
05/08/2025	115117	Granite Construction Co	Gold Mix Asphalt	04/23/2025	2929211	10,379.03	10,379.03	274411450	Special Depart Supp

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Total 115117:							10,379.03		
05/08/2025	115118	H&S Mobile Fire Equipm	Unit 523-Water Tank Repair	04/17/2025	9837	1,061.90	1,061.90	194222254	Veh Operation/Main
05/08/2025	115118	H&S Mobile Fire Equipm	Unit 523-Service	04/30/2025	9845	883.50	883.50	194222254	Veh Operation/Main
Total 115118:							1,925.48		
05/08/2025	115119	Jim Charlton Ford	Unit 3013- Service Codes/ Battery	04/16/2025	FOCS169532	828.59	828.59	184212254	Veh Operation/Main
Total 115119:							828.59		
05/08/2025	115120	Joe Mar Polygraph	Pre-Employment Exam	04/14/2025	25-001-CCPD	250.00	250.00	104212130	Recruiting
Total 115120:							250.00		
05/08/2025	115121	Karl's Hardware-Rosam	Shovel	04/15/2025	24227	43.29	43.29	274411257	Hand Tools
05/08/2025	115121	Karl's Hardware-Rosam	Auger Rental	04/17/2025	24299	190.00	190.00	274411240	Equipment Rental
05/08/2025	115121	Karl's Hardware-Rosam	Auger Rental	04/15/2025	3260-6089	95.00	95.00	274411240	Equipment Rental
Total 115121:							328.29		
05/08/2025	115122	Karl's Hardware-Mojave	Maintenance Supplies	04/14/2025	7042	202.40	202.40	294219270	Bldg Operation/Mat
Total 115122:							202.40		
05/08/2025	115123	Kern ITS	04/01-06/30/25	04/22/2025	1160-08647	1,575.00	1,575.00	104213610	Licenses & Permits
Total 115123:							1,575.00		
05/08/2025	115124	Elections Office	03/05/24- Presidential Primary El	03/27/2025	030524 PRESID	15,927.26	15,927.26	104132460	Election Expense
Total 115124:							15,927.26		
05/08/2025	115125	Kern County Fire Dept	01/01-03/31/25	04/15/2025	25-000315	21,085.80	21,085.80	194222310	Professional Service
Total 115125:							21,085.80		
05/08/2025	115126	Kern Machinery	Unit 221- Air Filter	04/22/2025	104-1239677	155.43	155.43	515115256	Equipment Operatio
Total 115126:							155.43		
05/08/2025	115127	League Of Calif Cities	2025 Membership Dues	01/06/2025	2100	600.00	600.00	104155210	Subscr/Books/Dues

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Total 115127:							600.00		
05/08/2025	115128	Linde Gas & Equipment I	Medical Oxygen	04/22/2025	49283593	145.82	145.82	194222400	Chemicals/EMS Med
Total 115128:							145.82		
05/08/2025	115129	Mary Valenti, PhD Psych	Pre-Employment Screening	04/22/2025	042225	500.00	500.00	184212130	Recruiting
Total 115129:							500.00		
05/08/2025	115130	Mission Uniform Service	04/17/25- Linen Service	04/17/2025	523691075	85.70	85.70	184212270	Bldg Operation/Mai
05/08/2025	115130	Mission Uniform Service	04/24/25- Linen Service	04/24/2025	523733665	97.51	97.51	184212270	Bldg Operation/Mai
Total 115130:							183.21		
05/08/2025	115131	Morrill Industries, Inc	Filter Screen	04/01/2025	INV00178660	1,989.22	1,989.22	404566630	Contracts
Total 115131:							1,989.22		
05/08/2025	115132	O'Reilly Auto Parts	Unit 154- Spark Plug & Coil	04/22/2025	6127-259675	91.69	91.69	104441254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 250- Compressor & AC Kit	04/22/2025	6127-259677	230.69	230.69	515115254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 154- Oil	04/22/2025	6127-259678	168.61	168.61	104441254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 227- Oil/Air Filter & Radiator	04/24/2025	6127-260047	372.48	372.48	515115254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 487- Ball Mount	04/28/2025	6127-260600	89.01	89.01	274411254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 487- Brake Pads & Oil/ Air Fil	04/29/2025	6127-260739	136.14	136.14	274411254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 484- Battery	04/30/2025	6127-260904	162.88	162.88	274411254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 141- Oil Seal	04/30/2025	6127-260905	16.95	16.95	545410254	Veh Operation/Main
05/08/2025	115132	O'Reilly Auto Parts	Unit 140- Oil Seal	04/30/2025	6127-260906	16.95	16.95	545410254	Veh Operation/Main
Total 115132:							1,285.40		
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/15/2025	2527B515241	655.40	655.40	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/15/2025	2527B515653	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/15/2025	2527B515877	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/18/2025	2527B515953	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/18/2025	2527B516050	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/28/2025	2527B516272	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/28/2025	2527B516360	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/28/2025	2527B516366	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	04/30/2025	2527B516561	275.00	275.00	525213314	Lab Sampling
05/08/2025	115133	Pace Analytical Services	Lab Sampling	05/01/2025	2527B516696	275.00	275.00	525213314	Lab Sampling

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Total 115133:							3,130.40		
05/08/2025	115134	Price Paige & Company C	03/01-03/31/25	03/31/2025	35419	10,447.00	10,447.00	104141310	Professional Service
Total 115134:							10,447.00		
05/08/2025	115135	S A S S	DOT Testing	04/08/2025	D40970	140.50	140.50	515115131	Employment Fees
Total 115135:							140.50		
05/08/2025	115136	S.C. Friends Tire Inc.	Unit 539- 2 Tires	04/14/2025	49254	519.03	519.03	194222254	Veh Operation/Main
05/08/2025	115136	S.C. Friends Tire Inc.	Unit 471- 1 Tire	04/16/2025	49270	222.37	222.37	274411254	Veh Operation/Main
05/08/2025	115136	S.C. Friends Tire Inc.	Unit 3014- 1 Tire	04/21/2025	49295	35.00	35.00	184212254	Veh Operation/Main
05/08/2025	115136	S.C. Friends Tire Inc.	Unit 153- 1 Flat Repair	04/22/2025	49302	15.00	15.00	525213254	Veh Operation/Main
05/08/2025	115136	S.C. Friends Tire Inc.	Unit 487- 1 Flat Repair	04/24/2025	49311	15.00	15.00	274411254	Veh Operation/Main
Total 115136:							806.40		
05/08/2025	115137	Sequoia Equipment Com	Unit 801- Handle	04/22/2025	BAK-22479	148.09	148.09	274411256	Equipment Operatio
Total 115137:							148.09		
05/08/2025	115138	Tech 45 Airport Manage	04/01-04/30/25	05/05/2025	002004	10,000.00	10,000.00	535310310	Professional Service
Total 115138:							10,000.00		
05/08/2025	115139	Teleflex LLC	Medical Supplies	04/21/2025	9509891708	1,179.75	1,179.75	194222480	Chemicals/EMS Med
Total 115139:							1,179.75		
05/08/2025	115140	The Hiller Companies LL	05/20/24-05/20/25	05/22/2024	512627	64.00	64.00	104155630	Contracts
05/08/2025	115140	The Hiller Companies LL	05/20/24-05/20/25	05/22/2024	512628	131.22	131.22	104561630	Contracts
Total 115140:							195.22		
05/08/2025	115141	Titan Empire	02/18-04/16/25	04/16/2025	25018	1,823.75	1,823.75	184212130	Recruiting
05/08/2025	115141	Titan Empire	03/18-04/25/25	04/25/2025	25033	2,441.75	2,441.75	184212130	Recruiting
Total 115141:							4,265.50		
05/08/2025	115142	TurboData Systems	Citation Processing Services	07/31/2024	43488	450.76	450.76	194216310	Professional Service

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Total 115142:							450.76		
05/08/2025	115143	Tyack Tires, Inc	Unit 435-Tires	04/07/2025	240756	3,929.71	3,929.71	274411256	Equipment Operatio
Total 115143:							3,929.71		
05/08/2025	115144	United Rentals	Backhoe Repairs	02/19/2025	244660419-001	2,204.67	2,204.67	515115240	Equipment Rental
Total 115144:							2,204.67		
05/08/2025	115145	US Bank Equipment Fina	04/13-05/13/25 Copiers	04/19/2025	533871070	707.43	707.43	515115242	Office Equip Lease B
Total 115145:							707.43		
05/08/2025	115146	USA Bluebook	Inverted Paint	04/28/2025	INV00694764	385.58	385.58	515115450	Special Depart Supp
Total 115146:							385.58		
05/08/2025	115147	Western Alliance Bank	P & I on WWTP Debt Service 11/0	03/31/2025	045001 148633	16,441.78	16,441.78	525213020	Interest Expense
Total 115147:							16,441.78		
05/08/2025	115148	Zalco Laboratories Inc	Water Testing	04/23/2025	2504112	450.00	450.00	515115314	Lab Sampling
05/08/2025	115148	Zalco Laboratories Inc	Water Testing	04/16/2025	2504249	40.00	40.00	515115314	Lab Sampling
05/08/2025	115148	Zalco Laboratories Inc	Water Testing	04/16/2025	2504250	145.00	145.00	515115314	Lab Sampling
05/08/2025	115148	Zalco Laboratories Inc	Water Testing	04/23/2025	2504395	145.00	145.00	515115314	Lab Sampling
05/08/2025	115148	Zalco Laboratories Inc	Water Testing	04/18/2025	2504439	635.00	635.00	515115314	Lab Sampling
05/08/2025	115148	Zalco Laboratories Inc	Water Testing	04/29/2025	2504460	215.00	215.00	515115314	Lab Sampling
05/08/2025	115148	Zalco Laboratories Inc	Water Testing	04/29/2025	2504523	145.00	145.00	515115314	Lab Sampling
Total 115148:							1,775.00		
04/22/2025	202500033	PCF Insurance Services o	LR Liability 01/17/25-03/0	02/28/2025	1365367 C	148,171.94	148,171.94	104212510	Liability Insurance
Total 202500033:							148,171.94		
04/29/2025	202500049	Staples Advantage	Office Supplies	04/25/2025	7005025027	1,106.15	1,106.15	104155270	Bldg Operation/Mai
Total 202500049:							1,106.15		
05/06/2025	202500050	Airespring Inc	04/01-04/30/25	05/01/2025	196097521	3,802.24	3,802.24	545410284	Telephone - Land

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Total 202500050:							3,802.24		
05/06/2025	202500051	Airespring Inc	05/01-05/31/25 POTS	05/01/2025	196097527	76.87	76.87	535310284	Telephone - Land
Total 202500051:							76.87		
05/08/2025	202500052	Alexander's Contract Ser	05/01-05/05/25 Meter Reads	05/01/2025	202505010081	7,009.37	7,009.37	515115630	Contracts
Total 202500052:							7,009.37		
05/08/2025	202500053	Amazon Capital Services	Gloves	04/28/2025	1CVY-DMNY-HN	30.02	30.02	104441451	Armory/Safety Equi
05/08/2025	202500053	Amazon Capital Services	Safety Initiative	05/01/2025	1PWR-RWWI-1	69.65	69.65	274411451	Armory/Safety Equi
05/08/2025	202500053	Amazon Capital Services	Gloves	04/23/2025	1MWP-NQ3P-N	23.11	23.11	274411451	Armory/Safety Equi
05/08/2025	202500053	Amazon Capital Services	Snake Chaps	04/16/2025	1P11-YWVU-X79	297.01	297.01	515115451	Armory/Safety Equi
05/08/2025	202500053	Amazon Capital Services	Office Supplies	04/22/2025	1PRV-DL6H-IG7	75.36	75.36	104441241	Office Supplies
05/08/2025	202500053	Amazon Capital Services	Gloves	04/28/2025	1R3D-X4F7-96D	10.62	10.62	104441451	Armory/Safety Equi
Total 202500053:							505.77		
05/08/2025	202500054	AWP Safety	Aluminum Signs	04/21/2025	12020512	919.96	919.96	274411411	Street Signs
05/08/2025	202500054	AWP Safety	Aluminum Signs	04/21/2025	12020513	728.41	728.41	274411411	Street Signs
Total 202500054:							1,648.37		
05/08/2025	202500055	Best Best & Krieger	03/01-03/31/25	04/23/2025	1026514	1,214.50	1,214.50	104155311	Legal Services
Total 202500055:							1,214.50		
05/08/2025	202500056	Capital Industrial Medic	04/23/25- Medical Supplies	04/23/2025	223013	139.49	139.49	184212480	Chemicals/RMS Med
Total 202500056:							139.49		
05/08/2025	202500057	CivicPlus LLC	01/01/25-12/31/25	04/24/2025	333084	791.67	791.67	104132221	Municipal Code Codi
Total 202500057:							791.67		
05/08/2025	202500058	DiamondFT	05/01-05/31/25 M365	05/01/2025	37945MS	3,260.00	3,260.00	535310630	Contracts
05/08/2025	202500058	DiamondFT	05/01-05/31/25	05/01/2025	37946	24,342.34	24,342.34	515115630	Contracts
Total 202500058:							27,602.34		
05/08/2025	202500059	Falcon Pipe & Supply In	Inventory	04/01/2025	S100151541.00	684.26	684.26	515115269	Inventory

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05/08/2025	202500059	Famcon Pipe & Supply In	Inventory	05/01/2025	S100153850.00	1,169.10	1,169.10	515115269	Inventory
Total 202500059:							1,853.36		
05/08/2025	202500060	Grainger, Inc	Janitorial Supples	04/30/2025	9491550761	104.14	104.14	294219244	Janitorial Supplies
Total 202500060:							104.14		
05/08/2025	202500061	Highway Glass Inc	Unit 3014- Front Driver Door Glas	04/23/2025	1493	466.50	466.50	184212254	Veh Operation/Main
Total 202500061:							466.50		
05/08/2025	202500062	Jones Chemicals Corp In	Chlorine	04/24/2025	966836	9,506.57	9,506.57	525213480	Chemicals/EMS Med
05/08/2025	202500062	Jones Chemicals Corp In	Container Return	04/24/2025	966842	3,000.00-	3,000.00-	525213480	Chemicals/EMS Med
Total 202500062:							6,506.57		
05/08/2025	202500063	Mediowaste Disposal	05/01-05/31/25	05/01/2025	116347	319.23	319.23	194222480	Chemicals/EMS Med
Total 202500063:							319.23		
05/08/2025	202500064	Mojave Desert News	Notice of Public Hearing	04/16/2025	300464-99-416	68.08	68.08	104132220	Advertising
Total 202500064:							68.08		
05/08/2025	202500065	PNC Equipment Finance,	06/01-06/30/25	05/02/2025	2246537	2,836.55	2,836.55	404566240	Equipment Rental
Total 202500065:							2,836.55		
05/08/2025	202500066	RSI Petroleum	04/28/25- Diesel	04/28/2025	0044684	1,523.34	1,523.34	404566255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/14/25- Fuel	04/14/2025	0413063	2,187.58	2,187.58	194222255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087608	2,627.65	2,627.65	184217255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087609	630.31	630.31	525213255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087610	3,014.26	3,014.26	515115255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087611	1,049.12	1,049.12	274411255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087622	1,433.26	1,433.26	545410255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087623	178.27	178.27	194216255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087635	502.09	502.09	164253255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087636	251.49	251.49	104131255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087649	310.68	310.68	194222255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087654	327.65	327.65	274413255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087655	151.22	151.22	104168255	RSI Fuel
05/08/2025	202500066	RSI Petroleum	04/01-04/15/25	04/15/2025	1087660	133.28	133.28	104441255	RSI Fuel

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 202500066:							14,320.20		
05/08/2025	202500067	Stroh MD, John Jay	04/15-05/15/25	03/23/2025	032325	2,000.00	2,000.00	184212630	Contracts
Total 202500067:							2,000.00		
05/08/2025	202500068	Thugs to Bugs Pest Contr	04/01-04/30/25	04/25/2025	57199	40.00	40.00	535310630	Contracts
05/08/2025	202500068	Thugs to Bugs Pest Contr	04/01-04/30/25	04/25/2025	57200	170.00	170.00	164253630	Contracts
05/08/2025	202500068	Thugs to Bugs Pest Contr	04/01-04/30/25	04/25/2025	57201	115.00	115.00	164253630	Contracts
05/08/2025	202500068	Thugs to Bugs Pest Contr	04/01-04/30/25	04/25/2025	57202	190.00	190.00	184212630	Contracts
05/08/2025	202500068	Thugs to Bugs Pest Contr	04/01-04/30/25	04/18/2025	57520	1,140.00	1,140.00	525213630	Contracts
Total 202500068:							1,655.00		
Grand Totals:							289,177.54		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 5/8/25  
 Finance Department [Signature]

Report Criteria:  
 Report type: invoice detail  
 Vendor.Vendor Number = (->) 1039  
 Bank.Bank Number = 1

PRE-ISSUE

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
05/06/2025	9586	Charter Communication	04/09-05/08/25	04/09/2025	010861004092	45.00	45.00	744632284	Telephone - Land
05/06/2025	9586	Charter Communication	04/07-05/06/25	04/07/2025	010866904072	176.24	176.24	744632284	Telephone - Land
Total 9586:							221.24		
05/06/2025	9587	SoCalGas	03/13-04/11/25	04/15/2025	023 813 9668 4	29.88	29.88	744632282	Gas
05/06/2025	9587	SoCalGas	02/11-03/13/25	03/17/2025	034 313 9600 5	212.68	212.68	744632282	Gas
05/06/2025	9587	SoCalGas	03/13-04/11/25	04/15/2025	185 681 6696 3	52.51	52.51	744632282	Gas
Total 9587:							295.07		
05/06/2025	9588	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049853	101.04	101.04	744632286	Communications Maint
Total 9588:							101.04		
05/06/2025	9589	WM Corporate Services I	04/01-04/30/25	05/01/2025	3960782-4888	1,682.42	1,682.42	744632630	Contracts
Total 9589:							1,682.42		
05/09/2025	9590	Ace City Hardware	04/01-04/30/25	04/30/2025	30009 043025	77.11	77.11	744632270	Bldg Operation/Maint
Total 9590:							77.11		
05/09/2025	9591	Chiavaroli, John	04/01-04/30/25 Janitorial Serv	05/01/2025	043025	200.00	200.00	744632310	Professional Services
Total 9591:							200.00		
05/09/2025	9592	Garcia, Mario	04/01-04/30/25 On Call Manager	05/01/2025	043025	400.00	400.00	744632310	Professional Services
Total 9592:							400.00		
05/09/2025	9593	Lancaster Flooring, Inc	Rehab Apt #88- Replaced Carpet	04/16/2025	107505	1,943.00	1,943.00	744632730	Improvements
Total 9593:							1,943.00		
05/09/2025	9594	Miranda, Luciano	05/01-05/31/25- Maintenance	05/05/2025	050425	2,950.00	2,950.00	744632310	Professional Services
Total 9594:							2,950.00		
05/09/2025	148000281	Adams, James	04/01-04/30/25 Maintenance	05/01/2025	043025	1,655.75	1,655.75	744632310	Professional Services
05/09/2025	140000281	Adams, James	02/01-02/28/25 On Call Manager	05/01/2025	043025 B	400.00	400.00	744632310	Professional Services

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	GL Account Name
Total 148000281:							2,055.75		
05/09/2025	148000282	DiamondIT	05/01-05/31/25 M365	05/01/2025	37945MS	36.00	36.00	744632630	Contracts
Total 148000282:							36.00		
05/09/2025	148000283	Racer Rob's Plumbing	Apt #20- Replaced Flexline	04/25/2025	6504	2,275.00	2,275.00	744632270	Bldg Operation/Maint
05/09/2025	148000283	Racer Rob's Plumbing	Apt #51- Waterheaters	04/02/2025	6942	184.00	184.00	744632270	Bldg Operation/Maint
Total 148000283:							2,459.00		
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0051 050225	560.00	560.00	744632630	Contracts
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0052 050225	50.00	50.00	744632630	Contracts
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0053 050225	40.00	40.00	744632630	Contracts
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0054 050225	40.00	40.00	744632630	Contracts
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0055 050225	40.00	40.00	744632630	Contracts
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0056 050225	40.00	40.00	744632630	Contracts
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0057 050225	40.00	40.00	744632630	Contracts
05/09/2025	148000284	Thugs to Bugs Pest Contr	05/01-05/31/25	05/02/2025	0058 050225	65.00	65.00	744632630	Contracts
Total 148000284:							875.00		
Grand Totals:							13,295.63		

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 5/8/25  
Finance Department [Signature]

Report Criteria:

Check Check issue date = 4/18/2025-05/08/2025

Check Date	Check #	Payee	Description	Source ID	Amount	Check \$	GL Account
05/06/2025	501500	Weil, William T. Jr.	Final Bill Deposit Refunded		41.00	41.00	0101075
05/07/2025	501500	Weil, William T. Jr.	VOID - Final Bill Deposit Refunded		-41.00	-41.00	0101075
Total 501500:					.00		
05/08/2025	501501	Brian Hansen	Final Bill Deposit Refunded	108025.10	61.00	61.00	5102090
Total 501501:					61.00		
05/08/2025	501502	Chrifon, Neil	Final Bill Deposit Refunded	105475.03	26.00	26.00	5102090
Total 501502:					26.00		
05/08/2025	501503	Coidwell Banker	Final Bill Deposit Refunded	106164.00	15.00	15.00	5102090
Total 501503:					15.00		
05/08/2025	501504	De Leon Properties / William De Leon	Final Bill Deposit Refunded	100255.00	35.00	35.00	5102090
Total 501504:					35.00		
05/08/2025	501505	Fall, Terri	Final Bill Deposit Refunded	104087.06	51.00	51.00	5102090
Total 501505:					51.00		
05/08/2025	501506	Innovative Roll	Final Bill Deposit Refunded	107397.01	19.00	19.00	5102090
Total 501506:					19.00		
05/08/2025	501507	Melstar & Melster	Final Bill Deposit Refunded	107392.01	35.00	35.00	5102090
Total 501507:					35.00		
05/08/2025	501508	Sandra Contreras	Refund overpayment	101353.10	24.00	24.00	0101075
Total 501508:					24.00		
05/08/2025	501509	WeaRock, LLC/Brown, Blake	Final Bill Deposit Refunded	107109.03	1,455.00	1,455.00	5102090
Total 501509:					1,455.00		
05/08/2025	501510	American Ramp Co.	Final Bill Deposit Refunded	107342.02	1,500.00	1,500.00	5102090
Total 501510:					1,500.00		
Grand Totals:					3,221.00		

Finance Approval By:



Date:

5/8/25

Report Criteria:  
 Report type: Invoice detail  
 Bank Number = 2

Check Date	Check #	Payee	Description	Invoice Date	Invoice #	Invoice \$	Check \$	GL Account	Invoice GL Account Title
1376									
05/06/2025	1376	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049849	.00	.00	72-7211-284	Telephone - Land
Total 1376:							.00		
1377									
05/06/2025	1377	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049849	.00	.00	72-7211-284	Telephone - Land
Total 1377:							.00		
1378									
05/06/2025	1378	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049849	.00	.00	72-7211-284	Telephone - Land
Total 1378:							.00		
1379									
05/06/2025	1379	Verizon Wireless	03/27-04/26/25	04/26/2025	6112049849	63.09	63.09	72-7211-284	Telephone - Land
Total 1379:							63.09		
1380									
05/09/2025	1380	US Bank	01/01-03/31/25 SDI Admin Fee	04/25/2025	7723408	6,706.99	6,706.99	72-7211-630	Contracts
Total 1380:							6,706.99		
Grand Totals:							6,770.08		

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
72-02005	189.27	6,959.35-	6,770.08-
72-7211-284	252.36	189.27-	63.09
72-7211-630	6,706.99	.00	6,706.99

California City

Check Register - SDI Check Register  
Check Issue Dates: 4/18/2025 - 5/9/2025

Page: 2  
May 08, 2025 12:12PM

GL Account	Debit	Credit	Proof
Grand Totals:	7,148.62	7,148.62-	.00

I HEREBY CERTIFY AS TO THE ACCURACY OF THE DEMANDS AND AVAILABILITY OF FUNDS:

Dated: 5/8/25  
Finance Manager [Signature]

Report Criteria:  
Report type: Invoice detail  
Bank Bank Number = 2

# CITY OF CALIFORNIA CITY

APRIL 22, 2025

Marquette Hawkins  
MAYOR

Michael Kulikoff  
MAYOR PRO TEM

Jesse Hightower  
Michael Hurles  
Ronald Smith  
COUNCIL MEMBERS

Christopher Lopez  
CITY MANAGER



CC 2

## AGENDA

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***CITY COUNCIL/ HOUSING AUTHORITY/ SUCCESSOR AGENCY  
REGULAR MEETING TUESDAY APRIL 22, 2025 @ 5:00 PM  
COUNCIL CHAMBERS & VIA ZOOM  
21000 HACIENDA BLVD., CALIFORNIA CITY, CA 93505***

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If you need special assistance to participate in this meeting, contact the City Clerk at (760) 373-7140 or via email at [cityclerk@californiacity-ca.gov](mailto:cityclerk@californiacity-ca.gov). We request a 24-hour notification prior to the meeting in order for the City to make reasonable arrangements to ensure accessibility. (28 CFR 35.102-35.104 American Disabilities Act Title II)

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### **Zoom instructions and notes:**

Web Link: <https://us06web.zoom.us/j/87032659806>

Meeting ID: 870 3265 9806

1. Public can dial into the Zoom line:
  - a. One tap mobile: +16694449171,87254527178# US
  - b. Dial the following number: +1 564 217 2000 US
1. Comments
  - a. Public must join Zoom meeting to comment
  - b. Keep your mic on **Mute** until you are requested to speak
  - c. Use the "Raise your Hand" button to request to speak or,
  - d. Send a chat request to City Clerk for request to speak
  - e. When requested to speak state your name for the record
  - f. Re-mute when your time to speak has ended

# CITY OF CALIFORNIA CITY

APRIL 22, 2025

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*Public is urged to listen to the meeting in a quiet place, to avoid background noise. We also request public to **MUTE** your audio device when not commenting to avoid disruption during meeting.*

*\*\*Please take this time to turn off your cell phones \*\**

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## CLOSED SESSION 4:00PM

### CALL TO ORDER – 4:01pm

#### ROLL CALL

Councilmembers: Hightower, Hurler, Smith, Mayor Pro Tem Kulikoff, Mayor Hawkins  
Councilmember Hightower- Absent  
All Others Present

### ADOPT THE AGENDA- Councilmember Smith

#### PUBLIC COMMENT

Members of the public are welcome to address the City Council **ONLY** on those items listed on the Closed Session agenda. Each member of the public will be given (3) three minutes to speak

#### CLOSED SESSION

**CS 1. POTENTIAL LITIGATION – CONFERNECE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2) – TWO (2) MATTERS**

**CS 2. Addendum created for the following matter-**

*CS 2. Conference with legal counsel/ existing litigation- pursuant to government code section 54956.9–John Boston and Adrian Duque v. City of California City (Kern Superior Court BCV 22-101398; Fifth Appellate District Appeal No. F086872)*

Robbie Cordes During public comment requested additional information regarding the matters in Closed Session. **Victor Ponto provided the following information:**

1. Personnel Matter
2. Particular Business Matter

### REPORT OUT OF CLOSED SESSION – 5:20pm

**Victor Ponto Reported out of Closed Session as follows:**

CS 1.- 2 matters/ 1<sup>st</sup> matter, Counsel was given and direction was received. 2<sup>nd</sup> matter General update of the case  
CS 2.- Counsel was given & no further reportable action at this time

### CITY COUNCIL CONVENES TO REGULAR MEETING

# CITY OF CALIFORNIA CITY

APRIL 22, 2025

## REGULAR MEETING 5:00PM

### CALL TO ORDER – 5:17pm

### PLEDGE OF ALLIGENCE / INNOVATION-Given by Pastor Moore

### ROLL CALL

Councilmembers: Hightower, Hurles, Smith, Mayor Pro Tem Kulikoff, Mayor Hawkins  
Councilmember Hightower Absent  
All others present

### PUBLIC HEARING- Due to Hearing to Start at 5pm or soon after, the Cannabis Appeal Hearing was moved to be heard before the Department Reports.

**PH 1. Staff Report:** Joaquin Vazquez, Special Outside Counsel (Hensley Law Group)

1. **Public Hearing to Consider California City Cannabis Company, LLC's Appeal of City's Revised Audit Determination Letter for Cannabis Business Tax**
2. Open Public Hearing
3. Public Comment
4. Close Public Hearing
5. Discussion
6. **Recommendation:** It is recommended that the City Council consider:
  - a) Conduct a public hearing to consider California Cannabis Company LLC's ("Appellant") appeal of the California City ("City") Tax Administrator's revised audit determination letter for Appellant's cannabis business tax payment, pursuant to California City Municipal Code ("CCMC") Title 3 (Finance), Chapter 2 (Revenue), Article 8 (Cannabis Business Tax).
  - b) Determine, by minute order, whether to uphold, modify, or reject the California City ("City") Tax Administrator's imposition of cannabis business tax, as demanded in the Tax Administrator's June 5, 2024 notice of violation and set forth in the Tax Administrator's correspondence to Appellant dated June 12, 2024, in the amount of \$75,744.
  - c) Direct special counsel to memorialize the City Council's determination and supporting findings in a resolution for the City Council's consideration and approval at a future City Council meeting.
  - d) Alternatively, discuss and take other action related to this item.

**Councilmember Smith Motioned / Councilmember Hurles 2<sup>nd</sup> to approve and uphold the Tax Administrator's imposition of cannabis business tax, as demanded in the Tax Administrator's June 5, 2024 notice of violation and set forth in the Tax Administrator's correspondence to Appellant dated June 12, 2024, in the amount of \$75,744 to be paid quarterly over a 12 month period.. And further Direct special counsel to memorialize the City Council's determination and supporting findings in a resolution for the City Council's consideration and approval at a future City Council meeting.**

**VOTE: 3-1**

**AYES: Councilmember(s): Hurles, Smith, Mayor Hawkins**

**NOES: Mayor Pro Tem Kulikoff**

**ABSENT: Councilmember: Hightower**

# CITY OF CALIFORNIA CITY

APRIL 22, 2025

## **PRESENTATIONS**-In the interest of time, Presentations were done after PH 1.

Certificates of Recognition presented by **Mayor Hawkins**

- Lay' Arie J. Williams – Academic Scholar, Student Athlete, and Community Volunteer
- Avery Spears – Scholar Athlete and Inspirational Leader
- Dianne Perry – Animal Rescue/Animal Shelter Hero
- James Creighton – Volunteer and Community Advocate
- Shawn Bradley – Animal Rescue & Community Advocate
- Pastor James Robinson – Golf Course Volunteer Manager & Religious Leader
- Pastor Robert Trautman – Volunteer & Religious Leader

**PH 2. Staff Report**- Christopher Lopez- City Manager- **Dut to Hearing starting at a time certain, PH 2 was moved up on the agenda**

1. **TO START AT A TIME CERTAIN OF 6:00 P.M. - FIFTH PUBLIC HEARING TO RECEIVE COMMUNITY INPUT ON THE SELECTED DISTRICT MAP (DRAFT MAP A) AND SEQUENCING OF ELECTIONS, AND ADOPT AN ORDINANCE CHANGING THE ELECTION METHOD FOR MEMBERS OF THE CITY COUNCIL, OTHER THAN THE DIRECTLY ELECTED MAYOR, FROM AT-LARGE TO BY DISTRICT; ADOPTING A MAP DESCRIBING THE BOUNDARIES AND IDENTIFYING NUMBERS FOR EACH ELECTORAL DISTRICT; ESTABLISHING THE ELECTION ORDER OF EACH DISTRICT; AND ESTABLISHING RELATED PROCEDURES.**
2. Open Public Hearing
3. Public Comment
4. Close Public Hearing
5. Discussion

**Mayor Pro Tem Kulikoff Motioned / Councilmember Hurles 2<sup>nd</sup>** to adopt an Ordinance changing the Election method from "AT-LARGE to BY DISTRICT", adopt a map describing the Boundaries of each district and accept the sequencing order as presented.

**VOTE: 4-0**

**AYES: Councilmember(s): Hurles, Smith., Mayor Pro Tem Kulikoff, Mayor Hawkins**

**NOES: NONE**

**ABSENT: Councilmember Hightower**

**\*\*\*NB 3 was moved up the Agenda by decision of Mayor Hawkins\*\*\***

**NB 3.** Staff Report: Christopher Lopez, City Manager-Tech-45, Airport Management  
Subject: Discussion and Direction Regarding California City Airport Tenant Leases and Fuel Farm Upgrades

**Recommendation:** Staff Recommends that the City Council provide direction on the following:

1. Feedback regarding land lease rates and direction on bringing back modifications to leases and direction to the City Attorney to develop draft agreements
2. Direction to move forward with the replacement of the fuel card reader and amendments to the agreement with Tech-45 to fund the card reader replacement.

**1. Direction was given for Council to be able to compare the leases**

**2. Direction was given to replace the Fuel Card Reader Pedestal and Head as referenced in the quote**

## **DEPARTMENT REPORTS**

# CITY OF CALIFORNIA CITY

APRIL 22, 2025

PD  
PLANNING  
PW  
FINANCE  
TREASURER

## CITY CLERK REPORTS/RECEIVED COMMUNICATIONS

Correspondence received from JM POWERS DATED-

April 11, 2025-Cal City First Quarter Single-Family Housing Sales Show Slight Decrease 2025  
April 12, 2025-Examination of Cal City Building Permits Revenue Over the Past Decade  
April 13, 2025-Annual General Fund Cash-on-Hand Trails Operating Indebtedness

## CIVIC/COMMUNITY/ORGANIZATION ANNOUNCEMENTS

### PUBLIC BUSINESS FROM THE FLOOR / PUBLIC COMMENT

This portion of the meeting is reserved for the public to address the City Council on any matter **NOT on this agenda** and over which the City Council has jurisdiction. Please state your name for the record and limit your comments to (3) three minutes. The City Council will receive the comments but cannot engage in back-and-forth discussion with the public or make any decision. The City Council can direct staff to bring the item back to a future agenda for discussion.

### CONSENT CALENDAR

#### **WAIVER OF FULL READING OF RESOLUTIONS AND ORDINANCES**

Consideration to waive full-text reading of all Resolutions and Ordinances by single motion made at the start of each meeting, subject to the ability of the City Council / Agency to read the full text of selected resolutions and ordinances when the item is addressed by subsequent motion. All items on the consent calendar are considered routine, and non-controversial and will be approved by (1) one motion if no member of the council, staff, or public wishes to comment or ask questions. Public comments are to be limited to (3) three minutes. Roll call vote required.

**Councilmember requested to Pull CC1 for discussion.**  
**MOTIONED by Mayor Pro Tem Kulikoff / 2<sup>nd</sup> Councilmember Hurles**  
**VOTE: 4-0**

**AYES: Councilmembers: Hurles, Smith, Mayor Pro Tem Kulikoff, Mayor Hawkins**

**NOES: NONE**

**ABSENT: Councilmember Hightower**

**CC 1. Approve City Check Register dated 04/04/2025-04/17/2025**

**CC 2. Approve Minutes for 3/25/2025**

**CC3. Staff Report: Christopher Lopez, City Manager – Joe Barragan, Public Works Director**  
**Subject: 2025/26 Letter of Authorization for the Used Oil Payment Program**  
**Recommendation: Staff recommends the City Council approve the attached resolution and authorize the City Manager to sign the attached letter.**

**CC 4. Staff Report: Christopher Lopez, City Manager-Latisha Lamberth, HR Director**  
**Subject: Insurance Update**  
**Recommendation: Staff recommends that the City Council Receive and File the attached report**

# CITY OF CALIFORNIA CITY

APRIL 22, 2025

- CC 5.** Staff Report:  
Subject: **An Ordinance of the City of California City Amending Article 24.5 (Residential Tiny and Small Homes Overlay Zone) of Chapter 2 (Zoning) of Title 9 (Land Use and Development) of the City of California City Municipal Code (Second Reading and Adoption)**  
**Recommendation:** Staff recommends that the City Council adopt Ordinance No. 25-850 Amending Article 24.5 (Residential Tiny and Small Homes Overlay Zone) of Chapter 2 (Zoning) of Title 9 (Land Use and Development) of the City of California City Municipal Code.
- CC 6.** Staff Report: Christopher Lopez, City Manager  
Subject: Authorize the Mayor, City Council, and City Manager of California City to Sign a Letter of Support for Aerospace Valley Futures, Inc. (AVF) Proposal for the Kern Coalition CA Jobs First Catalyst Fund RFP

**Mayor Pro Tem Kulikoff Motioned to Approve CC 2- CC 6 / 2<sup>nd</sup> by Councilmember Smith**  
**VOTE: 4-0**

**AYES: Councilmembers(s) Hurles, Smith, Mayor Pro Tem Kulikoff, Mayor Hawkins**

**NOES: NONE**

**ABSENT: Councilmember Hightower**

## NEW BUSINESS

- NB 1.** Staff Report: Christopher Lopez, City Manager - Joe Barragan, Public Works Director  
Subject: Water Mains Replacement in Section 21 – Vivian Place Project  
**Recommendation:** Staff recommends that the City Council approve the Task Order from BHT for the design of the Vivian Project for \$24,200.  
**NB 1 pulled in the absence of Public Works Director.**
- NB 2.** Staff Report: Marquette Hawkins, Mayor  
Subject: A Resolution of the Mayor and City Council of California City Appointing Gesele McBroom-Marsh and Della Clark to the Planning Commission  
**Recommendation:** Adopt the Resolution approving the appointment of Gesele McBroom-Marsh and Della Clark to the California City Planning Commission, effective immediately  
**Resolution adopted Approving Appointment of Della Clark and Gesele Mc Brrom - Marsh**

## COUNCILMEMBER COMMENTS, AGENDA REQUESTS, AND AB1234 REPORTS

This portion of the meeting is reserved for council members to present information, announcements, and items that

have come to their attention. The Brown Act precludes Council, staff, or public discussion. Short staff responses are appropriate. The Council will take no formal action. A Council member may request the City Clerk to calendar an item for consideration at a future meeting or refer an item to staff.

## ADJOURNMENT

# CITY OF CALIFORNIA CITY

APRIL 22, 2025

## AFFIDAVIT OF POSTING

I, Leandrea Weible, Acting City Clerk for the City of California City, California, DO HEREBY CERTIFY that the foregoing notice was posted on all official City bulletin boards and the City's website at least 72 hours prior to the meeting in compliance with the provisions of the Brown Act.

APRIL 17, 2025

DRAFT



## COUNCIL AGENDA ITEM

May 13, 2025

**TO:** Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Joaquin Vazquez, Special Outside Counsel (Hensley Law Group)

**SUBJECT:** A City Council Resolution Determining the Amount of Cannabis Tax Owed by California City Cannabis Company, LLC to the City, Pursuant to its Duly Conducted Appeal Hearing and California City Municipal Code Chapter 3-2.8

### RECOMMENDATIONS:

1. Consider and adopt the proposed Resolution determining that California City Cannabis Company must pay the City \$75,744 in cannabis business tax within 12 months of the date of this Resolution on a quarterly basis and authorizing the City Manager to execute an agreement memorializing this repayment to the City, in a form approved by special counsel.
2. Alternatively, discuss and take other action related to this item.

### BACKGROUND/DISCUSSION:

At the June 6, 2017 municipal election, City voters approved Measure A, which established taxes for various cannabis business activities, such as commercial cannabis cultivation. The cannabis business tax rates are set forth in California City Municipal Code ("CCMC") Title 3 (Finance), Chapter 2 (Revenue), Article 8 (Cannabis Business Tax).

A cannabis business must remit payment for cannabis business taxes, in arrears, on a quarterly basis to the City's Tax Administrator. The failure to timely remit payment deems the taxes delinquent and subjects the business to penalties and interest. (CCMC §§ 3-2.8.060-3-2.8.100).

For commercial cannabis cultivation, the tax due for each calendar quarter is based upon the cultivation business's canopy square footage for the quarter and must be 25% of the applicable annual rate. (CCMC § 3-2.8.060(a)). The City's Tax Administrator can conduct an audit of a cannabis business's books and records to determine the amount of cannabis taxes that the business owes. (CCMC §§ 3-2.8.190).

The Tax Administrator may make a deficiency determination regarding taxes owe based upon a cannabis business statement or any information that may come into the Tax Administrator's

possession within three years the tax was originally due and payable and must send a deficiency notice to the business. (CCMC §§ 3-2.8.220 and 3-2.8.240). A cannabis business can appeal a Tax Administrator's determination of taxes, interest, penalties, and fees owed to the City Council within 30 days of the tax determination. The City Council's administrative determination of the appeal is final and conclusive and must be served upon the appealing business.

The City conducted an audit of the books and records for California City Cannabis Company, LLC ("Appellant") and issued an Notice of Violation, dated June 10, 2024 and supplemental summary of amount owed on June 12, 2024, which asserted that Appellant owed \$75,744 in cannabis business taxes to the City. On June 20, 2024, Appellant filed an appeal of the Notice of Violation to the City Council.

On April 22 2025, the City Council duly conducted a hearing to consider Appellant's appeal, and all interested persons were given a full opportunity to be heard and present evidence. Following its conduct of the appeal hearing, the City Council issued a decision, as set forth in the attached Resolution, and directed staff to memorialize its decision in a City Council resolution. Under CCMC § 3-2.8.150, the City Council's decision of the appeal is "final and conclusive."

Pursuant to the attached Resolution:

- The total amount of cannabis business tax fees Appellant owes to the City, under CCMC Chapter 3-2.8, is \$75,744.
- The \$75,744 sum will be payable to the City on a quarterly basis, however, Appellant must pay the sum of \$75,744, in full, to the City within 12 months of the date of this Resolution. If not timely remitted, the City may impose penalties and interest to such principal amount within limits set forth in CCMC Chapter 3-2.8.
- The City Manager, or designee, is authorized to execute an agreement, in a form approved by special counsel, to memorialize these repayment terms.

### **ENVIRONMENTAL REVIEW:**

The actions contemplated in this report are exempt from further review under the California Environmental Quality Act, pursuant to CEQA Guidelines § 15061(b)(3)) as it can be seen with certainty that there is no possibility that the activities in question may have a significant effect on the environment.

### **FISCAL IMPACT:**

The proposed Resolution will establish a final administrative determination of any amount of cannabis business tax that Appellant owes to the City.

### **ATTACHMENT:**

1. Proposed Resolution



## RESOLUTION NO. 25-3130

### A RESOLUTION OF THE CALIFORNIA CITY COUNCIL DETERMINING THE AMOUNT OF CANNABIS TAX OWED BY CALIFORNIA CITY CANNABIS COMPANY, LLC TO THE CITY, PURSUANT TO ITS DULY CONDUCTED APPEAL HEARING AND CALIFORNIA CITY MUNICIPAL CODE CHAPTER 3-2.8

The City Council of the city of California City does resolve as follows:

**SECTION 1.** *Findings.* The City Council finds as follows:

A. At the June 6, 2017 municipal election, City voters approved Measure A, which established taxes for various cannabis business activities, such as commercial cannabis cultivation. The cannabis business tax rates are set forth in California City Municipal Code ("CCMC") Title 3 (Finance), Chapter 2 (Revenue), Article 8 (Cannabis Business Tax).

B. A cannabis business must remit payment for cannabis business taxes, in arrears, on a quarterly basis to the City's Tax Administrator. The failure to timely remit payment deems the taxes delinquent and subjects the business to penalties and interest. (CCMC §§ 3-2.8.060-3-2.8.100).

C. For commercial cannabis cultivation, the tax due for each calendar quarter is based upon the cultivation business's canopy square footage for the quarter and must be 25% of the applicable annual rate. (CCMC § 3-2.8.060(a)).

D. The City's Tax Administrator can conduct an audit of a cannabis business's books and records to determine the amount of cannabis taxes that the business owes. (CCMC §§ 3-2.8.190).

E. The Tax Administrator may make a deficiency determination regarding taxes owe based upon a cannabis business statement or any information that may come into the Tax Administrator's possession within three years the tax was originally due and payable and must send a deficiency notice to the business. (CCMC §§ 3-2.8.220 and 3-2.8.240).

F. A cannabis business can appeal a Tax Administrator's determination of taxes, interest, penalties, and fees owed to the City Council within 30 days of the tax determination. The City Council's administrative determination of the appeal is final and conclusive and must be served upon the appealing business.

G. The City conducted an audit of the books and records for California City Cannabis Company, LLC ("Appellant") and issued an Notice of Violation, dated June 10, 2024 and supplemental summary of amount owed on June 12, 2024, which asserted that Appellant owed \$75,744 in cannabis business taxes to the City.



## RESOLUTION NO. 25-3130

### A RESOLUTION OF THE CALIFORNIA CITY COUNCIL DETERMINING THE AMOUNT OF CANNABIS TAX OWED BY CALIFORNIA CITY CANNABIS COMPANY, LLC TO THE CITY, PURSUANT TO ITS DULY CONDUCTED APPEAL HEARING AND CALIFORNIA CITY MUNICIPAL CODE CHAPTER 3-2.8

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H. On June 20, 2024, Appellant filed an appeal of the Notice of Violation to the City Council.

I. On April 22 2025, the City Council duly conducted a hearing to consider Appellant's appeal, and all interested persons were given a full opportunity to be heard and present evidence.

J. Following its conduct of the appeal hearing, the City Council issued a decision as set forth in Section 2, below, and directed staff to memorialize its decision in a City Council resolution.

K. Under CCMC § 3-2.8.150, the City Council's decision of the appeal is "final and conclusive."

**SECTION 2.** *Appeal Determination.* Based upon a preponderance of evidence provided for Appellant's appeal hearing, including testimony presented at the hearing, briefing from the parties, and the full administrative record, the City Council determines as follows:

A. The total amount of cannabis business tax fees Appellant owes to the City, under CCMC Chapter 3-2.8, is \$75,744.

B. The \$75,744 sum will be payable to the City on a quarterly basis, however, Appellant must pay the sum of \$75,744, in full, to the City within 12 months of the date of this Resolution. If not timely remitted, the City may impose penalties and interest to such principal amount within limits set forth in CCMC Chapter 3-2.8.

C. The City Manager, or designee, is authorized to execute an agreement, in a form approved by special counsel, to memorialize the repayment terms set forth in this Section 2.

**SECTION 3.** *Signature Authority.* The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of California City, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

**SECTION 4.** *Effective Date.* This Resolution will take effect immediately upon adoption and will remain effective unless repealed or superseded.



RESOLUTION NO. 25-3130

A RESOLUTION OF THE CALIFORNIA CITY COUNCIL DETERMINING THE AMOUNT OF CANNABIS TAX OWED BY CALIFORNIA CITY CANNABIS COMPANY, LLC TO THE CITY, PURSUANT TO ITS DULY CONDUCTED APPEAL HEARING AND CALIFORNIA CITY MUNICIPAL CODE CHAPTER 3-2.8

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**SECTION 5.** *City Clerk Direction.*

A. The City Clerk will certify to the passage and adoption of this Resolution, enter it in the City's book of original Resolutions, and make a record of this action in the meeting's minutes.

B. Per CCMC § 3-2.8.150, the City Clerk must serve this Resolution upon Appellant at Appellant's last known place of address

PASSED, ADOPTED, AND APPROVED by the City Council of California City, California, at a regular meeting thereof this 13<sup>TH</sup> day of May, 2025.

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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Marquette E. Hawkins,  
Mayor of the City of California City,  
California

ATTEST:

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Leandrea Weible,  
Acting City Clerk of the City of California City, California



## COUNCIL AGENDA ITEM

May 13, 2025

**TO:** Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Joe Barragan, Public Works Director

**SUBJECT:** A Resolution of the City Council of the City of California City, authorization for the execution of the certifications and assurances and authorized agent forms for the low carbon transit operations program (LCTOP) FY 2024-2025, for the following project: Dial-a-Ride free rides for \$34,300

### **BACKGROUND/ DISCUSSION:**

The City of California City is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects.

The statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations. Senate Bill 862 (2014) named the Department of Transportation as the administrative agency for the LCTOP; and the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies).

The City of California City agrees to comply with all conditions and requirements set forth in applicable statutes, regulations, and guidelines for all LCTOP funded transit projects and authorizes the submittal of the project nomination and allocation request to Caltrans requesting \$34,300 in FY 2024-25 LCTOP funds for Dial-a-Ride Free Rides.

Funds from this program will be utilized to help low-income citizens, promote the Transit System, and encourage ridership. The project certifications and assurances have already been submitted to the state to meet the deadline, so the City would not lose these funds. However, if the City Council chooses not to use the LCTOP funds for this program, the money that would have been used for this program will be given to another City.

### **FISCAL IMPACT:**

None (Low Carbon Transit Operations Program Grant does not require local match).

**RECOMMENDATION:** A motion to pass the resolution to approve the submittal of a Low Carbon Transit Operations Program (LCTOP) project for the Fiscal Year 2024-2025.

### **ATTACHMENTS:**

1. 2024/25 LCTOP Resolution

## **RESOLUTION NO. 25-3132**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FY 2024-2025, FOR THE FOLLOWING PROJECT: DIAL-A-RIDE FREE RIDES FOR \$34,300**

**WHEREAS** the City of California City is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS** the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS** Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS** the City of California City wishes to delegate authorization to execute these documents and any amendments thereto to City Manager or Public Works Director; and

**WHEREAS** the City of California City wishes to implement the following LCTOP project(s) listed above. Funds from LCTOP program will be utilized for the benefit of low-income citizens in disadvantage areas, promote the Transit System, and encourage ridership.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of California City that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of California City that the City Manager or Public Works Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation. It hereby authorizes the submittal of the project nomination and allocation request to Caltrans requesting \$34,300 in FY 2024-2025 LCTOP funds for the Dial-a-Ride Free Rides. Funds from this program will be utilized to help low-income citizens, promote the Transit System, and encourage ridership. The Kern Council of Governments is the contributing sponsor for this LCTOP project.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of California City held on May 13, 2025.

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Marquette E. Hawkins - Mayor

Attest:

\_\_\_\_\_  
Leandrea Weible, Acting City Clerk



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## COUNCIL AGENDA ITEM

May 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Latisha Lamberth, Human Resources/Risk Management Director

**SUBJECT:** Approval of Workplace Violence Policy

### **BACKGROUND:**

OSHA has identified workplace violence as a significant occupational hazard, particularly in sectors such as healthcare, social services, and public service. OSHA requires employers to maintain a safe work environment, which includes taking steps to prevent and respond to incidents of workplace violence. In response to this requirement and in the interest of protecting employees, the City has developed a comprehensive Workplace Violence Prevention Program (WVPP) aligned with OSHA guidance and California's Workplace Violence Prevention Law (SB 553) if applicable.

### **DISCUSSION:**

#### 1. Workplace Violence Prevention Program Overview:

The WVPP includes the following core elements:

- A written policy statement prohibiting workplace violence
- Procedures for identifying and evaluating workplace violence hazards
- Procedures for reporting violent incidents or threats
- Response procedures for violent incidents
- Employee training and awareness programs
- Incident investigation and follow-up protocols

#### 2. Training and Communication:

All staff will receive annual training on:

- Recognizing signs of potential violence
- De-escalation techniques
- Emergency response procedures
- Reporting mechanisms and support resources

Initial training has will be scheduled to be determined, with refresher courses provided annually.

#### 3. Incident Reporting and Investigation:

A standardized incident reporting form and protocol will be established. All incidents or threats will be thoroughly documented, investigated, and corrective actions taken as necessary. A confidential reporting mechanism will be made available to all staff.

**FISCAL IMPACT:**

Implementation costs will be absorbed within the next year's Human Resources or Risk Management budget. Costs include training materials, staff time, and facility on site required.

**CONCLUSION:**

Workplace violence is a preventable hazard. The implementation of this OSHA-compliant Workplace Violence Prevention Program demonstrates the City's commitment to employee safety and legal compliance. Staff recommends Council approval of the attached policy and continued monitoring and support of the program's implementation.

**ATTACHMENTS:**

- Attachment A: Workplace Violence Prevention Policy
- Attachment B: Incident Reporting Form Template

# City of California City

## Workplace Violence Prevention Plan (“WVPP”)

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## I. Purpose

The purpose of the City of California City ("City") Workplace Violence Prevention Plan ("Plan" or "WVPP") is to ensure that the City provides employees with a place to conduct business that is free of threats, intimidation, harassment, and acts of violence.

Additionally, the WVPP is to:

- Address the hazards known to be associated with the four types of workplace violence as defined by Labor Code section 6401.9.
- Identify the names and job titles of the persons responsible for the implementation and maintenance of this WVPP.
- Highlight how employees can report violent incidents, threats, or other workplace violence concerns, and how the City accepts and responds to such reports.
- Reinforce the City's prohibition against unlawful retaliation for reporting, in good faith, violent incidents, threats, or other workplace violence concerns, and participating in any related investigations of such reports.
- Outline the City's procedures to respond to actual or potential workplace violence emergencies.
- Detail training requirements about this WVPP, including the frequency of training.
- Outline procedures to identify and evaluate workplace violence hazards.
- Communicate post-incident response and investigation processes.
- Ensure certain records are made available to the Division of Occupational Safety and Health ("Division" or "Cal/OSHA"), employees, and any authorized employee representatives.

## II. Scope of Coverage

The WVPP applies to all City employees and places of employment.

However, the WVPP does not apply to City employees who telework from a location of their choosing that is not under the City's control.

## III. Effective Date

The effective date of this WVPP is July 1, 2025.

The WVPP shall continue in full force and effect until repealed or rescinded.

## IV. Definitions

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For the purposes of the WVPP, the following definitions apply:

- **“Access”** means the right and opportunity to examine and receive a copy of the WVPP.
- **“Designated Representative”** means any individual or organization to whom an employee gives Written Authorization to exercise a right of Access. A recognized or certified collective bargaining agent shall be considered a Designated Representative for the purpose of Access to the WVPP.
- **“Emergency” or “Emergencies”** means unanticipated circumstances that can be life threatening or pose a risk of significant injuries to employees or other persons.
- **“Engineering Controls”** mean an aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the worker and the hazard.
- **“Serious Injury or Illness”** means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.
- **“Threat of Violence”** means any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.
- **“Workplace Violence”** means any act of violence or Threat of Violence that occurs in a place of employment. Workplace Violence does not include lawful acts of self-defense or defense of others.
- **Workplace Violence** includes but is not limited to the following:
  - The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
  - An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.
  - The following four (4) types of Workplace Violence:
    - **“Type 1 violence”** means Workplace Violence committed by a person who has no legitimate business at the workplace and includes violent acts by anyone who enters the workplace or approaches workers with the intent to commit a crime.
    - **“Type 2 violence”** means Workplace Violence directed at employees by customers, clients, patients, students, inmates, or visitors.
    - **“Type 3 violence”** means Workplace Violence against an employee by a present or former employee, supervisor, or manager.
    - **Type 4 violence** means Workplace Violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

- **“Workplace Violence Prevention Coordinator (“Coordinator)”** means the individual(s) who is responsible for implementing the WVPP.
- **“Work Practice Controls”** means procedures and rules, which are used to effectively reduce Workplace Violence hazards.
- **“Written Authorization”** means a request provided to the City containing the following information:
  - The name and signature of the employee authorizing a representative of the employee to access the WVPP on the employee's behalf;
  - The date of the request;
  - The name of the designated representative (individual or organization) authorized to receive the WVPP on the employee's behalf; and
  - The date upon which the Written Authorization will expire, if less than one (1) year.
- **“WVPP” or “Plan”** means the Workplace Violence Prevention Plan required by Labor Code section 6401.9.
- **“Violent Incident Log” or “Log”** means the violent incident log required by this WVPP.

## **V. Workplace Violence Prevention Plan**

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### **A. Access**

The City makes the WVPP available and accessible to employees, Designated Representatives, and representatives of the Cal/OSHA at all times.

#### **Employees**

The City will provide Access to the WVPP to employees as follows:

- The City has made and will continue to make the WVPP available and will provide access to employees by providing an employee a physical copy of the WVPP within five (5) business days of receiving the request for access from the employee. Whenever an employee requests a copy of the WVPP, the City shall provide the requesting employee a printed copy of the WVPP, unless the employee agrees to receive an electronic copy of the WVPP.
- An employee can also Access the WVPP through the City website where the employee can review, print, and email the current version of the WVPP.

#### **Designated Representatives**

The City will make the WVPP available and provide Access to Designated Representatives in a manner consistent with Section V(a)(1) of the City WVPP only after the employee provides Written Authorization to the City, unless otherwise stated.

The City makes the WVPP available and provides access to any employee organization that represents employees in a manner consistent with WVPP Section V(a)(1) without requiring that an employee provide prior Written Authorization to the City.

#### **Cal/OSHA Representatives**

The City will make the WVPP available to Cal/OSHA representatives upon request.

**B. Implementation**

**Workplace Violence Prevention Coordinator (“Coordinator”)**

The individual(s) identified below shall serve as the City Workplace Violence Prevention Coordinator(s) (“Coordinator(s)”) and are authorized to and responsible for implementing and maintaining the WVPP:

<b>(“Title”)</b>	<b>Job Title/Position</b>	<b>Contact Information</b>	<b>WVPP Responsibilities</b>
Coordinator	City Manager	442-247-6125	Authorized and responsible for implementing the WVPP
Coordinator	HR/Risk Management Director	760-442-8587	Authorized and responsible for implementing the WVPP
Coordinator	Public Safety Director	760-808-7546	Authorized and responsible for implementing the WVPP
Coordinator	Public Works Director	(760) 373-7162	Authorized and responsible for implementing the WVPP

Specifically, the Coordinator(s) will be responsible for the following:

- Establishing and coordinating Work Practice Controls;
- Establishing and coordinating Engineering Controls;
- Responding to reports of Workplace Violence incidents and Workplace Violence hazards, including investigating incidents of Workplace Violence and identifying Workplace Violence hazards. Additionally, Coordinators will be responsible for coordinating post incident responses and investigations.
- Ensuring annual training and new hire training.

**Employee Active Involvement**

**Identifying, Evaluating, and Correcting Workplace Violence Hazards**

The City ensures the following policies and procedures to obtain the active involvement of employees in developing and implementing the plan:

The City will have quarterly safety meetings with employees to identify and address Workplace Violence hazards and concerns, providing a forum where employees may freely and openly discuss these issues. Such meetings shall be announced to all employees once a year so maximum employee attendance can be achieved.

California City will provide locked boxes in each area to provide anonymous feedback regarding the identification, evaluation, and correction of any Workplace Violence hazards

### **Designing and Implementing Training**

The City encourages the active involvement of employees in designing and implementing training through and by the following means:

- Regular meetings of both the City and employee representatives that are charged with designing and implementing training;
- Provide opportunities for employees to identify the daily activities they believe put them at most risk for Workplace Violence and address those activities within the training;
- Authorize sufficient time and resources to facilitate employee participation, including holding trainings during regular working hours; and
- Establish surveys to evaluate the effectiveness of the training and authorize sufficient time and resources following each training to ensure employees can complete the evaluation. The City shall adapt the training based on the results of these evaluations.

### **Reporting and Investigating Workplace Violence Incidents**

The City encourages the active involvement of employees in reporting and investigating Workplace Violence incidents through and by the following means:

- Encourage any employee who experiences, witnesses, or becomes aware of a violent incident, threat, or other Workplace Violence concern in which there is an immediate threat to the employee's safety or the safety of others or where a Serious Injury or Illness has occurred to immediately report the incident to law enforcement, security, and/or emergency medical services;
- Encourage any employee who experiences, witnesses, or becomes aware of a violent incident, threat, or other Workplace Violence concern to immediately report the facts and circumstances of the violent incident, threat, or other Workplace Violence concern to their supervisor, the coordinator, or to the Human Resources Department;
- Encourage any employee who experiences, witnesses, or becomes aware of a violent incident, threat, or other Workplace Violence concern to participate in the investigation of the violent incident, threat, or other Workplace Violence concern;
- Implement procedures to ensure that employees are not retaliated against for reporting or participating in investigations of Workplace Violence incidents;
- Allocate adequate resources and training for employees to appropriately recognize Workplace Violence concerns;
- Provide coverage, if necessary, so employees can immediately report a concern of Workplace Violence during their regularly scheduled work hours and participate in investigations.

### **C. Coordination with Other Employers**

If and when applicable (*e.g.*, for multi-employer workplaces), the City shall coordinate the implementation of the WVPP with other employers in order to ensure that

those employers and employees understand their respective roles, as provided in the WVPP.

Specifically, the City will coordinate with other employers to ensure that all employees within the workplace are trained on Workplace Violence prevention and all Workplace

Violence incidents involving any employee are reported, investigated, and recorded.

At a multiemployer worksite, the City will ensure that when an employee experiences a Workplace Violence incident, the City shall record the information in the Violent Incident Log and provide a copy of that Log to the controlling employer. If the City is the controlling employer at a worksite, the City will ensure that it receives copies of all Logs from other employers.

#### **D. Compliance**

The City will ensure compliance with the WVPP through and by the measures discussed in this section.

#### ***Expectations of Employees Regarding Compliance with the WVPP***

##### **Employees**

All employees should be familiar with the WVPP and its requirements.

All employees are responsible for using safe work practices, for following all directives, policies, and procedures, and for assisting the City maintain a safe and secure work environment.

All employees are required to know, understand, and adhere to the safety rules that apply to their workplace and the work they perform.

##### **Managers and Supervisors**

Managers and supervisors are responsible for implementing and maintaining the WVPP in their respective work areas and for ensuring that all employees adhere to the safety rules that apply in these work areas.

Managers and supervisors should answer questions that employees may have about the WVPP and its requirements, be able to direct employees to the coordinator, or provide resources for employees to use that will answer their questions.

#### ***Methods to Ensure Compliance***

##### **Education**

The City will educate employees about what does (and does not) constitute workplace violence, as well as the workplace hazards that are relevant to their specific role.

##### **Training and Retraining of Employees on WVPP Requirements**

The City shall ensure substantial compliance with the WVPP by providing employees with training and retraining as discussed in the WVPP.

## **Recognition**

Recognize employees who demonstrate safe work practices that promote the WVPP in the workplace by providing certificates of recognition from the Director of the Department.

## **Enforcement of the WVPP Requirements and Discipline for Non-Compliance**

Managers and supervisors will enforce the rules and requirements related to the WVPP fairly and uniformly.

Employees who do not comply with the safety rules and requirements set forth in the WVPP may be subject to discipline, up to and including termination.

Managers and supervisors who do not enforce the rules and requirements related to the WVPP or do not enforce them fairly and uniformly may be subject to discipline, up to and including termination.

## **E. Communicating to Employees about Workplace Violence**

The City will communicate to employees about reporting and investigating Workplace Violence incidents.

The City procedures for communicating to employees regarding Workplace Violence incidents include the following:

- Reporting on violent incidents, threats, or other violent Workplace Violence concerns;
- Informing affected employees of the general results of any investigation into Workplace Violence incidents, while protecting the privacy of affected and/or involved employees;
- Informing affected employees of the corrective actions taken in response to the Workplace Violence incident, while protecting the privacy of affected and/or involved employees; and
- Posting and distributing workplace violence prevention information;
- Communicating to employees about the prohibition on retaliating against employees who participate in the investigation of Workplace Violence incidents.

## **Reporting Violent Incidents**

An employee may report a Workplace Violence incident through any of the following means:

- Reporting the incident to any manager or supervisor verbally or in writing;
- Reporting the incident to the Coordinator or Human Resources Department;
- Reporting the incident to a Designated Representative, who will facilitate a report to the City. The City will respond to the report after it receives the report from the Designated Representative;
- Reporting by completing and submitting a physical or electronic form to the Human Resources Department.

### **Acceptance of and Response to Reports of Workplace Violence**

The City shall accept and respond to all reports of Workplace Violence.

Following any incident, the City will conduct a thorough investigation, implement necessary security measures, offer necessary support services to those impacted, and take disciplinary action where required along the way. Our response procedures reflect our commitment to maintaining a workplace where safety is paramount, fostering a culture of trust and well-being for all.

Employees may contact the City Police Department at (760)373-8606.

The City will ensure that any injured employees receive prompt medical evaluation and treatment and that injured employees are provided transportation to receive medical care, if such care is not provided on site.

The City will immediately report to Cal/OSHA any Serious Injury or Illness or death of an employee that is attributable to Workplace Violence.

### **F. Responding to Workplace Violence Emergencies**

The City will use city-email as an emergency alerting system to alert employees of the presence, location, and nature of Workplace Violence Emergencies.

Following a Workplace Violence Emergency, a notification through City-email will include information regarding the following:

- The existence/presence of a Workplace Violence Emergency;
- The location of a Workplace Violence Emergency;
- The nature of the Workplace Violence Emergency; and
- The appropriate response procedures for employees, including evacuation protocols and sheltering protocols.

In a Workplace Violence Emergency, employees can obtain help from any manager or supervisor, the Human Resources Department, or, if applicable, from security or law enforcement. Employees should promptly call 911 in the event of a Workplace Violence Emergency.

### **Investigating the Report of Workplace Violence**

The City shall investigate reports of Workplace Violence as provided in the following section.

### **No Retaliation**

The City shall not take adverse action against any employee who reports Workplace Violence or who participates in any investigation of Workplace Violence based on such conduct.

### **Provision of Leave for Employees Who are or May be Victims of Violence**

The City shall not take adverse action against any employee who takes time off from work

in order to seek a Temporary Restraining Order ("TRO") or to obtain other assistance to help safeguard the "health, safety, or welfare" of the employee or their child based on such conduct. An employee may use paid sick leave pursuant to Division 5-B Sick Leave Policy of the City's Personnel Rules to take time off from work for these purposes.

An employee shall provide the City reasonable and advance notice of their intention to take time off from work for either of these purposes if feasible. If advance notice is not feasible, employees must provide a certification to the employer within a reasonable time after the absence.

### **Temporary Restraining Orders (TROs)**

When an employee has suffered unlawful violence or a credible Threat of Violence from any individual, which may reasonably be carried out at any of the City workplaces, the City may attempt to obtain a TRO on behalf of the employee.

### **Investigation of Workplace Violence**

The City shall respond to reports of Workplace Violence or a Threat of Violence by promptly initiating an investigation, as applicable.

The City investigation of Workplace Violence or a Threat of Violence may include, but not necessarily be limited to, the following steps or measures, as applicable:

- Visiting the scene of an incident as soon as safe and practicable;
- Collection of facts on who, what, when, where, and how the incident occurred;
- Collection of statements from involved parties, such as employees, witnesses, law enforcement, and/or security personnel;
- Reviewing security footage of existing security cameras if applicable;
- Collection of photographic or video evidence of damage or injuries, where appropriate;
- Examining the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator;
- Consultation with the affected employees and witnesses to identify potential contributing causes;
- Obtaining any reports completed by law enforcement;
- Assessment of any Threat of Violence, identifying the following, as applicable and to the extent the information is known by the City :
  - The exact nature and context of the threat and/or threatening behavior;
  - The identified target;
  - The person's apparent motivation;
  - The person's ability to carry out the threat; and
  - The person's background, including work history, criminal record, mental health history, and past behavior on the job.

Following an investigation, the City may take the following measures, as applicable:

- Notify the affected employees of the general results of the investigation, while protecting the privacy of affected and/or involved employees;
- Implement changes in Engineering Controls, procedures, or policies, if appropriate; and/or
- Establish updated Work Practice Controls, if necessary.

The City shall retain records of Workplace Violence incident investigations for a minimum of five (5) years.

#### **Documentation in Violent Incident Log**

All Workplace Violence incidents shall be subsequently reported in the Violent Incident Log. Information that is recorded in the Log for each incident shall be based on information solicited from the employees who experienced the Workplace Violence, on witness statements, and on investigation findings. The City shall omit from the Log any element of personal identifying information that would be sufficient to allow identification of any person involved in a Workplace Violence incident.

The information recorded in the Log shall include all of the following:

- The date, time, and location of the incident;
- The Workplace Violence type or types (e.g., Type 1, Type 2, Type 3, or Type 4);
- A detailed description of the incident;
- A classification of who committed the Workplace Violence, including whether the perpetrator was:
  - A client or customer;
  - Family or friend of a client or customer;
  - Stranger with criminal intent;
  - Coworker;
  - Supervisor or manager;
  - Partner or spouse;
  - Parent or relative; or
  - Other perpetrator.
- A classification of circumstances at the time of the incident, including, but not limited to, whether the employee was:
  - Completing usual job duties;
  - Working in poorly lit areas;
  - Rushed;
  - Working during a low staffing level;
  - Isolated or alone;
  - Unable to get help or assistance;
  - Working in a community setting; or
  - Working in an unfamiliar or new location.
- A classification of where the incident occurred, such as in the workplace, parking lot or other area outside the workplace, or other area;
- The type of incident, including, but not limited to, whether it involved any of the following:
  - Physical attack without a weapon, including, but not limited to, biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching, or spitting;
  - Attack with a weapon or object, including, but not limited to, a firearm, knife, or other object;
  - Threat of physical force or threat of the use of a weapon or other object;

- Sexual assault or threat, including, but not limited to, rape, attempted rape, physical display, or unwanted verbal or physical sexual contact;
  - Animal attack; or
  - Other;
- Consequences of the incident, including, but not limited to:
    - Whether security or law enforcement was contacted and their response;

Actions taken to protect employees from a continuing threat or from any other hazards identified because of the incident;

- Information about the person completing the Log, including their name, job title, and the date completed.

**Prohibition on Retaliation**

The City has implemented the following measures to prevent and prohibit retaliation against those who report Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence, or who participate in the investigation of such incidents or hazards:

- The City responds to reports of Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence in a prompt and timely manner;
- The City provides employees multiple channels by which to report incidents, hazards, or concerns, including anonymously and through or by a Designated Representative;
- The City admonishes managers and supervisors not to retaliate against any employee who reports Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence, or any employee who participates in the investigation of such incidents or hazards; and
- The City trains all employees that retaliation against any employee who reports Workplace Violence, a Threat of Violence, or hazards related to Workplace Violence, or any employee who participates in the investigation of such incidents or hazards is expressly prohibited and that there are consequences, such as discipline, for retaliation against such employees.
- Prohibited retaliation includes, but is not limited to, termination, demotion, suspension, failure to hire or consider for hire, failure to give equal consideration in making employment decisions, failure to make employment recommendations impartially, adversely affecting working conditions, or otherwise denying any employment benefit.

**G. Identification, Evaluation, and Correction of Workplace Violence Hazards**

The City shall undertake all necessary actions to identify, evaluate, and correct Workplace Violence hazards.

**Identification of Workplace Violence Hazards**

The City shall undertake all necessary actions to identify Workplace Violence hazards.

The City shall conduct inspections of its workplace(s) to identify Workplace Violence hazards.

Specifically, the City shall conduct inspections under the following circumstances:

- When the WPP is first established;

- After each Workplace Violence incident;
- No less than once a year; and
- Whenever the City is made aware of a new or previously unrecognized hazard.

Inspections for Workplace Violence hazards may include assessing factors specific to the City workplace, such as the following:

- The exterior and interior of the workplace for its attractiveness to robbers;
- The need for violence surveillance measures, such as mirrors and cameras;
- Procedures for employee response during a robbery or other criminal act, including the City policy prohibiting employees, who are not security guards, from confronting violent persons or persons committing a criminal act;
- Procedures for reporting suspicious persons or activities;
- Effective location and functioning of emergency buttons and alarms;
- Posting of emergency telephone numbers for law enforcement, fire, and medical services;
- Whether employees have access to a telephone with an outside line;
- Whether employees have effective escape routes from the workplace;
- Whether employees have a designated safe area where they can go to in an emergency;
- Adequacy of workplace security systems, such as door locks, entry codes or badge readers, security windows, physical barriers, and restraint systems;
- Frequency and severity of threatening or hostile situations that may lead to violent acts by persons who are service recipients of the City our establishment;
- Employees' skill in safely handling threatening or hostile service recipients;
- Effectiveness of systems and procedures that warn others of actual or potential Workplace Violence danger or that summon assistance, e.g., alarms or panic buttons;
- The use of work practices such as the "buddy" system for specified emergency events;
- The availability of employee escape routes;
- How well the City establishment's management and employees communicate with each other;
- Access to and freedom of movement within the workplace by non-employees, including recently discharged employees or persons with whom one of our employees is having a dispute;
- Frequency and severity of employees' reports of threats of physical or verbal abuse by managers, supervisors, or other employees;
- Any prior violent acts, threats of physical violence, verbal abuse, property damage or other signs of strain or pressure in the workplace.

### **Investigation of Workplace Violence Hazards**

The City will initiate an investigation following the identification of a Workplace Violence hazard in order to evaluate the nature of the hazard.

The City may undertake the following as part of such investigation, as applicable:

- Collection of statements from witnesses;
- Collection of photographic or video evidence of damage or injuries, where appropriate; and
- Consultation with the affected employees, witnesses to identify potential contributing causes.

### **Correction of Workplace Violence Hazards**

After the identification and investigation of a Workplace Violence hazard and after a Workplace Violence Hazard inspection, the City will take appropriate steps to correct the hazard and prevent or control future or potential hazards by implementing the following measures:

- **Substitution:** When possible, the City will correct a hazard by eliminating or substituting it with a safer Work Practice Control ("Substitution").
- **Removal of Employees:** In the event that a Workplace Violence hazard exists that cannot be immediately corrected without endangering employees or property, the City will remove all employees from the work site except those necessary to correct the existing hazard. Employees who are necessary to correct the hazard will be provided with necessary protection in order to protect them from the hazard.
- **Replacement of Equipment:** If a piece of equipment is hazardous, the City will remove it from service and identify it as defective.
- **Engineering Controls:** The City will apply physical changes to either remove the hazard from the workplace or create a barrier between employees and the hazard. Based on the nature of the hazard and the needs of the workplace, Engineering Control strategies may include the following: (a) using physical barriers (such as enclosures or guards) or door locks to reduce employee exposure to the hazard; (b) metal detectors; (c) panic buttons; (d) improved or additional lighting; and (e) more accessible exits (where appropriate).
- **Work Practice Controls:** The City will adjust Work Practice Controls if Substitution or Engineering Controls are impossible or inappropriate. Additional Work Practice Controls may be necessary in addition to Substitution and Engineering Controls to prevent future Workplace Violence hazards. Work Practice Control strategies may include the following: (a) hiring security guards and having them patrol the workplace interior and perimeter; (b) ensuring employees have access to a telephone with an outside line; posting emergency telephone numbers in the workplace for law enforcement, fire, and medical services; (c) improved or altered communication measures; (d) improved or altered policies of prohibited practices (such as a weapons ban or limitation of the amount of cash on hand); and a "buddy system" for specified Emergency events; (d) adding security cameras or mirrors.
- **Training:** The City will educate employees about the identified hazard in subsequent WPP training.
- **Notice to Affected Employees:** The City will notify affected employees in writing of the corrective measures the City implemented to address the Workplace Violence hazard.

### **Recording Information Regarding Workplace Violence Incidents**

The City will document the identification, investigation, and correction of Workplace Violence hazards and maintain such records for at least five (5) years following the identification, investigation, and correction of such hazards.

The City shall record information in the Violent Incident Log for each Workplace Violence incident.

Information that is recorded in the Log for each incident shall be based on information solicited from the employee(s) who experienced the Workplace Violence, on witness statements, and on investigation findings.

The Log is attached to the WVPP as Exhibit A.

The City will document all work-related injuries or illness caused by Workplace Violence that resulted in death, loss of consciousness, days away from work, restricted work activity or job transfer, or medical treatment beyond first aid to Cal/OSHA.

### **H. Training**

The City shall provide training when the WVPP is first established and annually thereafter. Training shall also be provided to all new employees, to other employees for whom training has not previously been provided and to all employees, supervisors, and managers given new job assignments for which specific workplace security training for

that job assignment has not been previously provided. The City shall provide additional training when a new or previously unrecognized Workplace Violence hazard has been identified and when changes are made to the WVPP.

The City shall provide training on all of the following subjects:

- The City WVPP, how to obtain a copy of the City WVPP at no cost, and how to participate in the development and implementation of the City WVPP;
- Definitions and requirements of the WVPP;
- How to report Workplace Violence incidents or concerns to the City or law enforcement without fear of reprisal;
- Workplace Violence hazards specific to the employees' jobs, the corrective measures the City has implemented, how to seek assistance to prevent or respond to violence, and strategies to avoid physical harm; and
- The City Violent Incident Log, and how to obtain copies of records related to Workplace Violence.

The training shall include an opportunity for interactive questions and answers with a person knowledgeable about the City WVPP.

### **I. Review and Revision of the WVPP**

This WVPP will be reviewed and updated:

- Annually
- When a deficiency is observed or becomes apparent
- After a workplace violence incident
- As needed

Review of the City's WVPP should include, but is not limited to:

- Incident investigations and the violent incident log.
- Assessment of the effectiveness of security systems, including alarms, emergency response, and security personnel availability (if applicable)

### **VI. Recordkeeping**

The City shall maintain the following types of records for the following periods:

<b>Type of Record</b>	<b>Maintenance Period</b>
Records of Workplace Violence hazard identification, evaluation, and correction	Minimum of five (5) years

Training records, including training dates, contents or a summary of the training sessions, names and qualifications of persons conducting the training, and names and job titles of all persons attending the training sessions	Minimum of one (1) year
Violent Incident Logs	Minimum of five (5) years
Records of Workplace Violence incident investigations. These records must not contain medical information.	Minimum of five (5) years

The City shall ensure that records of Workplace Violence Incident Investigations do not contain any medical information including any information in electronic or physical form, in possession of or derived from a provider of health care, health care service plan, pharmaceutical company, or contractor regarding a patient's medical history, mental health application information, reproductive or sexual health application information, mental or physical condition, or treatment that includes or contains any element of personal identifying information sufficient to allow identification of the individual.

The City shall make all records required by this WVPP available to Cal/OSHA upon request for purposes of examination and copying.

The City shall make the following records available to employees and their Designated Representatives, upon request and without cost, for examination and copying within fifteen (15) calendar days of a request:

- Records of Workplace Violence hazard identification, evaluation, and correction;
- Training records; and
- Violent Incident Logs.



**City of California City Violent Incident Log: Detailed Description of Violent Incident and Documentation of City of California City's  
Actions Taken**

*When recording this information, the reporting employee must omit any element of personal identifying information sufficient to allow identification of any person involved in a violent incident, such as the person's name, address, electronic mail address, telephone number, social security number, or other information that, alone or in combination with other publicly available information, reveals the person's identity.*

Log Entry Number	Detailed Description of Violent Incident	If Authorities were Contacted, Details of Law Enforcement Response	Actions Taken to Protect Employees from Continuing Threat/ Any other Hazards Identified as a Result of the Incident



**COUNCIL AGENDA ITEM**  
**May 13, 2025**

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager**  
**Justin Vincent, Director of Public Safety**

**SUBJECT: CHP Contracting Update**

**BACKGROUND:**

The City Council provided unanimous direction to the City Manager to look into the feasibility and costs of having the California Highway Patrol contracted to come to California City to provide targeted speed enforcement within the city. At the direction of the City Manager, the Director of Public Safety has received the following response and information on the feasibility of contracting with the California Highway Patrol for traffic enforcement.

The California Highway Patrol has stated, "We should be able to help you out as long as there's ample room for flexibility for dates, times, duration, etc., and we are able to schedule our officers. We are currently training four officers and will have three additional officers reporting by the end of May which makes it a bit complicated since that commits 14 officers to the training program. The process would entail a formal letter request, we would complete a reimbursable contract form, with a maximum amount of under 50K. I would forward the request and contract through our Departmental channels for approval and once approved we would be able to schedule traffic enforcement on California City Boulevard."

The current overtime rates to be charged to California City are listed below:

Officer rates: \$129.39  
Sergeant rates: \$157.41  
Mileage: \$1.66

Should the City of California City wish to pursue a contract for services, the City would be responsible for all the associated costs, which may include the Highway Patrol Officer's overtime rate and mileage for both patrol services in California City and court appearances resulting from citations or arrests given during this patrol function.



## COUNCIL AGENDA ITEM

May 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Christopher Lopez, City Manager  
Joe Barragan, Public Works Director

**SUBJECT:** Water Mains Replacement in Section 21 – Vivian Place Project

### **BACKGROUND/ DISCUSSION:**

On September 20, 2022, the City Council awarded Lyles Utility Construction, LLC, the contract to replace 3 miles of steel water main around the perimeter of Section 21. Replacing this steel water main has allowed the City to connect the new PVC pipe to the transmission line to increase the pressure in that area. Some water customers were put on the new water line and now have increased water pressure. However, many customers are still on the old steel water main. At times, when our wells do not come on, or we have water main breaks in the first community, these customers will not have any water pressure or an amount of pressure that is not above the legal limit.

The goal of the Section 21 project was and still is to eventually have all the customers in this section on the transmission line. The next area that needs to be connected to the new pipe is Vivian Place from CCB to South Charles Place (approximately 1,000 feet). To move this new project forward, the water department needs to have plans designed for the water main replacement and presented to the State Water Board for approval. Staff has asked our City Engineer to provide us with a Task Order to design, communicate with the state water board for approval, put out to bid, and hopefully manage the project to replace the old steel water main with new PVC.

Once the design is complete and the state water board approves the project, Staff will bring back another staff report to have the City Council determine whether it approves the funding to start the project.

### **FISCAL IMPACT:**

FY 2025/26 GL# 51-5115-315 \$24,200.

**RECOMMENDATION:** Staff recommends that the City Council approve the Task Order from BHT for the design of the Vivian Project for \$24,200.

### **ATTACHMENTS:**

1. BHT Task Order
2. Image of Pipes Replaced and Vivian Place

**TASK ORDER**

**VIVIAN PL WATER MAIN REPLACEMENT PROJECT  
NEW 8" WATER MAIN FROM CAL-CITY BLVD FRONTAGE TO YERBA BLVD  
APPROXIMATELY 1,262 FEET**

BHT Engineering Inc. will perform engineering services and project coordination to prepare construction plans and specifications for water mains replacement.

The scope of work will include the following:

Surveying	\$ 6,000
Design Engineering	\$ 12,000
Bidding and contract administration	\$ 6,200
<b>TOTAL ESTIMATED COST</b>	<b>\$ 24,200</b>

Not included in this proposal:

- Geotechnical Engineering
- Environmental

The signatures below serve as an authorization to proceed on Task Order from the City and are acknowledged by the consultant BHT Engineering, Inc.

**BHT Engineering, Inc.**

**City of California City**

*Juan M. Pantoja*

\_\_\_\_\_  
Juan M. Pantoja, Principal Engineer

\_\_\_\_\_  
Joe Barragan, Public Works Director

Date: 03/12/2025

Date: \_\_\_\_\_

City of California City





CC 8

## **COUNCIL AGENDA ITEM**

**May 13, 2025**

**TO: Mayor and City Council**

**FROM: Christopher Lopez, City Manager**

**SUBJECT: A Resolution of the City Council of the City of California City Adopting the Cross-Connection Control Policy Handbook as Required by the California State Water Resources Control Board**

### **BACKGROUND/ DISCUSSION:**

The California State Water Resources Control Board (“Board”) has mandated that public water systems (“PWS”) in California adopt the Board’s Cross-Connection Control Policy Handbook (“Handbook”), effective July 1, 2024, and implement comprehensive cross-connection control programs to protect potable water supplies from contamination due to backflow. As a PWS, the City of California City (“City”) must adoption the Handbook to comply with the regulatory requirements set forth by the California State Water Resources Control Board, specifically the Cross-Connection Control Policy Handbook, Section 3.1.3(a)(1). The City is committed to ensuring the safety and quality of water resources within its jurisdiction.

### **FISCAL IMPACT:**

None

### **RECOMMENDATION:**

Staff recommends the City Council adopt the Resolution of the City Council of the City of California City Adopting the Cross-Connection Control Policy Handbook as Required by the California State Water Resources Control Board.

### **ATTACHMENTS:**

1. Resolution

**RESOLUTION NO. 25-3133**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CALIFORNIA CITY ADOPTING THE  
CROSS-CONNECTION CONTROL POLICY HANDBOOK AS  
REQUIRED  
BY THE CALIFORNIA STATE WATER RESOURCES CONTROL  
BOARD**

The City Council of the City of California City (hereafter referred to as the "City") does resolve as follows:

**WHEREAS**, the City is committed to ensuring the safety and quality of water resources within its jurisdiction; and

**WHEREAS**, the California State Water Resources Control Board has established requirements for the adoption of the Cross-Connection Control Policy Handbook to enhance water quality management and cross-connection control; and

**WHEREAS**, the adoption of the Cross-Connection Control Policy Handbook is necessary to comply with the regulatory requirements set forth by the California State Water Resources Control Board, specifically the Cross-Connection Control Policy Handbook, Section 3.1.3(a)(1); and

**WHEREAS**, the City recognizes the importance of implementing effective cross-connection control measures to protect public health and the environment; and

**WHEREAS**, the City has reviewed the Cross-Connection Control Policy Handbook and determined that its adoption will support the City's objectives in maintaining high standards of water quality and safety;

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AS FOLLOWS:**

**SECTION 1:** The City hereby adopts the Cross-Connection Control Policy Handbook as the official policy for cross-connection control within its jurisdiction and establishes a Cross-Connection Control Program pursuant to the Handbook.

**SECTION 2:** The City directs the Director of Public Works to implement the policies and procedures outlined in the Cross-Connection Control Policy Handbook. This includes, but is not limited to, conducting regular inspections, providing necessary training to staff, ensuring compliance with all applicable regulations, and taking corrective actions including the following:

- (a) Deny or discontinue water service to a water user;
- (b) Require customer to hire an AWWA Backflow Certified contractor to install, inspect, field test, and/or maintain a backflow prevention assembly at a water user's premise;

(c) Otherwise address in a timely manner a failure to comply with the Cross-Connection Control Program.

(d) Require the customer to pay penalties up to \$1,000 per day for not complying with testing requirements in the Cross-Connection Control Policy Handbook or correcting a failed assembly; or

(e) Implement an application process for Backflow Prevention Assemblies and an annual fee to offset the costs associated with maintaining the City's Cross-Connection Control Program.

**SECTION 3:** City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation of the Report.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of California City, this 13<sup>th</sup> day of May 2025.

\_\_\_\_\_  
Marquette Hawkins  
Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leandrea Weible  
Acting City Clerk

\_\_\_\_\_  
Victor M. Ponto,  
City Attorney

**CERTIFICATION**

I, Leandrea Weible, Interim City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the \_\_\_\_ of \_\_\_\_\_ 2025, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of California City, California, this \_\_\_\_ day of \_\_\_\_\_, 2025.

---

Leandrea Weible  
Acting City Clerk



**COUNCIL AGENDA ITEM**  
**May 13, 2025**

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager**

**SUBJECT: REVIEW AND ADOPT THE CITY OF CALIFORNIA CITY ADOPTED MAP FINAL REPORT PURSUANT TO ELECTIONS CODE SECTION 21130(F).**

**BACKGROUND:**

On April 22, 2025, the City Council adopted Ordinance No. 25-826 which establishes by district elections in the City of California City and adopted the "Final Selected District Map" (i.e., Draft Map A). In selecting this map, the City has complied with the Fair and Inclusive Redistricting for Municipalities and Political Subdivisions ("Fair Maps") Act in adopting the districts. The Fair Maps Act provides criteria that the City must utilize when establishing election district boundaries or when undertaking the redistricting process (which must occur every ten years after each population census).

Elections Code Section 21130(f) requires that within 21 days of adopting the final district boundaries, the districting body shall issue a report that explains the basis on which the districting body made its decisions in achieving compliance with the requirements and criteria described in this section, including, as to each neighborhood, community of interest, city, or census designated place that was split into two or more districts, the reason for that split.

**DISCUSSION**

Redistricting Partners, the City's demographers, has prepared the attached Adopted Map Final Report which satisfies the requirements of Elections Code Section 21130(f).

The Final Selected District Map (i.e., Draft Map A) originated from public submission with ID 289096 and was modified by the demographers using Fair Maps Act criteria. The map was edited to follow main roads as much as possible. It had letters of support from the public and was adopted unanimously by the City Council.

As required, the City of California City adopted a map that ensures the population is well balanced, uses the appropriate census dataset, follows the federal Voting Rights Act, and does not discriminate or favor a political party, incumbent or candidate. The total deviation for the adopted map is 7.7%, below the 10% total deviation maximum allowed for municipalities. Additionally, the City and its demographers used the required Statewide Database's adjusted census data, which reallocated incarcerated residents throughout the state.

The Adopted Map Final Report documents the specific criteria used during the districting process and explains the basis on which the City Council made its decisions when communities of interest (“COIs”) were split. While the City did its best to maintain as many COIs as possible, splits were necessary to create a balanced map with a total deviation of under 10%. Because the City has a relatively low population, any adjustment of the lines could quickly result in unbalanced populations..

Information is available on the City’s website about the districting process and supporting documents. The City website dedicated to this district transition process which can be found here: <https://www.californiacity-ca.gov/CC/index.php/district-elections>.

### **RECOMMENDATION**

It is recommended that the City Council review and adopt the City of California City Adopted Map Final Report pursuant to Elections Code Section 21130(f) and, further, direct the City Manager to post such report as may be required by law.

### **TYPE OF ACTION (LEGISLATIVE; QUASI-JUDICIAL; OR ADVISORY)**

**Legislative Action:** The recommended action is to review and approve the Adopted Map Final Report and provide direction to the City Manager to post such report as required by law. The City Council therefore acts in its discretionary legislative capacity.

### **CEQA STATUS**

This item does not constitute a project as defined by the California Environmental Quality Act (Public Resources Code § 21000, et seq.) (CEQA) as this does not have the potential to result in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15378.).

### **FISCAL IMPACT**

There is no direct fiscal impact associated with this action.

### **ATTACHMENTS**

1. Adopted Map Final Report pursuant to Elections Code 21130(f)



**City of California City**  
**Transition from At-Large to By-District**  
**Elections: Adopted Map**  
**Final Report**

DATE OF POSTING

## Executive Summary

The City of California City followed the FAIR MAPS Act and the California Voting Rights Act criteria to guide the city's transition from at-large to by-district elections. The City hosted five public hearings on converting to by-district elections, and the City Council voted on April 22, 2025, on a final map, Draft A, with the odd-numbered districts up for election in 2026 and even-numbered districts up in 2028. The adopted map meets all criteria required by state and federal laws.

This report documents the specific criteria used during the districting process and describes the decisions made when communities of interest (COIs) were split. While the city did its best to maintain as many COIs as possible, splits were necessary in order to follow the higher-ranking criteria set forth by the FAIR MAPS Act. All decisions and deliberations were made by the City Councilmembers and Mayor in public meetings, and meetings and other relevant documents can be accessed here: <https://www.californiacity-ca.gov/CC/index.php/district-elections>

The demographers also checked for the City's ability to create a potential majority minority district as required under the federal Voting Rights Act and found that it was not possible. The two largest protected classes residing in the City, Latino and African American, were not concentrated enough to create a majority population within an election-boundary.



### Adopted Map: Draft A

Draft A originated from a public submission ID 289096 and was modified by the demographers using FAIR MAPS Act criteria. The map was edited to follow main roads as much as possible. It had letters of support from the public and was adopted unanimously by the City Council.

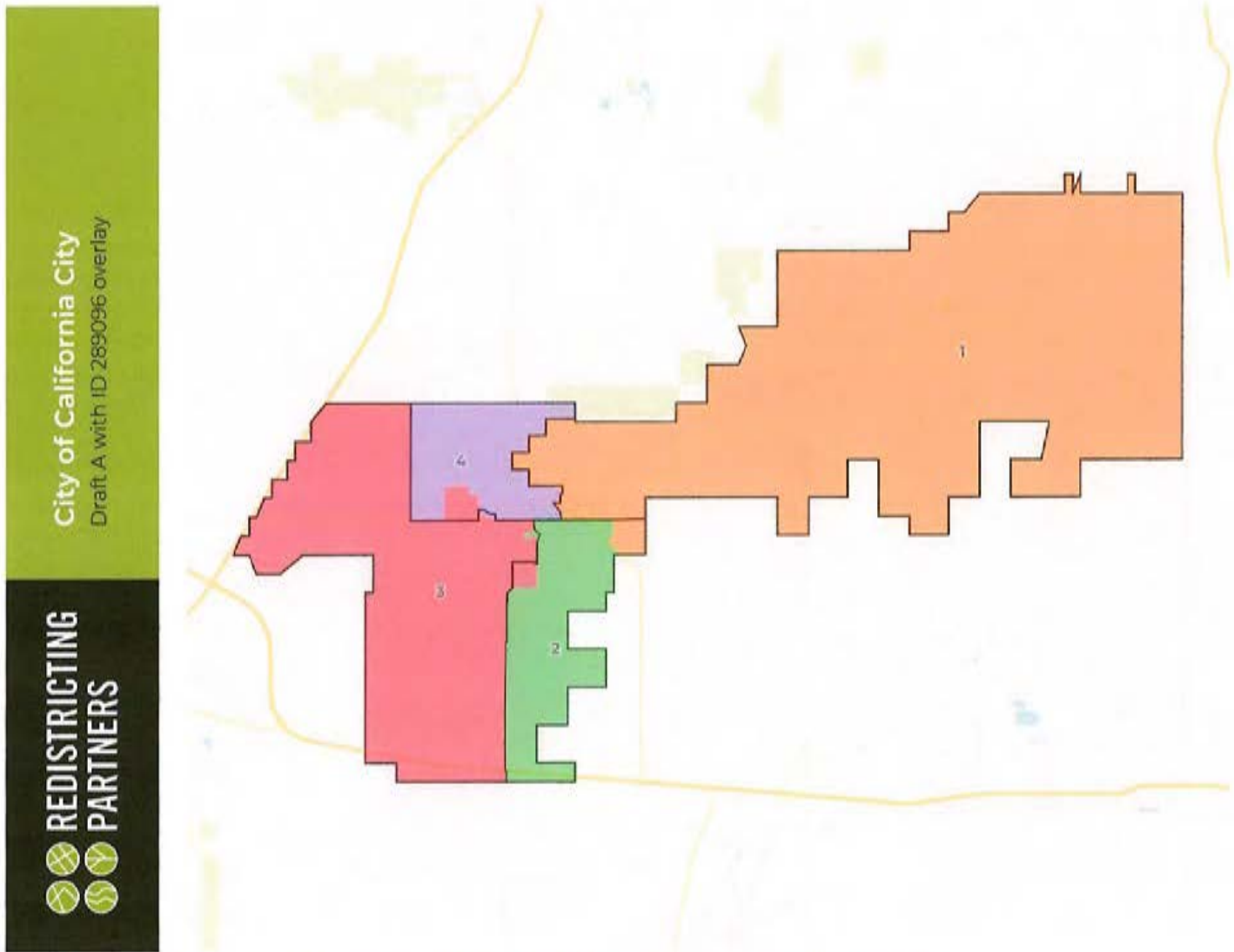


Figure 1: Draft A with an overlay of the original map ID 289096, which was submitted by a member of the public.

**FAIR MAPS Act Criteria**

As required, the City of California City adopted a map that ensures the population is well balanced, uses the appropriate census dataset, follows the federal Voting Rights Act, and does not discriminate or favor a political party, incumbent or candidate. The total deviation for the adopted map is 7.7%, below the 10% total deviation maximum allowed for municipalities. Additionally, the City and its demographers used the required Statewide Database’s adjusted census data, which reallocated incarcerated residents throughout the state.

Using the FAIR MAPS Act criteria was emphasized since the first day of the districting process, and the demographers presented on these requirements at every public hearing. Furthermore, the demographers provided documentation to the City Council of which publicly drawn maps did and did not fulfill the FAIR MAPS Act criteria.

Below is the ranked list of criteria as required by the FAIR MAPS Act and how the Adopted Map met these criteria.

<b>FAIR MAPS Act Ranked Criteria</b>	<b>Adopted Map (Draft A)</b>
<i>To the extent practicable, council districts shall be geographically contiguous.</i>	All districts are whole and do not overlap with each other.
<i>To the extent practicable, the geographic integrity of any local neighborhood or local community of interest shall be respected in a manner that minimizes its division.</i>	The City does not have official neighborhood boundaries, but they do have well-established communities and new housing projects. The City used definitions of neighborhoods and communities of interest as defined by the community and the Council Members.
<i>Council district boundaries should be easily identifiable and understandable by residents. To the extent practicable, council districts shall be bounded by natural and artificial barriers, by streets, or by the boundaries of the city.</i>	Main thoroughfares such as California City Boulevard and Neuralia Road were used as election district boundaries when possible. However, when main roads were not used, it was due to higher criteria, such as creating balanced populations and following US Census blocks, as required.
<i>To the maximum extent practicable, and where it does not conflict with the preceding criteria in this subdivision, election districts shall be drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations.</i>	The City created compact districts and avoided constructions that would bypass nearby population in favor of more distant population. Most districts are more circular/square in appearance and any less compact portions are due to higher ranked criteria, like following US Census block lines.

## **Public Participation**

The City of California City collected testimony from the public via email, in-person drop-off to City staff, and in-person testimony. The bulk of the testimony came in the form of map submissions and emails to the City. All written testimony and map submissions can be viewed on the City's districting website.

## **Splits: Communities of Interest**

### *Rancho Track*

While discussing communities of interest, Councilmember Ronald Smith mentioned that Draft A split the Rancho Track community in the southern part of the city.

This split was necessary to create a balanced map with a total deviation of under 10%. Because the city has a relatively low population, any adjustment of the lines could quickly result in unbalanced populations.



**COUNCIL AGENDA ITEM**  
**May 13, 2025**

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager**

**SUBJECT: Adopt a Resolution Authorizing Payment to Southwest Voter Registration Education Project (SVREP) in the Amount of \$33,000**

**BACKGROUND:**

At the February 11, 2025, Council meeting, Council adopted a Resolution of Intent to transition to district-based elections to allow the City to take advantage of the safe harbor provisions of Elections Code Section 10010.

On February 25, 2025 the Mayor and City Council held its first public hearing related to this item.

On March 11, 2025, the Mayor and City Council held its second public hearing related to this item.

On March 25, 2025, the Mayor and City Council will hold the third public hearing related to this item.

On April 8, 2025, the Mayor and City Council held the fourth public hearing related to this item. At the conclusion of the public hearing, Council selected Draft Map A and the election sequencing (odd numbered districts in 2026 and even numbered districts in 2028) to be included/incorporated in the attached Ordinance..

On April 22, 2025, the Mayor and City Council held the final public hearing related to this item. At this fifth public hearing, the City Council received community input on the selected district map (Draft Map A) and sequencing of elections and consider adoption of the Ordinance establishing District Elections for City Councilmembers other than the directly elected Mayor, which also adopts Draft Map A describing the boundaries and identifying numbers for each district, establishes the election order of each district, and establishes related procedures. Additional information on this process can be found on the City's website: <https://www.californiacity-ca.gov/CC/index.php/district-elections>

The Council adopted the Ordinance at the April 22, 2025 meeting.

**DISCUSSION:**

Elections Code 10010(f) requires the City to reimburse the Southwest Voter Registration Education Project ("SVREP"), who are the potential plaintiffs, in the amount of \$30,000 (as adjusted annually to the "Consumer Price Index for All Urban Consumers, United States city

average, as published by the United States Department of Labor”) within 45 days of the City’s receiving the written demand.

The City received a written demand from SVREP’s law firm, Shenkman & Hughes, PC, on April 25, 2025 which means that the deadline to make payment is June 9, 2025. In short, they calculated the maximum reimbursement amount to be \$40,225.78. Per their letter, their costs are \$35,615.85; however, they are willing to accept \$33,000 in full satisfaction of the reimbursement obligation.

Staff reviewed their documentation of their costs and their related substantiating documents.

The attached resolution authorizes staff to make this payment.

Attachments:

1. Resolution
2. Letter and Payment Request

**RESOLUTION NO. 25-3129**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY AUTHORIZING PAYMENT TO SOUTHWEST VOTER REGISTRATION EDUCATION PROJECTS (SVREP) IN THE AMOUNT OF \$33,000**

The City Council of the City of California City (hereafter referred to as the "City") does resolve as follows:

**WHEREAS**, the City adopted a resolution of intent to transition to district based elections to allow the city to take advantage of the safe harbor provisions of Elections Code Section 10010; and

**WHEREAS**, the City held multiple public hearings to discuss the district process and review maps; and

**WHEREAS**, the City held the final public hearing related to this item and adopted an ordinance solidifying the districts for the City on April 22, 2025.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AS FOLLOWS:**

**SECTION 1:** The City hereby authorizes the Finance Director or his designee to issue payment to Southwest Voter Registration Education Project in the amount of \$33,000.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of California City, this 13<sup>th</sup> day of May 2025.

\_\_\_\_\_  
Marquette Hawkins  
Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leandrea Weible  
Acting City Clerk

\_\_\_\_\_  
Victor M. Ponto,  
City Attorney

## CERTIFICATION

I, Leandrea Weible, Interim City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 13<sup>TH</sup> Day of May 2025, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of California City, California, this 13<sup>th</sup> day of May, 2025.

---

Leandrea Weible  
Acting City Clerk

**SHENKMAN & HUGHES, PC**

Attorneys

Malibu, California

28905 Wight Road  
Malibu, California 90265  
(310) 457-0970

[kishenkman@shenkmanhughes.com](mailto:kishenkman@shenkmanhughes.com)

VIA EMAIL.

April 25, 2025

Victor Ponto  
City Attorney for California City  
[vponto@bwslaw.com](mailto:vponto@bwslaw.com)

On January 6, 2025 we provided written notice to the City of California City ("California City") that its then-current at-large election system for electing candidates to its governing board was in violation of the California Voting Rights Act of 2001 ("CVRA"). California City adopted a resolution consistent with Elections Code section 10010 to initiate the process of switching to a district election system as provided by the CVRA. On April 22, 2025, California City adopted a district-based election system and a corresponding map and election sequence.

Pursuant to Section 10010(f) of the Elections Code, we are writing to request reimbursement of the cost of the work product that led to our initial notice to California City. Section 10010(f)(3) caps the amount of any reimbursement request to \$30,000, plus an adjustment based on the Consumer Price Index for All Urban Consumers, United States city average, which brings that cap to \$40,225.78 (as of January 2025). We have attached a copy of an invoice from Compass Demographics Inc. for demography services related to our initial notice. Also attached is a "time and task chart" summarizing the tasks performed by attorneys at Shenkman & Hughes PC, along with our regular hourly rate. The total costs (\$35,615.85) are within than the statutory limit. Still, we are willing to accept \$33,000 in full satisfaction of the reimbursement obligation of Section 10010(f) – substantially less than the statutory limit. Please arrange for payment to be made directly to:

Shenkman & Hughes, PC  
28905 Wight Road  
Malibu, California 90265

Please feel free to contact me if you have any questions, or if you would like to discuss this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Kevin I. Shenkman', with a stylized flourish at the end.

Kevin I. Shenkman

Attorney Time & Task Chart

Task	Shenkman & Hughes Attorney Time
Preliminary and update discussions with potential plaintiffs and community activists in California City; evaluate need to pursue California City in light of various disparities, and local and regional efforts.	6.9
Initial Investigation and Research - collecting and analyzing endogenous and exogenous election information; collecting and analyzing demographics of population, citizen-voting-age-population, registered voter proportion and voter turnout; work with Compass Demographics to identify appropriate elections for consideration and to prepare preliminary RPV study and report.	8.0
Investigation of history of discrimination specific to education disparities, the use of electoral devices or other voting practices or procedures that may enhance the dilutive effects of at-large elections, denial of access to those processes determining which groups of candidates will receive financial or other support in a given election, the extent to which members of a protected class bear the effects of past discrimination in areas such as education, employment, and health, which hinder their ability to participate effectively in the political process, and the use of overt or subtle racial appeals in political campaigns.	6.9
Racially-polarized voting / impairment analysis; coordinate with experts regarding same	7.6
Review findings of RPV study and 14028(e) secondary factor investigation; drafting pre-suit demand letter.	1.3
Total Hours	
Total Fees = \$24,406.50	
30.7 @ \$795/hour	

Expense	Amount
Certified mail	\$9.45
Demographics consultant	\$11,200
<b>Total Costs</b>	<b>\$11,209.45</b>

**Total Fees and Costs: \$35,615.85**





## COUNCIL AGENDA ITEM

May 13, 2025

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager  
Dr. Justin Vincent, Director of Public Safety**

**SUBJECT: Special Needs Awareness Program (SNAP)**

### **BACKGROUND/ DISCUSSION:**

California City is proud to offer the Special Needs Awareness Program (SNAP). The program is designed to enhance the California City Police Department's dedication to improving police interactions with members of our community. The program is to promote inclusivity and serve as an enhanced communication awareness tool between law enforcement and community members diagnosed with a condition or disability such as Autism Spectrum Disorder, dementia, anxiety, or other conditions that might require additional accommodations or awareness during a law enforcement interaction.

The program was designed in collaboration with the California City Police Department, the California City Council, the California City Fire Department, and dedicated community members.

The SNAP Program allows an individual or family to display the blue shield logo on their home to notify law enforcement and/or other community service personnel of person(s) who may be present with special needs upon contact.

Candidates for the SNAP program include, but are not limited to, those with any of the following relevant medical conditions/behaviors:

- Speech impaired
- Visually impaired
- Hearing impaired
- Non-verbal
- Mood disorder
- Cognitive impairment
- Cerebral palsy

- Down syndrome
- Parkinson's disease
- Alzheimer's / dementia
- Autism
- Asperger's

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Staff is asking the Council to approve the California City Police Department's acceptance of completed applications by family members to notify law enforcement or other community service personnel of person(s) who may be present with special needs upon contact.

**ENVIRONMENTAL IMPACT:**

None

**ATTACHMENTS:**

- A. Literature on SNAP
- B. Special Needs Awareness Program Form
- C. Special Needs Sticker
- D. Resolution No. 25-3128

## How Does SNAP Work?

Participation in SNAP is voluntary, and information collected is stored in a confidential database. This database is accessed by Public Safety Dispatchers should an emergency or non-emergency call for service involve the registered individual, their associated vehicle license plate number, or address. In this case, relevant information may be disclosed to responding First Responders, alerting responding personnel of accommodations that may need to be considered upon arrival and/or during the incident.

This is a free service offered to the community.

If you, a caregiver, or a family member would benefit from sharing crucial special need information that may be relevant to a successful outcome, consider sharing this valuable information with First Responders.

*Examples of SNAP in our community:*

*#1 - Officers respond to a residence where it is known the occupants are deaf. Officers would expect non-compliance to verbal commands and, therefore would utilize other resources to communicate.*

*#2 - Responding officers are aware of an individual with a developmental disability who is triggered by lights and sounds. When appropriate, officers may deactivate emergency lights and sirens.*

## How to Enroll

1. Complete the application, including the individual's personal identifying information, physical description, medical condition(s), special consideration(s), emergency contact information, and additional information unique to the individual;
2. Read and sign the **liability waiver**;
3. Locate a recent close-up photograph of the person being enrolled in SNAP;
4. Submit the completed application, signed liability waiver, and recent photograph to [dispatch-records@californiacitypd.org](mailto:dispatch-records@californiacitypd.org). If you are unable to email your application, you may contact the police department to have a member of the department pick up your completed application.
5. A member of the Police Department's Crisis Intervention Team will reach out to the individual who applied to review the information, obtain a current photograph, ask clarifying questions (if necessary) and/or respond to answer any questions you may have about the SNAP program; and

6. Once the application has been reviewed and approved, relevant details will be added to the City of California City Police Department's computer-aided dispatch system.

*NOTE: It is incumbent upon the participant, caregiver, or family member to keep the information in our system up to date for the most successful results.*

### **What Happens Next?**

When an emergency or non-emergency call for service is placed for an individual registered for SNAP, their associated vehicle license plate number or residence, an alert is displayed to the Public Safety Dispatcher receiving the call. The Dispatcher then can share the photograph and relevant information to the responding personnel.

The officer utilizes this information when responding to and interacting with that individual.

### **Questions?**

If you have questions about the program, contact Lieutenant Shannon Hayes at [shayes@californiacitypd.org](mailto:shayes@californiacitypd.org) or (760) 373-8606.



**California City Police Department**  
**SPECIAL NEEDS AWARENESS PROGRAM FORM**  
**PERSON-SPECIFIC INFORMATION FOR FIRST RESPONDERS**

Date Submitted: \_\_\_\_\_

Individual's Name: \_\_\_\_\_  
(First) (M.I.) (Last)

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Does the Individual live alone?  Yes  No Cell Phone: \_\_\_\_\_

Attach current photo here

**INDIVIDUAL'S PHYSICAL DESCRIPTION**

<input type="checkbox"/> Male <input type="checkbox"/> Female	Height: _____	Weight: _____	Eye Color: _____	Hair Color: _____
Scars or other identifying marks: _____				
Primary Diagnosis/Disability: _____				
Other Relevant Medical Conditions / Behaviors in addition to Primary Diagnosis/Disability <i>(check all that apply)</i> :				
<input type="checkbox"/> No Sense of Danger	<input type="checkbox"/> Blind	<input type="checkbox"/> Deaf	<input type="checkbox"/> Non-Verbal	
<input type="checkbox"/> Prone to Seizures	<input type="checkbox"/> Cognitive Impairment	<input type="checkbox"/> Combative/Aggressive		
<input type="checkbox"/> Other <i>(please explain)</i> : _____				
Assistance Needed (i.e., wheelchair, walker, cane): _____				
Prescription Medications Needed: _____				
Sensory or Dietary Issues, if any: _____				
Additional Information First Responders may need: _____				

**EMERGENCY CONTACT INFORMATION**

Name of Emergency Contact (Parents/Guardians, Head of Household/Residence, or Care Providers): _____	
Emergency Contact Address <i>(Street, City, State, Zip)</i> : _____	Emergency Contact E-Mail Address: _____
Emergency Contact Phone Numbers:	
Home: _____	Work: _____ Cell Phone: _____
Name of Alternate Emergency Contact: _____	
Alternate Emergency Contact Phone Numbers:	
Home: _____	Work: _____ Cell Phone: _____

--Information specific to the individual continued on back--

INFORMATION SPECIFIC TO THE INDIVIDUAL

Method of Preferred **NON-VERBAL** Communication (*sign language, picture boards, written words, communication devices, I-Pads, etc.*):

Method of Preferred **VERBAL** Communication (*preferred words, sounds, songs, phrases they may respond to*):

Favorite attractions or locations where the individual may be found:

Atypical behaviors or characteristics of the individual that may attract the attention of Responders:

Individual's favorite toys, objects, music, discussion topics, likes or dislikes:

Identification information, including where it is located (*i.e., Does the individual carry or wear jewelry, tags, ID card, medical alert bracelets, etc?*):

Tracking Information (*Does the individual have any tracking devices?*):

**SUBMITTED BY** (*Parent/Guardian/Caregiver*): \_\_\_\_\_

**CALIFORNIA CITY**



**POLICE**



**A PERSON WITH  
SPECIAL NEEDS  
LIVES HERE**

**BE AWARE THAT  
SIMPLE DIRECTIONS  
MAY NOT BE  
UNDERSTOOD**

**RESOLUTION NO. 25- 3128**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, APPROVING THE SPECIAL NEEDS AWARENESS PROGRAM (SNAP) BY THE CALIFORNIA CITY POLICE DEPARTMENT. THE PROGRAM PROMOTES INCLUSIVITY AND SERVES AS AN ENHANCED COMMUNICATION AWARENESS TOOL BETWEEN LAW ENFORCEMENT AND COMMUNITY MEMBERS DIAGNOSED WITH A CONDITION OR DISABILITY, SUCH AS AUTISM SPECTRUM DISORDER, DEMENTIA, ANXIETY, OR OTHER CONDITIONS THAT MIGHT REQUIRE ADDITIONAL ACCOMMODATIONS OR AWARENESS DURING A LAW ENFORCEMENT INTERACTION.**

The City Council of the City of California City (hereafter referred to as the "City Council") does resolve as follows:

**WHEREAS** the City of California City Police Department would like to make our community aware of the Special Needs Awareness Program (SNAP) and its benefits;

**WHEREAS** the City of California City Police Department would like to make our community aware of how the Special Needs Awareness Program (SNAP) is designed to improve police interactions with individuals with special needs; and

**WHEREAS** the City Council authorizes the City of California City Police Department to inform our community that participation in SNAP is voluntary and confidential. All relevant information would be collected in a confidential database that would only be disclosed to police officers and appropriate emergency personnel through the City of California City Police Dispatch Center.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of California City, this 13<sup>th</sup> day of May 2025.

\_\_\_\_\_  
Marquette E. Hawkins,  
Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leandrea Weible  
Acting City Clerk

\_\_\_\_\_  
Victor M. Ponto,  
City Attorney

[THIS SPACE INTENTIONALLY LEFT BLANK]

**CERTIFICATION**

I, Leandrea Weible, Acting City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the 13<sup>th</sup> day of May 2025, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of California City, California, this \_\_\_\_\_ day of May 2025.

---

Leandrea Weible  
Acting City Clerk



**COUNCIL AGENDA ITEM**  
**May 13, 2025**

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager**

**SUBJECT: Adopt a Resolution of the Mayor and City Council Authorizing the City Manager to Execute Any and All Documents Associated with the Department of Homeland Security Grant in the Amount of \$250,000**

**BACKGROUND:**

Capitol Advocacy Partners has been working on behalf of the City and has pursued many grants for the City. In September of 2024, the City applied for a grant through the State and Local Cybersecurity Grant Program for Local and Tribal Governments.

As a synopsis, the grant aims to achieve the following:

1. Design, document & implement a hardware & software vulnerability management program with automation & cadenced scanning to classify vulnerability based on a CVSS & MITRE Framework.
2. Disaster Recovery Plan: City will create a Disaster Recovery plan for responding to large & small scale outages, by a) identifying systems w/ significant outage impacts (a Business Impact Analysis), b) prioritizing & documenting recovery operations plans, c) testing & incorporating lessons into the final plan, d) setting a timetable for ongoing testing & revisions.
3. Virtual Chief Information Security Office: Increase vCISO services for planning & activities, a high priority to address challenges that smaller & more rural local governments face
4. CalCity will validate & test its outdated Incident Response Plan (IRP) with incident response exercises with all city system managers, to take lessons learned & update the IRP to reflect changes.
5. Migrate Police & Fire Depts to .gov domains. Migrate both departments from .us or .org to .gov domains for all functions, including email.
6. Introduce Type 1 & 2 multi-factor authentication during remote network, email access & administrative access to all workstations, servers & hosted systems, in compliance with CJIS for police departments & consistent with CA Cybersecurity Plan Priority.
7. Logging Project: New logging project that deploys logging agents to all devices and networks. Ingest logging data to a central repository & retain logging data for 12 months, consistent with CJIS compliance requirements for Police, NIST best practices & CA Cybersecurity Plan.
8. Equipment Workstation Replacement: Replace 11 workstations aged over 11 years at end of life.

**DISCUSSION:**

As part of accepting of the grant award, the City is required to adopt the attached resolution. Should the Council choose not to accept or approve the resolution, the City will forego the \$250,000 grant. Additionally, Diamond IT was identified in 2024 as the group tasked with rolling this project out for California City.

Attachments:

1. Resolution
2. Grant Resolution: Department of Homeland Security
3. Grant application form

**RESOLUTION NO. 25-3127**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY AUTHORIZING THE CITY MANAGER AND MAYOR TO EXECUTE ANY AND ALL DOCUMENTS ASSOCIATED WITH THE DEPARTMENT OF HOMELAND SECURITY GRANT IN THE AMOUNT OF \$250,000**

The City Council of the City of California City (hereafter referred to as the "City") does resolve as follows:

**WHEREAS**, the City submitted a grant application for various cybersecurity improvements for its police and fire departments; and

**WHEREAS**, the City has partnered with Capitol Advocacy Partners for grant writing and grant administration; and

**WHEREAS**, the City has been awarded \$250,000 for various improvements to its cybersecurity programs.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CALIFORNIA CITY, CALIFORNIA, AS FOLLOWS:**

**SECTION 1:** The City hereby authorizes the Mayor to execute the attached resolution required for acceptance of the grant.

**SECTION 2:** The City hereby authorizes the City Manager to execute all documents associated with the Department of Homeland Security Grant in the amount of \$250,000.

**SECTION 3:** The City Manager or his designee is authorized to make all changes to the budget to appropriate and administer this grant.

**SECTION 4:** The City Manager is authorized to take all actions necessary to implement this grant.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of California City, this 13<sup>th</sup> day of May 2025.

\_\_\_\_\_  
Marquette Hawkins  
Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leandrea Weible  
Acting City Clerk

\_\_\_\_\_  
Victor M. Ponto,  
City Attorney

**CERTIFICATION**

I, Leandrea Weible, Interim City Clerk of the City of California City, California, hereby certify that the foregoing resolution was duly adopted at a meeting of the City Council of said City at its meeting held on the \_\_\_\_ of \_\_\_\_\_ 2025, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of California City, California, this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Leandrea Weible  
Acting City Clerk



NB 3

**COUNCIL AGENDA ITEM**  
**May 13, 2025**

**TO: Honorable Mayor and City Council**

**FROM: Christopher Lopez, City Manager**

**SUBJECT: Discuss and Provide Direction Regarding the Vicious Dog Board**

**BACKGROUND:**

At the April 8, 2025 meeting of the Mayor and City Council, Councilmember Jesse Hightower requested that this item be brought to the Council.

As a synopsis, Councilmember Jesse Hightower has proposed to change the requirements for the three individuals who are to serve on the Vicious Dog Board, citing the inability to retain these individuals on the Board in the past (one licensed veterinarian, one certified dog trainer or certified animal behaviorist and one member of the public who is a resident of the City age 18 or older)

Under the California Food and Agriculture Code sections 31621-31626, which outlines the procedures for making a determination that a dog is vicious, it is silent as to specific qualifications of those who serve on a local vicious dog board. This leaves the City with the authority to designate appropriate individuals to the vicious dog board.

Councilmember Hightower's suggestion to change the qualification of those who serve on the Board is acceptable.

If the Council would like to direct the Attorney's Office to make these modifications, the Attorney's Office will amend the code, notice as required under the law, and bring back to Council for adoption.

**RECOMMENDED ACTION:**

Discuss and Provide Direction Regarding the Vicious Dog Board and the proposed modifications.



**COUNCIL AGENDA ITEM  
May 13, 2025**

**TO: Honorable Members of the City Council**

**FROM: Marquette Hawkins, Mayor**

**SUBJECT: REMOVAL OF MICHAEL KULIKOFF AS MAYOR PRO TEMPORE AND APPOINTMENT OF NEW COUNCIL MEMBER FOR SAME**

**BACKGROUND**

California City Municipal Code Section 1-1.104(a) states that the Mayor is "... the presiding officer for the meetings of the Council. In the absence of the Mayor, the Mayor Pro Tempore shall preside over meetings of the Council."

Further, California City Municipal Code Section 2-1.104(b) states as follows:

"Each time a Mayor is seated, the most senior member of the Council who has not yet served as Mayor Pro Tempore shall serve as Mayor Pro Tempore. The council member who has received the most votes during the most recent election shall serve as Mayor Pro Tempore if two council members have equal seniority. The council member who declines to serve as Mayor Pro Tempore shall be deemed to have served for the purpose of determining succession. **Mayor Pro Tempore shall serve at the pleasure of the council and may be removed by the affirmative vote of majority of the council, in which event a majority of the council shall select a successor.**" (emphasis added)

Thus, a councilmember appointed as the Mayor Pro Tempore serves at the pleasure of the City Council and removal requires an "affirmative vote of the majority of the City Council." A successor is then selected by a majority of the City Council.

Michael Kulikoff is the current Mayor Pro Tempore.

**DISCUSSION**

Based upon the forgoing, the City Council may consider the removal of Michael Kulikoff as Mayor Pro Tempore and appointment of a new councilmember to serve as Mayor Pro Tempore.

**RECOMMENDATION**

Discuss and take potential action of appointment of new Mayor Pro Tem

**TYPE OF ACTION (LEGISLATIVE; QUASI-JUDICIAL; OR ADVISORY)**

**Legislative Action:** This item concerns the removal of Michael Kulikoff from the position of Mayor Pro Tempore and appointment of a new councilmember to serve in such position. The City Council therefore acts in its discretionary legislative capacity.

**CEQA STATUS**

This item does not constitute a project as defined by the California Environmental Quality Act (Public Resources Code § 21000, et seq.) (CEQA) as the removal of Michael Kulikoff from the position of Mayor Pro Tempore and the appointment of a new councilmember to serve in such position does not have the potential to result in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15378.).

**FISCAL IMPACT**

There is no direct fiscal impact associated with this action.

**ATTACHMENTS**

None.